



HEALTH SERVICES COMMITTEE
Wednesday August 20, 2014 at 8:00 a.m.
Rock Haven Classroom in Village Commons

AGENDA

1. Call to Order/Approval of Agenda
2. Election of Vice Chair
3. Approval of Minutes – June 11, 2014 and July 9, 2014
4. Introductions, Citizen Participation, Communications and Announcements
5. **Action Item:** Bills
6. **Action Item:** Budget Transfers
7. **Action Item:** Pre-Approved Encumbrances/Encumbrances
8. Old Business
 - a. Information Item: Rock Haven Building Update
9. New Business
 - a. **Action Item:** Resolution to Amend Rock Haven's 2014 Budget
10. Information Item: Reports
 - a. Census
 - b. Activities
 - 1) Staff Education for August 2014
 - a. Delegation of Nursing Duties
 - b. Dementia Care
 - 2) Resident Council Meeting – Tuesday August 19, 2014 at 10:15 am.
 - c. Finance - Dave Sudmeier
11. Next Meeting Date - The next regular meeting of the Health Services Committee is scheduled for Wednesday September 10, 2014 at 8 a.m. in the Rock Haven Classroom of the Village Commons
12. Adjournment

***Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.**

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
32-7260-7400-62171	AMBULANCE	P1400358	06/26/2014	KTOWN TRANSPORTATION INC	337.75	
		P1400360	07/15/2014	LAVIGNE BUS COMPANY INC	208.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	6,000.00	4,742.38	545.75	545.75	166.12	
32-7260-7400-62189	OTHER MED SERV	P1400350	06/30/2014	DEAN HEALTH SYSTEMS	115.34	
		P1400364	06/30/2014	MOBILEXUSA	912.99	
		P1402738	06/30/2014	BELOIT MEMORIAL HOSPITAL	283.55	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	9,000.00	6,441.93	1,311.87	1,311.88	(65.68)	
RH CONTRACT SERVICES T-18 PROG TOTAL				1,857.63		
32-8000-8100-63100	OFC SUPP & EXP	P1400344	07/28/2014	BRIGGS CORPORATION	135.53	
		P1400349	07/15/2014	CRESCENT ELECTRIC SUPPLY CO	426.28	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	7,500.00	2,821.10	2,106.14	561.81	2,010.95	
32-8000-8100-63101	POSTAGE	P1400380	07/12/2014	UNITED PARCEL SERVICE	30.83	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	3,500.00	1,038.55	252.82	30.83	2,177.80	
32-8000-8100-63109	OTHER SUPP/EXP	P1400357	07/08/2014	KMART CORP #4255	4.49	
		P1400365	07/01/2014	MULLIGANS CELLULAR AND PAGING	84.00	
		P1400387	07/03/2014	ROCK COUNTY HEALTH CARE CENTE	173.67	
		P1402657	07/14/2014	MEDLINE INDUSTRIES INC	325.48	
		P1402680	07/07/2014	SPECIALTY PROPERTY APPRAISALS	385.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	6,000.00	2,701.54	2,120.20	972.64	205.62	
32-8000-8100-64000	MEDICAL SUPPLIES	P1400370	07/15/2014	PATTERSON MEDICAL	54.33	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	135,000.00	81,283.04	44,924.78	54.33	8,737.85	
SUPPORT SERVICE MATERIALS PROG TOTAL				1,619.61		
32-8000-9100-63109	OTHER SUPP/EXP	P1400357	07/08/2014	KMART CORP #4255	21.49	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	16,126.00	10,634.73	4,985.90	21.49	483.88
32-8000-9100-64105	GROCERIES				
ENC		R1403128	08/12/2014	GORDON FOOD SERVICE	19,850.00
		P1402737	07/24/2014	GORDON FOOD SERVICE	3,167.15
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	160,727.00	93,713.06	34,501.29	23,017.15	9,495.50
