



**GENERAL SERVICES COMMITTEE**  
**Minutes – November 15, 2016**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, November 15, 2016 in Conference Room N-1, Rock County Courthouse East.

**Committee Members Present:** Supervisors Brill, Homan and Zajac.

**Committee Members Absent:** Supervisors Heidenreich and Yeomans.

**Staff Members Present:** Brent Sutherland, Facilities Management Director; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jodi Millis, Purchasing Manager; Mike Connor, Facilities Superintendent.

**Others Present:** Supervisor Podzilni; Brian Zobel, Facilities Manager, UW Colleges – Southwest.

**Approval of Agenda:** Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Homan. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Zajac moved approval of the minutes of November 1, 2016 as presented, second by Supervisor Homan. ADOPTED.

**Transfer.** None.

**Review of Payments.** The Committee accepted the report.

**Resolutions.**

**Recognizing Kris Mills**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors at its regular meeting this \_\_\_\_ day of \_\_\_\_\_, 2016, directs that a sincere expression of recognition be given to Kris Mills for her 35 ½ years of service and expresses to her best wishes for the future.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Homan. ADOPTED.

**Awarding Contract for the Installation of Cleanout Treble Hooks at the Jail**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016, that a contract to install 44 cleanout treble hooks at the Jail in the amount of \$34,946, be awarded to DeGarmo Plumbing Inc. of Janesville, WI.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Homan.  
ADOPTED.

**Awarding Contract for 2017-2019 for Waste & Recyclables Collection for Various County Buildings**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 that a contract for 2017 through 2019 for waste and recyclable collection be awarded to Advanced Disposal Inc., of Fort Atkinson, Wisconsin, based on the terms and conditions set forth in Invitation to Bid #2017-15 Rebid.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Homan.  
ADOPTED.

**Awarding Contract for 2017-2019 for Cleaning Services for Various County Buildings**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 that a contract in the amount of \$.66 per square foot for cleaning services be awarded to Petersen Cleaning of Rockford IL, based on the terms and conditions set forth in Invitation to Bid #2017-12.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Homan.  
ADOPTED.

**Awarding Contract for Upgrading (52) 400 Watt Metal Halide Light Fixtures to LED Light Fixtures at the Job Center**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016, that a contract to remove (52) 400 watt Metal halide light fixtures and install (52) LED light fixtures at the Job Center in the amount of \$16,160, be awarded to Van Brocklin Electric of Janesville, WI.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Homan.  
ADOPTED.

**Approval of Contract with Angus Young and Associates for the Architectural Design Services for Comprehensive Community Services (CCS) Program and Amend the 2016 Facilities Management Capital Budget**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016, does hereby authorize a contract with Angus Young and Associates of Janesville, Wisconsin, in the amount of \$10,530 for Architectural Services that include schematic design, design development and construction documents relating to the renovation of space in the Job Center for the CCS program; and,

**BE IT FURTHER RESOLVED** that the 2016 Facilities Management capital budget be amended as follows to pay for architectural services:

...”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Homan. ADOPTED.

**Project Update & Change Orders.**

**Courthouse Tower** Mr. Sutherland said the tower is done and there were no mishaps. He added that there is a short section of flashing that still needs to be bent and this will be completed shortly. Mr. Sutherland said before the project was started he did go around and speak to the neighbors to let them know about the project.

**Courthouse Windows** Mr. Sutherland informed the Committee that 405 of the 928 windows are now in and the project is moving along well.

**Communications, Announcements and Information.** None.

**Adjournment.** Supervisor Zajac moved adjournment at 8:26 A.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**