

**Rock County, Wisconsin**

51 South Main Street  
Janesville, WI 53545  
(608)757-5518



**General Services**

-Facilities Management  
-Maintenance

**NOTE: Time,  
Date, Location**

**GENERAL SERVICES COMMITTEE  
THURSDAY, SEPTEMBER 28, 2017 – 5:45 P.M.  
JURY DELIBERATION ROOM – FOURTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – September 5, 2017
4. Transfers
5. Resolution
  - A. Authorizing a Change Order for UW-Rock County Air Handling Unit Replacement Project
6. Project Change Orders/Updates
  - A. Community Comprehensive Services Project
7. Update and Discussion of Design-Build Resolution
8. Communications, Announcements and Information
9. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee  
INITIATED BY



Brent Sutherland – Director of  
Facilities Management  
DRAFTED BY

General Services Committee  
SUBMITTED BY

September 14, 2017  
DATE DRAFTED

### Authorizing a Change Order for UW-Rock County Air Handling Unit Replacement Project

- 1   **WHEREAS**, funds were budgeted in 2017 for the replacement of five air handling unit's at UW-
- 2   Rock County campus; and
- 3
- 4   **WHEREAS**, a contract was approved in the amount of \$614,000 to Tricor Mechanical, a
- 5   division of Total Mechanical Inc. of Janesville, WI, for the replacement of air the handling units;
- 6   and
- 7
- 8   **WHEREAS**, a \$35,000 contingency also was approved to cover any possible unforeseen items;
- 9   and
- 10
- 11   **WHEREAS**, the specifications required the fire alarm duct detection system for shut down in the
- 12   event of a fire to be reinstalled in the new air handling units; and
- 13
- 14   **WHEREAS**, the old system did not have the required detectors to move, so a new fire duct
- 15   detection system will need to be added to all five air handling units per code.
- 16
- 17   **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 18   assembled this \_\_\_\_ day of \_\_\_\_\_, 2017, does hereby approve and authorizes a
- 19   change order in the amount of \$13,854 to Tricor Mechanical, a division of Total Mechanical Inc.
- 20   of Janesville, WI, for the installation of a fire duct detection system to the 5 air handling units.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Jason Heidenreich, Vice Chair

\_\_\_\_\_  
Robert Yeomans

\_\_\_\_\_  
David Homan:

\_\_\_\_\_  
Jeremy Zajac

FISCAL NOTE:

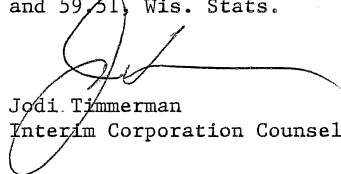
Sufficient funds are available in the UW-Rock Capital Account for the cost of this change order.  
This project is being funded from sales tax revenue.



Sherry Oja  
Finance Director

LEGAL NOTE:

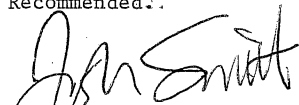
The County Board is authorized to take this action pursuant to secs. 59.01  
and 59.51, Wis. Stats.



Jodi Timmerman  
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended..



Josh Smith  
County Administrator

## **Executive Summary**

### **Approving a Change Order for UW-Rock County Air Handling Unit Replacement Project**

The UW Rock County Campus has 5 air handling units that are currently being replaced.

The resolution before you approves a change order in the amount of \$13,854 to Tricor Mechanical, a Division of Total Mechanical of Janesville, Wisconsin, for the installation of a new fire duct detection system as required by code.

The County Board on 4/13/17 approved resolution 17-4A-257 to contract with Tricor Mechanical in the amount of \$614,000.50 for this air handling replacement project with a contingency fund of \$35,000 for any possible unforeseen items.