32-8000-9100-64107	MEAT				
ENC		R1403128	08/12/2014	GORDON FOOD SERVICE	14,000.00
		P1402737	07/24/2014	GORDON FOOD SERVICE	1,860.58
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	56,000.00	35,097.11	6,763.46	15,860.58	(1,721.15)
SUPPORT SERVICE FOOD SERVICE PROG TOTAL				38,899.22	
32-8000-9200-62420	MACH & EQUIP RM				
		P1400237	07/30/2014	LAND AND WHEELS	175.86
		P1400384	08/05/2014	MC KESSON MEDICAL SURGICAL COF	497.58
		P1401249	06/30/2014	SELECT SOUND SERVICE INC	19,772.85
		P1402307	07/03/2014	DIRECT SUPPLY EQUIPMENT	75.18
		P1402759	07/31/2014	CREST HEALTH CARE INC.	229.88
		P1402835	08/04/2014	HOBART SALES AND SERVICE	256.40
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	15,790.91	20,591.29	21,007.75	(32,389.95)
32-8000-9200-62450	GROUNDS IMPR R&M				
		P1400239	07/22/2014	MENARDS	319.00
		P1402315	07/24/2014	TRUGREEN	350.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	7,243.32	5,152.97	669.00	(3,065.29)
32-8000-9200-62460	BLDG SERV R&M				
		P1400235	08/05/2014	JANESVILLE ELECTRIC MOTOR CORP	3,716.00
		P1400244	08/05/2014	R E MICHEL COMPANY	54.80
		P1400250	07/14/2014	TAS COMMUNICATIONS INC	117.70
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	14,700.00	6,328.33	5,762.31	3,888.50	(1,279.14)
32-8000-9200-62463	FIRE ALARM				
		P1400217	07/10/2014	ABC FIRE AND SAFETY INC	108.00
		P1400219	07/15/2014	JF AHERN COMPANY	960.00
		P1402518	06/30/2014	PROTECTION TECHNOLOGIES	334.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,400.00	25,187.01	3,253.22	1,402.00	(12,442.23)
32-8000-9200-62470	BLDG R & M				
		P1400227	05/23/2014	FIRST SUPPLY MADISON LLC	1,025.12
		P1400251	06/24/2014	WERNER ELECTRIC SUPPLY COMPAN	357.00
		P1402660	07/28/2014	LA FORCE HARDWARE AND MANUFAC	1,072.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,500.00	6,992.29	3,811.50	2,454.12	(757.91)
32-8000-9200-63109	OTHER SUPP/EXP				
		P1400229	07/23/2014	HOH WATER TECHNOLOGY INC	902.55
		P1400230	06/30/2014	HARRIS ACE HARDWARE	28.25
		P1400232	07/31/2014	HOME DEPOT/GECF	113.77
		P1400234	07/01/2014	JACK AND DICKS FEED AND GARDEN	358.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00	2,890.35	4,118.58	1,403.32	(5,912.25)
SUPPORT SERVICE MAINTENANCE PROG TOTAL				30,824.69	
32-8000-9300-62164	DISPOSAL SERV				
		P1400622	07/01/2014	OFFICE PRO	17.47
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,500.00	8,582.26	10,221.56	17.47	1,678.71
32-8000-9300-63109	OTHER SUPP/EXP				
		P1400341	07/31/2014	AMSAN LLC	430.80
		P1400377	08/05/2014	SUPPLY COMPANY	24.52
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	2,842.57	1,771.76	455.32	930.35
32-8000-9300-63111	PAPER PRODUCTS				
		P1400375	07/08/2014	STAPLES ADVANTAGE	1,320.00
		P1402269	06/26/2014	GULF SOUTH MEDICAL SUPPLY	2,564.90
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,000.00	12,143.93	5,050.96	3,884.90	(79.79)
32-8000-9300-63404	JANITOR/CLEANING				
		P1400341	07/29/2014	AMSAN LLC	1,781.10
		P1402211	06/05/2014	ULTRA CHEM INC	46.92
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	11,548.89	2,752.36	1,828.02	(1,129.27)
32-8000-9300-64409	FURNISHINGS				
		P1400232	07/29/2014	HOME DEPOT/GECF	102.35

