

# ROCK COUNTY, WISCONSIN



**NOTE:**  
**This is a Teleconference Meeting**

**GENERAL SERVICES COMMITTEE**  
**TUESDAY, OCTOBER 5, 2021 – 7:30 A.M.**  
**CALL: 1-312-626-6799**  
**MEETING ID: 819 2437 7854**  
**PASSCODE: 960143**

Join Zoom Meeting

<https://us02web.zoom.us/j/81924377854?pwd=cHNZRmdXOWVXYkRjU2doZ3JzN0tEUT09>

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Passcode: 960143

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Meeting ID: 819 2437 7854

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If you are interested in providing public comments on items on this agenda, you must submit your comments by 3:00 p.m. on Monday, October 4, 2021. To submit a public comment, use the following email: [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us).

### **Join from a telephone:**

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.

Supervisors: Please identify yourself by name

- Please mute your phone when you are not speaking to minimize background noises
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

**GENERAL SERVICES COMMITTEE**  
**TUESDAY, OCTOBER 5, 2021 – 7:30 A.M.**

**Agenda**

1. Call to Order
2. Approve Agenda
3. Public Comment
4. Approval of Minutes – September 21, 2021
5. Review of payments
6. Transfers
7. Resolutions and Committee Action
  - a. Retaining SGTS Inc. for Professional Services Relating to the District Attorney Office Space renovation
  - b. Approval to purchase flooring for vacant space adjacent to the Health Department
8. Reports, Updates, Discussion and Possible Action
  - a. Update on plans for the vacant space adjacent to the Health Department – formally Council on Aging
  - b. Dr. Daniel Hale Williams Rock County Resource Center updates
    - i. Approval of Change Order #13
    - ii. Punchlist items progress
  - c. 911/IT renovation updates
    - i. Schedule
  - d. District Attorney renovation updates
    - i. Schedule
9. Communications, Announcements, and Information
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



**GENERAL SERVICES COMMITTEE**  
**Minutes – September 21, 2021**

**Call to Order.** Chair Potter called the meeting of the General Services Committee to order via Zoom at 7:30 A.M., Tuesday, September 21, 2021.

**Committee Members Present:** Supervisors Potter, Wilson, Homan, and Brien.

**Committee Members Absent:** Supervisor Fox.

**Staff Members Present:** Randy Terronez, Assistant to the County Administrator; and Mike Parille, Facilities Superintendent.

**Others Present:** Brian Zobel, UW Whitewater at Rock County.

**Approval of Agenda.** Supervisor Wilson moved approval of the agenda, second by Supervisor Brien. ADOPTED.

**Public Comment.** None.

**Approval of Minutes – September 7, 2021.** Supervisor Brien moved approval of the minutes of September 7, 2021 as presented, second by Supervisor Wilson. ADOPTED

**Transfers.**

None.

**Resolutions and Committee Action**

**Retaining Architectural/Engineering Firm for Design Services for the Renovation of the Law Library and the Probate Vault Space**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2021, that a contract for architectural/engineering services be awarded to Venture/Architects, of Milwaukee, WI, in the amount of \$133,671.00.”

Supervisor Homan moved approval of the above resolution, second by Supervisor Wilson. ADOPTED.

**Reports, Updates, Discussion, and Possible Action**

**Dr. Daniel Hale Williams Rock County Resource Center updates**

**Staff moves**

Mike Parille reported to the committee that all staff have been moved into the building. The moves have gone smoothly with small hurdles, but no large roadblocks. Mike informed the committee that the bus started stopping at the Dr. Daniel Hale Williams Rock County Resource Center on September 1.

**Outstanding Items**

Mike informed the committee that there are little issues here and there, but they are being taken care of right away. No large outstanding items.

**Approval of Change Orders**

Supervisor Brien motioned to approve Change Order #12 in the amount of \$23,000.00, second by Supervisor Wilson. Mike explained that this change order is to install doors leading out of the multipurpose rooms as required by building code. ADOPTED.

**911/IT renovation updates**

**Schedule**

Mike advised that JP Cullen is scheduled to start in December 2021 and finish in 2022. They are looking for ways to start this project sooner.

**District Attorney renovation updates**

**Schedule**

Mike informed the committee that phase 1 is scheduled to be complete at the end of December.

