



GENERAL SERVICES COMMITTEE
Minutes – March 19, 2019

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, March 19, 2019 in Conference Room N-1, Rock County Courthouse East.

Committee Members Present: Supervisors Brill, Zajac, Potter, Brien and Rashkin (at 8:05 A.M.).

Committee Members Absent: None.

Staff Members Present: Josh Smith, County Administrator; Brent Sutherland, Facilities Management Director; Randy Terronez, Assistant to the County Administrator; Jon Furseth, Facilities Superintendent; Dave Froeber, Facilities Superintendent; Jodi Millis, Purchasing Manager; Kate Luster, Human Services Director; Richard Greenlee, Corporation Counsel.

Others Present: Brian Zobel, UW Colleges – Southwest; Supervisors Podzilni and Mawhinney.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Potter. ADOPTED.

Citizen Participation. None.

Approval of Minutes – March 5, 2019. Supervisor Potter moved approval of the minutes of March 5, 2019 as presented, second by Supervisor Brien. ADOPTED.

Transfer. None.

Updates and Possible Action.

Courthouse Security

Phase 2 & 3 Construction Schedule Update Mr. Sutherland said he had reported at the last meeting that the project was two weeks behind due to the cold weather, and they have already made up one of the weeks. They are on track with the glazing, millwork and countertops. The security equipment is about ten weeks out. Overall, they are still ahead of schedule.

Supervisor Rashkin arrived at 8:05 A.M.

Courthouse Security Phase 2 & 3 Change Orders Mr. Sutherland went over change order requests RQ#01 for \$13,251, RQ#04 for \$6,234, and RQ#5 for \$8,934, at a total cost of \$28,419.

Supervisor Potter moved approval of the change orders totaling \$28,419, second by Supervisor Brien. ADOPTED.

Arming Courthouse Security Officers Update Mr. Sutherland said he is working on a new survey with differently worded questions, which will go out to all employees. He added the Sheriff's Office is putting better numbers together to more accurately reflect the number of deputies and the number of hours that will be worked. Mr. Sutherland said he would bring this back to the Committee after the information is all pulled together.

Public Works Department – Project Credit Mr. Sutherland went over the change order credit for the sheet metal and electrical work done at Public Works in the amount of \$12,110, which is due to value engineering.

Facilities Master Electrician Update Mr. Sutherland said they are still in negotiation for the Master Electrician and added that another option is to contract with IBEW (International Brotherhood of Electrical Workers).

Health Care Center Closed File Progress Update Mr. Sutherland reviewed the need for the project, that they have two years to accomplish this, and that they are keeping the Janesville Fire Department apprised of the progress. He added that they started with the areas that would take the longest so, at 35%.complete, it is very doable to accomplish within the timeframe.

Capital Projects

2018 Mr. Sutherland explained the reports in the packet are the ones Ms. Millis keeps on the projects and went over them. The Committee said they would like to continue receiving the reports in this format and thanked Ms. Millis.

2019 Mr. Sutherland went over the reports with the Committee.

Facilities Masterplan Update

Fairgrounds Conditional Use Process Mr. Sutherland handed out and went over the conditional use process with the City of Janesville for the fairgrounds. He said they have already had a neighborhood meeting and a decision was made to accept the master plan in its entirety. He added he will be working with the City of Janesville Planning Department and there will be a public hearing in May.

Human Services Facility Site Options Mr. Sutherland said the site options for a new Human Services facility are: upgrading the current site, which has a poor work flow and is not an ideal location for clients, at a cost of approximately \$10 million; build a new complex on

the old Rock Haven site, which is not an ideal location for clients, at a cost of approximately \$22.5 million; find space on the east side of Janesville, which is not an ideal location for clients; purchase an existing building in downtown Janesville to renovate, which is a better location than the north or east side of Janesville; purchase on the south side of Janesville, which is an ideal location for the clients served; or lease space in Beloit, which would increase operating costs and is not an ideal location for clients.

The Committee said that having public transportation at the location would be a plus.

Communications, Announcements and Information. None.

Executive Session: Supervisors Zajac and Potter moved to go into Executive Session at 8:52 A.M. per Section 19.85(1)(e), Wis. Stats. – Deliberate or Negotiate the Purchase of Public Properties when Competitive or Bargaining Reasons Require a Closed Session. ADOPTED on a roll call vote with the following: Ayes – Supervisors Brill, Zajac, Brien, Potter and Rashkin.

Supervisor Zajac moved to go out of Executive Session at 10:04 A.M., second by Supervisor Rashkin. ADOPTED.

Adjournment. Supervisor Brien moved adjournment at 10:04 A.M., second by Supervisor Potter. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.