705 Madison St. #101,  
Lake Geneva, WI 53147  
Office: (262) 203-7034

**PROPOSED CHANGE ORDER QUOTATION**

**PCO #**

**5**

**Project:**

**ROCK COUNTY JOB CENTER OFFICE  
RENOVATION**

A/E Job No. 60630  
Date: 8/1/17

**Owner:**

COUNTY OF ROCK  
51 SOUTH MAIN STREET  
JANESVILLE, WI 53545

**Architect:**

ANGUS YOUNG ARCHITECTS  
555 SOUTH RIVER ROAD  
JANESVILLE, WI 53548

**Distribution:**

Owner X  
Contractor X  
Field \_\_\_\_\_  
File X  
Other \_\_\_\_\_

**Att: MR. BRENT SUTHERLAND**

**Att: MR. PETER PICHOTTA**

*We propose to provide the following change(s) to our contract for the above referenced Project, with the contract amount being adjusted by Contract Change Order amount(s) stated below.*

Morse Electric has submitted a Change Order Request, dated 7/21/2017, for multiple changes made at end of project. Work was directed by Rock County Building Electrical Inspector and via directions provided by Hendricksen Furniture Co. We are submitting this in an itemized list for clarity.

- |   |   |    |          |
|---|---|----|----------|
| 1 | Electrical Inspection Report corrections. See attached page for clarifications.   | \$ | 988.00   |
| 2 | Provide one additional power pole for furniture units.<br>(Hendricksen furniture added pole to project scope. Five poles total now.)  | \$ | 892.00   |
| 3 | Relocate electrical and phone/data drops from rough-in locations specified. (Hendricksen modified this at end of project). See attached e-mails regarding the progression of this work. | \$ | 2,092.00 |
| 4 | Glen Fern Construction Management fee @ 10%   | \$ | 397.00   |

**Total Change Amount Requested** 4,369.00

**Submitted By:**

Glen Fern Construction Company By: Gregory E. Odden

8/1/2017

Date:

**Architect Review:**

Angus Young Associates

By: \_\_\_\_\_  
Signature

8/12017

Date

- Recommend/No Exception  
 Revise & Resubmit  
 Rejected

Comments: \_\_\_\_\_

**Owner Response:**

Rock County Government

By: Brent Sutherland  
Signature

8/1/2017

Date

- Accepted & Authorized  
 Revise & Resubmit  
 Rejected

Comments: \_\_\_\_\_

Owner acceptance authorizes Contractor to proceed with change immediately and include change on future Contract Change Order.



1390 Gateway Blvd. Beloit, WI 53511  625 East Pamalyn Avenue, Las Vegas, NV 89119  500 W. South St., Freeport, IL 61032 T 608.856.7265  
 2511 Technology Dr., Ste 110, Elgin, IL 60123  395 S. Main St., Dubuque, IA 52001  3000 W. Chrysler Dr. Belvidere, IL 61008 F 815.599.5007

July 21, 2017

Mr. Gregory Odden  
705 Madison Street, Suite 101  
Lake Geneva, WI  
53147  
Ph: 262-203-7034  
Cell: 262-745-3044  
Fax: 262-546-1457

Re: Extras above scope for Rock County job center

Greg:

We propose to furnish the necessary labor and material to complete the above referenced project, per your request, for the lump sum of ~~\$5,688.00~~

Our quote is inclusive of the following.

1. • Fixing electrical items on inspection report that were outside of our scope. \$988.00
- ~~Relocating 2 strobes and adding 2 horn strobes to Fire Alarm system. \$1,716.00~~
2. • Adding 1 power pole to furniture layout. \$ 892.08
3. • Moving 4 power pole data and electrical drops to accommodate new furniture layout. \$2092.00

#### Clarifications

- Quoted price is firm for 30 days.
- Quote does not includes sales tax.
- Price is based on straight time rates.

Thank you for the opportunity to be of service to you. If you have any questions or need further assistance, please do not hesitate to contact us.

Sincerely,

MORSE ELECTRIC, INC.

