



GENERAL SERVICES COMMITTEE
Minutes – September 17, 2019

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, September 17, 2019 in Conference Room N-1, Rock County Courthouse.

Committee Members Present: Supervisors Brill, Zajac, Brien, and Potter (at 8:03 A.M.).

Committee Members Absent: Supervisor Rashkin.

Staff Members Present: Josh Smith, County Administrator; Brent Sutherland, Facilities Management Director; Randy Terronez, Assistant to the County Administrator; Terri Carlson, Risk Manager, Corporation Counsel; Jon Furseth and Dave Froeber, Facilities Superintendents; Jodi Millis, Purchasing Manager; Jodie Surber, Analyst, County Administrator's Office.

Others Present: Brian Zobel, UW Whitewater at Rock County; Supervisor Podzilni.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

Citizen Participation. None.

Approval of Minutes – September 3, 2019. Supervisor Brien moved approval of the minutes of September 3, 2019 as presented, second by Supervisor Zajac. ADOPTED.

Transfers. None.

Review of Payments. The Committee accepted the reports.

Request for Purchase.

Authorizing Purchase of Building Material to Repair the DPW Salt Shed
Supervisor Zajac moved approval \$24,985 to purchase building material to repair the DPW salt shed, second by Supervisor Brien.

Supervisor Potter arrived at 8:03 A.M.

Mr. Sutherland explained the back wall of the Newville Salt Shed is being used to push salt against it to fill the end-loader. He said the representative from Wheeler said the building

was not built for this purpose and recommended a redesign and rebuild for a pusher wall at this location.

ADOPTED.

Updates, Discussion and Possible Action.

Armed Security at the Courthouse Mr. Sutherland said this was tabled indefinitely and, with the new information, hoped a decision could be made.

There was no input.

Courthouse Security

Phase 2 & 3 Construction Schedule Update Mr. Sutherland said we are behind a little due to the elevator but, after the inspection today, it should be up and running.

Courthouse Security Phase 2 & 3 Change Orders Mr. Sutherland said there are no change orders at this time.

Mr. Sutherland said there are change orders for the Public Works Department project that will be on the next agenda.

Update on 1717 Center Avenue Building Project Mr. Sutherland said things are going well, and we are on track. Changing the architect put things back about a month. He said the building had been broke into about 4:30 P.M. the prior day, some cabling had been taken, but they did get the person on camera.

Supervisor Potter said he had received a call from some of the employees working at the Job Center with some concerns they felt were not being relayed. He said there were concerns regarding space/size, natural lighting, and that the renters are concerned there will be space for their needs.

Mr. Sutherland said there will be light tubes and light from the windows will come through as well. Ms. Millis and Ms. Carlson added that when they toured a couple locations, similar to what we are looking to do, the areas by the windows was common space where many of the workers were working on laptops and tablets.

Supervisor Potter said he was also told that a couple toilets were not working in the staff women's restroom at the Job Center. Mr. Sutherland said there is a problem with lime buildup where an isolation valve had been put in. This is being worked on.

2019 Capital Projects Mr. Sutherland asked if there were any questions on the reports. There were no questions.

Communications, Announcements and Information. Mr. Zobel said classes started the day after Labor Day and about 75 students are staying in dorms in Whitewater and bussing to the Rock County Campus.

Mr. Terronez introduced Ms. Surber the new Analyst in the County Administrator's Office.

Supervisor Brien asked for a report on the water issue at the Jail be put on the next agenda.

Adjournment. Supervisor Zajac moved adjournment at 8:30 A.M., second by Supervisor Potter. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

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