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00		85.08	144.16	102.35	2,668.41
SUPPORT SERVICE ENVIRONMENTAL PROG TOTAL					6,288.06	
32-8000-9500-64416	LICENSES					
		P1402817	08/01/2014	DIVISION OF QUALITY ASSURANCE		768.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00		150.00	0.00	768.00	82.00
32-8000-9500-64424	EMPLOYEE RECOGN.					
		P1400386	06/27/2014	ROCK COUNTY HEALTH CARE CENTE		20.25
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00		0.00	20.24	20.25	2,459.51
SUPPORT SERVICE ADMINISTRATION PROG TOTAL					788.25	
32-8000-9700-62174	INTERNIST					
		P1400371	06/22/2014	RAMSEY MD,H R		2,100.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	248,000.00		151,219.75	52,980.25	2,100.00	41,700.00
SUPPORT SERVICE MEDICAL STAFF PROG TOTAL					2,100.00	
32-9000-9940-61920	PHYSICALS					
		P1400367	06/30/2014	OCCUPATIONAL HEALTH CENTER		840.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00		1,097.00	840.00	840.00	(777.00)
GENERAL SERVICE EMP BENEFITS PROG TOTAL					840.00	

I have examined the preceding bills and encumbrances in the total amount of **\$83,217.46**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **AUG 20 2014**

Dept Head _____

Committee Chair _____

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 7/30/2014 Transfer No. 14-43
 Requested By Rock Haven Department Sue Prostko Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 32-8000-9300-62163 Description: Laundry Service Current Balance: \$8,000	\$4,000	Account #: 32-8000-9300-63111 Description: Paper products	\$4,000
Account #: 32-8000-9300-63163 Description: Laundry Service Current Balance: \$8,000	\$4,000	Account #: 32-8000-9300-63404 Description: Janitorial Cleaning Supplies	\$4,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Linén service cost lower than expected.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Cleaning supplies and paper products cost are higher than estimated for 2014.

FISCAL NOTE:

Sufficient funds available for transfer. *85 7-31-14*

ADMINISTRATIVE NOTE:

Recommended *ESK 7-31-14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

- Governing Committee _____
- Finance Committee _____

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date August 8, 2014 Transfer No. 14-48
 Requested By Rock Haven Department Sue Prostko Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 32-9000-9940-61710 Description: Gen Serv Emp Ben - W. Comp Current Balance: \$187,906.57	\$12,500	Account #: 32-8000-8200-62104 Description: Sup Serv Pharmacy - Con Serv	\$3,000
Account #: Description: Current Balance:		Account #: 32-8000-8200-63109 Description: Sup Serv Pharmacy - Supplies	\$7,000
Account #: Description: Current Balance:		Account #: 32-8000-9500-63200 Description: Sup Serv Adm - Pubs/Subs/Due	\$2,500
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Workers Compensation claims have been lower than expected in the first six months of 2014. This account has had large variations in the past but 2014 is shaping up as one of the better years.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Pharmacy consulting and supplies are higher than anticipated due to a larger turnover of patients than in the past. Publications/Subscription/Dues is higher due to increased dues for Leading Age our nursing home association. The dues are based on a fixed amount plus a percentage of prior year revenue.

FISCAL NOTE:

Sufficient funds are available for transfer. *7/8/14*

ADMINISTRATIVE NOTE:

Recommended. *Jms 8/14/14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date August 13, 2014 Transfer No. 14-51
 Requested By Rock Haven Department Sue Prostko Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 32-9000-9940-61710 Description: Gen Serv Emp Ben - W. Comp Current Balance: \$188,856	\$5,000	Account #: 32-8000-8100-64003 Description: Sup Serv Materials - Oxygen	\$5,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Workers Compensation claims have been lower than expected in the first six months of 2014. This account has had large variations in the past but 2014 is shaping up as one of the better years.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Oxygen supplies have been higher than expected due to the type of patient in the facility and their needs.