Brad Thom  
Project Manager

File: acm\_02.23.17-dc

**Committed to Excellence**  
Powering Your Future - From 0 to 345,000 Volts  
www.themorsegroup.com

**INSPECTION REPORT**

City of Janesville  
 Building and Development Services  
 18 N. Jackson Street, P.O. Box 5005  
 Janesville, WI 53548

Compliance Date B-4 OCCUPANCY

Inspection Date 7-7-17

Location: 1900 CENTER AV

Owner: ROCK COUNTY JOB CENTER

Contractor: MORSE GROUP

Occupancy Type: A B E F H I M R S U SF Duplex

PLEASE NOTE: The deficiencies marked below are not in accordance with the City of Janesville and/or Wisconsin Administrative Codes. You may contact an Inspector between the hours of 7:00-9:00 AM at 755-3060 with any questions.

- ✓ 1) 14 WIRE / LIGHT FIXTURE W/AMP NOT OK TO OCCUPANCY SEND IN ELECTRICAL ROOM CEILING
- ✓ 2) 14-2 MC CABLE FOR EM LIGHTS NOT OK ON 20 AMP BREAKER
- ✓ 3) STRAP ALL MC IN CEILING EVERY 6'
- ✓ 4) OPEN BOX IN CEILING OF ELECTRICAL ROOM
- ✓ 5) OPEN BOXES - SOUTH WEST OFFICE - 2 BOXES
- ✓ 6) NEED INFO ON AMOUNT OF WIRE ALLOWED IN "ORIE" LIGHT FIXTURE JUNCTION BOXES
- ✓ 7) SPEAKER WIRE NOT PLENUM RATED, CANNOT LAY ON CEILING
- WAS → 8) MUST CONDUCT EMERGENCY LIGHT TEST WHEN CURBLES INSTALLED
- ✓ 9) MISSING LIGHTS - EAST SIDE OPEN AREA
- ✓ 10) OPEN FIRE ALARM BOX - NE CORNER OPEN AREA
- ✓ 11) NO COVER ALLOWED ABOVE CEILING - N.E CONFERENCE ROOM & NW ROOM
- ✓ 12) DIMMING CL3 WIRES NOT PLENUM RATED, NEED TO CONFIRM IF PW 311 WAIT STAFF 2-11V DIMMER IS A CLASS 2 CONTROL CIRCUIT OR CLASS 2 - NEED DOCUMENTATION FROM MANUFACTURER
- WAS → 13) NEED TO WIRE OFFICE FURNITURE AND NEW RTU YES

Bob Taly  
 Inspector

[Signature]  
 Person Contacted

**PCO #5 GLEN FERN CLARIFICATIONS BASED ON  
DISCUSSIONS WITH MORSE ELECTRIC. 8/1/2017.**

ITEM #1

**CLARIFICATION NOTES FOR ELECTRICAL INSPECTION LIST:**

- 1 EXISTING WIRING OF WHIPS WAS QUESTIONED. MORSE ELECTRIC ADDRESSED THIS WITH INSPECTOR. NO COST IMPACT.
- 2 EXISTING WIRING FOR EMERGENCY LIGHTING WAS 14-2. BREAKERS FOR SYSTEM WERE 20 AMP. WIRES NEEDED TO BE INCREASED TO 12-2 TO MEET CODE.
- 3 EXISTING MC CABLE ABOVE CEILING ACROSS HALL ABOVE ELECTRICAL ROOM NEEDED TO BE SUPPORTED PER CODE. THIS WAS NOT IN ORIGINAL SCOPE.
- 4 EXISTING ELECTRICAL BOX ABOVE CEILING OF ELECTRICAL ROOM MISSING COVERS. MORSE ELEC INSTALLED COVERS.
- 5 EXISTING ELECTRICAL BOXES IN MAINTENANCE ROOM ADJACENT TO REMODELED SPACE MISSING COVERS. POWER RACEWAY RAN THROUGH THIS ROOM. INSPECTOR NOTED THIS DURING FINAL REVIEW.
- 6 N/A-MORSE ELECTRIC RESPONSIBILITY
- 7 EXISTING WIRING NOT RATED FOR PLACEMENT ABOVE CEILING.
- 8 N/A-MORSE ELECTRIC RESPONSIBILITY
- 9 N/A-MORSE ELECTRIC RESPONSIBILITY
- 10 EXISTING FIRE ALARM BOX NOT INCLUDED IN PROJECT SCOPE. MISSING J BOX COVERS. MORSE ELECTRIC INSTALLED COVERS.
- 11 NOT SURE WHAT THIS REFERENCES. WILL PROVIDE MORE INFORMATION ONCE IDENTIFIED.
- 12 EXISTING LOW VOLTAGE LIGHTING WIRING NOT PLENUM RATED AND RUN EXPOSED ABOVE CEILING. THE EXISTING WIRES WERE SCHEDULED TO REMAIN.
- 13 N/A-MORSE ELECTRIC RESPONSIBILITY



