



HEALTH SERVICES COMMITTEE
Wednesday September 10, 2014 at 8:00 a.m.
Rock Haven Conference Room In Village Commons

AGENDA

1. Call to Order/Approval of Agenda
2. Approval of Minutes – August 20, 2014
3. Introductions, Citizen Participation, Communications and Announcements
4. **Action Item:** Bills
5. **Action Item:** Budget Transfers

6. **Action Item:** Pre-Approved Encumbrances/Encumbrances
7. Old Business

- a. Information Item: Rock Haven Building Update
8. New Business
 - a. Information Item: Annual State Survey
 - b. Information Item: Rock Haven Budget
 - c. **Action Item:** Health Service Committee Meeting Date Change for October
 - d. **Action Item:** Health Service Committee Meeting Date Change for November
9. Information Item: Reports
 - a. Census
 - b. Activities
 - 1) Staff Education for September 2014
 - a. Dementia
 - b. Post Survey Meetings
 - c. TB Skin Testing for All Employees
 - 2) Resident Council Meeting – September 16, 2014 at 10:15 am.
 - c. Finance - Dave Sudmeier
10. Next Meeting Date - The next regular meeting of the Health Services Committee is scheduled for

Wednesday October 8, 2014 at 8 a.m. in the Rock Haven Classroom of the Village Commons

11. Adjournment

SP/ML

*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-7260-7400-62189	OTHER MED SERV	P1400364	07/31/2014	MOBILEXUSA	614.81
		P1400381	08/17/2014	UNIVERSITY OF WISCONSIN HEALTH	21.09
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	7,753.81	635.90	635.90	(25.61)
RH CONTRACT SERVICES T-18 PROG TOTAL				635.90	
32-8000-8100-63100	OFC SUPP & EXP	P1400349	08/25/2014	CRESCENT ELECTRIC SUPPLY CO	46.76
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,500.00	3,635.19	710.98	46.76	3,107.07
32-8000-8100-63101	POSTAGE	P1400386	08/21/2014	ROCK COUNTY HEALTH CARE CENTE	1.85
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,500.00	1,069.82	223.85	1.85	2,204.48
32-8000-8100-63109	OTHER SUPP/EXP	P1400384	08/27/2014	MC KESSON MEDICAL SURGICAL COF	372.00
		P1400387	08/27/2014	ROCK COUNTY HEALTH CARE CENTE	6.49
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	3,674.18	1,911.06	378.49	36.27
32-8000-8100-64000	MEDICAL SUPPLIES	P1400341	08/22/2014	AMSAN LLC	747.30
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	84,290.64	42,664.47	747.30	7,297.59
SUPPORT SERVICE MATERIALS PROG TOTAL				1,174.40	
32-8000-9100-64105	GROCERIES	P1402737	08/20/2014	GORDON FOOD SERVICE	1,546.76
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	170,727.00	99,321.10	55,890.02	1,546.76	13,969.12
32-8000-9100-64107	MEAT	P1402737	08/20/2014	GORDON FOOD SERVICE	596.31
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	66,000.00	37,617.13	25,839.76	596.31	1,946.80
SUPPORT SERVICE FOOD SERVICE PROG TOTAL				2,143.07	
32-8000-9200-62420	MACH & EQUIP RM	P1400231	06/20/2014	ASC1	201.69
		P1400341	08/12/2014	AMSAN LLC	34.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1402992	08/19/2014	HOBART SALES AND SERVICE	256.40
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	36,798.66	32,258.44	492.09	(44,549.19)
32-8000-9200-62450	GROUNDS IMPR R&M				
		P1400239	08/18/2014	MENARDS	10.77
		P1402315	08/29/2014	TRUGREEN	350.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	7,912.32	331.72	360.77	1,395.19
32-8000-9200-62470	BLDG R & M				
		P1400232	08/28/2014	HOME DEPOT/GECF	110.71
		P1400241	08/27/2014	PIEPER ELECTRIC INC	146.00
		P1400251	08/11/2014	WERNER ELECTRIC SUPPLY COMPAN	292.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,500.00	9,446.41	1,028.91	548.91	1,475.77
32-8000-9200-63109	OTHER SUPP/EXP				
		P1400234	08/26/2014	JACK AND DICKS FEED AND GARDEN	371.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00	4,293.67	371.25	371.25	(2,536.17)
SUPPORT SERVICE MAINTENANCE PROG TOTAL				1,773.02	
32-8000-9300-62164	DISPOSAL SERV				
		P1400622	07/16/2014	OFFICE PRO	7.82
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,500.00	8,599.73	10,211.91	7.82	1,680.54
32-8000-9300-63109	OTHER SUPP/EXP				
		P1400386	08/21/2014	ROCK COUNTY HEALTH CARE CENTE	45.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	3,318.69	1,340.66	45.00	1,295.65
32-8000-9300-63111	PAPER PRODUCTS				
		P1402269	08/14/2014	GULF SOUTH MEDICAL SUPPLY	3,086.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	16,028.83	4,252.87	3,086.80	1,631.50
SUPPORT SERVICE ENVIRONMENTAL PROG TOTAL				3,139.62	
32-8000-9500-64200	TRAINING EXP				
		P1402950	08/08/2014	MED PASS INC	114.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,000.00	1,301.30	1,725.00	114.50	8,859.20