**Adjournment.** Supervisor Brien moved adjournment at 7:43 A.M., second by Supervisor Wilson. ADOPTED.

Respectfully submitted,

Haley Hoffman  
Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE**

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF SEPTEMBER 2021**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1810-0000-62400	R & M Services					
		P2100209	09/30/2021	JF AHERN COMPANY	SEP ANNUAL AT CTHS	300.00
		P2101256	09/30/2021	SGTS INC	SERVICE LABOR AT CTHS	2,400.00
<b>Facilities Management PROG TOTAL</b>						<b>2,700.00</b>
18-1816-0000-63500	R&M Supplies					
		P2100162	09/30/2021	GRAINGER	SUPPLIES FOR 911	36.04
		P2100185	09/30/2021	JACK AND DICKS FEED AND GARDEN	50LB SOLAR SALT	76.80
		P2100191	09/30/2021	NAPA AUTO PARTS	SUPPLIES FOR 911	23.15
<b>Communication Center PROG TOTAL</b>						<b>135.99</b>
18-1818-0000-62400	R & M Services					
		P2100199	09/30/2021	ILLINGWORTH KILGUST MECHANICAL	SERVICE ORDER 90010662	3,596.55
		P2101256	09/30/2021	SGTS INC	SERVICE LABOR AT JAIL	818.75
18-1818-0000-63500	R&M Supplies					
		P2100168	09/30/2021	MENARDS	SUPPLIES FOR JAIL	40.05
<b>Jail PROG TOTAL</b>						<b>4,455.35</b>
18-1824-0000-63500	R&M Supplies					
		P2100409	09/30/2021	AARONS LOCK AND SAFE INC	SUPPLIES FOR DPW	103.67
<b>Hwy Buildings and Grounds PROG TOTAL</b>						<b>103.67</b>
18-1857-0000-62400	R & M Services					
		P2101256	09/30/2021	SGTS INC	SERVICE LABOR AT 1717	150.00
<b>Human Services Building PROG TOTAL</b>						<b>150.00</b>

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<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$7,545.01**

Date:

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**COMMITTEE REVIEW REPORT  
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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1810-0000-62119	Other Services					
		P2100268	09/16/2021	UNIFIRST CORP	UNIFORMS AT CTHS	95.02
		P2101652	09/23/2021	BADGERLAND DISPOSAL LLC	GARBAGE DISPOSAL CTHS	138.67
18-1810-0000-62160	Cleaning Contrac					
		P2100210	09/09/2021	DIVERSIFIED BUILDING MAINTENAN	AUGUST JANITORIAL SERVICES	12,580.00
18-1810-0000-62400	R & M Services					
		P2100201	09/23/2021	HOH WATER TECHNOLOGY INC	FLOW SWITCH ASSY - CTHS	191.00
		P2100209	09/02/2021	JF AHERN COMPANY	QUARTERLY	455.00
		P2101242	09/30/2021	GRASSHOPPER EXPRESS LLC	LAWNCARE AT CTHS	520.00
		P2101256	09/02/2021	SGTS INC	INTERCOM REPLACEMENT	382.69
		P2101810	09/30/2021	MADISON WINDOW CLEANING CO INC	ANNUALLY CLEANING OF EXTERIOR	10,000.00
		P2101890	09/16/2021	BANDT COMMUNICATIONS INC	RADIO REPAIRS CTHS	538.70
18-1810-0000-62461	Elevator R&M					
		P2100213	09/30/2021	OTIS ELEVATOR COMPANY	MAINTENANCE SERVICE AT CTHS	4,415.00
		P2101866	09/16/2021	OTIS ELEVATOR COMPANY	SOLID STATE STARTER	4,909.75
18-1810-0000-63500	R&M Supplies					
		P2100159	09/30/2021	FIRST SUPPLY LLC-JANESVILLE	SUPPLIES FOR CTHS	173.55
		P2100164	09/09/2021	HARRIS ACE HARDWARE LLP	SUPPLIES FOR COURTHOUSE	73.01
		P2100169	09/23/2021	BJ ELECTRIC SUPPLY INC	LUT MS-OPS5M-WH MAESTRO PIR	59.19
		P2100185	09/09/2021	JACK AND DICKS FEED AND GARDEN	50LB SOLAR SALT	96.00
		P2100187	09/16/2021	WERNER ELECTRIC SUPPLY COMPANY	TIME DELAY FOR COURTHOUSE	245.80
		P2100214	09/23/2021	US BANK	SUPPLIES FOR CTHS	2,818.47
		P2100284	09/16/2021	US BANK	FM R&M	561.00
<b>Facilities Management PROG TOTAL</b>						<b>38,252.85</b>
18-1811-0000-62119	Other Services					
		P2101652	09/23/2021	BADGERLAND DISPOSAL LLC	GARBAGE DISPOSAL HEALTH/COA	113.75
18-1811-0000-62160	Cleaning Contrac					
		P2100210	09/09/2021	DIVERSIFIED BUILDING MAINTENAN	AUGUST JANITORIAL SERVICES	1,113.00
18-1811-0000-63500	R&M Supplies					
		P2100159	09/09/2021	FIRST SUPPLY LLC-JANESVILLE	COIL CLEANER - HEALTH DEPT	26.80
		P2100214	09/23/2021	US BANK	SUPPLIES FOR HEALTH DEPT	400.12

