

Public Works Committee Minutes  
Tuesday, March 25, 2014 – 8:00 a.m.  
4004 South Oakhill Avenue  
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Ron Burdick called the meeting of the Public Works Committee to order at 8:00 a.m. He requested a motion and a second to name a chair for today's meeting as both Chair Yankee and Vice-Chair Bussie are absent. Supervisors Fox and Richard moved to nominate Supervisor Arnold as Chair. MOTION CARRIED.

Committee Members Present. Supervisors Arnold, Fox and Richard

Committee Members Absent. Supervisor Bussie and Chair Yankee

Parks Advisory Committee Members Present. Floyd Finney

Staff Members:	Ron Burdick	Airport Director
	Deb Lawton	Secretary II
	Nick Osborne	Assistant to the County Administrator
	Mike Turk	Shop Superintendent
	Lori Williams	Parks Director

Others Present:	Bonnie Cooksey	Janesville Jet Center
	Brian Williams	Northland Equipment
	Dale Beutin	Northland Equipment
	Rick Leyes	Airport Tenant
	Jude Maurer	Rock County Sheriff's Office
	Bonnie Olesen	MWFB

Approval of Agenda. Supervisors Fox and Richard moved today's agenda. MOTION CARRIED.

Approval of Minutes. Supervisors Richard and Fox moved the minutes. MOTION CARRIED.

Citizen Participation, Communications and Announcements. Rick Leyes wanted to thank the Committee for not raising the t-hangar rents. Until last week, he was not been able to get his airplane out since January due to flooding issues. Ron is looking into the problem.

**AIRPORT BUSINESS**

Airport Account Receivables. Ron distributed report and discussion took place.

Update on Possible Use of Airport for Music Event by Midwest Management, Inc. Supervisors Fox and Richard moved the item. MOTION CARRIED. Ron stated this is on the agenda for information only today.

Minutes of the Rock County Public Works Committee  
March 25, 2014

Nick Osborne has been handling the request to use the Airport by this group. County officials, including the Sheriff's Department and City of Janesville officials have met with Midwest Management to discuss their request. Jude Maurer stated the Sheriff's Department does not have concerns with approval of this event.

Nick stated the City of Janesville Police Department and Fire Department would be providing traffic control and units for the concert. Nick stated county officials want to ensure that airport operations will not be impacted negatively. This item will be placed on a future agenda for action by this Committee.

Bonnie Olesen stated they have spent a lot of time on this and most of the concerns have been addressed and they look forward to having it here at the Airport if it is approved.

Supervisor Fox stated he was glad it looks like there will be a positive outcome. Supervisor Richard stated he looks forward to the economic benefit this event would bring.

Bonnie Olesen stated the final rental fee of the Airport has not been decided yet. It may include a percentage of ticket sales.

Project Update: Terminal Expansion Project. Ron distributed a rendering of what the lobby will look like. Three bids were opened and the low bidder was Howard Immel of Green Bay. It is a \$1.1 million project. Project start date will be May 1 with completion in December. Supervisor Fox asked if an RFP has been prepared for the restaurant and Ron replied in the affirmative.

Bureau Request for Six-Year Plan for Airport Improvements. Ron distributed a list of projects. He will arrange for a tour of the Airport at the next Committee meeting to look over the proposed projects.

2013/2014 Winter Weather Expenses. Ron reported his employees have had almost 800 hours of overtime this year. He discussed damage to snow removal equipment and repairs that are needed. There is \$17,000 in equipment and damage from snow removal to date this year.

## **HIGHWAY BUSINESS**

### Approve Purchase of Equipment.

Two Tandem Dump Bodies, Three Spreaders, Plows and Wings. Supervisors Fox and Richard moved the purchase. Brian Williams of Northland Equipment stated their bid is only \$740 more on a \$52,000 package. He asked the Committee to consider awarding the bid to his company as the bid states, *whatever is most advantageous to Rock County.* Brian Williams discussed the cost of Highway Division staff to travel to

Minutes of the Rock County Public Works Committee  
March 25, 2014

Monroe versus travel cost to Northland Equipment which is located in Janesville. Discussion on bid practices took place. Dale Beutin cited a previous bid on an 11' service body where Northland Equipment was awarded the bid even though they were not low bid. Mike Turk stated the other bidder did not meet specs.

Supervisor Fox suggested an administrative review of the purchasing policy may be in order.

Supervisors Fox and Richard moved to table the purchase of one tri-axle dump body and approved the purchase of two tandem dump bodies, three spreaders plow and wings for \$225,287 to Northland Equipment; one quad axle haul dump truck chassis to Madison Truck for \$107,686 and four tandem axle plow truck chassis to Madison Mack at \$116,974 each. MOTION CARRIED.

**PARKS BUSINESS**

Approve Resolution Authorizing Contract for Updating the Rock County Park, Outdoor Recreation and Open Space (POROS) Plan. Supervisors Richard and Fox moved the resolution awarding the bid to Design Perspectives for \$30,500. Lori stated this updates the POROS plan that makes us eligible for grants. MOTION CARRIED.

Vouchers/Bills, Encumbrances/Pre-Approved Encumbrance Amendments and Transfers (Design Perspective Inc. for \$30,500). Supervisors Fox and Richard moved the pre-approved encumbrance for Design Perspectives for \$30,500. MOTION CARRIED.

Next Meeting Date. Tuesday, April 22, will be the next Airport meeting at the Airport. Further discussion on purchasing policy took place.

Adjournment. Supervisors Richard and Fox moved to adjourn at 9:05 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton  
Secretary II