



GENERAL SERVICES COMMITTEE
Minutes – October 18, 2016

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, October 18, 2016 in Conference Room N-1, Rock County Courthouse East.

Committee Members Present: Supervisors Brill, Heidenreich, Homan, Yeomans and Zajac.

Committee Members Absent: None.

Staff Members Present: Brent Sutherland, Facilities Management Director; Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Jodi Millis, Purchasing Manager.

Others Present: Brian Zobel, Facilities Manager, UW Colleges – Southwest.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Homan. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Yeomans moved approval of the amended minutes of October 4, 2016 as presented, second by Supervisor Homan. ADOPTED.

Transfer. None.

Resolution.

Awarding Contract for Installation of Lightning Protection & Surge Suppression Equipment at Health Care Center Complex Buildings

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016, that a contract to install lightning protection & surge suppression equipment in the amount of \$163,850, be awarded to Foley Electric Inc. of Beloit, WI.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Heidenreich. ADOPTED.

Committee Approval.

Approval to Award the Contract for Snow Removal Services at Several Rock County Facilities

Supervisor Zajac moved approval to award the contract for snow removal services for the parking lots at the Courthouse, Youth Service Center, Tri-buildings, Rock Haven, Health Care Center, Job Center, 911 and the Sheriff's Office to E&S Snowplowing of Janesville, second by Supervisor Homan.

Mr. Sutherland said they have been doing the snowplowing for many years, they have been doing a good job, and we have not had any complaints on them.

ADOPTED.

Facilities Management Update.

A. **Partnership with City of Janesville** Mr. Sutherland explained how the County works together with City of Janesville, compared notes, and exchanged information on how/who to contact for projects we could possibly do at the same time (i.e. crack sealing).

Ms. Millis said that we need to keep in mind that the County work under different state statutes than the County does, have different criteria, and that we have to make sure we follow our rules.

2017 Budget Review. Mr. Smith handed out a spreadsheet listing the various Facility Management projects showing the requested amount and what sources will be used to fund them. He added that this is just a summary of what is in the 2017 Recommended Budget, and that he thought it would be just a little easier to read it this way.

Mr. Sutherland discussed with the Committee some of the different projects, what will be done for some of the projects, and answered questions.

Mr. Smith discussed with the Committee the use of sales tax versus tax levy.

Communications, Announcements and Information. None.

Adjournment. Supervisor Yeomans moved adjournment at 9:25 A.M., second by Supervisor Zajac. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

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