

Public Works Committee Minutes  
Tuesday, April 22, 2014 – 8:00 a.m.  
4004 South Oakhill Avenue  
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Vice-Chair Bussie called the meeting to order at 8:20 a.m.

Committee Members Present. Supervisors Arnold, Bussie, Fox, Richard and Yankee

Committee Members Absent. None

Staff Members:      Ron Burdick              Airport Director  
                                 Deb Lawton              Secretary II  
                                 Nick Osborne             Assistant to the County Administrator

Others Present:      Bonnie Cooksey         Janesville Jet Center  
                                 Bonnie Olesen            WJJO  
                                 Dave Homan              Airport Tenant  
                                 Cathy Idzerda            The Janesville Gazette  
                                 Randy Hawke             WJJO

Approval of Agenda. Supervisors Arnold and Richard moved today's agenda, deleting item 7a Highway Business. MOTION CARRIED.

Approval of Minutes. Supervisors Richard and Arnold moved the minutes. MOTION CARRIED.

Citizen Participation, Communications and Announcements. None.

## **AIRPORT BUSINESS**

Airport Accounts Receivable. Ron distributed the report. Supervisor Fox arrived.

Project Updates: Terminal Expansion Project. Ron reported they will be starting the third and final part of the project by the end of May. It is an eight month project and will include the completion of the administrative offices, conference room and lobby. Discussion on acquiring a new restaurant tenant took place. Ron will be working with a consultant on soliciting a restaurant tenant.

Chair Yankee arrived.

Consider/Approve Facility Use Contract with Midwest Family Management. The anticipated date will be mid-to-late September. \$1 per ticket will come back to the Airport and there will be a \$2,500 deposit for cleanup. Ron stated this has been through contract review and he recommends approval. Nick Osborne stated Midwest Family Management contacted Rock County much earlier than last year allowing time for them to meet with local officials and answer any questions they had. Nick stated this is

Minutes of the Rock County Public Works Committee  
April 22, 2014

a one-year agreement. If the event goes well, the County may decide to continue it. There is no obligation to continue the event. Supervisors Richard and Fox moved the agreement. MOTION CARRIED.

Vouchers/Bills/Encumbrances/pre-Approved Encumbrance Amendments/Transfers.  
None.

Tour of Airport to View Proposed Future Capital Improvement Projects. The Public Works Committee (minus Chair Yankee) and Dave Homan, Ron Burdick, Nick Osborne and Deb Lawton toured several projects including the runway repair project that was completed last year; the ongoing terminal remodeling project; and the newly acquired property along STH 51.

Next Meeting Date. Tuesday, May 27, will be the next Airport meeting at the Airport.

Adjournment. Supervisors Bussie and Fox moved to adjourn at 9:35 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton  
Secretary II