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
<b>Public Health/COA PROG TOTAL</b>						<b>1,653.67</b>
18-1812-0000-62119	Other Services					
		P2101652	09/23/2021	BADGERLAND DISPOSAL LLC	GARBAGE DISPOSAL AT YSC	113.75
18-1812-0000-62160	Cleaning Contrac					
		P2100210	09/16/2021	DIVERSIFIED BUILDING MAINTENAN	EMERGENCY CLEAN AT YSC	1,155.00
18-1812-0000-62400	R & M Services					
		P2100209	09/16/2021	JF AHERN COMPANY	SPECIAL HAZ MAT INSPECTION YSC	645.00
18-1812-0000-63500	R&M Supplies					
		P2100162	09/23/2021	GRAINGER	GASKET	153.28
		P2100168	09/16/2021	MENARDS	SUPPLIES FOR YSC	898.14
		P2100191	09/02/2021	NAPA AUTO PARTS	GENERATOR PARTS	268.24
<b>Youth Services Center PROG TOTAL</b>						<b>3,233.41</b>
18-1815-0000-62119	Other Services					
		P2100265	09/30/2021	UNIFIRST CORP	UNIFORMS	124.34
		P2101641	09/16/2021	BADGERLAND DISPOSAL LLC	TRASH/RECYCLE SERVICE	285.00
18-1815-0000-62160	Cleaning Contrac					
		P2100261	09/16/2021	DIVERSIFIED BUILDING MAINTENAN	AUG JANITOR SERVICE HCC	11,900.00
18-1815-0000-62400	R & M Services					
		P2100232	09/16/2021	ABC FIRE AND SAFETY INC	ANNUAL MAINT FIRE EXTINGUISHER	388.00
		P2100276	09/23/2021	PORTERS LAWN AND POWER EQUIPME	OIL FILTER - AIR FILTER - OIL	141.29
		P2101807	09/02/2021	TRANE COMPANY	HCC CHILLER REPAIR	733.32
		P2101809	09/02/2021	ADAMS AND SONS LTD	PENTHOUSE ROOF REPAIR AT HCC.	2,582.22
		P2101902	09/16/2021	POMPS TIRE SERVICE INC	4 TIRE TUBES REPLACED ON LAWN	96.16
18-1815-0000-62461	Elevator R&M					
		P2100273	09/30/2021	OTIS ELEVATOR COMPANY	MAINT SERVICE 10/1-12/3/2021	1,380.00
18-1815-0000-63500	R&M Supplies					
		P2100214	09/23/2021	US BANK	SUPPLIES FOR HCC	989.65
		P2100234	09/16/2021	AIRGAS NORTH CENTRAL	AIRGAS	159.70
		P2100269	09/16/2021	KWIK TRIP EXTENDED NETWORK	FUEL	388.28
		P2100284	09/16/2021	US BANK	HCC R&M	224.55

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
<b>HCC Building Complex PROG TOTAL</b>						<b>19,392.51</b>
18-1816-0000-62119	Other Services					
		P2101652	09/23/2021	BADGERLAND DISPOSAL LLC	GARBAGE DISPOSAL AT 911	45.50
18-1816-0000-62160	Cleaning Contrac					
		P2100210	09/09/2021	DIVERSIFIED BUILDING MAINTENAN	AUGUST JANITORIAL SERVICES	700.00
18-1816-0000-62400	R & M Services					
		P2100209	09/16/2021	JF AHERN COMPANY	CREDIT FOR INVOICE 458927	266.00
18-1816-0000-63500	R&M Supplies					
		P2100162	09/30/2021	GRAINGER	SUPPLIES FOR 911	945.99
		P2100168	09/16/2021	MENARDS	SUPPLIES FOR 911	19.26
		P2100191	09/02/2021	NAPA AUTO PARTS	GENERATOR OIL	137.23
		P2100214	09/23/2021	US BANK	SUPPLIES FOR 911	1,027.94
		P2101885	09/23/2021	BROWN OIL CO INC	DIESEL FOR 911 TOWER	53.01
<b>Communication Center PROG TOTAL</b>						<b>3,194.93</b>
18-1817-0000-62119	Other Services					
		P2100444	09/30/2021	TRUGREEN	LAWN SERVICE UW CENTER	797.05
18-1817-0000-62400	R & M Services					
		P2100210	09/09/2021	DIVERSIFIED BUILDING MAINTENAN	AUGUST JANITORIAL SERVICES	280.00
18-1817-0000-63500	R&M Supplies					
		P2100162	09/30/2021	GRAINGER	SUPPLIES FOR DIVERSION	79.33
		P2100168	09/16/2021	MENARDS	SUPPLIES FOR DIVERSION	14.43
		P2100214	09/23/2021	US BANK	SUPPLIES FOR DIVERSION	60.72
<b>ASC Building PROG TOTAL</b>						<b>1,231.53</b>
18-1818-0000-62119	Other Services					
		P2100268	09/02/2021	UNIFIRST CORP	UNIFORMS	119.69
		P2101652	09/23/2021	BADGERLAND DISPOSAL LLC	GARBAGE DISPOSAL AT JAIL	656.50
18-1818-0000-62160	Cleaning Contrac					
		P2100210	09/09/2021	DIVERSIFIED BUILDING MAINTENAN	AUGUST JANITORIAL SERVICES	3,219.86
18-1818-0000-62400	R & M Services					
		P2100198	09/23/2021	COLLINS SANITARY	PUMP GREASE TRAP	250.00