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-8000-9500-67161	CA \$5,000/MORE	P1402314	08/20/2014	US CELLULAR	6,420.34
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	0.00	0.00	6,420.34	1,579.66
SUPPORT SERVICE ADMINISTRATION PROG TOTAL				6,534.84	

I have examined the preceding bills and encumbrances in the total amount of **\$15,400.85**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 10 2014**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1400333 PEID 038065

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE August 8, 2014

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME Pinnacle Pharmacy

ACCOUNT NUMBER 32-8000-8200-62104

FUNDS DESCRIPTION Support Service Pharmacy Consulting Services

AMOUNT OF INCREASE \$ 3,000

INCREASE FROM \$ 9,000 TO \$ 12,000

ACCOUNT BALANCE AVAILABLE \$ 3,000.00 SB 09/02/14

REASON FOR AMENDMENT Consulting pharmacy services are running nearly \$1,000 per month and were budgeted at \$750 per month.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400320 PEID 014550

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE August 8, 2014

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME Mercy Health System

ACCOUNT NUMBER 32-7260-7400-62176

FUNDS DESCRIPTION RH Contract Services T-18 Laboratory

AMOUNT OF INCREASE \$ 12,500

INCREASE FROM \$ 13,000 TO \$ 25,500

ACCOUNT BALANCE AVAILABLE \$ 12,500 (Pending resolution approval) SB 9/2/14

REASON FOR AMENDMENT Higher Medicare Part A Utilization and Acuity

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(If over \$10,000) Chair *Mary Newkirk* Date 9-4-14

COUNTY BOARD _____
(If over \$10,000) Resolution # Adoption Date

PURCHASE ORDER NUMBER P1400332 PEID 035083

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE August 8, 2014

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME MJ Care Inc

ACCOUNT NUMBER 32-7260-7400-62180

FUNDS DESCRIPTION RH Contract Services T-18 Physical Therapy

AMOUNT OF INCREASE \$ 44,000

INCREASE FROM \$ 125,000 TO \$ 169,000

ACCOUNT BALANCE AVAILABLE \$ 44,000 (Pending resolution approval) SB 9/2/14

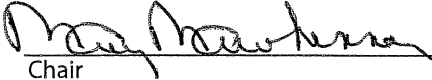
REASON FOR AMENDMENT Higher Medicare Part A Utilization and Acuity

APPROVALS

GOVERNING COMMITTEE _____

Chair _____ Date _____

FINANCE COMMITTEE _____

 _____ 8-4-13
Chair _____ Date _____

(If over \$10,000)

COUNTY BOARD _____

(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400333 PEID 038065

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE August 8, 2014

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME Pinnacle Pharmacy

ACCOUNT NUMBER 32-7260-7400-62179

FUNDS DESCRIPTION RH Contract Services T-18 Pharmacy

AMOUNT OF INCREASE \$ 30,000


INCREASE FROM \$ 150,000 TO \$ 180,000

ACCOUNT BALANCE AVAILABLE \$ 30,000 (Pending resolution approval) SB 9/2/14

REASON FOR AMENDMENT Higher Medicare Part A Utilization and Acuity

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000)  9-4-14
Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

2014 DAILY PATIENT DAYS FOR ROCK HAVEN

		PATIENT DAYS			% OVER/ -UNDER	ACTUAL YTD	PATIENT DAYS BUDGET YTD	OVER/ -UNDER	% OVER/ -UNDER
		ACTUAL MTD	BUDGET MTD	OVER/ -UNDER					
LIMESTONE COURT	MEDICARE	SNF	278	217	61	2326	1484	842	56.74
	TOTAL		278	217	61	2326	1484	842	56.74
	HOSPICE	SNF	76	62	14	381	424	-43	-10.14
	TOTAL		76	62	14	381	424	-43	-10.14
MEDICAL ASSISTANCE	SNF		1262	1581	-319	8825	10812	-1987	-18.38
	TOTAL		1262	1581	-319	8825	10812	-1987	-18.38
	PRIVATE PAY	SNF	282	124	158	1451	848	603	71.11
	TOTAL		282	124	158	1451	848	603	71.11
TOTAL LIMESTONE COURT			1898	1984	-86	12983	13568	-585	-4.31
SANDSTONE COURT	MEDICARE	SNF	145	217	-72	799	1484	-685	-46.16
	TOTAL		145	217	-72	799	1484	-685	-46.16
	HOSPICE	SNF	98	62	36	651	424	227	53.54
	TOTAL		98	62	36	651	424	227	53.54
MEDICAL ASSISTANCE	SNF		1476	1550	-74	10669	10600	69	0.65
	TOTAL		1476	1550	-74	10669	10600	69	0.65
	PRIVATE PAY	SNF	232	93	139	1131	636	495	77.83
	TOTAL		232	93	139	1131	636	495	77.83
TOTAL SANDSTONE COURT			1951	1922	29	13250	13144	106	0.81

