

ROCK COUNTY, WISCONSIN



NOTE:
This is a Teleconference Meeting

GENERAL SERVICES COMMITTEE
TUESDAY, JULY 20, 2021 – 7:30 A.M.
CALL: 1-312-626-6799
MEETING ID: 829 3171 7929
PASSCODE: 089791

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If you are interested in providing public comments on items on this agenda, you must submit your comments by 3:00 p.m. on Monday, July 19, 2021. To submit a public comment, use the following email: countyadmin@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.

Supervisors: Please identify yourself by name

- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

**GENERAL SERVICES COMMITTEE
TUESDAY, JULY 20, 2021 – 7:30 A.M.**

Agenda

1. Call to Order
2. Approve Agenda
3. Public Comment
4. Approval of Minutes – July 6, 2021
5. Review of Payments
6. Transfers
7. Resolutions and Committee Action
 - a. Awarding the Contract for the Renovation of the District Attorney’s Office Space in the Courthouse
8. Reports, Updates, Discussion and Possible Action
 - a. Dr. Daniel Hale Williams Rock County Resource Center updates
 - i. Schedule
 - ii. Approval of Change Order #10
 - b. 911/IT renovation updates
 - i. Schedule
 - c. Department of Public Works Shopiere Garage
 - i. Approval of final Change Order #27
9. Communications, Announcements and Information
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



GENERAL SERVICES COMMITTEE

Minutes – July 6, 2021

Call to Order. Chair Potter called the meeting of the General Services Committee to order at 7:45 A.M., Tuesday, June 15, 2021.

Committee Members Present: Supervisors Potter, Wilson, Homan, and Brien (@ 7:50 a.m.).

Committee Members Absent: Supervisor Fox.

Staff Members Present: Randy Terronez, Assistant to the County Administrator; Terri Carlson, Risk Manager; Captain Curt Fell; Josh Smith, County Administrator; Brent Sutherland, Facilities Management Director; Dave Froeber and Mike Parille, Facilities Superintendents.

Others Present: Brian Zobel, UW Whitewater at Rock County; Lorin Cox, WCLO/Big Radio

Approval of Agenda. Supervisor Wilson moved approval of the agenda, second by Supervisor Homan. ADOPTED.

Public Comment. None.

Approval of Minutes – June 15, 2021. Supervisor Wilson moved approval of the minutes of June 15, 2021 as presented, second by Supervisor Homan. ADOPTED

Transfers. None.

Resolutions and Committee Action.

Retaining JP Cullen for Pre-Construction & Construction Manager Services for the Law Enforcement Services Addition/ Jail Renovation Project

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021, that a contract for construction management services be awarded to JP Cullen, of Janesville, WI, in the amount of \$3,795,057.”

(Supervisor Brien joined the meeting.)

Supervisor Wilson moved approval of the above resolution, second by Supervisor Homan. Brent Sutherland explained that JP Cullen, CCI, and Kraemer Brothers submitted RFPs. Kraemer Brothers and CCI decided to work together and gave one presentation. ADOPTED.

Reports, Updates, Discussion, and Possible Action

Courthouse Boiler Project Update – on tabled resolution

Brent spoke to this. Brent has asked to table the boiler project resolution in June. He wanted to update the committee that the resolution will not come back but will go to budget meetings to be budgeted for next year.

Semi Annual out of town training

Supervisor Homan moved approval of the above report, second by Supervisor Wilson. There was no reported training. ADOPTED.

Dr. Daniel Hale Williams Rock County Resource Center updates

Schedule

Brent informed the committee that substantial completion was scheduled for July 4, and it is not done, but very close. Furniture is estimated to be complete August 20. Ribbon cutting ceremony scheduled for August 26.

Approval of Change Orders

None.

911/IT renovation updates

Schedule

Brent informed the committee that the 911/IT building specification and drawings are complete and have been reviewed multiple times by Facilities and IT. Brent is aiming to have a bid open by July 16.

Minority-owned contractors initiative

Brent informed the committee that Supervisor Stevens asked about minority-owned businesses in the bidding process. Brent worked with Shilo on the bidding process. Brent did some research and found the United States Minority Contractors Association. Brent met with them and asked how to get on their bidder list. Rock County can get its bids into their bid room.

Solar Energy Project updates

Brent reminded the committee of the resolution that the County passes in 2018 to reduce energy consumption. Brent contacted Alliant and is working with the Planning Department. These groups went and looked at a site for solar panels by the Department of Public Works and one by Rock Haven. Brent is going to continue working with Alliant on this.

Communications, Announcements and Information. None.

Adjournment. Supervisor Homan moved adjournment at 8:21 A.M., second by Supervisor Wilson. ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland –
Director of Facilities Management
DRAFTED BY

July 9, 2021
DATE DRAFTED

Awarding the Contract for the Renovation of the District Attorney’s Office Space in the Courthouse

1 **WHEREAS**, District Attorney’s Office has expanded and has occupied space in the Courthouse as
2 it has become available; and,
3
4 **WHEREAS**, the currently layout is very inefficient for staff as well as being confusing for clients;
5 and,
6
7 **WHEREAS**, the current layout also has clients meeting with attorneys in staff space creating a
8 safety risk; and,
9
10 **WHEREAS**, Venture Architects completed a space needs assessment and created a design which
11 will create a safer, more efficient workspace, improved client wayfinding while eliminating the
12 current need for addition space; and,
13
14 **WHEREAS**, specifications were drafted, and bids solicited with six contractors submitting bids,
15 and
16
17 **WHEREAS**, the lowest, most responsive, and responsible bidder was Bauer & Raether Builders
18 Inc. of Madison, Wisconsin.
19
20 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
21 assembled this ____ day of _____, 2021 does hereby approve and authorize
22 awarding a contract in the amount of \$615,000 to Bauer & Raether Builders Inc. of Madison,
23 WI for the renovation of the District Attorney’s Office space at the courthouse.
24
25 **BE IT FURTHER RESOLVED**, a contingency fund of \$ 61,500 be established to cover any
26 unforeseeable issues that arise.
27

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Robert Potter, Chair

Tom Brien, Vice Chair

Dave Homan

Brent Fox

William Wilson

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats. In addition, § 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith
County Administrator

FISCAL NOTE:

Sales tax revenue was included in the 2021 budget as the funding source of this project.

/s/Sherry Oja

Sherry Oja
Finance Director

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545

Facilities Management
Phone (608)757-5527
Fax (609) 757-5516



Executive Summary

The District Attorney's Office has grown over the years and they have occupied space at the Courthouse as it has become available. This has made the department's workflow inefficient and at times unsafe due to meeting with clients in staff space. They previously had a need for additional space.

Venture Architects of Milwaukee conducted a space needs assessment and created a design that was more efficient for staff, safer and less confusing for the clients, without requiring additional space. Funds were budgeted and bids were solicited with six contractors responding. The lowest most responsible and responsive bidder was Bauer & Raether Builders Inc. out of Madison WI. In the amount of \$615,000. A 10% contingency of \$61,500 is also being requested.



#2021-18
INVITATION TO BID
RENOVATION OF DISTRICT ATTORNEY OFFICE
ROCK COUNTY COURT HOUSE
FOR
ROCK COUNTY FACILITIES MANAGEMENT
JANESVILLE, WISCONSIN
BID SUMMARY FORM

	BAUER & RAETHER BUILDERS INC	SCHEARER CONSTRUCTION INC	JP CULLEN	GILBANK CONSTRUCTION INC	CORPORATE CONTRACTORS INC	ROCKFORD STRUCTURES CONSTRUCTION COMPANY
BASE BID	\$615,000.00	\$623,856.00	\$639,407.00	\$660,600.00	\$681,468.00	\$730,00.00
QUALIFICATIONS	YES	YES	YES	YES	YES	YES
ADDENDA	YES	YES	YES	YES	YES	YES
START DATE	7/30/2021	6/1/2021	8/23/2021	8/1/2021	8/2/2021	8/1/2021
COMPLETION	12/31/2021	180 DAYS	12/30/2021	1/15/2022	11/24/2021	11/1/2021

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. () additional vendors were solicited that did not respond.

PREPARED BY: SHILO TITUS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: _____

SIGNATURE _____ DATE _____

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE _____



COUNTY OF ROCK, WISCONSIN CHANGE ORDER FORM

CHANGE ORDER NUMBER	#10
PROJECT NUMBER	JPC- 5889
PROJECT NAME	Rock County Human Services Building
PURCHASE ORDER NUMBER	
ARCHITECT FIRM & CONTACT	Venture Architect Jack Blume
A/E JOB NUMBER	
DISTRIBUTION	OWNER _____ CONTRACTOR _____ FILE _____ OTHER _____
<i>We propose to provide the following change (s) to our contract for the above reference Project, with the contract amount being adjusted by Contract Change Order amount (s) stated below.</i>	
DESCRIPTION: Hail Damage Protection of Roof Top Air Handling Units & Fabrication of Dr. Danial Hale Williams Display Case	
ORIGINAL CONTRACT SUM	\$21,531,921
PREVIOUS CHANGE ORDERS AMOUNT	+\$465,392
CURRENT CHANGE ORDER AMOUNT	\$26,076
NEW CONTRACT SUM	\$22,023,386
CONTRACTOR SIGNATURE	
OWNER SIGNATURE	
ARCHITECT/ENGINEER SIGNATURE	



COUNTY OF ROCK, WISCONSIN CHANGE ORDER FORM

CHANGE ORDER NUMBER	27
PROJECT NUMBER	2020-25
PROJECT NAME	New Vehicle Storage Building and Site Improvements Rock County
PURCHASE ORDER NUMBER	P2001461
CONTRACTOR NAME	Corporate Contractors Inc
ARCHITECT FIRM & CONTACT	Angus-Young Associates, Inc. Bradley Werginz B.Werginz@angusyoung.com
A/E JOB NUMBER	61670
DISTRIBUTION	OWNER Brent.Sutherland@co.rock.wi.us CONTRACTOR Dylan.Adel@cciwi.com FILE _____ OTHER B.Werginz@angusyoung.com

We propose to provide the following change (s) to our contract for the above reference Project, with the contract amount being adjusted by Contract Change Order amount (s) stated below.

DESCRIPTION: Change order # 16 for \$5,458.96 was not completed so a credit is due in the amount of \$5,458.96. A recommendation from Air temp was to install some filter racks for AHU to support filters for \$3,107.00 plus CCI 10% mark up for a total cost of \$3,417.70 Leaving a credit of -\$2,041.26

ORIGINAL CONTRACT SUM	\$4,241,500.00
PREVIOUS CHANGE ORDERS AMOUNT	\$211,123.47
CURRENT CHANGE ORDER AMOUNT	Credit of \$2,041.26
NEW CONTRACT SUM	\$4,450,582.21
CONTRACTOR SIGNATURE	
OWNER SIGNATURE	
ARCHITECT / ENGINEER SIGNATURE	