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2100209	09/02/2021	JF AHERN COMPANY	ANNUAL INSPECTION	795.00
		P2100263	09/23/2021	CITY OF JANESVILLE	LANDFILL FOR JAIL	25.00
		P2101256	09/09/2021	SGTS INC	SERVICE CALL FOR TOUCH SCREEN	1,227.19
18-1818-0000-62461	Elevator R&M					
		P2100213	09/30/2021	OTIS ELEVATOR COMPANY	MAINTENANCE SERVICE AT JAIL	1,301.16
18-1818-0000-63500	R&M Supplies					
		P2100162	09/30/2021	GRAINGER	SUPPLIES FOR JAIL	215.51
		P2100168	09/23/2021	MENARDS	SUPPLIES AT JAIL	433.17
		P2100185	09/30/2021	JACK AND DICKS FEED AND GARDEN	50LB SOLAR SALT	1,881.60
		P2100214	09/23/2021	US BANK	TAX CREDIT FOR JAIL ORDER	382.00
		P2100306	09/30/2021	BATTERIES PLUS LLC	SUPPLIES FOR JAIL	213.11
<b>Jail PROG TOTAL</b>						<b>10,719.79</b>
18-1819-0000-62119	Other Services					
		P2100444	09/02/2021	TRUGREEN	LAWN SERVICE	83.12
18-1819-0000-62400	R & M Services					
		P2100208	09/23/2021	ABC FIRE AND SAFETY INC	AUTOMATIC FIRE SUPPRESS SYSTEM	615.00
18-1819-0000-62461	Elevator R&M					
		P2100213	09/30/2021	OTIS ELEVATOR COMPANY	MAINTENANCE SERVICE AT UW ROCK	2,080.00
<b>UW-Whitewater at Rock County PROG TOTAL</b>						<b>2,778.12</b>
18-1820-0000-62119	Other Services					
		P2101652	09/23/2021	BADGERLAND DISPOSAL LLC	GARBAGE DISPOSAL AT ECLIPSE	62.30
18-1820-0000-62160	Cleaning Contrac					
		P2100210	09/09/2021	DIVERSIFIED BUILDING MAINTENAN	AUGUST JANITORIAL SERVICES	1,170.75
18-1820-0000-62400	R & M Services					
		P2100208	09/23/2021	ABC FIRE AND SAFETY INC	ANNUAL MAINT. ECLIPSE	49.75
18-1820-0000-63500	R&M Supplies					
		P2100214	09/23/2021	US BANK	SUPPLIES ECLIPSE CENTER	444.94
18-1820-0000-65321	Building Lease					
		P2100680	09/16/2021	HENDRICKS COMMERCIAL PROPERTIE	RENT, AM, LATE FEE, TAXES, INS	38,445.54
18-1820-0000-67200	Captial Improve					
		P2101398	09/30/2021	HALVERSON CARPET CENTER LTD	REMOVE AND REPLACE CARPET AND	19,781.00

