

Public Works Committee Minutes  
Tuesday, September 23, 2014 – 8:00 a.m.  
4004 South Oakhill Avenue  
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Chair Bussie called the meeting to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Fox, and Driscoll

Committee Members Absent. Supervisors Arnold and Richard

Staff Members:	Ron Burdick	Airport Director
	Ben Coopman	Public Works Director
	Deb Lawton	Secretary II
	Nick Osborne	Assistant to the County Administrator
	Jodi Timmerman	Deputy Corporation Counsel

Others Present:	Bonnie Oleson	WJJO
	Gary A. Demrow	Interested Citizen
	Bill Truman	Interested Citizen

Approval of Agenda. Supervisors Fox and Driscoll moved today's agenda. MOTION CARRIED.

Approval of Minutes of August 26, 2014. Supervisors Driscoll and Fox moved the minutes. MOTION CARRIED.

Citizen Participation, Communications and Announcements. Ron Burdick discussed upcoming runway closures due to scheduled repair work.

## **AIRPORT BUSINESS**

Amending the 2014 Airport Budget and Enter into an Agreement with the State of Wisconsin for Reimbursement. Supervisors Fox and Driscoll moved the resolution. Ron explained this resolution authorizes the County to enter into a repayment agreement with the Bureau of Aeronautics for the Airport parking lot. The County will fund the project and the State will reimburse us after July 1, 2015. The reimbursement amount will be \$528,000. If there are any overages, they would have to be paid by the County. MOTION CARRIED.

Airport Accounts Receivable. Ron distributed the report. No action needed.

Report on Music Event of September 13, 2014 (Sonic Boom). Bonnie Oleson reported that Bill Truman helped out and thanked him for doing so. Just over 9,000 attended the event. They gave away 1,000 tickets to those who donated to Echo or Salvation Army and approximately 3,000 cars were parked at the Airport. They hope to do it again next year. Bill Truman handled parking for the event. Bonnie reported there were no problems and they did not hear any complaints. The date for next year will again be mid-September.

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Ron Burdick stated the event went very well and no problems from the Airport's perspective.

Nick Osborne spoke with Captain Maurer and stated there was one arrest for disorderly conduct. Captain Maurer stated the event went smoothly.

Bill Truman stated communication was very good using radios and cell phones. The parking lot was emptied out within an hour. Chair Bussie thanked Mr. Truman for his help.

Project Updates: Terminal Project; Terminal Parking Lot. Ron reported on items remaining to be done. No certificate of occupancy can be issued until the parking lot is finished. October 20 is scheduled as moving day. The terminal parking lot work will begin Friday morning.

Ben Coopman asked about the Veterans Memorial and Ron stated it will be put back in place.

## **HIGHWAY BUSINESS**

Approve Bridge Aid Request – Town of Rock - \$60,000. Supervisors Fox and Driscoll moved the bridge aid request for replacement of a culvert on Hanover Road. The cost of this project, \$60,000, will be split 50/50 between the Town of Rock and the County. MOTION CARRIED.

Approve Amendment to WisDOT Routine Maintenance Agreement. Supervisors Driscoll and Fox moved the amendment for \$402,600. Ben explained this is additional funding for 2014 from WisDOT. MOTION CARRIED.

Discussion and Possible Action on Sale of Road Salt to Private Entities this Winter. Ben explained in the past we have received requests from private contractors to purchase road salt from the Department of Public Works. Supervisor Fox suggested entering into a contract with these entities. Discussion took place. Chair Bussie did not want to vote on this without a full committee. The Committee consensus was they agree with supplying private entities with road salt and instructed Ben to come up with a policy and put it on a future agenda for action.

Approve Resolution Awarding Contract for Uniforms, Shop Towels and Walk-Off Mats. Supervisors Fox and Driscoll moved the resolution awarding the three-year contract to Cintas for Parks \$2,001.87; Airport \$6,179.70; and Highway \$18,475 for a three-year total of \$26,656.57.

Cancel Vouchers #914-#1086 and Approve Bills, Encumbrances/Pre-Approved Encumbrances, Amendment and Transfers. Supervisors Driscoll and Fox moved the vouchers. MOTION CARRIED.

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Discussion of Cattle Pass Issue. Mr. Demrow called the State and told them he was unhappy with how things turned out. They in turned informed Jodi Timmerman of the conversation and stated it was out of their jurisdiction and are not involved.

Mr. Demrow reported nothing has been done. Discussion on what was agreed to at the previous meeting took place, including acceptance of the 60" cattle pass that the County installed. Mr. Demrow wants the cattle pass documented. He again stated that since the last meeting, nothing has been done. Ben Coopman stated we will do the work at the entrance of the cattle pass as stated at the last meeting. Mr. Demrow again discussed the possibility of putting in a 72" culvert. He does not feel the 60" will be big enough. Mr. Demrow stated he hopes to have the area fenced in some time next year.

Chair Bussie stated the minutes reflect that Mr. Demrow agreed to the 60" cattle pass. Ben Coopman stated the road is done. We would have to cut a hole in the new road. We will still do the entrance work. That is what we agreed to.

Discussion on documenting a cattle pass took place. Jodi Timmerman stated Wisconsin statute §83.12 gives this Committee the power to determine if a cattle pass is necessary and practical. Chair Bussie stated we will leave it to be put back on the agenda. Jodi Timmerman stated today the cattle pass is not necessary and practical.

Chair Bussie stated if Mr. Demrow gets the fence put up and tries the 60" culvert and it does not work, he can come back to this Committee under statute §83.12 and determine if it is necessary and practical.

Mr. Demrow and Mr. Coopman shook hands on the deal at today's meeting.

Commissioner's Report. Discussion on budget took place.

Next Meeting Dates:

Thursday, October 9, 8:00 a.m. Highway meeting

Tuesday, October 14, 8:00 a.m. Parks meeting

Tuesday, October 28, 8:00 a.m. Airport meeting

Adjournment. Supervisors Fox and Driscoll moved to adjourn at 9:30 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton  
Secretary II