



**GENERAL SERVICES COMMITTEE
Minutes – December 15, 2016**

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 5:45 P.M., Thursday, December 15, 2016 in the Jury Deliberation Annex, Rock County Courthouse East.

Committee Members Present: Supervisors Brill, Heidenreich, Homan, Yeomans and Zajac.

Committee Members Absent: None.

Staff Members Present: Brent Sutherland, Facilities Management Director.

Others Present: Supervisor Podzilni.

Approval of Agenda: Supervisor Homan moved approval of the agenda as presented, second by Supervisor Zajac. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Zajac moved approval of the minutes of December 6, 2016 as presented, second by Supervisor Yeomans. ADOPTED.

Resolution.

Authorizing the Acceptance for Focus on Energy Incentives for Retro-commissioning the Courthouse and the Jail Buildings Heating and Ventilation Systems and Amending 2016 and 2017 Facilities Management Operating Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this ____ day of _____, 2016 does hereby approve and authorizes acceptance of these incentives.

BE IT FURTHER RESOLVED, that the Facilities Management 2016 and 2017 budget be amended as follows:

...”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Heidenreich. ADOPTED.

Project Update & Change Orders.

Update of Job Center Bathroom – Change Orders Mr. Sutherland went over the change orders with the Committee explaining that the bid had come in \$20,000 over budget and with the change order credits we would now be under budget by \$6,430.75.

Supervisor Homan moved approval of the following change orders: VE#1 toilet room egress - delete doors, operators and electrical for a credit of \$4,203.00; VE#2 for toilet room HVAC reconfiguration for a credit of \$14,750.00; VE# 3 for deletion of ceramic tile and replace with epoxy flooring and FRP panels for a credit of \$7,000.00; VE#4 for construction egress – move from window to toilet room for a cost of \$1,450.00; and AYA VE Cost Saving Request to delete west partition wall and north door to offices for a credit of \$1,927.75; for a total cost savings of \$26,430.75, second by Supervisor Heidenreich. ADOPTED.

Communications, Announcements and Information. None.

Adjournment. Supervisor Heidenreich moved adjournment at 5:59 P.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.