2014 DAILY PATIENT DAYS FOR ROCK HAVEN

	PATIENT DAYS			% OVER/ -UNDER	ACTUAL YTD	PATIENT DAYS			% OVER/ -UNDER	ACTUAL YTD		
	ACTUAL MTD	BUDGET MTD	OVER/ -UNDER			ACTUAL YTD	BUDGET YTD	OVER/ -UNDER				
TOTAL ROCK HAVEN												
MEDICARE	SNF	423	434	-11	3125	2968	157	5.29	3125	2968	157	5.29
	TOTAL	423	434	-11	3125	2968	157	5.29	3125	2968	157	5.29
HOSPICE	SNF	174	124	50	1032	848	184	21.70	1032	848	184	21.70
	TOTAL	174	124	50	1032	848	184	21.70	1032	848	184	21.70
MEDICAL ASSISTANCE	SNF	2738	3131	-393	19494	21412	-1918	-8.96	19494	21412	-1918	-8.96
	TOTAL	2738	3131	-393	19494	21412	-1918	-8.96	19494	21412	-1918	-8.96
PRIVATE PAY	SNF	514	217	297	2582	1484	1098	73.99	2582	1484	1098	73.99
	TOTAL	514	217	297	2582	1484	1098	73.99	2582	1484	1098	73.99
TOTAL ROCK HAVEN		3849	3906	-57	26233	26712	-479	-1.79	26233	26712	-479	-1.79

	LIMESTONE COURT				SANDSTONE COURT				TOTAL SANDSTONE COURT						
		ACTUAL MTD	BUDGET MTD	OVER/UNDER	% OVER/UNDER		ACTUAL MTD	BUDGET MTD	OVER/UNDER	% OVER/UNDER		ACTUAL YTD	BUDGET YTD	OVER/UNDER	% OVER/UNDER
MEDICARE	SNF	8.97	7.00	1.97	28.11	SNF	4.68	7.00	-2.32	-33.18	SNF	10.97	7.00	3.97	56.74
	TOTAL	8.97	7.00	1.97	28.11	TOTAL	4.68	7.00	-2.32	-33.18	TOTAL	10.97	7.00	3.97	56.74
	SNF	2.45	2.00	0.45	22.58	SNF	3.16	2.00	1.16	58.06	SNF	1.80	2.00	-0.20	-10.14
	TOTAL	2.45	2.00	0.45	22.58	TOTAL	3.16	2.00	1.16	58.06	TOTAL	1.80	2.00	-0.20	-10.14
MEDICAL ASSISTANCE	SNF	40.71	51.00	-10.29	-20.18	SNF	47.61	50.00	-2.39	-4.77	SNF	41.63	51.00	-9.37	-18.38
	TOTAL	40.71	51.00	-10.29	-20.18	TOTAL	47.61	50.00	-2.39	-4.77	TOTAL	41.63	51.00	-9.37	-18.38
PRIVATE PAY	SNF	9.10	4.00	5.10	127.42	SNF	7.48	3.00	4.48	149.46	SNF	6.84	4.00	2.84	71.11
	TOTAL	9.10	4.00	5.10	127.42	TOTAL	7.48	3.00	4.48	149.46	TOTAL	6.84	4.00	2.84	71.11
TOTAL LIMESTONE COURT		61.23	64.00	-2.77	-4.33	TOTAL LIMESTONE COURT		64.00	-2.77	-4.33	TOTAL LIMESTONE COURT	61.24	64.00	-2.76	-4.31
MEDICARE	SNF	4.68	7.00	-2.32	-33.18	SNF	4.68	7.00	-2.32	-33.18	SNF	3.77	7.00	-3.23	-46.16
	TOTAL	4.68	7.00	-2.32	-33.18	TOTAL	4.68	7.00	-2.32	-33.18	TOTAL	3.77	7.00	-3.23	-46.16
HOSPICE	SNF	3.16	2.00	1.16	58.06	SNF	3.16	2.00	1.16	58.06	SNF	3.07	2.00	1.07	53.54
	TOTAL	3.16	2.00	1.16	58.06	TOTAL	3.16	2.00	1.16	58.06	TOTAL	3.07	2.00	1.07	53.54
MEDICAL ASSISTANCE	SNF	47.61	50.00	-2.39	-4.77	SNF	47.61	50.00	-2.39	-4.77	SNF	50.33	50.00	0.33	0.65
	TOTAL	47.61	50.00	-2.39	-4.77	TOTAL	47.61	50.00	-2.39	-4.77	TOTAL	50.33	50.00	0.33	0.65
PRIVATE PAY	SNF	7.48	3.00	4.48	149.46	SNF	7.48	3.00	4.48	149.46	SNF	5.33	3.00	2.33	77.83
	TOTAL	7.48	3.00	4.48	149.46	TOTAL	7.48	3.00	4.48	149.46	TOTAL	5.33	3.00	2.33	77.83
TOTAL SANDSTONE COURT		62.94	62.00	0.94	1.51	TOTAL SANDSTONE COURT		62.00	0.94	1.51	TOTAL SANDSTONE COURT	62.50	62.00	0.50	0.81

