

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, NOVEMBER 3, 2015 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – October 20, 2015
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Resolution
 - A. Awarding Contract for Security / Mass Notification Improvements at the UW-Rock County Campus
 - B. Awarding Contract for Boiler / Stack Replacement Project at the Courthouse (Will be provided at the meeting.)
7. Request Approval to Replace Cabinet and Countertop at the Health Department
8. Discussion and Possible Action on Request from WKOW-TV to Place a Camera on the Courthouse Roof
9. Discussion and Possible Action of Facilities Rooftop Policy
10. Updates
 - A. Courthouse Tower Demolition
 - 1) Update and Possible Action
11. Communications, Announcements and Information
12. **EXECUTIVE SESSION:** Per Section 19.85(1)(g), Wis. Stats. – Confer with Legal Counsel Regarding Possible Litigation
13. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62112	SECURITY	P1500505	09/30/2015	MIRION TECHNOLOGIES GDS INC	261.84
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	75,000.00	49,682.33	15,345.35	261.84	9,710.48
18-1810-0000-62400	R & M SERV	P1500462	10/13/2015	ARAMARK UNIFORM SERVICES INC	185.92
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	133,000.00	103,220.83	20,237.84	185.92	9,355.41
18-1810-0000-62461	ELEVATOR	P1500518	10/15/2015	STATE OF WISCONSIN	450.00
		P1503338	10/06/2015	NATIONAL ELEVATOR INSPECTION S	862.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	55,000.00	41,462.26	6,452.00	1,312.00	5,773.74
18-1810-0000-63500	R&M SUPPLIES	P1500464	09/01/2015	BATTERIES PLUS INC	0.00
		P1500466	10/07/2015	BJ ELECTRIC SUPPLY INC	3,959.58
		P1500469	10/09/2015	CONGRESS GLASS INC	2,485.60
		P1500471	10/14/2015	DE VERE COMPANY INC	171.39
		P1500476	10/09/2015	ENERGETICS INC	71.45
		P1500493	09/29/2015	ILLINGWORTH KILGUST MECHANICAL	634.38
		P1500494	10/05/2015	JACK AND DICKS FEED AND GARDEN	1,176.00
		P1500495	10/05/2015	JANESVILLE ELECTRIC MOTOR CORP	366.91
		P1500496	10/16/2015	JANESVILLE WINSUPPLY COMPANY	111.00
		P1500500	10/05/2015	JOHNSTONE SUPPLY	403.72
		P1500504	10/09/2015	MENARDS	34.21
		P1500506	10/19/2015	NAPA AUTO PARTS	45.95
		P1502223	10/14/2015	SULLIVAN SIGNS INC	13.00
		P1503243	10/12/2015	SENTRY SECURITY FASTENERS INC	114.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	234,759.00	176,652.17	26,138.90	9,587.19	22,380.74
				GENERAL SERVICES PROG TOTAL	11,346.95
18-1811-0000-63500	R&M SUPPLIES	P1500489	10/05/2015	GRAINGER	393.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	9,523.80	73.64	393.80	10,008.76
				GLEN OAKS FACILITY OPERATION PROG TOTAL	393.80
18-1812-0000-62400	R & M SERV	P1502585	10/01/2015	STANLEY CONVERGENT SECURITY S(C	633.01

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	81,422.00	73,370.89	1,343.55	633.01	6,074.55
18-1812-0000-63500	R&M SUPPLIES				
		P1500464	10/13/2015	BATTERIES PLUS INC	3.38
		P1500466	10/13/2015	BJ ELECTRIC SUPPLY INC	755.30
		P1500489	10/16/2015	GRAINGER	144.15
		P1500500	10/01/2015	JOHNSTONE SUPPLY	2.38
		P1500504	10/13/2015	MENARDS	8.47
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00	19,203.43	5,482.66	913.68	(3,599.77)
18-1812-0000-67200	CAPITAL IMPROV				
		P1502692	10/12/2015	POTTER LAWSON ARCHITECTS INC	3,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,500.00	5,399.10	0.00	3,000.00	7,100.90
YOUTH SERVICES CENTER PROG TOTAL				4,546.69	
18-1816-0000-62400	R & M SERV				
		P1500462	10/09/2015	ARAMARK UNIFORM SERVICES INC	24.14
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,000.00	21,700.20	526.78	24.14	1,748.88
18-1816-0000-63500	R&M SUPPLIES				
		P1500466	10/08/2015	BJ ELECTRIC SUPPLY INC	261.25
		P1500476	10/09/2015	ENERGETICS INC	46.79
		P1500515	10/07/2015	SHERWIN WILLIAMS	28.79
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	13,244.53	1,156.25	336.83	5,262.39
COMMUNICATIONS CTR. OPERATION PROG TOTAL				360.97	
18-1817-0000-62400	R & M SERV				
		P1500462	10/13/2015	ARAMARK UNIFORM SERVICES INC	88.08
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	40,900.00	39,597.71	112.00	88.08	1,102.21
18-1817-0000-63500	R&M SUPPLIES				
		P1500504	10/14/2015	MENARDS	34.33
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,500.00	8,660.06	327.84	34.33	10,477.77
DIVERSION PROG/ASC PROG TOTAL				122.41	
18-1837-0000-63500	R&M SUPPLIES				

