



**GENERAL SERVICES COMMITTEE  
Minutes – February 16, 2021**

**Call to Order.** Chair Potter called the meeting of the General Services Committee to order at 7:30 A.M., Tuesday, February 16, 2021 via teleconference.

**Committee Members Present:** Supervisors Potter, Wilson, Fox, Homan and Brien (at 7:45 a.m.).

**Committee Members Absent:** None.

**Staff Members Present:** Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Brent Sutherland, Facilities Management Director; Dave Froeber and Mike Parille, Facilities Superintendents.

**Others Present:** Sups Shirley Williams and Pam Bostwick; Brian Zobel, UW Whitewater at Rock County.

**Approval of Agenda.** Supervisor Fox moved approval of the agenda, second by Supervisor Wilson. ADOPTED.

**Approval of Minutes – February 2, 2021.** Supervisor Wilson moved approval of the minutes of February 2, 2021 as presented, second by Supervisor Fox. ADOPTED.

**Public Comment.** No comments were submitted.

**Transfers.** None.

**Review of Payments.** The committee was informed that the payments for Public Safety and Justice were inadvertently included in the Committee packet and the correct payments will be included in a future Committee meeting agenda.

**Resolutions and Committee Approval**

**Retaining Venture Architects for Architectural and Engineering Services for Phase I of the Sheriff's Office, Law Enforcement Services Renovation**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021 that a contract for architectural/engineering services be awarded to Venture/Architects, of Milwaukee, WI in the amount of \$3,080,000.”

Supervisor Homan moved approval of the above resolution, second by Supervisor Wilson. ADOPTED.

**Approval to contract with Mulrooney Moving and Storage for Occupants moving to the new “Dr. Daniel Hale Williams Rock County Resource Center”**

“Approval to contract with Mulrooney Moving & Storage/Mayflower transit in the amount of \$19,900 for moving staff programs from 5 different locations (Health Care Center, Franklin Street, Court Street, Council on Aging, and the Job Center) to the newly renovated Dr. Daniel Hale Williams Rock County Resource Center upon completion.”

Supervisor Fox moved approval of the above proposal, second by Supervisor Wilson.  
ADOPTED.

**Updates, Discussion and Possible Action.**

**Update on “Dr. Daniel Hale Williams Rock County Resource Center” Project**

**Approval of Change Orders** None.

**Schedule** Mr. Sutherland reported that the project is on schedule for substantial completion, approximately July 1. Work is underway on furniture ordering.

**Update on DPW Garage at Shopiere**

**Approval of Change Order #23 Snow Guard \$14,960**

Mr. Sutherland noted he mistakenly signed/approved the Change Order in January and is requesting Committee approval. The change order would install snow guards on the roof of the new salt shed and would prevent damage to the eaves troughs.

Supervisor Homan moved approval of Change Order #23 in the amount of \$14,960, second by Supervisor Wilson. ADOPTED with Sup. Fox abstain.

**Approval of Change Order #24 Air Compressor \$1,526**

Mr. Sutherland noted the work is for a transformer and electrical feed to the air compressor.

Supervisor Wilson moved approval of Change Order #24 for a total of \$1,526, second by Supervisor Homan. ADOPTED.

**Schedule** Mr. Sutherland reported that he would like to have the March 1st Committee meeting at the DPW Garage at Shopiere site and the committee agreed to meet at the site for the March 1, 2021 Committee meeting.

**Next Steps for Job Center Building Once it is Vacant**

Mr. Sutherland has been in constant communication with the City of Janesville Economic Development staff on possible options. The Committee requested Mr. Sutherland to pursue a commercial real estate broker to assist in the building sale.

**Communications, Announcements and Information.** None.

**Adjournment.** Supervisor Brien moved adjournment at 7:52 A.M., second by Supervisor Wilson. ADOPTED.

Respectfully submitted,

Randy Terronez  
Assistant to the County Administrator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE**