

# ROCK COUNTY, WISCONSIN



**GENERAL SERVICES COMMITTEE  
TUESDAY, FEBRUARY 4, 2020 – 8:00 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order
2. Approve Agenda
3. Citizen Participation
4. Transfers
5. Approval of Minutes – January 21, 2020
6. Resolutions and Committee Action
  - A. Retaining Architectural/Engineering Firm for Design Services for the Renovation of District Attorney Department Space at the Courthouse
7. Updates, Discussion and Possible Action
  - A. Courthouse Security
    - 1) Change Order Credit for \$13,204
    - 2) Lobby Elevator Work Schedule
  - B. Courtroom H Sound System Replacement
  - C. New Public Works Garage in Beloit
  - D. Update on 1717 Center Avenue Building Project
    - 1) Final Design
    - 2) Naming of Building
8. Communications, Announcements and Information
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.



**GENERAL SERVICES COMMITTEE**  
**Minutes – January 21, 2020**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, January 21, 2020 in Conference Room N-1, Rock County Courthouse.

**Committee Members Present:** Supervisors Brill, Zajac, Rashkin and Brien.

**Committee Members Absent:** Supervisor Potter.

**Staff Members Present:** Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Brent Sutherland, Facilities Management Director; Dave Froeber, Facilities Superintendent; Jodi Millis, Purchasing Manager.

**Others Present:** Brian Zobel, UW Whitewater at Rock County; Supervisor Podzilni.

**Approval of Agenda:** Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Rashkin. ADOPTED.

**Citizen Participation.** None.

**Transfers.** None.

**Approval of Minutes – January 7, 2020.** Supervisor Brien moved approval of the minutes of January 7, 2020 as presented, second by Supervisor Rashkin. ADOPTED.

**Resolutions and Committee Action.**

**Authorizing Contracting for the Replacement of the Condensate Drain Lines at the Courthouse**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2020, approves contracting with Sun Mechanical LLC of Footville, WI in the amount of \$24,539 for the replacement of the Courthouse condensate drain lines.

**BE IT FURTHER RESOLVED,** that a \$2,500 contingency also be approved to cover any unforeseen items.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Rashkin. ADOPTED.

**Updates, Discussion and Possible Action.**

## Update on 1717 Center Avenue Building Project

**Design Update** Mr. Sutherland said version 12 did not come back from the architects in time to have it for today's meeting, but he will have it for the next meeting. He said that everyone seemed to be happy with the revisions. He said there is an area for the busses that seems to work well, and plenty of skylights for a lot of light and will help with energy costs. Mr. Sutherland said it like we should be able to go out for bid about mid-March, and should still be on track to move in in 2021.

Supervisor Rashkin asked what the approach would be taken for the naming process. Mr. Sutherland said he would bring the resolution on the naming process to the next meeting.

**Job Center Agencies Space Update** Mr. Sutherland said this was discussed with the design update.

**Semi-annual Report** The Committee accepted the report.

**Lighting of the Civil War Monument** Mr. Sutherland said the lighting was completed in December and lights up the west side of the monument. He said our Master Electrician did the work in conjunction with the City of Janesville. The lights are connected with the other lights the City of Janesville installed in the park. The City has said they will take care of the maintenance of the lights as well.

**Communications, Announcements and Information.** Mr. Sutherland informed the Committee that there was another incident of dumping behind 1717 Center Avenue, which was reported and the City of Janesville Police issued three tickets. He said this is the second incident that has been caught.

Mr. Zobel said this is the first day of school for the new semester. He said, over the break, three of the lounges were updated and re-carpeted. He thanked the Committee and the County.

**Adjournment.** Supervisor Zajac moved adjournment at 8:40 A.M., second by Supervisor Rashkin. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE**

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland- Director of  
Facilities Management  
DRAFTED BY

General Services Committee  
SUBMITTED BY

January 28, 2020  
DATE DRAFTED

**Retaining Architectural/Engineering Firm for Design Services for the Renovation  
of District Attorney Department Space at the Courthouse**

1 **WHEREAS**, funds were budgeted for the renovation of the District Attorney department's space in the  
2 Courthouse; and,

3  
4 **WHEREAS**, District Attorney's department has expanded and has occupied space as it has become  
5 available; and,

6  
7 **WHEREAS**, the currently layout is very inefficient for staff as well as being confusing for clients way-  
8 finding; and,

9  
10 **WHEREAS**, the current layout also has clients meeting with attorneys in staff space, creating a safety  
11 risk; and,

12  
13 **WHEREAS**, Venture Architects completed a space needs assessment and created a design which is  
14 safer, more efficient workspace, improved client way-finding while eliminating the current needs for  
15 addition space; and,

16  
17 **WHEREAS**, Venture Architects will develop construction documents to bid out the renovation work.

18  
19 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
20 this \_\_\_\_\_ day of \_\_\_\_\_, 2020, that a contract for architectural/engineering  
21 services be awarded to Venture/Architects, of Milwaukee, WI, in the amount of \$45,000; and,

22  
23 **BE IT FURTHER RESOLVED**, that a \$4,500 contingency also be approved to cover any needed  
24 changes in the scope of service.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Jeremy Zajac, Vice Chair

\_\_\_\_\_  
Tom Brien

\_\_\_\_\_  
Robert Potter

\_\_\_\_\_  
Yuri Rashkin

Retaining Architectural/Engineering Firm for Design Services for the Renovation of District Attorney  
Department Space at the Courthouse

FISCAL NOTE:

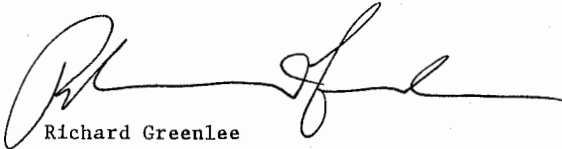
Funds for this project were included in the 2020 budget. This project is being funded by sales tax revenue.



Sherry Oja  
Finance Director

LEGAL NOTE:

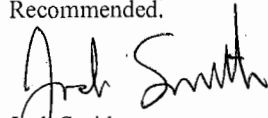
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## **Executive Summary**

### **Retaining Architectural/Engineering Firm for Design Services for Renovation of District Attorney's Department space in the Courthouse**

The resolution before you awards a contract to Venture Architects of Milwaukee, Wisconsin, in the amount of \$45,000 for design and construction services for renovating the District Attorneys Space at the Courthouse.

The District Attorney's department has grown over the years and they have occupied space as it has become available. This has made the department's work flow inefficient and at times unsafe due to meeting with clients in staff space. They previously had a need for additional space.

Venture Architects of Milwaukee conducted a space needs assessment and created a design that was more efficient for staff, safer and less confusing for the clients in way-find, without requiring additional space.



## COUNTY OF ROCK, WISCONSIN CHANGE ORDER FORM

<b>CHANGE ORDER NUMBER</b>	7
<b>PROJECT NUMBER</b>	JPC-5695
<b>PROJECT NAME</b>	Rock County Courthouse Security Upgrades Phase 2&3
<b>PURCHASE ORDER NUMBER</b>	
<b>ARCHITECT FIRM &amp; CONTACT</b>	Potter Lawson Inc Gary McLean
<b>A/E JOB NUMBER</b>	
<b>DISTRIBUTION</b>	OWNER _____ CONTRACTOR _____ FILE _____ OTHER _____

*We propose to provide the following change (s) to our contract for the above reference Project, with the contract amount being adjusted by Contract Change Order amount (s) stated below.*

**DESCRIPTION:**

REVISED Change Order #7 – Project Reconciliation

<b>ORIGINAL CONTRACT SUM</b>	\$5,195,470
<b>PREVIOUS CHANGE ORDERS AMOUNT</b>	\$744,200
<b>CURRENT CHANGE ORDER AMOUNT</b>	\$18,672
<b>NEW CONTRACT SUM</b>	\$5,958,342
<b>CONTRACTOR SIGNATURE</b>	<i>[Signature]</i>
<b>OWNER SIGNATURE</b>	<i>Brent Sutherland</i>
<b>ARCHITECT/ENGINEER SIGNATURE</b>	<i>Gary J. McLean</i>



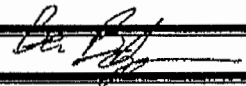
## COUNTY OF ROCK, WISCONSIN CHANGE ORDER FORM

CHANGE ORDER NUMBER	7
PROJECT NUMBER	JPC-5695
PROJECT NAME	Rock County Courthouse Security Upgrades Phase 2&3
PURCHASE ORDER NUMBER	
ARCHITECT FIRM & CONTACT	Potter Lawson Inc Gary McLean
A/E JOB NUMBER	
DISTRIBUTION	OWNER _____ CONTRACTOR _____ FILE _____ OTHER _____
<p><i>We propose to provide the following change (s) to our contract for the above reference Project, with the contract amount being adjusted by Contract Change Order amount (s) stated below.</i></p>	
<p><b>DESCRIPTION:</b></p> <p>Change Order #7 – Project Reconciliation</p>	
<b>ORIGINAL CONTRACT SUM</b>	<b>\$5,195,470</b>
<b>PREVIOUS CHANGE ORDERS AMOUNT</b>	<b>\$744,200</b>
<b>CURRENT CHANGE ORDER AMOUNT</b>	<b>\$31,876</b>
<b>NEW CONTRACT SUM</b>	<b>\$5,971,546</b>
<b>CONTRACTOR SIGNATURE</b>	
<b>OWNER SIGNATURE</b>	<i>Brent Sutherland</i>
<b>ARCHITECT/ENGINEER SIGNATURE</b>	





## COUNTY OF ROCK, WISCONSIN CHANGE ORDER FORM

<b>CHANGE ORDER NUMBER</b>	<b>8</b>
<b>PROJECT NUMBER</b>	<b>JPC-5695</b>
<b>PROJECT NAME</b>	<b>Rock County Courthouse Security Upgrades Phase 2&amp;3</b>
<b>PURCHASE ORDER NUMBER</b>	
<b>ARCHITECT FIRM &amp; CONTACT</b>	<b>Potter Lawson Inc Gary McLean</b>
<b>A/E JOB NUMBER</b>	
<b>DISTRIBUTION</b>	<b>OWNER</b> _____ <b>CONTRACTOR</b> _____ <b>FILE</b> _____ <b>OTHER</b> _____
<i>We propose to provide the following change (s) to our contract for the above reference Project, with the contract amount being adjusted by Contract Change Order amount (s) stated below.</i>	
<b>DESCRIPTION:</b>  <b>REVISED Change Order #8 – Tailgating Door Hardware</b>	
<b>ORIGINAL CONTRACT SUM</b>	<b>\$5,195,470</b>
<b>PREVIOUS CHANGE ORDERS AMOUNT</b>	<b>\$762,872</b>
<b>CURRENT CHANGE ORDER AMOUNT</b>	<b>\$15,079</b>
<b>NEW CONTRACT SUM</b>	<b>\$5,973,421</b>
<b>CONTRACTOR SIGNATURE</b>	
<b>OWNER SIGNATURE</b>	<i>Brent Sutherland</i>
<b>ARCHITECT/ENGINEER SIGNATURE</b>	<i>Gary McLean</i>



Date: 10/29/19

Rock County  
Attn: Brent Sutherland  
51 S. Main St.  
Janesville, WI 53546

Re: #5695 Rock County Courthouse Security Upgrades Phase 2 & 3 revised

We are pleased to submit our quotation for the above referenced proposal request. Attached is an itemed breakdown for your review.

Scope of Work:

- See attached breakdown

Sincerely,  
J.P. Cullen & Sons, Inc.

A handwritten signature in black ink, appearing to read "Ben Bobzien", with a long horizontal flourish extending to the right.

Ben Bobzien  
Project Manager  
Ben.Bobzien@JPCullen.com

# J.P. Cullen & Sons, Inc.

P.O. Box 1957, Janesville, Wisconsin 53547

Job Number:	5677
Project:	Rock Cty Courthouse Security PH 2
RQ #:	15
CB #:	na
Date:	10/29/19

**Description:** Project Reconciliation for scope adjustments.

DESCRIPTION	QTY	UNIT	Labor	Material	Equip	Subcontr
CHANGE ORDER ADJUSTMENT						-1415
Concrete Planter Removal	1	LS	0	0	0	0
Revised SE hand railing as drawn handrail didn't prevent a fall added 2nd floor VCT	1	LS	0	0	0	3,621
added 3rd&4th ceramic tile not shown on drawings						18,355
Child Care New Countertop	1	LS	768	2,970	0	0
Jury Assembly - Full Height Glass & Paper Pass resupply door/frame for left hand by owner request			500	2,133		4,950
CB#5 Revised West/Front Ramp Repairs						-25,561
Late electrical code/inspection & fire alarm corrections co	1	LS	0	0	0	5,617
Westphal hooking garage door, power electrical to cameras co						5,565
Westphal re-wiring roof top split units per inspector mandate co	1	LS	0	0	0	4,214
Westphal unforeseen conditions co						2,540
New trench drain in loading dock	1	LS	0	0	0	2,987
Subtotal			\$1,268	\$5,103	\$0	\$20,873
Builder's Risk (0.09%)			\$1	\$5	\$0	\$19
Small Tools 4%			\$51	\$204	\$0	
SUBTOTAL			\$1,719	\$5,108	\$0	\$20,892
Overhead & Profit (15%)			\$258	\$766	\$0	\$3,134

**Total** \$1,977 \$5,874 \$0 \$24,026

**\$31,876**

HALVERSON CARPET CENTER LTD

**Estimate**

401 S WUTHERING HILLS DR.  
 JANESVILLE, WI 53546  
 (608) 757-2006

DATE	ESTIMATE NO.
8/12/2019	17639

NAME / ADDRESS
JP Cullen & Sons Inc. 330 E. Delavan Drive Janesville, WI 53545 608-754-9171 fax

PROJECT
Rock County - VCT Corridor

DESCRIPTION	TOTAL
Rock County Courthouse - Corridor VCT  We Propose To: (1) Prepare Concrete Floor For New VCT Finish (2) Furnish & Install: (A) Armstrong Standard Excelon VCT, 12"x12", Color*: Pebble Tan (B) Armstrong Standard Excelon VCT, 12"x12", Color*: Silver Green (C) Vinyl Cove Base: 4.5" Or 6" x 1/8" Johnsonite, Color*: TBD (D) Vinyl Transitions  For The Sum Of: *Colors Based On Customer Selection & Approval  This Bid Does Not Include: Metal Transition Or Plate At Expansion Joint In Corridor (To Be Installed By Others) Cleaning, Waxing, Vacuuming Or Protection Of Floors Cleaning Or Hauling Materials From Other Trades 2nd Or 3rd Shift, Weekend Or Holiday Hours Floor Prep Beyond Minor Cracks & Holes Removal Of Any Existing Flooring, Base Or Adhesives/Mastics	3,621.00

Contact Name - Josh Mueller - <a href="mailto:josh@halversonflooring.com">josh@halversonflooring.com</a>	<b>TOTAL</b>	\$3,621.00
--	--------------	------------

## Ben Bobzien

---

**From:** Gabriel DeMarco <gabe@rockfordcentral.com>  
**Sent:** Friday, September 20, 2019 10:19 AM  
**To:** Ben Bobzien; Louis DeMarco  
**Subject:** Re: Rock County Courthouse Added Tile Cost

Ben,

Our added cost for 3rd/4th floor added CT is \$18,355.00. Let me know if you need anything else.

Thank You

Gabe DeMarco  
ROCKFORD CENTRAL TILE & TERRAZZO CO., INC.  
5139 American Road  
Rockford, IL 61109  
815/874-0888 p  
815/874-3300 f  
815/608-7170 c  
[gabe@rockfordcentral.com](mailto:gabe@rockfordcentral.com)

---

**From:** Ben Bobzien <[ben.bobzien@jpcullen.com](mailto:ben.bobzien@jpcullen.com)>  
**Sent:** Monday, September 16, 2019 10:29 AM  
**To:** Gabriel DeMarco <[gabe@rockfordcentral.com](mailto:gabe@rockfordcentral.com)>; Louis DeMarco <[louis@rockfordcentral.com](mailto:louis@rockfordcentral.com)>  
**Subject:** Rock County Courthouse Added Tile Cost

Gabe & Louie,

How much do I owe you for the added CT at the courthouse for 3<sup>rd</sup> & 4<sup>th</sup> floors only?

**BEN BOBZIEN**  
PROJECT MANAGER | **JP CULLEN**

c : 608.751.8733 | p : 608.754.6601  
janesville | madison | milwaukee | [jpcullen.com](http://jpcullen.com)

To send a file transfer, use Newforma



Residential & Commercial Builders • Remodeling •  
Custom Cabinetry•

Phone (920) 856-6460  
Fax (920) 856-6900

*"Quality Builders For Over 50 Years."*

July 1, 2019  
Att. Nick Kerchner – JP Cullen  
Re: Rock County Court House Upgrade – Phases 2 & 3

## **Replacement Millwork Child Care Area**

Forestville Builders offers a quote of **\$2,970** for the additional material in the following section.

### **Section 06 40 00 – Architectural Woodwork**

To include:

- Replacement solid surface countertop with substrate
- 2 metal countertop supports
- Delivery to jobsite

### **Exclusions**

1. Installation
2. Tax

Prepared by:  
Greg Panger [gpanger@forestvillebuilders.com](mailto:gpanger@forestvillebuilders.com)  
Estimator/Project Manager  
Forestville Builders & Supply  
Office: (920) 856-6460    Mobile (920) 559-3007    Fax: (920) 856-6900

---

# Open Change Orders

8/5/2019 2:30:21 PM

Page 1 of 2

<u>LF Proj ID</u>	<u>Job Name</u>	<u>Cust#</u>	<u>Customer Name</u>	<u>CO Total</u>
4290200	ROCK COUNTY	16460	J P CULLEN & SONS	8,123.00
<u>LaForce CO#</u>	<u>CO Date</u>	<u>Description</u>	<u>CO Amount</u>	
001	01/29/2019	APPROVAL OF HM FRAMES, HM DOOR, WD DOOR, HARDWARE AND KEYING. QUOTE 1/29/19.	2,042.00 \$1,842 ok	
002	02/22/2019	ADD (2) BORROWED LITE ELEVATIONS. QUOTE 2/18/19.	2,915.00 ok	
003	03/01/2019	ACCEPTANCE OF 2ND WOOD DOOR SHIPMENT FOR BIRCH DOORS.	930.00 door arrived late	
004	04/02/2019	RESUPPLY DOOR AND FRAME A107 AS LEFT HAND. \$ PER LF QUOTE 3/29	2,133.00 ok	
005	06/05/2019	ADDED LITE KIT IN TREASURER DOOR. \$ PER LF 6/5 EMAIL	103.00 ok	

**Open Change Orders**

8/5/2019 2:30:21 PM

Page 2 of 2





# CHANGE ORDER REQUEST

Change Order Request # 06

Date: 9.17.2019

Project: Rock County Courthouse Phase 2 & 3

Project #: 2018.06.00 ( 1910003 )

To: JP Cullen ( Ben Bobzien )

From: Ryan Raymond

Phone:

Phone: 608.216.9566

Email: Ben.Bobzien@jpcullen.com

Email: rraymond@westphalec.com

We hereby propose to make the following changes:

Run new cables for cameras under east parking ramp.

Labor - 5 hours

Material - \$50.00

Subcontract - \$1960.00

Run power and cables for power operated man doors on east parking ramp.

Labor - 6 hours

Material - \$70.00

Subcontract - \$980.00

Run conduit and power for existing roll up gate on east parking ramp

Labor - 5 hours

Material - \$50.00

Remove old junction box feeding west loading dock and relocate to allow for concrete elevation change. disconnect old lights at west entry.

Labor - 10 hours

Material - \$150.00

**Change Order Price \$ 5,565.00**

This price is good for 30 days. If conditions change, this price is void.

We are requesting a time extension of    days in conjunction with this change.

Ryan Raymond

9.17.2019

Author

Date

Accepted

The above prices and specifications of this change order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

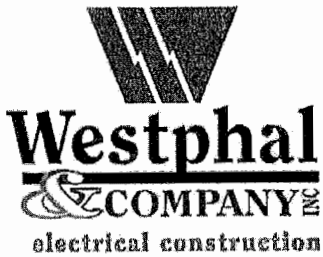
\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date of Acceptance

**Summary**

Project Name:	Rock County Courthouse Phase 2&3	Westphal CO #	6
Project Location:	Janesville WI		
Project Number:	2018.06.00 (1910003)		
Contractor:	Westphal & Company		
Date:	9.17.2019		

Total labor hours	26
Composite labor rate	\$65.65
Labor cost = Total hours X Composite rate	\$1,706.90
Labor costs	\$1,706.90
Materials cost	\$320.00
Large tool and equipment costs - Special Lift	\$ -
Wisconsin sales tax (Materials Only)	\$0.00
Subtotal	\$2,026.90
15% markup (Overhead & Profit) on subtotal	\$304.04
Total contractor costs with markup	\$2,330.94
Subcontractor costs	\$ 2,940.00
Subcontractor markup (10%)	\$294.00
Total Subcontractor cost with markup	\$3,234.00
Total change cost for Westphal	\$5,565.00



**CHANGE ORDER REQUEST**

Change Order Request # 06

Date: 9.17.2019

Project: Rock County Courthouse Phase 2 & 3

Project #: 2018.06.00 ( 1910003 )

To: JP Cullen ( Ben Bobzien )

From: Ryan Raymond

Phone:

Phone: 608.216.9566

Email: Ben.Bobzien@jpcullen.com

Email: rraymond@westphalec.com

We hereby propose to make the following changes:

Run new cables for cameras under east parking ramp.

Labor - 5 hours

Material - \$50.00

Subcontract - \$1960.00

Run power and cables for power operated man doors on east parking ramp.

Labor - 6 hours

Material - \$70.00

Subcontract - \$980.00

Run conduit and power for existing roll up gate on east parking ramp

Labor - 5 hours

Material - \$50.00

Remove old junction box feeding west loading dock and relocate to allow for concrete elevation change. disconnect old lights at west entry.

Labor - 10 hours

Material - \$150.00

**Change Order Price \$ 5,565.00**

This price is good for 30 days. If conditions change, this price is void.

We are requesting a time extension of    days in conjunction with this change.

Ryan Raymond

9.17.2019

Author

Date

Accepted

The above prices and specifications of this change order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date of Acceptance

**Summary**

Project Name:	Rock County Courthouse Phase 2&3	Westphal CO #	5
Project Location:	Janesville WI		
Project Number:	2018.06.00 (1910003)		
Contractor:	Westphal & Company		
Date:	8.20.2019		

Total labor hours	52
Composite labor rate	\$65.65
Labor cost = Total hours X Composite rate	\$3,413.80
Labor costs	\$3,413.80
Materials cost	\$250.00
Large tool and equipment costs - Special Lift	\$ -
Wisconsin sales tax (Materials Only)	\$0.00
Subtotal	\$3,663.80
15% markup (Overhead & Profit) on subtotal	\$549.57
Total contractor costs with markup	\$4,213.37
Subcontractor costs	\$ -
Subcontractor markup (10 %)	\$0.00
Total Subcontractor cost with markup	\$0.00
Total change cost for Westphal	\$4,214.00



**CHANGE ORDER REQUEST**

Change Order Request # 06

Date: 9.17.2019

Project: Rock County Courthouse Phase 2 & 3

Project #: 2018.06.00 ( 1910003 )

To: JP Cullen ( Ben Bobzien )

From: Ryan Raymond

Phone:

Phone: 608.216.9566

Email: Ben.Bobzien@jpcullen.com

Email: rraymond@westphalec.com

We hereby propose to make the following changes:

Run new cables for cameras under east parking ramp.

Labor - 5 hours

Material - \$50.00

Subcontract - \$1960.00

Run power and cables for power operated man doors on east parking ramp.

Labor - 6 hours

Material - \$70.00

Subcontract - \$980.00

Run conduit and power for existing roll up gate on east parking ramp

Labor - 5 hours

Material - \$50.00

Remove old junction box feeding west loading dock and relocate to allow for concrete elevation change. disconnect old lights at west entry.

Labor - 10 hours

Material - \$150.00

**Change Order Price \$ 5,565.00**

This price is good for 30 days. If conditions change, this price is void.

We are requesting a time extension of    days in conjunction with this change.

Ryan Raymond

9.17.2019

Author

Date

Accepted

The above prices and specifications of this change order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date of Acceptance

**Summary**

Project Name:	Rock County Courthouse Phase 2&3	Westphal CO #	4
Project Location:	Janesville WI		
Project Number:	2018.06.00 (1910003)		
Contractor:	Westphal & Company		
Date:	5.9.2019		

Total labor hours	34
Composite labor rate	\$63.03
Labor cost = Total hours X Composite rate	\$2,143.02
Labor costs	\$2,143.02
Materials cost	\$65.00
Large tool and equipment costs - Special Lift	\$ -
Wisconsin sales tax (Materials Only)	\$0.00
Subtotal	\$2,208.02
15% markup (Overhead & Profit) on subtotal	\$331.20
Total contractor costs with markup	\$2,539.22
Subcontractor costs	\$ -
Subcontractor markup (10 %)	\$0.00
Total Subcontractor cost with markup	\$0.00
Total change cost for Westphal	\$2,540.00



# Proposed Change Order

JPC JVL

Project Number: 2018-800

330 E. Delavan Drive  
Janesville, Wisconsin, 53545

Project Name: Rock County Court

## Work Description

Price to replace Trench Drain at loading dock.  
Supply and install new 10' TD

### **By JPC.**

Concrete removal and replacement.

All Provisions from original proposal apply.

## Itemized Breakdown

Description	Qty	Net Price U	Total Mat.	Labor U	Total Hrs.
TD 10' Long	1.000	750.00 E	750.00	16.000 E	16.000
<b>Totals</b>	<b>1.000</b>		<b>750.00</b>		<b>16.000</b>

## Extension Materials

	Total
Database Material	750.00
Material Adjustment	0.00
<b>Total Extension Materials</b>	<b>750.00</b>

## LABOR

Field Labor	Hours	Rate	Total
CO Project Management @10%	1.60	108.96	174.34
Small Tools and Safety @6.5%	1.04	86.23	89.68
VOM @ 4.50 per hour	16.00	4.50	72.00
Warranty @ 1.5%	0.24	86.23	20.70
Plumber	16.00	86.23	1,379.68
Foreman @10%	1.60	93.52	149.63
<b>Total Field Labor</b>			<b>1,886.02</b>

General Expenses	Qty	Duration	Cost/Unit	Tax %	OH %	MU %	Total
Consumables	1,886.10	1.000	0.02	5.000	5.000	5.000	41.49
<b>Total General Expenses</b>							<b>41.49</b>

Summary	%	Values	Totals
<b>Total Material</b>			<b>750.00</b>
<b>Total Quotes</b>			<b>0.00</b>
Field Labor		1,886.03	
Shop Labor		0.00	

# Proposed Change Order

Project Name: Rock County Court House

---

Incidental Labor	0.00	
Indirect Labor	0.00	
<b>Total Labor</b>		<b>1,886.03</b>
<b>Total Equipment</b>		<b>0.00</b>
<b>Total General Expenses</b>		<b>41.50</b>
<b>Total Subcontracts</b>		<b>0.00</b>
<b>Total Cost</b>		<b>2,716.89</b>
Subcontract Overhead	0.00	
Global Overhead (on Prime Cost less Subs)	0.00	
Subcontract Markup	0.00	
Global Markup (on Net Cost less Subs)	0.00	
<b>Total Overhead and Markup</b>		<b>0.00</b>
<b>Total Change</b>		<b>2,986.51</b>



# Proposed Change Order

Project Name: Rock County Court House

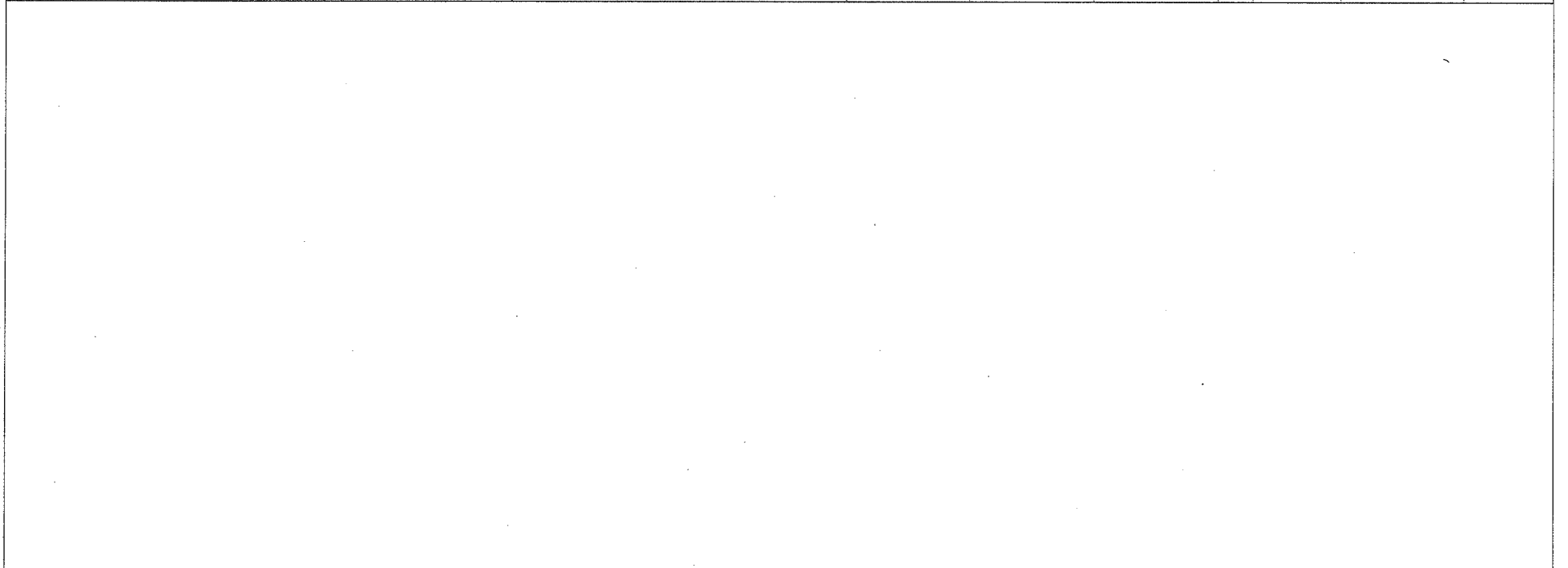
---

---

## Client Acceptance

<b>PCO #:</b>	1
<b>Final Amount:</b>	2,986.51
<b>Name:</b>	_____
<b>Date:</b>	_____
<b>Signature:</b>	_____
I hereby accept this quotation and authorize the contractor to complete the above described work	

ID	Task Name	Duration	Start	Finish	2nd Quarter			3rd Quarter			4th Quarter			1st Quarter			2nd Quarter			3rd Quarter	
					Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
1	<b>Rock County Courthouse</b>	<b>116 days</b>	<b>Mon 2/3/20</b>	<b>Wed 7/15/20</b>																	
2	<b>Elevator 1 &amp; 2 Entrance Addition</b>	<b>116 days</b>	<b>Mon 2/3/20</b>	<b>Wed 7/15/20</b>																	
3	Contract Execution	1 wk	Mon 2/3/20	Fri 2/7/20																	
4	Drawings	3 wks	Mon 2/10/20	Fri 2/28/20																	
5	Approvals	2 wks	Mon 3/2/20	Fri 3/13/20																	
6	Material Manufacturing	14 wks	Mon 3/16/20	Mon 6/22/20																	
7	<b>Pre-Start Work</b>	<b>2 days</b>	<b>Mon 6/22/20</b>	<b>Tue 6/23/20</b>																	
8	Screen Hoistway	2 days	Mon 6/22/20	Tue 6/23/20																	
9	<b>Installation</b>	<b>3 wks</b>	<b>Wed 6/24/20</b>	<b>Wed 7/15/20</b>																	
10	Installation (See Proposal Scope)	3 wks	Wed 6/24/20	Wed 7/15/20																	
11	Project Completion	0 days	Wed 7/15/20	Wed 7/15/20																	7/15



Project: Schedule - Rock County Date: Mon 1/27/20	Task		Inactive Milestone		Finish-only	
	Split		Inactive Summary		External Tasks	
	Milestone		Manual Task		External Milestone	
	Summary		Duration-only		Progress	
	Project Summary		Manual Summary Rollup		Deadline	
	External Tasks		Manual Summary			
	External Milestone		Start-only			

# RESOLUTION

**ROCK COUNTY BOARD**



**OF SUPERVISORS**

County Board Staff Committee  
INITIATED BY

Victor Moyer

DRAFTED BY

County Board Staff Committee  
SUBMITTED BY

December 13, 1979

DATE DRAFTED

**TITLE**

ESTABLISHING POLICY ON NAMING OF COUNTY PROPERTY

79-12B-422

1 WHEREAS, there have been various requests to rename County  
2 properties in honor of present or former residents of the  
3 County; and

4  
5 WHEREAS, the County Board charged the County Board Staff  
6 Committee with the responsibility of developing a policy  
7 with regard to naming of County property;

8  
9 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board  
10 of Supervisors, at its regular meeting on \_\_\_\_\_,  
11 hereby establishes the following:

**POLICY ON NAMING OF COUNTY PROPERTY**

12  
13  
14  
15 The following procedure must be followed when naming or  
16 renaming County properties:

- 17  
18 1) In debating what to name or rename a County property both  
19 the merit of the proposal and the fiscal impact of a name  
20 change should be considered. Naming County properties  
21 after individuals should be done in recognition of out-  
22 standing public service.  
23  
24 2) A resolution to name or rename County property must be  
25 reviewed by both the committee which has governing  
26 control over the property and the County Board Staff  
27 Committee.  
28  
29 3) In all cases the naming or renaming of County property  
30 requires approval of a resolution by a two-thirds vote of  
31 the County Board.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

/s/ Richard B. Eager, Chairman

(Dissent)

/s/ Wallace G. Hahn, Vice Chairman

Glen Bobzien

/s/ William L. Breidenstein

/s/ Frances J. Kochicas

/s/ Theodore C. Florey

/s/ Kenneth A. Johnson

(Absent)

Harold L. Combs

(Dissent)

Virginia Skelly