

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, MARCH 17, 2015 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – March 3, 2015
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Approval to Include Bidders Qualification Statement in the Following Bid Packages:
 - A. Pinehurst Waterproofing
 - B. Health Care Center Masonry Repairs
 - C. Courthouse Parking Ramp Masonry Repairs, North Planter and Light Base Reconstruction
7. Update
 - A. Courthouse Windows Project
 - B. Courthouse Planters
8. Communications, Announcements and Information
9. **EXECUTIVE SESSION:** Per Section 19.85(1)(d), Wis. Stats. – Consider Strategy for Crime Detection or Prevention (Recommendation on Courthouse Security)
10. Reconvene in Open Session
11. Tour of the Courthouse
12. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62160	CLEANING CONTRAC	P1500605	02/25/2015	DIVERSIFIED BUILDING MAINTENAN	296.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	94,038.00	8,158.50	86,487.50	296.00	(904.00)
18-1815-0000-62400	R & M SERV	P1500229	02/27/2015	ABC FIRE AND SAFETY INC	25.00
		P1500238	02/03/2015	E AND S SNOWPLOWING	1,516.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	96,500.00	58,028.46	10,938.80	1,541.00	25,991.74
18-1815-0000-63500	R&M SUPPLIES	P1500241	02/24/2015	FIRST SUPPLY MADISON LLC	89.85
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	50,000.00	1,838.40	3,838.03	89.85	44,233.72
HCC BUILDING COMPLEX PROG TOTAL				1,926.85	

I have examined the preceding bills and encumbrances in the total amount of **\$1,926.85**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
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Date: **MAR 17 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH	P1500521	03/04/2015	UNITED MAILING SERVICES INC	440.81
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	44,200.77	160,000.00	440.81	(204,641.58)
				GENERAL FUND PROG TOTAL	440.81

I have examined the preceding bills and encumbrances in the total amount of **\$440.81**

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COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62113	SNOW REMOVAL	P1500475	03/02/2015	E AND S SNOWPLOWING	1,450.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	1,035.00	(1,449.99)	1,450.00	4,964.99
18-1810-0000-62160	CLEANING CONTRAC	P1500473	02/25/2015	DIVERSIFIED BUILDING MAINTENAN	1,215.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	184,000.00	29,925.42	147,410.01	1,215.00	5,449.57
18-1810-0000-62400	R & M SERV	P1500462	02/24/2015	ARAMARK UNIFORM SERVICES INC	185.92
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	133,000.00	17,467.87	81,583.40	185.92	33,762.81
18-1810-0000-63500	R&M SUPPLIES	P1500466	02/17/2015	BJ ELECTRIC SUPPLY INC	937.92
		P1500487	02/13/2015	FERGUSON ENTERPRISES INC	475.23
		P1500488	02/23/2015	FIRST SUPPLY LLC	13.69
		P1500489	02/18/2015	GRAINGER PARTS	177.01
		P1500491	02/05/2015	HARRIS ACE HARDWARE	86.99
		P1500492	01/26/2015	HOME DEPOT/GECF	176.33
		P1500494	02/16/2015	JACK AND DICKS FEED AND GARDEN	504.70
		P1500496	02/10/2015	JANESVILLE WINSUPPLY COMPANY	1,792.50
		P1500500	02/18/2015	JOHNSTONE SUPPLY	2,880.08
		P1500501	02/27/2015	K AND W GREENERY INC	209.55
		P1500504	02/20/2015	MENARDS	595.17
		P1500519	01/30/2015	STAPLES ADVANTAGE	(47.65)
		P1501094	02/16/2015	MC COTTER ENERGY SYSTEMS INC	892.50
		P1501258	02/24/2015	BLUEPRINT SHOPPE,THE	162.00
		P1501267	02/19/2015	A AND A SHEET METAL WORKS INC	138.00
		P1501336	01/01/2015	ENVIRONMENTAL MANAGEMENT CON	25.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	235,000.00	18,513.66	5,529.19	9,019.02	201,938.13
GENERAL SERVICES PROG TOTAL				11,869.94	
18-1811-0000-62400	R & M SERV	P1500462	02/24/2015	ARAMARK UNIFORM SERVICES INC	32.88
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	39,500.00	297.56	1,451.57	32.88	37,717.99
18-1811-0000-63500	R&M SUPPLIES	P1500491	02/05/2015	HARRIS ACE HARDWARE	10.76