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
<b>Eclipse Center PROG TOTAL</b>						<b>59,954.28</b>
18-1821-0000-62119	Other Services					
		P2100268	09/09/2021	UNIFIRST CORP	UNIFORMS	20.61
		P2101652	09/23/2021	BADGERLAND DISPOSAL LLC	GARBAGE DISPOSAL AT JOB CENTER	178.67
18-1821-0000-62160	Cleaning Contrac					
		P2100210	09/16/2021	DIVERSIFIED BUILDING MAINTENAN	COVID ELECTROSTATIC SPRAY	4,987.50
18-1821-0000-62400	R & M Services					
		P2100208	09/16/2021	ABC FIRE AND SAFETY INC	ANNUAL MAINTENANCE JOB CENTER	40.43
		P2101242	09/30/2021	GRASSHOPPER EXPRESS LLC	LAWNCARE AT JOB CENTER	120.00
18-1821-0000-63500	R&M Supplies					
		P2100168	09/09/2021	MENARDS	SUPPLIES FOR JOB CENTER	89.97
		P2100214	09/23/2021	US BANK	SUPPLIES FOR JOB CENTER	511.56
<b>Job Center PROG TOTAL</b>						<b>5,948.74</b>
18-1822-0000-62119	Other Services					
		P2101652	09/23/2021	BADGERLAND DISPOSAL LLC	GARBAGE DISPOSAL AT FRANKLIN	706.10
18-1822-0000-62160	Cleaning Contrac					
		P2100210	09/09/2021	DIVERSIFIED BUILDING MAINTENAN	AUGUST JANITORIAL SERVICES	891.80
18-1822-0000-63500	R&M Supplies					
		P2100214	09/23/2021	US BANK	SUPPLIES FOR FRANKLIN ST.	15.18
<b>Franklin Street PROG TOTAL</b>						<b>1,613.08</b>
18-1823-0000-62119	Other Services					
		P2101652	09/23/2021	BADGERLAND DISPOSAL LLC	GARBAGE DISPOSAL AT COURT ST.	65.50
18-1823-0000-62160	Cleaning Contrac					
		P2100210	09/09/2021	DIVERSIFIED BUILDING MAINTENAN	AUGUST JANITORIAL SERVICES	346.50
<b>Court Street PROG TOTAL</b>						<b>412.00</b>
18-1824-0000-62119	Other Services					
		P2101652	09/23/2021	BADGERLAND DISPOSAL LLC	GARBAGE DISPOSAL AT DPW	337.97
18-1824-0000-62160	Cleaning Contrac					
		P2100210	09/09/2021	DIVERSIFIED BUILDING MAINTENAN	AUGUST JANITORIAL SERVICES	1,175.76

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1824-0000-62400	R & M Services	P2100196	09/23/2021	JANESVILLE DOOR CO LTD	PHOTO COMMERCIAL SERVICE TECH	2,083.26
		P2100207	09/23/2021	PER MAR SECURITY SERVICES	MONITORING SERVICE DPW	140.85
		P2100907	09/23/2021	QUALITY DOOR LLC	GARAGE DOOR REPLACED / SERVICE	193.70
		P2101242	09/30/2021	GRASSHOPPER EXPRESS LLC	LAWNCARE AT SHOPIERE	530.00
		P2101749	09/16/2021	ADAMS AND SONS LTD	REPLACE 6-10 BLOWN OUT SHINGLE	3,365.00
		P2101892	09/16/2021	ALLIANT ENERGY	DPW NON-ENERGY ACCOUNT INVOICE	807.96
18-1824-0000-63500	R&M Supplies	P2100161	09/23/2021	FIRST AYD CORPORATION	BIO INDUSTRIES TRASH LINER	559.90
		P2100162	09/30/2021	GRAINGER	SUPPLIES FOR DPW	94.06
		P2100168	09/23/2021	MENARDS	SUPPLIES FOR DPW	154.81
		P2100169	09/30/2021	BJ ELECTRIC SUPPLY INC	SUPPLIES FOR SHOPIERE DPW	52.04
		P2100170	09/02/2021	SHERWIN WILLIAMS	SHOP PAINT	182.03
		<b>Hwy Buildings and Grounds PROG TOTAL</b>				
18-1825-0000-63500	R&M Supplies	P2101771	09/02/2021	BJOIN LIMESTONE INC	22 TONS OF 3/4 W/ FINES TO BE	1,238.08
		<b>Highway Salt Shed PROG TOTAL</b>				
18-1828-0000-62400	R & M Services	P2100730	09/16/2021	GFL SOLID WASTE MIDWEST LLC	TRASH SERVICE	125.35
18-1828-0000-63500	R&M Supplies	P2100192	09/02/2021	HOME DEPOT/GECF	SUPPLIES FOR FAIRGROUNDS	173.17
		P2100284	09/16/2021	US BANK	FAIRGROUNDS R&M	162.32
		P2101823	09/02/2021	BROWN OIL CO INC	DIESEL DYED GAS AND UNLEADED	1,118.46
		P2101903	09/23/2021	BOBCAT OF JANESVILLE	20W50 MOTOR OIL	61.05
<b>Fairgrounds PROG TOTAL</b>						<b>1,640.35</b>
18-1829-0000-67200	Captial Improve	P2101791	09/16/2021	THE GLACIER GROUP LLC	SHIPPING COST	4,277.00
		<b>Medical Examiner Garage PROG TOTAL</b>				
18-1835-0000-67200	Captial Improve					

