

**Amended:
01/26/15**

**COUNTY BOARD STAFF COMMITTEE
Minutes – January 13, 2015**

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Kraft, Arnold, Brill, Sweeney, Mawhinney, Peer and Thomas.

Committee Members Absent: Supervisor Bussie.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jeff Kuglitsch, Corporation Counsel; Amy Spoden, Human Resources Manager.

Others Present: None.

Approval of Agenda. Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Thomas. ADOPTED.

Citizen Participation, Communications and Announcements. Supervisor Sweeney explained about the ongoing investigations into repairing or replacing three humpback railroad bridges, which two are located in Rock County. He said a motion had passed by ~~for Wisconsin River Rail and Peatoniea Rail Transit Commission to share funding with Rock County directing Wisconsin and Southern Railroad, the Town and the County to share the 20% local match.~~

Mr. Smith shared with the Committee Mr. O'Connell's intent to retire from the County as of February 6, 2015. He said a hiring process for his position and Karen Cain's position will be starting shortly.

Chair Podzilni said a change was made to Act 10 to add an additional level to the appeal process and the County Board, as the governing body, would take on the role of an appellate court. Mr. Kuglitsch said when this case comes before the County Board we will have one meeting to explain the process and the next meeting will be the appeal. Chair Podzilni reminded the Supervisors not to listen to anything and speak to anyone regarding the case so they are able to make an unbiased decision.

Approval of Minutes – December 9, 2014. Supervisor Mawhinney moved approval of the minutes of December 9, 2014 as presented, second by Supervisor Peer. ADOPTED.

Bills/Encumbrances - 2014

County Board	\$ 661.41
Corporation Counsel	1,178.75

Human Resources	2,789.71
<u>Bills/Encumbrances - 2015</u>	
County Administrator	\$ 1,249.25
Human Resources	5,970.00
Workers Compensation	40,500.00
Health Insurance	137,525.00

Supervisor Mawhinney moved approval of the above Bills and Encumbrances for the County Board Staff Committee, second by Supervisor Kraft. ADOPTED.

Transfers. None.

Pre-Approved Encumbrances. None.

Resolutions.

To Recognize Christine Stiegman

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2015, does hereby recognize Christine Stiegman for nearly 35 years of service and extend best wishes to her in her future endeavors; and

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to Christine Stiegman.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Arnold. ADOPTED.

Recognizing Sandra Balas for Service to Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2015 does hereby recognize Sandra Balas for her 35 years of service and extend their best wishes to her in her future endeavors; and

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Sandra Balas.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Arnold. ADOPTED.

Recognizing Ok-Cha Elliott for Service to Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____,

2015 does hereby recognize Ok-Cha Elliott for her 24 years, 6 months of service and extend their best wishes to her in her future endeavors; and,

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Ok-Cha Elliott.”

Supervisor Mawhinney moved approval of the above resolution, second by Supervisor Sweeney. ADOPTED.

Recognizing Detective Warren K. Yoerger

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2015, does hereby recognize Detective Warren K. Yoerger for his 27 years of faithful service and recommends that a sincere expression of appreciation be given to Detective Warren K. Yoerger along with best wishes for the future.

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Warren K. Yoerger.”

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Brill. ADOPTED.

Discussion and Possible Action on Update to Administrative Policy 5.38 Sick Leave Payout. Ms. Spoden explained that the following language was inadvertently left out of the last manual: “A Unilateral Correctional Supervisor, with at least ten years of service, who has accumulated more than one hundred days of sick leave may elect to be paid in cash for those day beyond one hundred at a rate of one day of sick leave equals one-half day pay. The employee must notify the department through sign-up, of their intention to collect such pay for sick leave before December 1, of each year. An employee failing to notify the department as required will not be permitted to sign-up until the following year. Said payout shall be for a time accrued as of December 31, of the year the election is made, and shall be paid out on the second paycheck in January.”

Supervisor Thomas moved approval of the update to the Administrative Policy 5.38 Sick Leave Payout, second by Supervisor peer. ADOPTED.

Approval of 2015 Wisconsin Counties Association Dues. Supervisor Arnold moved approval the WCA dues and cross-charges, second by Supervisor Thomas. ADOPTED.

Semi-Annual Out of State Training and Conference Reports. The Committee accepted the reports.

Claim. Mr. Kuglitsch went over the claim made by Frontier for damage caused by a Rock County salting truck to an aerial Frontier cable and utility poles. Mr. Kuglitsch said WMMIC has approved this claim and determined the County liable for damages in the amount of \$19,353.93.

Moved by Supervisor Brill to approve and pay this claim in the amount of \$19,353.93, second by Supervisor Arnold. ADOPTED.

Executive Session: Supervisors Arnold and Brill moved to go into Executive Session at 4:23 P.M. per Section 19.85(1)(c) Wis. Stats. Performance Evaluation – County Administrator. ADOPTED on a roll call vote with the following: Ayes – Supervisors Arnold, Brill, Sweeney, Kraft, Mawhinney, Peer, Podzilni, and Thomas. Supervisor Bussie was absent.

Chair Podzilni announced that the Committee would meet in closed session per Section 19.85(1)(c) Wis. Stats. Performance Evaluation – County Administrator.

The Committee reviewed and discussed the six-month evaluation of the County Administrator. No action was taken.

Supervisor Brill moved to go out of Executive Session at 5:30 P.M., second by Supervisor Sweeney. ADOPTED.

Adjournment. Supervisor Arnold moved adjournment at 5:30 P.M., second by Supervisor Peer. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.