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1500496	10/16/2015	JANESVILLE WINSUPPLY COMPANY	120.00
		P1500503	10/09/2015	MC MASTER-CARR SUPPLY COMPANY	16.37
		P1500512	10/07/2015	QUALITY DOOR LLC	505.00
		P1500514	10/07/2015	REINDERS INC	106.22
		P1503217	10/06/2015	ASC1 INC	141.95
		P1503323	09/24/2015	AIRGAS NORTH CENTRAL	89.10
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	112,181.00	50,591.35	6,586.74	978.64	54,024.27
18-1837-0000-67200	CAPITAL IMPROV				
		P1502563	10/08/2015	WISCONSIN LIFT TRUCK CORP	8,182.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	594,790.00	76,850.11	101,089.89	8,182.60	408,667.40
JAIL CAPITAL IMPROVEMENTS PROG TOTAL				9,161.24	
18-1842-0000-67200	CAPITAL IMPROV				
		P1501752	10/14/2015	STRUCTURAL RESEARCH INC	12,500.00
		P1503277	10/20/2015	BALESTRIERI ENVIRONMENTAL AND	885.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	779,936.00	137,725.35	279,837.00	13,385.00	348,988.65
COURTHOUSE FACILITY PROJECT PROG TOTAL				13,385.00	
18-1843-0000-67200	CAPITAL IMPROV				
		P1403490	09/30/2015	HALDEMAN HOMME INC	17,425.00
		P1503100	10/10/2015	LAUERSDORF,LYNN R	3,250.00
		P1503399	10/14/2015	DAVES ACOUSTICAL CEILINGS LLC	600.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,456,675.00	26,666.01	70,493.00	21,275.00	1,338,240.99
U-ROCK EXPANSION PROJECT PROG TOTAL				21,275.00	
18-1849-0000-67200	CAPITAL IMPROV				
		P1501559	10/02/2015	ANGUS YOUNG ASSOCIATES	677.94
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	542,814.00	122,961.60	387,251.91	677.94	31,922.55
HCC COMPLEX PROJECT PROG TOTAL				677.94	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$61,270.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 03 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62400	R & M SERV	P1500217	10/09/2015	FOUR SEASONS REPAIR INC	47.97
		P1500219	10/13/2015	JOHNSON CONTROLS INC	390.04
		P1500222	10/14/2015	PORTERS LAWN AND POWER EQUIPW	103.15
		P1500239	10/13/2015	ENERGETICS INC	199.90
		P1503398	10/14/2015	NATIONAL ELEVATOR INSPECTION S	356.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	96,500.00	86,447.22	776.80	1,097.06	8,178.92
18-1815-0000-63500	R&M SUPPLIES	P1500253	10/14/2015	MENARDS	361.82
		P1500258	10/12/2015	WERNER ELECTRIC SUPPLY COMPAN	165.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	50,000.00	24,087.37	2,758.03	526.82	22,627.78
HCC BUILDING COMPLEX PROG TOTAL				1,623.88	
18-1851-0000-67200	CAPITAL IMPROV	P1503316	10/13/2015	SAMUELS GROUP,THE	6,074.33
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	31,594,539.00	31,539,534.29	79,759.88	6,074.33	(30,829.50)
ROCK HAVEN BUILDING PROJECT PROG TOTAL				6,074.33	

I have examined the preceding bills and encumbrances in the total amount of **\$7,698.21**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 03 2015**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

October 27, 2015
DATE DRAFTED

**Awarding Contract for Security/Mass Notification Improvements
at the UW-Rock County Campus**

1 **WHEREAS**, in 2011 Campus officials approached the County with the need to improve security and
2 study options for a public address/mass notification system, given the increasing number of shootings on
3 college campuses; and
4