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FOR THE MONTH OF SEPTEMBER 2021**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2100989	09/09/2021	VENTURE ARCHITECTS LLC	ARCHITECTURAL AND ENGINEERING	331,365.82
<b>Pinehurst Project PROG TOTAL</b>						<b>331,365.82</b>
18-1837-0000-67250	R&M Projects					
		P2100772	09/02/2021	INDUSTRIAL ROOFING SERVICES IN	EXTERIOR WALL DESIGN	4,600.00
<b>Jail Capital Improvements PROG TOTAL</b>						<b>4,600.00</b>
18-1842-0000-67200	Capitall Improve					
		P2001115	09/09/2021	VENTURE ARCHITECTS LLC	ARCHITECTURAL AND ENGINEERING	1,074.19
		P2001886	09/09/2021	ELECTRIC CONSTRUCTION INC	INSTALLATION OF OWNER SUPPLIED	49,254.00
		P2101124	09/23/2021	HENRICKSEN	FURNITURE PER QUOTE #20110848	21,722.75
<b>Courthouse Facility Cap Proj PROG TOTAL</b>						<b>72,050.94</b>
18-1850-0000-67200	Capitall Improve					
		P2101571	09/23/2021	WEST COAST NETTING INC	CHANGE ORDER #1 REMOVAL OF FEN	9,800.00
<b>YSC Capital Improvement PROG TOTAL</b>						<b>9,800.00</b>
18-1857-0000-62119	Other Services					
		P2101652	09/23/2021	BADGERLAND DISPOSAL LLC	GARBAGE DISPOSAL AT 1717	89.16
18-1857-0000-62400	R & M Services					
		P2101242	09/30/2021	GRASSHOPPER EXPRESS LLC	LAWNCARE AT 1717	700.00
		P2101952	09/23/2021	PER MAR SECURITY SERVICES	QUARTERLY FIRE ALARM MONITORIN	140.85
18-1857-0000-62461	Elevator R&M					
		P2100213	09/30/2021	OTIS ELEVATOR COMPANY	MAINTENANCE SERVICE AT 1717	534.00
18-1857-0000-63500	R&M Supplies					
		P2100168	09/09/2021	MENARDS	SUPPLIES FOR 1717	56.10
		P2100214	09/23/2021	US BANK	SUPPLIES FOR 1717	4,317.25
		P2100284	09/16/2021	US BANK	HUMAN SERVICES R&M	655.32
		P2101818	09/02/2021	VANCE PRINTING	BANNER QUOTES FOR NEW HSD	150.00
18-1857-0000-67200	Capitall Improve					
		P2001702	09/09/2021	JP CULLEN AND SONS INC	RENOVATION OF 1717 CENTER AVEN	2,341,821.00
		P2100214	09/16/2021	US BANK	TRASH CANS FOR 1717	7,433.95
		P2100835	09/23/2021	CABLECOM LLC	PROVIDE FIBER OPTIC CONNECTIVI	46,490.00

**COMMITTEE REVIEW REPORT  
WITH DESCRIPTION  
FOR THE MONTH OF SEPTEMBER 2021**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2100991	09/30/2021	MULROONEY MOVING AND STORAGE I	****NOT TO EXCEED****	18,980.00
		P2101338	09/23/2021	HENRICKSEN	QUOTE: 21041031	1,026,817.56
		P2101411	09/16/2021	YERGES VAN LINERS INC	MOVE OF HUMAN SERVICES FILES	8,997.00
		P2101973	09/30/2021	BANDT COMMUNICATIONS INC	INVOICE #211280 INSTALLATION O	7,925.95
<b>Human Services Building PROG TOTAL</b>						<b>3,465,108.14</b>
18-1858-0000-67200	Capitai Improve					
		P2002108	09/09/2021	VENTURE ARCHITECTS LLC	ARCHITECTURAL AND ENGINEERING	33,745.09
		P2101893	09/30/2021	JP CULLEN AND SONS INC	INFORMATION TECHNOLOGY AND 911	103,628.00
<b>IT and 911 Building Project PROG TOTAL</b>						<b>137,373.09</b>

I have reviewed the preceding payments in the total amount of **\$4,185,515.67**

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 Committee Chair \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY

The General Services Committee  
SUBMITTED BY



Brent Sutherland- Director of  
Facilities Management  
DRAFTED BY

September 28, 2021  
DATE DRAFTED

**Retaining SGTS Inc. for Professional Services Relating to the District  
Attorney Office Space Renovation**

- 1 **WHEREAS**, SGTS, as our security integrator, will design, develop specifications, install, program,
- 2 integrate and commission the controlled access, cameras and equipment controls modifications; and,
- 3
- 4 **WHEREAS**, typically SGTS provides the professional services and we bid out the equipment ; and,
- 5
- 6 **WHEREAS**, the equipment is \$7,842 and under the equipment purchasing bid required threshold, so
- 7 bids were not solicited.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 10 this \_\_\_\_\_ day of \_\_\_\_\_, 2020, that a contract for professional services be
- 11 awarded to SGTS Inc., of Madison, Wisconsin, in the amount of \$37,487; and,
- 12
- 13 **BE IT FURTHER RESOLVED**, that a \$3,500.00 contingency also be approved to cover any needed
- 14 changes in the scope of services.

