

County of Rock  
Public Works Department



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Janesville Wisconsin 53545  
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[www.co.rock.wi.us](http://www.co.rock.wi.us)

## A G E N D A

Public Works Committee Meeting  
Tuesday, April 12, 2016 – 8:00 a.m.  
Public Works Department Committee Room

1. Call to Order
2. Approval of Agenda
3. Approve of Minutes of March 8, 2016
4. Citizen Participation, Communications, and Announcements
5. PARKS BUSINESS
  - a. Approve Resolution Recognizing Deb Lawton
  - b. Approve Resolution Authorizing Wisconsin Department of Natural Resources for Snowmobile Grant Funds
  - c. Approve Bills, Encumbrances/Pre-Approved Encumbrance Amendments and Transfers
  - d. Parks Director Report
  - e. Parks Advisory Committee Remarks
6. Meeting Dates
7. Adjournment

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
INITIATED BY \_\_\_\_\_



Lori Williams, Parks Director  
DRAFTED BY \_\_\_\_\_

Public Works Committee  
SUBMITTED BY \_\_\_\_\_

March 29, 2016  
DATE DRAFTED \_\_\_\_\_

### RECOGNIZING DEBRA LAWTON

- 1 **WHEREAS**, Debra Lawton has served the citizens of Rock County over the past twenty-six years
- 2 as a dedicated and valued employee of the Rock County Department of Public Works; and,
- 3
- 4 **WHEREAS**, Debra Lawton will retire from public service effective April 1, 2016; and,
- 5
- 6 **WHEREAS**, the Rock County Board of Supervisors representing the citizens of Rock County,
- 7 wishes to recognize Debra Lawton for her long and faithful service.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors at its
- 10 regular meeting this \_\_\_\_ day of \_\_\_\_\_, 2016, that a sincere expression of recognition be
- 11 given to Debra Lawton for her twenty-six years of service and best wishes for the future; and,
- 12
- 13 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a
- 14 copy of this resolution to Debra Lawton.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Brent Fox, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Terry Thomas

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
Initiated by \_\_\_\_\_

Public Works Committee  
& Parks Advisory Committee  
Submitted by \_\_\_\_\_



Lori Williams, Parks Director  
Drafted by \_\_\_\_\_

March 17, 2016  
Date Drafted \_\_\_\_\_

### AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR SNOWMOBILE GRANT FUNDS

- 1 **WHEREAS**, the Rock County Board of Supervisors Resolution #81-6A-038, on the 11th day of
- 2 June, 1981, adopted the Rock County Snowmobile Plan; and,
- 3
- 4 **WHEREAS**, Rock County desires to participate in snowmobile grant funded projects pursuant to
- 5 provisions of s.23.09(11) of the Wisconsin Statutes; and,
- 6
- 7 **WHEREAS**, grant funds are available from the State of Wisconsin Department of Natural
- 8 Resources (DNR) and a resolution of application for Snowmobile Grant Funds is required; and,
- 9
- 10 **WHEREAS**, Rock County is interested in operating the snowmobile trail for public outdoor
- 11 recreation purposes as described in the application; and,
- 12
- 13 **WHEREAS**, financial aid is required to carry out the project.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors on this
- 16 \_\_\_\_\_ day of \_\_\_\_\_, 2016, hereby authorizes Lori Williams, Parks Director, Parks
- 17 Division-Public Works Department, to act on behalf of Rock County to submit an application to
- 18 the State of Wisconsin Department of Natural Resources for financial aid for Snowmobile Grant
- 19 Funds that may be available.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

PARKS ADVISORY COMMITTEE

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
Tom Presny

\_\_\_\_\_  
Brent Fox, Vice-Chair

\_\_\_\_\_  
Floyd Finney

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
Dean Paynter

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Rick Richard

AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL  
RESOURCES FOR SNOWMOBILE GRANT FUNDS

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FISCAL NOTE:

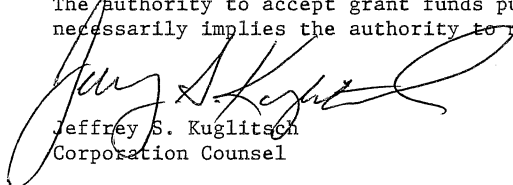
This resolution only authorizes an application for a grant and therefore has no fiscal impact at this time. If a grant is awarded, a subsequent resolution would be required to accept the grant and amend the budget.



Sherry Oja  
Finance Director

LEGAL NOTE:

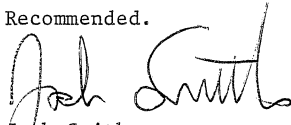
The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

- EXECUTIVE SUMMARY -  
**AUTHORIZING APPLICATION WITH  
WISCONSIN DEPARTMENT OF NATURAL RESOURCES  
FOR SNOWMOBILE GRANT FUNDS**

This resolution provides authorization to apply for funding for the 2016-2017 Rock County Snowmobile Trail Program.

The DNR Snowmobile Grant of \$56,600 would cover 226.4 miles of trail. The snowmobile trail project is 100% grant funded. Any field work (includes labor, materials, and machinery) by DPW Parks Division or Highway Division is 100% billed back to the grant. The area Snowmobile Alliance provides trail signage and grooming and is reimbursed for those services after the county costs are covered.

These funds are 100% provided by the payments snowmobilers have made through license and prorated fuel tax payments. Rock County receives a 50% advance payment check after the completed contract is signed, the balance due upon final close out of the grant.



## **Parks Director Report**

**April 1, 2016**

### **Projects in planning and or process**

#### **Beckman Mill**

Met with Friends of Beckman Mill on desired walking bridge in the south end of the park by Mill and Dam so park patrons don't have to walk on road.

#### **Carver Roehl Park**

Contacted Fanning construction for demolition estimate for bathroom

#### **Fecon (Forestry mower) Project**

Concentrated on Gibbs Lake area

#### **Lee Park**

Set up meeting on 4-20-2016 to discuss Wood Harvest this summer/fall with contractor

#### **Magnolia Bluff**

Controlled burns and fence repair ongoing.

Sign bids received and signs being ordered.

### **Sweet Allyn**

Met with Bill Perkins in regards to Ball Diamond project.

Working with purchasing on project specifications

### **Turtle Creek Parkway**

Canoe/Kayak Launch

Working with contractors on estimates for reworking old water line.

Contacting contractors to get estimates for Kitchen cabinet refacing and countertop replacement.

Soliciting quotes on archeological survey per grant requirement

### **Welty Center (former)**

Working with JD Environmental about asbestos testing and removal

Working with DNR about Demolition permit

Called for quotes on demolition by contractor

### **Miscellaneous**

Wood cutting policy publication

Interviewed summer seasonal candidates

Write 4-10 Schedule to start May 16, 2016

Registered 2 staff members for trail School

Working with Corporation Counsel on Hendricks License agreement