



GENERAL SERVICES COMMITTEE
Minutes – May 21, 2019

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, May 21, 2019 in Conference Room N-1, Rock County Courthouse East.

Committee Members Present: Supervisors Brill, Zajac and Brien.

Committee Members Absent: Supervisors Potter and Rashkin.

Staff Members Present: Josh Smith, County Administrator; Brent Sutherland, Facilities Management Director; Randy Terronez, Assistant to the County Administrator; Dave Froeber, Facilities Superintendent; Richard Greenlee, Corporation Counsel; Jodi Millis, Purchasing Manager; Terri Carlson, Risk Manager, Corporation Counsel (tour only).

Others Present: Brian Zobel, UW Colleges – Southwest; Supervisors Podzilni and Mawhinney; Nate Jackson, Janesville Gazette.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

Citizen Participation. None.

Approval of Minutes – May 7, 2019. Supervisor Brien moved approval of the minutes of May 7, 2019 as presented, second by Supervisor Zajac. ADOPTED.

Transfers. None.

Resolutions and Committee Action.

Authorizing the Purchase of the Property at 1717 Center Avenue and Amending the 2019 Facilities Management Capital Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2019 does hereby approve and authorize the purchase of the property at 1717 Center Avenue in the amount of \$4,400,000.00, plus closing costs, from 1717 4GK, LLC of Janesville, Wisconsin.

BE IT FURTHER RESOLVED, that the Facilities Management 2019 budget be amended as follows:

...”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Brien.

Mr. Sutherland said the environmental site assessment came back clean. Mr. Sutherland handed out copies of the summary and said if anyone wishes to see the full 284 page assessment report to contact Ms. Bondehagen.

ADOPTED.

Retaining Architectural / Engineering Firm for Design Services for the Renovation of 1717 Center Avenue Building and Amending the 2019 Facilities Management Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2019, that a contract for architectural / engineering services be awarded to Venture/Architects, of Milwaukee, WI, in the amount of \$724,000.00; and,

BE IT FURTHER RESOLVED, that a \$72,000.00 contingency also be approved to cover any needed changes in the scope of service.

BE IT FURTHER RESOLVED, that the Facilities Management 2019 budget be amended as follows:

...”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Brien.

Mr. Sutherland said Venture Architects’ proposal came in below the standard cost and there will be timing and re-development cost savings as well as Venture Architects did the Master Plan.

ADOPTED.

Updates and Possible Action.

Courthouse Security

Phase 2 & 3 Construction Schedule Update Mr. Sutherland said they are on schedule to have all but the elevator done by July 6th. The equipment for the elevator are a little delayed. He said he is working with the City of Janesville for occupancy prior to the elevator’s completion, which looks to be in August.

Courthouse Security Phase 2 & 3 Change Orders Mr. Sutherland there are no change orders at this time.

Communications, Announcements and Information. Mr. Smith said the initial borrowing resolution will be going to the Finance Committee and County Board on Thursday.

Tour of Courthouse Construction. The Committee, along with Mr. Smith, Mr. Terronez, Mr. Sutherland, Ms. Carlson, Supervisors Mawhinney and Podzilni, Mr. Zobel toured the construction at the courthouse from 8:09 A.M. to 9:03 A.M.

Adjournment. Supervisor Zajac moved adjournment at 9:03 A.M., second by Supervisor Brien, ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.