Respectfully submitted,

**General Services Committee**

\_\_\_\_\_  
Robert Potter, Chair

\_\_\_\_\_  
Tom Brien, Vice Chair

\_\_\_\_\_  
Dave Homan

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
William Wilson

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of sec. 59.52(29), Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

FISCAL NOTE:

Funds are available for this contract. DA space renovation project is being funded with sales tax revenue.

/s/Sherry Oja

Sherry Oja  
Finance Director

**ROCK COUNTY, WISCONSIN**  
51 S. Main Street  
Janesville, WI 53545

**Facilities Management**  
**Facilities Maintenance**  
**(608) 757-5527**  
**(608) 757-5516 - Fax**



## **Executive Summary**

### **Retaining SGTS Inc for Professional Services for the Design, Integration, Installation and Commissioning Related to the District Attorney Office Space Renovation**

The Resolution before you awards a contract to SGTS Inc of Madison Wisconsin, for professional services for the design, installation, integration and commissioning of the doors, cameras and equipment modifications in the amount of \$37,487.00 and a \$3,500 contingency. There are security systems in place that was installed, commission and supported by Rock County's security system integrator, SGTS out of Madison. Typically SGTS provides the professional services and we bid the equipment. The equipment for this project is under the bid required threshold and will be provided by SGTS.

September 22, 2021

Brent Sutherland, Facilities Management Director

Via Email

## Rock County #2021-18

Brent,

Thank you for requesting the following revised proposal for additions to the Access Control system, and providing integration to the PLC Control System at the Rock County Courthouse. This proposal clarifies our scope of work and includes SGTS, Inc. providing installation of field devices previously identified as requirements of others. Per our discussion, work performed by SGTS, Inc. will be billed directly to Rock County.

### **SGTS, Inc. Scope of Work for Rock County Courthouse -Renovation of District Attorney Office**

#### **SECTION 28 13 00 - ACCESS CONTROL SYSTEM**

- **INCLUDES:** ALL REQUIRED IDENTICARD HARDWARE, ENCLOSURE WITH DUAL VOLTAGE POWER SUPPLIES AT DESIGNATED LOCATION IN ROOM 437, BATTERIES
- **INCLUDES:** PROGRAMMING, COMMISSIONING AND INTEGRATION TO EXISTING ROCK COUNTY IDENTICARD PREMISYS SOFTWARE
- **INCLUDES:** INTEGRATION WITH THE HMI PLC COMMAND AND CONTROL SYSTEM CURRENTLY IN USE AT THE ROCK COUNTY COURTHOUSE
- **INCLUDES:** MOUNTING OF CARD ACCESS HEADEND ENCLOSURE IN ORDER FOR SECTION 26 CONTRACTOR TO PROVIDE CONDUIT AND HIGH VOLTAGE CIRCUITRY WHERE REQUIRED
- **INCLUDES:** FURNISH AND INSTALL A COMPOSITE CABLE FROM THE HEAD END TO EACH CARD READER-CONTROLLED DOOR LOCATION
- **INCLUDES:** FURNISH AND INSTALL HID CARD READERS
- **INCLUDES:** FURNISH AND INSTALL DOOR POSITION SWITCHES
- **INCLUDES:** FURNISH AND INSTALL REQUEST TO EXIT MOTION DETECTORS
- **INCLUDES:** CUSTOMER TRAINING AS MAY BE REQUESTED OR REQUIRED
  
- **EXCLUDES:** LOCKING HARDWARE TO BE PROVIDED AND INSTALLED BY OTHERS
  
- **EXCLUDES:** DOOR/FRAME PREP, BACK BOXES, AND PATHWAY/RACEWAY FOR NEW CABLE

#### **EXCLUSIONS: The following items are excluded from the Scope of Work by SGTS, Inc.**

- All cable raceway, pathway and cable management BY OTHERS
- Conduit and back boxes as required BY OTHERS
- UPS systems are not included in this proposal
- Any work not included in the previously described Scope of Work
- Fire Alarm in its entirety is excluded from this scope of work
- Hardwired Transformer connection to building AC circuits and UPS or Generator systems
- Floor and wall coring, painting, patching