FISCAL NOTE:

Sufficient funds are available for transfer. *SC 8/13/14*

ADMINISTRATIVE NOTE:

Recommended *[Signature]* 8/14/14

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Distribution: **EMAIL** Sherry Oja and Susan Balog

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date August 13, 2014 Transfer No. 14-53
 Requested By Rock Haven Department Sue Prostko Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 32-9000-9940-61710 Description: Gen Serv Emp Ben - W. Comp Current Balance: \$188,856	\$20,000	Account #: 32-8000-9100-64105 Description: Food Ser-Cash Food-Groceries	\$10,000
Account #: Description: Current Balance:		Account #: 32-8000-9100-64107 Description: Food Serv-Cash Food-Meat	\$10,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Workers Compensation claims have been lower than expected in the first six months of 2014. This account has had large variations in the past but 2014 is shaping up as one of the better years.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

With a change in vendors and money tied up in an encumbrance for the former vendor, as well as an increase in cost of food additional funds are need for groceries and meat.

FISCAL NOTE:

Sufficient funds are available for transfer. *8-13-14*

ADMINISTRATIVE NOTE:

Recommended. *[Signature]* 8/14/14

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

- Governing Committee _____
- Finance Committee _____

PURCHASE ORDER NUMBER P1400265

PEID 052986

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE August 8, 2014

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME Ability Network Inc

ACCOUNT NUMBER 32-9000-9930-62210

FUNDS DESCRIPTION General Services Telephone

AMOUNT OF INCREASE \$ 400

INCREASE FROM \$ 3,000 TO \$ 3,400

ACCOUNT BALANCE AVAILABLE \$ 10,108.66 SB 08/11/14

REASON FOR AMENDMENT Increase from \$250 per month to \$286 per month for
billing claims submission.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400332

PEID 035083

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE August 8, 2014

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME MJ Care Inc

ACCOUNT NUMBER 32-7260-7400-62186

FUNDS DESCRIPTION RH Contract Services T-18 Speech Therapy

AMOUNT OF INCREASE \$ 17,000

INCREASE FROM \$ 40,000 TO \$ 57,000

ACCOUNT BALANCE AVAILABLE \$ 17,000 (after pending resolution) SB 08/12/14

REASON FOR AMENDMENT Higher Medicare Part A Utilization and Acuity

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400332

PEID 035083

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE August 8, 2014

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME MJ Care Inc

ACCOUNT NUMBER 32-7260-7400-62185

FUNDS DESCRIPTION RH Contract Services T-18 Occupational Therapy

AMOUNT OF INCREASE \$ 67,000

INCREASE FROM \$ 100,000 TO \$ 167,000

ACCOUNT BALANCE AVAILABLE \$ 67,000 (after pending resolution) SB 08/12/14

REASON FOR AMENDMENT Higher Medicare Part A Utilization and Acuity

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400333

PEID 038065

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE August 8, 2014

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME Pinnacle Pharmacy

ACCOUNT NUMBER 32-8000-8200-63109

FUNDS DESCRIPTION Support Service Pharmacy Other Supplies and Expense

AMOUNT OF INCREASE \$ 3,000

INCREASE FROM \$ 30,000 TO \$ 33,000

ACCOUNT BALANCE AVAILABLE \$ 4,623.70 (after pending transfer) SB 08/11/14

REASON FOR AMENDMENT Pharmacy supplies are higher than anticipated.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400326

PEID 022181

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE August 12, 2014

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME Tropic Juices Inc

ACCOUNT NUMBER 32-8000-9100-64105

FUNDS DESCRIPTION Support Service Food Service Cash Food-Groceries

AMOUNT OF INCREASE \$ 5,600

INCREASE FROM \$ 13,000 TO \$ 18,600

ACCOUNT BALANCE AVAILABLE \$ 15,829.73 SB 08/13/14

REASON FOR AMENDMENT Buying more groceries from Tropic and less from Reinhart Food Service Inc. Reinhart encumbrance has been decreased. Also now buying from Gordon Food Service.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400337