From: Chris Fisher [mailto:c.fisher@henricksen.com]

Sent: Friday, July 14, 2017 3:20 PM

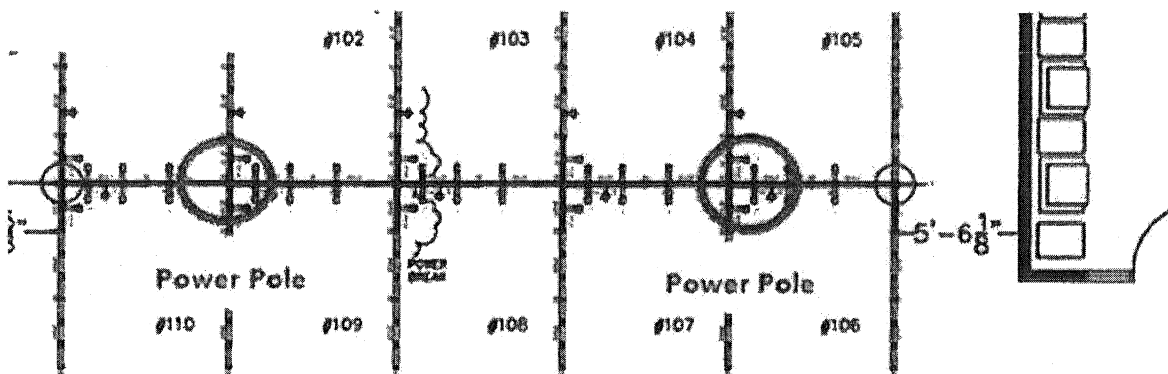
To: CARL DISRUD <CARL.DISRUD@co.rock.wi.us>; Cory Anderson <coryanderson@glen-fern.com>; Brent Sutherland <Brent.Sutherland@co.rock.wi.us>; Peter Pichotta <PeterP@ANGUSYOUNG.com>; JON FURSETH <JON.FURSETH@co.rock.wi.us>; Steve Lehst <stevelehst@glen-fern.com>; Steven Reed <Steven.Reed@ampelectric.com>; Brad Thom <BThom@themorsegroup.com>; PHIL BOUTWELL <PHIL.BOUTWELL@co.rock.wi.us>; GWOLF@SCHMELZERPAINT.COM; RONAKSUNMECH@GMAIL.COM

