



GENERAL SERVICES COMMITTEE
Minutes – December 17, 2019

Call to Order. Vice Chair Zajac called the meeting of the General Services Committee to order at 8:02 A.M., Tuesday, December 17, 2019 in Conference Room N-1, Rock County Courthouse.

Committee Members Present: Supervisors Zajac, Potter and Brien.

Committee Members Absent: Supervisors Brill and Rashkin.

Staff Members Present: Josh Smith, County Administrator; Brent Sutherland, Facilities Management Director; Dave Froeber, Facilities Superintendent; Jodi Millis, Purchasing Manager.

Others Present: Brian Zobel, UW Whitewater at Rock County; Supervisor Podzilni.

Approval of Agenda: Supervisor Potter moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

Citizen Participation. None.

Transfers. None.

Approval of Minutes – December 3, 2019. Supervisor Brien moved approval of the minutes of December 3, 2019 as presented, second by Supervisor Potter. ADOPTED.

Review of Payments. The Committee accepted the reports.

Updates, Discussion and Possible Action.

Courthouse Security

Phase 2 & 3 Construction Schedule Update Mr. Sutherland said there is a little caulking on the front parking deck; the glass is here for the Jury Assembly Room and will be installed yet this year; and the tailgating work will also be done this year. The elevators at the front entrance will be done in 2020. Mr. Sutherland said, overall, we are about 99% complete.

Courthouse Security Phase 2 & 3 Change Orders Mr. Sutherland there are not any change orders.

Update on 1717 Center Avenue Building Project

Design Update Mr. Sutherland said they are doing a final look at draft #11; and are looking at a few tweaks to add more shared space and less cubicles.

Job Center Agencies Space Update Mr. Sutherland said the agencies are holding strong to their request for an additional 3,000 square feet or they said they will go elsewhere. Accommodating this request would mean extending an exterior wall. Mr. Sutherland said the cubicles are all planned at 6'x8' and the agencies would like 10'x10'.

Vice Chair Zajac asked what they pay for rent. Mr. Sutherland said they do, \$1.05 per square foot, which includes maintenance. Supervisor Potter said that is well below market.

Public Works Department Office Renovation Update

Public Works Change Orders Mr. Sutherland said there are no change orders.

Mr. Sutherland said the renovation is complete, except for a little punch list work and can now be taken off the agenda.

Facilities Superintendent Position Mr. Sutherland said January 10, 2020 will be Mr. Furseth's last day; there are three applicants for the job; if the person chosen is an internal candidate they should be in place before Mr. Furseth is done; if the person chosen is from the outside, he and various people will fill in until the new person starts.

Fairgrounds Maintenance Position Mr. Sutherland said they have two internal candidates to interview.

Communications, Announcements and Information. Supervisor Potter asked about the naming of 1717 Center Ave. Mr. Smith said there is a process to follow.

Supervisor Potter asked when the armed security issue will go to Public Safety and Justice Committee. Mr. Smith said Supervisor Beaver spoke with Corporation Counsel and Mr. Smith spoke with the Sheriff and it is largely when the Sheriff is ready.

Adjournment. Supervisor Potter moved adjournment at 8:27 A.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

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