PEID 014513

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE August 13, 2014

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME Centrad Healthcare Inc

ACCOUNT NUMBER 32-8000-8100-64003

FUNDS DESCRIPTION Support Services Materials - Oxygen Supplies

AMOUNT OF INCREASE \$ 5,000

INCREASE FROM \$ 8,500 TO \$ 13,500

ACCOUNT BALANCE AVAILABLE \$ 5,000.00 SB 08/13/14

REASON FOR AMENDMENT Oxygen supplies have been higher than expected due to the type of patient in the facility and their needs.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400336

PEID 042514

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE August 12, 2014

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME Sysco Foods of Baraboo LLC

ACCOUNT NUMBER 32-8000-9100-64105

FUNDS DESCRIPTION Support Service Food Service Cash Food-Groceries

AMOUNT OF INCREASE \$ 19,000

INCREASE FROM \$ 60,000 TO \$ 79,000

ACCOUNT BALANCE AVAILABLE \$ 20,229.73 (after pending transfer) SB 08/13/14

REASON FOR AMENDMENT Buying more groceries from Sysco and less from

Reinhart Food Service Inc. Reinhart encumbrance has been decreased. Also now

buying from Gordon Food Service.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400336

PEID 042514

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE August 12, 2014

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME Sysco Foods of Baraboo LLC

ACCOUNT NUMBER 32-8000-9100-64107

FUNDS DESCRIPTION Support Service Food Service Cash Food-Meat

AMOUNT OF INCREASE \$ 7,000

INCREASE FROM \$ 20,000 TO \$ 27,000

ACCOUNT BALANCE AVAILABLE \$ 11,999.99 (after pending transfer) SB 08/13/14

REASON FOR AMENDMENT Buying more meat from Sysco and less from Reinhart Food Service Inc. Reinhart encumbrance has been decreased. Also now buying from Gordon Food Service.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(If over \$10,000) Chair Date

COUNTY BOARD _____
(If over \$10,000) Resolution # Adoption Date

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Health Services Committee
INITIATED BY



Sue Prostko
DRAFTED BY

Health Services Committee
SUBMITTED BY

August 8, 2014
DATE DRAFTED

**AMENDING THE ROCK HAVEN 2014 BUDGET TO REFLECT THE
INCREASE IN MEDICARE PART A REVENUE AND EXPENSE**

1 **WHEREAS**, Medicare Part A resident days are higher than anticipated; and,
2

3 **WHEREAS**, Resident acuity has resulted in higher costs; and,
4

5 **WHEREAS**, Higher patient days and acuity also results in higher reimbursement for care.
6

7 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
8 this _____ day of _____, 2014 does hereby amend Rock Haven's 2014 Budget as follows:
9

10 Account/Description.

11	Source of Funds	Budget at 08/08/14	Increase (Decrease)	Amended Budget
12	32-7160-7100-45011			
13	Intergovernmental-Medicare	\$1,065,128	\$182,500	\$1,247,628
14	<u>Use of Funds</u>			
15	32-7260-7400-62171			
16	Ambulance	\$6,000	\$5,500	\$11,500
17	32-7260-7400-62176			
18	Laboratory	\$13,000	\$12,500	\$25,500
19	32-7260-7400-62179			
20	Pharmacy	\$150,000	\$30,000	\$180,000
21	32-7260-7400-62180			
22	Physical Therapy	\$125,000	\$44,000	\$169,000
23	32-7260-7400-62185			
24	Occupational Therapy	\$100,000	\$67,000	\$167,000
25	32-7260-7400-62186			
26	Speech Therapy	\$40,000	\$17,000	\$57,000
27	32-7260-7400-62189			
28	Other Medical Services	\$9,000	\$6,500	\$15,500
29				

Respectfully submitted,

HEALTH SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Billy Bob Grahn, Chair

Reviewed and approved on a vote of
_____.