Cc: Dana Adams <d.adams@henricksen.com>

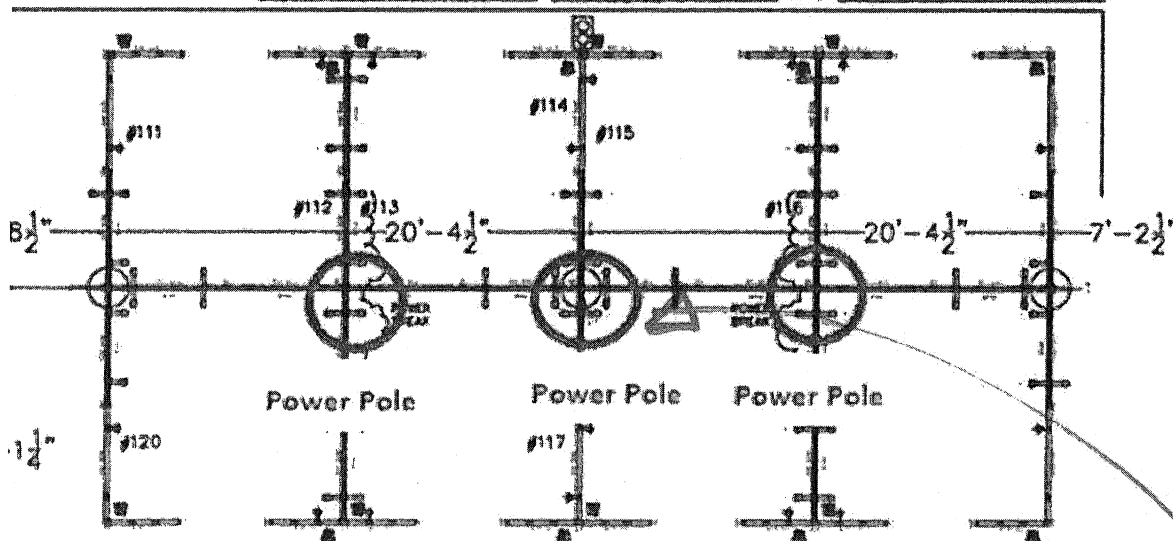
Subject: RE: Rock County Job Center Install

Good Afternoon,

I just wanted to confirm the information discussed with Cory, Phil, the electricians, and myself yesterday morning. We discussed and confirmed the power pole will be moved into the inside wing as identified in the image below for the ease of the electrical and data installation.



RECONFIGURE AREA (8 WORKSTATIONS) - ALL EXISTING PANELS AND POWER, EXCEPT  
C/P/POWER POLE COMPONENTS. SELECT #1/#2 DUPLEXES AND ALL #1 DUPLEX RECEPTACLES



Please review and let me know if you have any questions.

Thanks,

ADDED ONE  
POLE  
MORSE ELEC. P.O. #5  
ITEM # 2

## Greg Odden

---

**From:** Brad Thom <BThom@themorsegroup.com>  
**Sent:** Tuesday, August 1, 2017 2:37 PM  
**To:** Greg Odden  
**Subject:** FW: Rock County Job Center Install

**From:** Chris Fisher [mailto:c.fisher@henricksen.com]  
**Sent:** Tuesday, July 18, 2017 8:53 AM  
**To:** Brad Thom <BThom@themorsegroup.com>  
**Cc:** Cory Anderson <coryanderson@glen-fern.com>; Greg Odden <gregodden@glen-fern.com>; Peter Pichotta <PeterP@ANGUSYOUNG.com>  
**Subject:** RE: Rock County Job Center Install

Hi Brad,

Yes, we had to stick with the original plan that we reviewed in the meeting a few weeks ago. Unfortunately, there is a specific bracket that secures the power poles to the 3 way connection on the outside of the panel run. If we moved the power poles into the 4 way connection as discussed on Friday, we would need to place a change order and reorder the part for a 4 way power pole connection. Reordering the part could take anywhere from 3-4 weeks resulting in a delay of the installation of the power through the duration of that time. At this point the installation team was instructed to place the power poles at the original location as originally specified to ensure the completion of the work stations by the agreed completion date. If needs be we can place a change order after the completion of the original install.

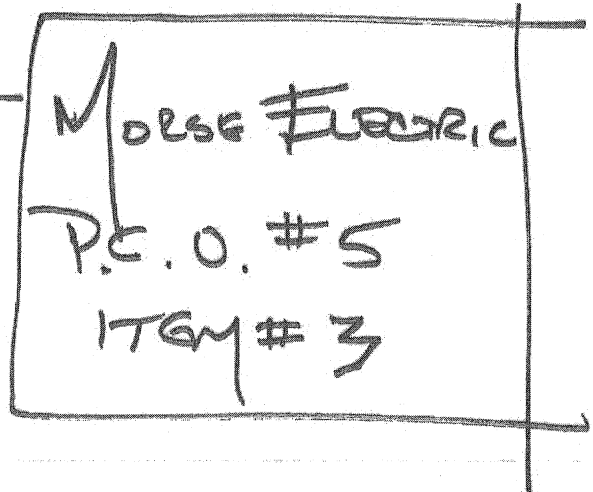
Please let us know if there is anything we can do to assist or if you have any questions. We are happy to help and work with you to make this project run as smoothly as possible.

