



**LAND CONSERVATION COMMITTEE
WEDNESDAY, JULY 2, 2014, 7:15 P.M.
LAND CONSERVATION CONFERENCE ROOM
440 N US HWY 14
JANESVILLE WI**

AGENDA

1. Call Meeting to Order.
2. Approval of Agenda.
3. Approval of Minutes – June 27, 2014.
4. Citizen Participation, Communications, and Announcements.
5. Bills/Encumbrances.
6. Soil and Water Resource Management - Approval of Cost Share Agreement(s).
7. Semi Annual Report – Attendances at Conventions and Conferences.
8. Resolution: Amending 2014 Land Conservation Department Budget to Offset Costs Associated with the Purchase of Agricultural Conservation Easement Program.
9. Purchase of Agricultural Conservation Easements Program - Program Update.
10. Annual WLWCA Southern Area Tour.
11. Adjourn.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
62-6200-0000-63101	POSTAGE	P1402313	06/11/2014	UNITED STATES POSTMASTER	59.40
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	463.77	0.00	59.40	976.83
62-6200-0000-64319	TREE PURCHASE	P1402218	05/29/2014	MID STATE EQUIPMENT JANESVILLE	62.53
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,700.00	7,510.17	64.03	62.53	1,063.27
LAND CONSERVATION PROG TOTAL				121.93	
62-6225-0000-63100	OFC SUPP & EXP	P1402311	05/31/2014	BELOIT DAILY NEWS	38.13
		P1402312	05/31/2014	HOMETOWN NEWS LIMITED PARTNER	29.91
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	68.04	(68.04)
62-6225-0000-63110	ADMIN.EXPENSE	P1402213	05/21/2014	BLISS COMMUNICATIONS INC	61.78
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	0.00	66.50	61.78	1,871.72
WILDLIFE DAMAGE/ASSMTS. PROG TOTAL				129.82	
62-6300-0000-64913	HOME REHAB ACTIV	P1402310	05/31/2014	ROCK VALLEY PUBLISHING LLC	99.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	99.00	(99.00)
62-6300-0000-64918	ADVERTISING	P1402217	05/28/2014	EDGERTON REPORTER CORP, THE	198.00
		P1402312	05/31/2014	HOMETOWN NEWS LIMITED PARTNER	134.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	0.00	0.00	332.25	1,667.75
HOUSEHOLD CLEAN SWEEP PROG TOTAL				431.25	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$683.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 02 2014**

Dept Head _____

Committee Chair _____

Memorandum

To: Land Conservation Committee/Craig Knutson
From: Tom Sweeney, County Conservationist
Date: July 2, 2014
Re: Semi Annual Report – Attendance at Conventions/Conferences

Per resolution 06-9A-087, each department head is responsible for reporting on a semi annual basis all out of state training conventions or conferences along with associated costs per event, per employee and of all instances of attendance at all training, conventions, and conferences that exceed costs of \$1,000 per event, per employee. This memorandum is for informational purposes.

Please be advised that no Land Conservation Department employee attended an out of state event or any event that exceeded the \$1,000 threshold per event, per employee for the first half of 2014.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Comm.
INITIATED BY



Thomas Sweeney
DRAFTED BY

Land Conservation Comm.
SUBMITTED BY

May 7, 2014
DATE DRAFTED

**AMENDING 2014 LAND CONSERVATION DEPARTMENT BUDGET
TO OFFSET COSTS ASSOCIATED
WITH THE PURCHASE OF AGRICULTURAL CONSERVATION EASEMENT PROGRAM**

1 **WHEREAS**, the Land Conservation Department was allocated funding from the ATC Fund account in
2 2009, per Resolution 09-2B-219, to fund various conservation projects; and,

4 **WHEREAS**, a portion of the allocation was earmarked for the implementation of the Purchase of
5 Agricultural Conservation Easements Program (PACE); and,

7 **WHEREAS**, the major funding component of the PACE program is the USDA-NRCS Agricultural
8 Conservation Easement Program (ACEP) (formerly referred to as the Farm and Ranchland Preservation
9 Program), which pays up to fifty percent (50%) of the Easement value; and,

10
11 **WHEREAS**, the ACEP guidelines require all easements funded must include a title insurance policy
12 valued for the full purchase price and have a comprehensive conservation easement appraisal
13 completed; and,

15 **WHEREAS**, the Land Conservation Department (LCD) purchases a preliminary title insurance policy
16 valued at \$15,000 as part of the initial title search early in the PACE application process and purchases
17 the remaining increment, which totals the full easement purchase price, prior to closing on the Easement
18 acquisition; and,

20 **WHEREAS**, due to unforeseen delays, two easements that would have closed in 2013 were moved to
21 early 2014, therefore the associated closing costs will also be incurred in 2014; and,

23 **WHEREAS**, an anticipated increase in applications in 2014 will cause a funding short fall for the
24 associated appraisal and title insurance fees; and,

26 **WHEREAS**, the Land Conservation Committee requests a transfer from the ATC Fund account and to
27 amend it's budget to reflect the costs associated with the aforementioned components of the PACE
28 Program.

30 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
31 assembled this ____ day of _____, 2014, amends the Land Conservation Department's
32 budget as follows:

<u>A/C DESCRIPTION</u>	<u>BUDGET AT</u> <u>06/01/2014</u>	<u>INCREASE</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Source of Funds:</u>			
62-6350-0000-47000 Transfer In	\$244,781	\$14,000	\$258,781
<u>Use of Funds:</u>			
62-6350-0000-65109 Other Insurance	\$ 2,000	\$ 3,000	\$ 5,000
62-6350-0000-62101 Appraisal Fees	\$ 5,000	\$11,000	\$16,000

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Respectfully submitted:

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Alan Sweeney, Vice Chair

Tom Brien

Wes Davis

Jason Dowd

Dave Rebout, USDA-FSA

Rick Richard

Larry Wiedenfeld

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

FISCAL NOTE:

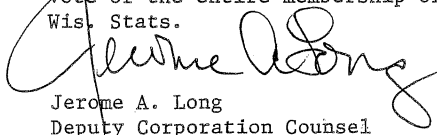
This resolution authorizes the use of \$14,000 in ATC Fees for costs associated with the PACE Program. The Land Conservation ATC available fund balance is \$437,130.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jerome A. Long
Deputy Corporation Counsel

EXECUTIVE SUMMARY

This resolution requests that money be transferred into the Land Conservation PACE budget from the ATC account to cover costs associated with the Purchase of Agricultural Conservation Easement (PACE) program, specifically the cost of title insurance and appraisal fees.

The LCD experienced delays in the closing of two PACE easements in 2013 until 2014. Also, the LCD anticipates a greater number of applications for the program in 2014 than estimated during the development of the 2014 budget, which will create a budget shortfall. The LCD is expecting at least four new applications for the program in 2014.