Brenton Driscoll

Mary Mawhinney, Chair

Terry Fell

Linda Garrett

Norvain Pleasant

AMENDING THE ROCK HAVEN 2014 BUDGET TO REFLECT THE INCREASE IN MEDICARE
PART A REVENUE AND EXPENSE

Page 2

FISCAL NOTE:

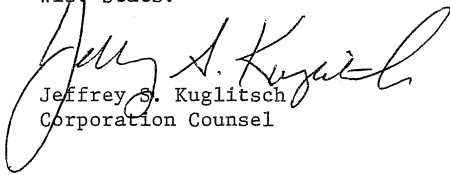
This resolution amends Rock Haven's budget to reflect the additional revenue and expenses expected due to the increase in Medicare resident days.



Sherry Oja
Finance Director

LEGAL NOTE:

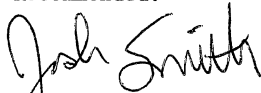
As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Medicare Part A pays for short-term stays for residents coming from a qualifying hospital stay to receive skilled nursing and/or therapy services. Reimbursement for each resident is based upon the services provided and reflected on the Minimum Data Set. That information establishes a Resource Utilization Group (RUG) category and sets daily payment.

Over this year, we have seen an increase in both the number of Medicare resident days and the acuity of these residents resulting in higher Medicare expenses and higher Medicare revenue. This budget amendment will increase line items for both Medicare revenue and Medicare expense to reflect these changes. The amendment is budget neutral.

		PATIENT DAYS			PATIENT DAYS			% OVER/ -UNDER	OVER/ -UNDER	% OVER/ -UNDER
		ACTUAL MTD	BUDGET MTD	OVER/ -UNDER	ACTUAL YTD	BUDGET YTD	OVER/ -UNDER			
LIMESTONE COURT	MEDICARE	SNF	287	210	77	2048	1267	781	61.64	
	TOTAL	TOTAL	287	210	77	2048	1267	781	61.64	
	HOSPICE	SNF	56	60	-4	305	362	-57	-15.75	
	TOTAL	TOTAL	56	60	-4	305	362	-57	-15.75	
	MEDICAL ASSISTANCE	SNF	1258	1530	-272	7502	9231	-1729	-18.73	
	TOTAL	TOTAL	1258	1530	-272	7502	9231	-1729	-18.73	
	PRIVATE PAY	SNF	244	120	124	1230	724	506	69.89	
	TOTAL	TOTAL	244	120	124	1230	724	506	69.89	
TOTAL LIMESTONE COURT			1845	1920	-75	11085	11584	-499	-4.31	
SANDSTONE COURT	MEDICARE	SNF	99	210	-111	654	1267	-613	-48.38	
	TOTAL	TOTAL	99	210	-111	654	1267	-613	-48.38	
	HOSPICE	SNF	126	60	66	557	362	195	53.87	
	TOTAL	TOTAL	126	60	66	557	362	195	53.87	
	MEDICAL ASSISTANCE	SNF	1423	1500	-77	9195	9050	145	1.60	
	TOTAL	TOTAL	1423	1500	-77	9195	9050	145	1.60	
	PRIVATE PAY	SNF	210	90	120	891	543	348	64.09	
	TOTAL	TOTAL	210	90	120	891	543	348	64.09	
TOTAL SANDSTONE COURT			1858	1860	-2	11297	11222	75	0.67	

2014 PATIENT DAYS FOR ROCK COUNTY HEALTH CARE CENTER

		PATIENT DAYS			% OVER/ -UNDER	PATIENT DAYS			% OVER/ -UNDER	
		ACTUAL MTD	BUDGET MTD	OVER/ -UNDER		ACTUAL YTD	BUDGET YTD	OVER/ -UNDER		
TOTAL ROCK HAVEN	MEDICARE	SNF	386	420	-34	-8.10	2702	2534	168	6.63
		TOTAL	386	420	-34	-8.10	2702	2534	168	6.63
	HOSPICE	SNF	182	120	62	51.67	862	724	138	19.06
		TOTAL	182	120	62	51.67	862	724	138	19.06
	MEDICAL ASSISTANCE	SNF	2681	3030	-349	-11.52	16697	18281	-1584	-8.66
		TOTAL	2681	3030	-349	-11.52	16697	18281	-1584	-8.66
	PRIVATE PAY	SNF	454	210	244	116.19	2121	1267	854	67.40
		TOTAL	454	210	244	116.19	2121	1267	854	67.40
TOTAL ROCK HAVEN			3703	3780	-77	-2.04	22382	22806	-424	-1.86