5 **WHEREAS**, the security and mass notification feasibility study recommended the installation of several
6 security systems, that together, would result in an integrated security solution for the Campus; and
7

8 **WHEREAS**, in 2013, the General Services Committee, in consult with Campus officials, recommended
9 implementation of the consultant's recommendations, and with approval from the County Board, hired
10 Arnold & O'Sheridan Engineering and then Mead & Hunt, to prepare the plans and specifications for
11 bidding; and
12

13 **WHEREAS**, the security systems bid include: emergency mass notification, door control & monitoring,
14 card access, duress alarm, cameras, and voice communication; and
15

16 **WHEREAS**, the fire alarm system serving the south half of the campus is old technology, no longer
17 serviceable, and cannot be integrated with the new security systems, an alternate bid was solicited for a
18 new system to match the system serving the north half of the campus.
19

20 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
21 this _____ day of _____, 2015, that a contract for the purchase and installation
22 of the security/mass notification and fire alarm systems be awarded to Gilbank Construction of Clinton
23 WI, in the base bid amount of \$826,100.00, plus the alternate bid of \$239,000.00 for the fire alarm
24 system; and
25

26 **BE IT FURTHER RESOLVED**, that a project contingency in the amount of \$105,000.00 be established
27 to cover change orders approved by the General Services Committee, and miscellaneous project costs;
28 and
29

30 **BE IT FURTHER REOLVED** that the 2015 General Services Budget be amended as follows:
31

Account/Description	Budget <u>10/22/15</u>	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>	\$501,049	\$550,000	\$1,051,040
18-1843-0000-41501 Prior Years Sales Tax Revenue			
<u>Use of Funds</u>	\$1,456,675	\$550,000	\$2,006,675
18-1843-0000-67200 Capital Improvements			

42
43 **BE IT FURTHER RESOLVED**, that payments be made to the vendor upon approval of the General
44 Services Committee.

Awarding Contract for Security/Mass Notification Improvements at the UW-Rock
County Campus
Page 2

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Thomas J. Brien

Edwin Nash

Jeremy Zajac

FINANCE COMMITTEE ENDORSEMENT
Reviewed and approved on a vote of:

Mary Mawhinney, Chair

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

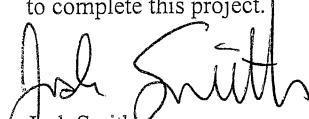
FISCAL NOTE:

This resolution awards the purchase and installation of the security/mass notification system at UW-Rock County to Gilbank Construction. Due to the amount of the bid, additional funding is needed. This resolution increases the current budget for the project by \$550,000. The additional funding will come from excess sales tax proceeds. The balance of excess sales tax proceeds is estimated to be \$2.9 million at 12/31/15.


Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

In 2013 and 2014, \$690,000 was set aside for this project. After reducing this amount for design costs, and adding available revenue totaling \$72,000 from insurance proceeds and unspent funds for parking lot repairs, about \$623,000 remains available for this project. The approximately \$550,000 in additional funding needed for the project includes \$203,000 to pay for a higher than expected base bid; \$239,000 for an unanticipated upgrade to the fire alarm system; and \$105,000 for project contingency. Despite these cost increases, I recommend this resolution as the quickest and most cost-effective way to complete this project.


Josh Smith
County Administrator

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

-Facilities Management
-Maintenance
-Duplicating
-Central Stores
(608)757-5518

Executive Summary

Awarding Contract for Security/Mass Notification Improvements at UW Rock County

The resolution before you will hire Gilbank Construction for the installation of security, mass notification, and fire alarm systems, for a total project cost of \$1,170,100.00.

Included, and integrated together will be:

- Mass Notification
- Duress
- Card Access
- Door Control/Monitoring
- Video Surveillance
- Voice Communication
- Fire Alarm for the South Campus

The concerns for security, and the need to notify students and staff in an emergency situation, is not limited to UW-Rock County, but is a growing concern and need nationwide. The most recent shooting was at a community college in Oregon, 10 are dead.

The systems being installed each serve a purpose, but operating together can be very effective when an emergency situation occurs. The systems will also address building access concerns, deter vandalism, and provide useful information campus wide during severe weather events.

During the study phase and design phase of the project, the scope of the project changed. In some areas, the scope was scaled back to help offset the cost of such items as the fire alarm. With original budget estimates dating back to 2012, changes in the scope, and rapidly rising prices in the industry, additional funds are needed. Sales tax proceeds is the recommended funding source.