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	1,787.21	(584.43)	10.76	18,786.46
GLEN OAKS FACILITY OPERATION PROG TOTAL				43.64	
18-1812-0000-62113	SNOW REMOVAL	P1500475	03/02/2015	E AND S SNOWPLOWING	209.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	0.00	(208.99)	209.00	999.99
18-1812-0000-62400	R & M SERV	P1500462	03/03/2015	ARAMARK UNIFORM SERVICES INC	34.14
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	81,422.00	15,624.43	5,870.44	34.14	59,892.99
18-1812-0000-63500	R&M SUPPLIES	P1500461	01/01/2015	AARONS LOCK AND SAFE INC	234.34
		P1500466	02/12/2015	BJ ELECTRIC SUPPLY INC	136.04
		P1500492	01/01/2015	HOME DEPOT/GECF	34.96
		P1500495	02/17/2015	JANESVILLE ELECTRIC MOTOR CORP	783.00
		P1500503	02/24/2015	MC MASTER-CARR SUPPLY COMPANY	131.33
		P1500504	02/24/2015	MENARDS	4.79
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00	982.86	(795.74)	1,324.46	20,488.42
YOUTH SERVICES CENTER PROG TOTAL				1,567.60	
18-1816-0000-62113	SNOW REMOVAL	P1500475	03/02/2015	E AND S SNOWPLOWING	150.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	0.00	(149.99)	150.00	999.99
18-1816-0000-63500	R&M SUPPLIES	P1500470	02/16/2015	DEGARMO PLUMBING INC	464.96
		P1500471	02/25/2015	DE VERE COMPANY INC	83.36
		P1500509	01/30/2015	PIEPER ELECTRIC INC	369.64
		P1500519	02/10/2015	STAPLES ADVANTAGE	205.82
		P1501203	02/07/2015	BOWERS SEWER AND DRAIN CLEANI	195.00
		P1501210	02/12/2015	BOWERS SEWER AND DRAIN CLEANI	155.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	130.00	(126.55)	1,473.78	18,522.77
COMMUNICATIONS CTR.OPERATION PROG TOTAL				1,623.78	
18-1817-0000-63500	R&M SUPPLIES	P1500487	02/18/2015	FERGUSON ENTERPRISES INC	58.14

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		P1500488	02/16/2015	FIRST SUPPLY LLC	63.24
		P1500489	02/19/2015	GRAINGER PARTS	23.36
		P1500495	02/20/2015	JANESVILLE ELECTRIC MOTOR CORP	1,183.00
		P1500520	02/20/2015	TRANE COMPANY	291.58
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,500.00	130.00	33.57	1,619.32	17,717.11
DIVERSION PROG/ASC PROG TOTAL				1,619.32	
18-1837-0000-63500	R&M SUPPLIES				
		P1500466	02/17/2015	BJ ELECTRIC SUPPLY INC	210.00
		P1500488	02/19/2015	FIRST SUPPLY LLC	123.21
		P1500489	02/18/2015	GRAINGER PARTS	63.03
		P1500491	02/09/2015	HARRIS ACE HARDWARE	10.78
		P1500492	01/01/2015	HOME DEPOT/GEFC	43.24
		P1500970	02/27/2015	SEVERIN PAINTING AND DRYWALL	2,380.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	112,181.00	4,728.24	764.89	2,830.26	103,857.61
JAIL CAPITAL IMPROVEMENTS PROG TOTAL				2,830.26	
18-1842-0000-87200	CAPITAL IMPROV				
		P1402587	02/09/2015	KJWW ENGINEERING CONSULTANTS	1,620.00
		P1402628	02/09/2015	KJWW ENGINEERING CONSULTANTS	860.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	779,936.00	28,461.00	126,980.00	2,480.00	622,015.00
COURTHOUSE FACILITY PROJECT PROG TOTAL				2,480.00	
18-1849-0000-67200	CAPITAL IMPROV				
		P1402588	02/09/2015	KJWW ENGINEERING CONSULTANTS	1,620.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	542,814.00	820.00	117,177.86	1,620.00	423,196.14
JAIL/HCC COMPLEX PROJECT PROG TOTAL				1,620.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$23,654.54**
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
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