

**Rock County, Wisconsin**

51 South Main Street  
Janesville, WI 53545  
(608)757-5518



**General Services**

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE  
TUESDAY, NOVEMBER 18, 2014 – 8:00 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – November 4, 2014
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
  - A. Rock Haven
    - 1) Update Report
  - B. Courthouse Windows Project
    - 1) Update
  - C. Courthouse Planters
    - 1) Update
  - D. Youth Services Center Recreation Yard
    - 1) Update
    - 2) Change Order(s)
  - E. Jail Roofing Project
    - 1) Update
    - 2) Change Order(s)
7. Communications, Announcements and Information
8. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62160	CLEANING CONTRAC	P1401478	10/25/2014	DIVERSIFIED BUILDING MAINTENAN	1,215.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	193,525.00	144,706.87	44,498.63	1,215.00	3,104.50
18-1810-0000-62400	R & M SERV	P1400397	10/28/2014	ARAMARK UNIFORM SERVICES INC	180.18
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	143,619.00	100,535.82	15,241.96	180.18	27,661.04
18-1810-0000-62461	ELEVATOR	P1400537	10/30/2014	STATE OF WISCONSIN	250.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	46,000.00	37,015.23	2,986.48	250.00	5,748.29
18-1810-0000-63500	R&M SUPPLIES				
		P1400401	10/22/2014	BELOIT FIRE PROTECTION COMPANY	53.50
		P1400402	10/27/2014	BJ ELECTRIC SUPPLY INC	608.16
		P1400405	10/31/2014	CITY OF JANESVILLE	25.00
		P1400407	10/27/2014	DEGARMO PLUMBING INC	220.00
		P1400408	10/29/2014	DE VERE COMPANY INC	504.83
		P1400410	07/30/2014	DVORAK LANDSCAPE SUPPLY LLC	1,050.00
		P1400412	10/27/2014	ENERGETICS INC	559.69
		P1400419	10/02/2014	HARRIS ACE HARDWARE	293.19
		P1400425	10/31/2014	JACK AND DICKS FEED AND GARDEN	504.70
		P1400426	10/22/2014	JANESVILLE ELECTRIC MOTOR CORP	85.00
		P1400469	10/23/2014	JOHNSTONE SUPPLY	404.36
		P1400524	11/03/2014	NAPA AUTO PARTS	31.98
		P1400538	10/29/2014	STAPLES ADVANTAGE	769.48
		P1400543	10/20/2014	WERNER ELECTRIC SUPPLY COMPAN	99.56
		P1401457	10/27/2014	PUR CHEM LLC	446.00
		P1402219	10/16/2014	COLLINS SANITARY	525.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	230,000.00	249,021.91	13,909.60	6,180.45	(39,111.96)
<b>GENERAL SERVICES PROG TOTAL</b>				<b>7,825.63</b>	
18-1811-0000-63500	R&M SUPPLIES	P1400419	10/02/2014	HARRIS ACE HARDWARE	11.03
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	28,345.10	833.04	11.03	(9,189.17)
<b>GLEN OAKS FACILITY OPERATION PROG TOTAL</b>				<b>11.03</b>	
18-1812-0000-63500	R&M SUPPLIES	P1400394	10/27/2014	AARONS LOCK AND SAFE INC	29.85

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1400427	10/31/2014	JOHNSON CONTROLS INC	110.04
		P1402596	10/27/2014	A AND A SHEET METAL WORKS INC	100.00
		P1403398	10/17/2014	ADDIE WATER SYSTEMS INC	525.19
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00	11,679.03	1,203.40	765.08	8,352.49
<b>YOUTH SERVICES CENTER PROG TOTAL</b>					<b>765.08</b>
18-1816-0000-62400	R & M SERV				
		P1400397	10/28/2014	ARAMARK UNIFORM SERVICES INC	35.94
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	26,000.00	23,109.05	291.00	35.94	2,564.01
18-1816-0000-63500	R&M SUPPLIES				
		P1400426	11/04/2014	JANESVILLE ELECTRIC MOTOR CORP	520.41
		P1400538	10/18/2014	STAPLES ADVANTAGE	(101.07)
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	11,150.54	557.68	419.34	7,872.44
<b>COMMUNICATIONS CTR.OPERATION PROG TOTAL</b>					<b>455.28</b>
18-1817-0000-62400	R & M SERV				
		P1400397	10/28/2014	ARAMARK UNIFORM SERVICES INC	31.56
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	39,117.00	37,914.66	109.00	31.56	1,061.78
18-1817-0000-63500	R&M SUPPLIES				
		P1400425	11/04/2014	JACK AND DICKS FEED AND GARDEN	51.50
		P1400528	10/30/2014	PIEPER ELECTRIC INC	1,692.00
		P1401457	10/27/2014	PUR CHEM LLC	240.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,000.00	13,323.90	1,291.08	1,983.50	401.52
<b>DIVERSION PROG/ASC PROG TOTAL</b>					<b>2,015.06</b>
18-1837-0000-63500	R&M SUPPLIES				
		P1400394	11/04/2014	AARONS LOCK AND SAFE INC	97.50
		P1400414	10/30/2014	FERGUSON ENTERPRISES INC	978.70
		P1400415	10/24/2014	FIRST SUPPLY LLC	2.86
		P1400477	10/22/2014	MC MASTER-CARR SUPPLY COMPANY	123.34
		P1400478	11/03/2014	MENARDS	11.45
		P1400524	10/23/2014	NAPA AUTO PARTS	4.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	108,499.00	79,790.00	4,109.99	1,218.60	23,380.41
18-1837-0000-67200	CAPITAL IMPROV				

**COMMITTEE APPROVAL REPORT**

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1402876	10/22/2014	NIEMAN CENTRAL WISCONSIN ROOFI	134,560.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	419,321.00	180,059.25	36,376.75	134,560.00	68,325.00
<b>JAIL CAPITAL IMPROVEMENTS PROG TOTAL</b>					<b>135,778.60</b>

I have examined the preceding bills and encumbrances in the total amount of **\$146,850.68**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 18 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
18-1815-0000-62400	R & M SERV	P1400219	11/06/2014	JF AHERN COMPANY	125.00	
		P1400235	11/05/2014	JANESVILLE ELECTRIC MOTOR CORP	258.78	
		P1400236	10/27/2014	JOHNSON CONTROLS INC	186.27	
		P1403125	10/29/2014	OTIS ELEVATOR COMPANY	3,600.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	112,500.00	107,369.05	13,805.49	4,170.05	(12,844.59)	
18-1815-0000-63500	R&M SUPPLIES	P1400230	10/30/2014	HARRIS ACE HARDWARE	43.96	
		P1400232	10/24/2014	HOME DEPOT/GECF	71.76	
		P1400233	11/03/2014	HD SUPPLY	135.00	
		P1400238	10/24/2014	MC MASTER-CARR SUPPLY COMPANY	24.10	
		P1400239	11/04/2014	MENARDS	258.41	
		P1400240	11/05/2014	NAPA AUTO PARTS	27.09	
		P1400251	11/05/2014	WERNER ELECTRIC SUPPLY COMPAN	430.50	
		P1403130	11/06/2014	HOOPER CORP	339.80	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	46,850.00	40,230.77	30,029.89	1,330.62	(24,741.28)	
<b>HCC BUILDING COMPLEX PROG TOTAL</b>				<b>5,500.67</b>		

I have examined the preceding bills and encumbrances in the total amount of **\$5,500.67**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 18 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_