2014 PATIENT DAYS FOR ROCK COUNTY HEALTH CARE CENTER

		AVERAGE DAILY PATIENTS				AVERAGE DAILY PATIENTS				
		ACTUAL MTD	BUDGET MTD	OVER/ -UNDER	% OVER/ -UNDER	ACTUAL YTD	BUDGET YTD	OVER/ -UNDER	% OVER/ -UNDER	
LIMESTONE COURT	MEDICARE	SNF	9.57	7.00	2.57	36.67	11.31	7.00	4.31	61.64
		TOTAL	9.57	7.00	2.57	36.67	11.31	7.00	4.31	61.64
		SNF	1.87	2.00	-0.13	-6.67	1.69	2.00	-0.31	-15.75
		TOTAL	1.87	2.00	-0.13	-6.67	1.69	2.00	-0.31	-15.75
	MEDICAL ASSISTANCE	SNF	41.93	51.00	-9.07	-17.78	41.45	51.00	-9.55	-18.73
		TOTAL	41.93	51.00	-9.07	-17.78	41.45	51.00	-9.55	-18.73
	PRIVATE PAY	SNF	8.13	4.00	4.13	103.33	6.80	4.00	2.80	69.89
		TOTAL	8.13	4.00	4.13	103.33	6.80	4.00	2.80	69.89
TOTAL LIMESTONE COURT			61.50	64.00	-2.50	-3.91	61.24	64.00	-2.76	-4.31
SANDSTONE COURT	MEDICARE	SNF	3.30	7.00	-3.70	-52.86	3.61	7.00	-3.39	-48.38
		TOTAL	3.30	7.00	-3.70	-52.86	3.61	7.00	-3.39	-48.38
	HOSPICE	SNF	4.20	2.00	2.20	110.00	3.08	2.00	1.08	53.87
		TOTAL	4.20	2.00	2.20	110.00	3.08	2.00	1.08	53.87
	MEDICAL ASSISTANCE	SNF	47.43	50.00	-2.57	-5.13	50.80	50.00	0.80	1.60
		TOTAL	47.43	50.00	-2.57	-5.13	50.80	50.00	0.80	1.60
	PRIVATE PAY	SNF	7.00	3.00	4.00	133.33	4.92	3.00	1.92	64.09
		TOTAL	7.00	3.00	4.00	133.33	4.92	3.00	1.92	64.09
TOTAL SANDSTONE COURT			61.93	62.00	-0.07	-0.11	62.41	62.00	0.41	0.67

2014 PATIENT DAYS FOR ROCK COUNTY HEALTH CARE CENTER

	AVERAGE DAILY PATIENTS				AVERAGE DAILY PATIENTS				
	ACTUAL MTD	BUDGET MTD	% OVER/UNDER		ACTUAL YTD	BUDGET YTD	% OVER/UNDER		
TOTAL ROCK HAVEN									
MEDICARE									
	SNF	12.87	14.00	-1.13	-8.10	14.93	14.00	0.93	6.63
	TOTAL	12.87	14.00	-1.13	-8.10	14.93	14.00	0.93	6.63
HOSPICE									
	SNF	6.07	4.00	2.07	51.67	4.76	4.00	0.76	19.06
	TOTAL	6.07	4.00	2.07	51.67	4.76	4.00	0.76	19.06
MEDICAL ASSISTANCE									
	SNF	89.37	101.00	-11.63	-11.52	92.25	101.00	-8.75	-8.66
	TOTAL	89.37	101.00	-11.63	-11.52	92.25	101.00	-8.75	-8.66
PRIVATE PAY									
	SNF	15.13	7.00	8.13	116.19	11.72	7.00	4.72	67.40
	TOTAL	15.13	7.00	8.13	116.19	11.72	7.00	4.72	67.40
TOTAL ROCK HAVEN									
		123.43	126.00	-2.57	-2.04	123.66	126.00	-2.34	-1.86