BID SUMMARY FORM

PROJECT NUMBER 2015-58
 PROJECT NAME CABINET & COUNTERTOP REPLACEMENT-HEALTH DEPARTMENT
 BID DUE DATE OCTOBER 13, 2015 - 1:30 PM (LOCAL TIME)
 DEPARTMENT GENERAL SERVICES

	WYNN O JONES SCHOFIELD WI	GREENBERG CASEWORK SOUTH BELOIT IL	ROCK CHURCH CONSTRUCTION LIVINGSTON WI
CABINETS & COUNTERTOPS INCLUDING DELIVERY	6,812.00	7,352.00	16,372.00
REMOVAL OF CURRENT CABINETS & COUNTERTOPS	1,539.00	3,110.00	1,650.00
INSTALLATION OF NEW CABINETS & COUNTERTOPS	2,135.00	4,665.00	2,584.00
TOTAL BID	\$ 10,486.00	\$ 15,127.00	\$ 20,606.00
START DATE	12/28/15	12/14/15	11/20/15
COMPLETION DATE	12/30/15	1/22/16	12/20/15

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Two additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Wynn O Jones - Low Bid

Robert Jen 10/27/15 \$6,812.00 plus Install \$2,135.00 = \$8,947.00
 SIGNATURE

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE _____

ROCK COUNTY, WISCONSIN



County Administrator's Office
51 South Main Street
Janesville, Wisconsin 53545
Phone: 608/757-5510
Web Site: www.co.rock.wi.us

DATE: October 20, 2015
TO: General Services Committee
FROM: Randy Terronez, *RT*
Assistant to County Administrator
RE: Request for Broadcasting Station Camera Placement on Courthouse
Roof

WKOW, the ABC affiliate based out of Madison is interested in the possibility of locating a high definition video camera on the roof of the Rock County Courthouse in Janesville. A video camera located there would provide a view of the downtown Janesville area which would be broadcast during weather-news segments.

WKOW currently broadcasts live views of the Wisconsin Capitol Building and Lake Monona in their daily newscasts. They originate from a rooftop camera mounted on a building owned by Urban Land Interests off Martin Luther King Drive (Block 89) in Madison. That camera was installed in January 2013 and has been operating since without problems.

The request was accompanied by a copy of the station's agreement with Madison site that includes details of the installation and promotional considerations when the camera is used on the air. The camera itself would be unobtrusive and requires an internet connection and power. WKOW engineers would work with staff to ensure the installation meets all requirements, including special mounts for membrane roofs or wall mounting. All costs would be covered by WKOW. The camera view would be shown regularly in WKOW newscasts and would provide excellent exposure for Rock County and the City of Janesville.

County staff requests approval of the WKOW request.

County Facilities Use of Rooftop

It shall be the policy of Rock County to allow non-County entities access to roofs of county facilities on a case by case basis subject to approval by the General Services Committee. Requests shall be accompanied by a written agreement that outlines the legal obligations of both parties.

The agreement may include the following elements:

In regard to placement of equipment (e.g. remote camera), the installation location, method of attachment, and wiring must receive prior approval of Rock County after review of the proposed plans and specifications by the requesting entity. The requested party shall adhere to the County's standards, work rules, and recommendations for construction. This shall include, but is not limited to standards for wiring, penetrations, and waterproofing details.

Upon removal of the equipment, the affected area(s) of the County facility must be returned to their condition prior to installation.

The County acknowledges the need for the device to have electrical power and other connectivity such as internet connectivity. All lines and services needed for operation of the equipment will be coordinated with the County.

Except for those costs specifically indicated as the responsibility of the County, the requesting entity will pay all costs related to the installation, operation, management, and removal of the equipment. Such costs will include, but not be limited to, the following:

Public approvals and permits.

The equipment and related mountings, devices, wires, etc.

Labor and materials to mount, install, operate, relocate and remove the equipment

Labor and materials to operate, maintain and repair the equipment and related data wiring and devices

The requesting entity's staff costs to assist in the installation, operation, and removal of the equipment, included staff time to facilitate access.

Labor and materials to operate, maintain and repair the equipment. Access to the county facility shall be coordinated with the County.

In the event that electrical consumption of equipment is too small to justify the costs of separately metering or sub-metering dedicated service, the requesting entity will pay the monthly electrical utility charges incurred by the equipment as mutually agreed by both parties.

The requesting entity will indemnify the County against any and all claims arising from use of the equipment, including the naming the County of Rock as an additional insured in an amount agreeable to the County of Rock.

The County may request reasonable relocation of the equipment if it interferes with other facilities, devices, or electromagnetic waves.