2014 DAILY PATIENT DAYS FOR ROCK HAVEN

	AVERAGE DAILY PATIENTS				AVERAGE DAILY PATIENTS			
	ACTUAL	BUDGET	OVER/	% OVER/	ACTUAL	BUDGET	OVER/	% OVER/
	MTD	MTD	-UNDER	-UNDER	YTD	YTD	-UNDER	-UNDER
TOTAL ROCK HAVEN	13.65	14.00	-0.35	-2.53	14.74	14.00	0.74	5.29
MEDICARE	SNF	14.00	-0.35	-2.53	14.74	14.00	0.74	5.29
	TOTAL	14.00	-0.35	-2.53	14.74	14.00	0.74	5.29
HOSPICE	SNF	4.00	1.61	40.32	4.87	4.00	0.87	21.70
	TOTAL	4.00	1.61	40.32	4.87	4.00	0.87	21.70
MEDICAL ASSISTANCE	SNF	88.32	101.00	-12.68	-12.55	91.95	101.00	-9.05
	TOTAL	88.32	101.00	-12.68	-12.55	91.95	101.00	-9.05
PRIVATE PAY	SNF	7.00	9.58	136.87	12.18	7.00	5.18	73.99
	TOTAL	7.00	9.58	136.87	12.18	7.00	5.18	73.99
TOTAL ROCK HAVEN	124.16	126.00	-1.84	-1.46	123.74	126.00	-2.26	-1.79

ROCK HAVEN ADMISSIONS/DISCHARGES/CENSUS - 2014

ADMISSIONS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	6	8	1	5	20
February	5	3	2	1	11
March	5	6	3	4	18
April	8	10	3	3	24
May	8	6	2	3	19
June	8	5	0	5	18
July	8	7	2	3	20
August	4	4	1	5	14
September	1	4	3	3	11
October	2	4	3	5	14
November	4	2	4	6	16
December	5	6	0	4	15
Total	64	65	24	47	200

1/31/2014
2/28/2014
3/31/2014
4/30/2014
5/31/2014
6/30/2014
7/31/2014
8/31/2013
9/30/2013
10/31/2013
11/30/2013
12/31/2013

DISCHARGES/DEATHS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	4	3	2	6	15
February	4	3	2	1	10
March	6	9	4	3	22
April	8	9	2	4	23
May	7	7	2	3	19
June	8	4	1	5	18
July	7	6	1	2	16
August	4	5	1	4	14
September	2	1	2	5	10
October	2	4	3	6	15
November	3	3	3	3	12
December	5	6	0	4	15
Total	60	60	23	46	189

1/31/2014
2/28/2014
3/31/2014
4/30/2014
5/31/2014
6/30/2014
7/31/2014
8/31/2013
9/30/2013
10/31/2013
11/30/2013
12/31/2013

CENSUS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	32	32	32	31	127
February	32	32	32	31	127
March	30	29	31	32	122
April	29	30	32	30	121
May	30	29	32	30	121
June	30	30	31	30	121
July	31	31	32	31	125
August	32	31	31	32	126
September	32	32	32	31	127
October	32	32	31	31	126
November	32	31	32	31	126
December	32	32	31	31	126
Budget	32	31	32	31	126
Capacity*	32	32	32	32	128

1/31/2014
2/28/2014
3/31/2014
4/30/2014
5/31/2014
6/30/2014
7/31/2014
8/31/2013
9/30/2013
10/31/2013
11/30/2013
12/31/2013

*Downsize from 130 to 128 occurred 10/1/2012

Data as of 12:00pm on dates indicated