ROCK HAVEN ADMISSIONS/DISCHARGES/CENSUS - 2014

ADMISSIONS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	6	8	1	5	20
February	5	3	2	1	11
March	5	6	3	4	18
April	8	10	3	3	24
May	8	6	2	3	19
June	8	5	0	5	18
July	4	8	1	2	15
August	4	4	1	5	14
September	1	4	3	3	11
October	2	4	3	5	14
November	4	2	4	6	16
December	5	6	0	4	15
Total	60	66	23	46	195

1/31/2014
2/28/2014
3/31/2014
4/30/2014
5/31/2014
6/30/2014
7/31/2013
8/31/2013
9/30/2013
10/31/2013
11/30/2013
12/31/2013

DISCHARGES/DEATHS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	4	3	2	6	15
February	4	3	2	1	10
March	6	9	4	3	22
April	8	9	2	4	23
May	7	7	2	3	19
June	8	4	1	5	18
July	4	7	2	3	16
August	4	5	1	4	14
September	2	1	2	5	10
October	2	4	3	6	15
November	3	3	3	3	12
December	5	6	0	4	15
Total	57	61	24	47	189

1/31/2014
2/28/2014
3/31/2014
4/30/2014
5/31/2014
6/30/2014
7/31/2013
8/31/2013
9/30/2013
10/31/2013
11/30/2013
12/31/2013

CENSUS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	32	32	32	31	127
February	32	32	32	31	127
March	30	29	31	32	122
April	29	30	32	30	121
May	30	29	32	30	121
June	30	30	31	30	121
July	31	33	30	31	125
August	32	31	31	32	126
September	32	32	32	31	127
October	32	32	31	31	126
November	32	31	32	31	126
December	32	32	31	31	126
Budget	32	31	32	31	126
Capacity*	32	32	32	32	128

1/31/2014
2/28/2014
3/31/2014
4/30/2014
5/31/2014
6/30/2014
7/31/2013
8/31/2013
9/30/2013
10/31/2013
11/30/2013
12/31/2013

*Downsize from 130 to 128 occurred 10/1/2012

Data as of 12:00pm on dates indicated

**Rock Haven
RESIDENT COUNCIL MEETING
July 15, 2014**

Members Present:

Vida Bickel
Ramon Ojeda
Tom Hahn
Beulah Rudolph

Michael Stark
Jim McCarthy
Joanne O'Brien
Jean Dean
Lillian Frayer

Shella Tabbert
Audrey Elliot
Carol Schultz
Shirley Butt
Jackie Greenwood

Others:

Theresa Talbert, SW
Jim Haseman, Volunteer
Ombudsman

Sue Lewiston, Activity Director
Carolyn Gerhard Family Member

Meeting called to order – Beulah Rudolph

Pledge of Allegiance Recited – All Members led by Vida Bickel

Reading of Last Meeting Minutes – Tom Hahn

Treasurer's Report – Ramon Ojeda

Deposits– June Interest \$0.37

Expenses – Musical Entertainment for July for total \$85.00

Balance – \$4812.42

General Announcements: There were no new members to introduce to the group

Old Business: There was none.

New Business:

- Report from the Health Services Committee: There was no report to share.
- Maintenance concerns: There was none.
- How to contact an office was discussed.
- Upcoming special events for the month were announced to the group.
- Educational Topic: Resident Rights Bingo.
- The only additional question/concern brought forward was related to a request from Jean with the menu & wanting more variety.

Next meeting: Tuesday, August 19 @ 10:15 am –in the Social Room & Officers will meet on Friday, August 15 in the conference room on Limestone Court @ 10:00 am