Thanks,

Chris Fisher, Project Manager  
608.819.5034 direct  
608.213.8737 mobile  
608.244.1400 main

**Henricksen**  
5202 Eastpark Blvd; Suite 102, Madison, WI 53718

linkedin | facebook | twitter | henricksen.com



**From:** Brad Thom [mailto:BThom@themorsegroup.com]  
**Sent:** Tuesday, July 18, 2017 8:33 AM  
**To:** Chris Fisher <c.fisher@henricksen.com>  
**Cc:** Cory Anderson <coryanderson@glen-fern.com>; Greg Odden <gregodden@glen-fern.com>; Peter Pichotta <PeterP@ANGUSYOUNG.com>  
**Subject:** RE: Rock County Job Center Install

Chris,  
My field guys tell me this has changed again, Is that true?



705 Madison St. #101,  
Lake Geneva, WI 53147  
Office: (262) 203-7034

**PROPOSED CHANGE ORDER QUOTATION**

**PCO # 5 REVISED**

**Project: ROCK COUNTY JOB CENTER OFFICE RENOVATION** A/E Job No. 60630  
Date: 9/7/17

<p><b>Owner:</b> COUNTY OF ROCK 51 SOUTH MAIN STREET JANESVILLE, WI 53545</p> <p>Att: MR. BRENT SUTHERLAND</p>	<p><b>Architect:</b> ANGUS YOUNG ARCHITECTS 555 SOUTH RIVER ROAD JANESVILLE, WI 53548</p> <p>Att: MR. PETER PICHOTTA</p>	<p><b>Distribution:</b></p> <p>Owner <u>  X  </u> Contractor <u>  X  </u> Field <u>          </u> File <u>  X  </u> Other <u>          </u></p>
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*We propose to provide the following change(s) to our contract for the above referenced Project, with the contract amount being adjusted by Contract Change Order amount(s) stated below.*

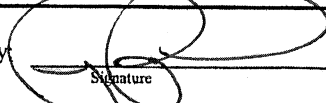
Morse Electric has submitted a Change Order Request, dated 7/21/2017, for multiple changes made at end of project. Work was directed by Rock County Building Electrical Inspector and via directions provided by Hendricksen Furniture Co. We are submitting this in an itemized list for clarity.

**Per discussions with Mr. Peter Pichotta Glen Fern Construction will reduce the value for the Item #3 to \$700.00. This will provide a level of shared responsibility by all parties.**

- |   |   |    |        |
|---|---|----|--------|
| 1 | Electrical Inspection Report corrections. See attached page for clarifications.   | \$ | 988.00 |
| 2 | Provide one additional power pole for furniture units. (Hendricksen furniture added pole to project scope. Five poles total now.)   | \$ | 892.00 |
| 3 | Relocate electrical and phone/data drops from rough-in locations specified. (Hendricksen modified this at end of project). See attached e-mails regarding the progression of this work. | \$ | 700.00 |
| 4 | Glen Fern Construction Management fee @ 10%   | \$ | 258.00 |

**Total Change Amount Requested** 2,838.00

Submitted By: Glen Fern Construction Company By: Gregory E. Odden Date: 9/7/2017

Architect Review: Angus Young Associates By:  Date: 9.11.17  
 Recommend/No Exception  
 Revise & Resubmit  
 Rejected  
 Comments: \_\_\_\_\_

Owner Response: Rock County Government By: Brent Sutherland Date: 9-8-2017  
 Accepted & Authorized  
 Revise & Resubmit  
 Rejected  
 Comments: \_\_\_\_\_

Owner acceptance authorizes Contractor to proceed with change immediately and include change on future Contract Change Order.