## INVESTMENT SUMMARY

- Integration to the Courthouse PLC and HMI Control System & PremiSys: \$24,995.00
- Equipment and Installation Materials: \$7,842.00\*\*
- Installation labor for all Field and Head End Devices: \$4,650.00

**\*\* IF ROCK COUNTY PROVIDES (3) PREVIOUSLY INSTALLED COMPATIBLE CARD READERS AND (2) IDENTICARD READER BOARDS: DEDUCT: \$1,618.00**

**TOTAL FOR THE ABOVE SCOPE OF WORK: \$37,487.00**

### TERMS:

- 1/3 Upon acceptance prior to equipment and materials order
- Balance upon substantial completion

### SGTS, INC. RELEVANT EXPERIENCE AND QUALIFICATIONS

- Extensive work experience with Rock County, WI, including providing security equipment and system commissioning for ALL Rock County construction projects from 2017 to present
- One Hour or less onsite response time
- 24/7 Emergency Response
- Dedicated Systems Engineers
- Dedicated Project and Account Managers for timely communication

Please contact me with any questions. We look forward to working with you.

Respectfully submitted,

Paul Briggs

pbriggs@sgtsinc.com

O: 608-630-9411

C: 608-279-0817

**ROCK COUNTY, WISCONSIN**  
51 S. Main Street  
Janesville, WI 53545



**Facilities Management**  
Facilities Maintenance  
(608) 757-5527  
(608) 757-5516 - Fax

## **Approval to Contract**

### **Requesting approval to Contract for flooring Replacement in the vacant space adjacent to the Health Department**

There is a need to replace flooring in the space that was vacated by the Council on Aging. Funds were budgeted in 2021 to complete this replacement prior to any occupancy. This is \$20,260.00 and under the threshold for a Resolution and only requires Committee approval.

Halverson Flooring holds the current state contract for flooring. The State Contract number is 505ENT-020-Flooring-06.

HALVERSON CARPET CENTER LTD

401 S WUTHERING HILLS DR.  
JANESVILLE, WI 53546  
(608) 757-2006

# Estimate

NAME / ADDRESS
Rock County General Services Rock County Courthouse 51 S Main St Janesville, WI 53545

DATE	ESTIMATE NO.
9/27/2021	20830

PROJECT
Health Department

DESCRIPTION	TOTAL
We propose the following project: Flooring materials in the Health department building and the COA bldg NO LABOR as follows: Room #111,109 Bentley carpet tile Color Redux and adhesive Rooms: Reception, corridors on the Health Dept side as well as the main lobby/reception area on the COA side solid vinyl plank with adhesive color hemlock 20 mil 4" Vinyl base and adhesive for all the areas getting new flooring plus base for rooms #103,104 Attic stock of carpet tile 3 boxes of Interface standard color: Flannel ( no adhesive)	20,260.00

	<b>TOTAL</b> \$20,260.00
--	--------------------------



## COUNTY OF ROCK, WISCONSIN CHANGE ORDER FORM

<b>CHANGE ORDER NUMBER</b>	
<b>PROJECT NUMBER</b>	JPC- 5889
<b>PROJECT NAME</b>	Rock County Human Services Building
<b>PURCHASE ORDER NUMBER</b>	
<b>ARCHITECT FIRM &amp; CONTACT</b>	Venture Architect Jack Blume
<b>A/E JOB NUMBER</b>	
<b>DISTRIBUTION</b>	OWNER _____ CONTRACTOR _____ FILE _____ OTHER _____

*We propose to provide the following change (s) to our contract for the above reference Project, with the contract amount being adjusted by Contract Change Order amount (s) stated below.*

**DESCRIPTION: Repair existing landscaping beds around parking lot including**

Dig out areas at 4 downspouts and add large washed stone  
and weed barrier fabric

Cleanup all of the islands

36 Cu Yds Large Indian Sunset

Stone labor

Weed Barrier Fabric

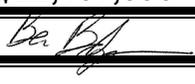
20 Cu Yds Topsoil

Topsoil Labor

Seed and Straw mat

3 Cu Yds Shredded bark

Bark Labor

<b>ORIGINAL CONTRACT SUM</b>	\$21,531,921
<b>PREVIOUS CHANGE ORDERS AMOUNT</b>	+\$553,096
<b>CURRENT CHANGE ORDER AMOUNT</b>	\$22,379
<b>NEW CONTRACT SUM</b>	\$22,107,396
<b>CONTRACTOR SIGNATURE</b>	
<b>OWNER SIGNATURE</b>	
<b>ARCHITECT/ENGINEER SIGNATURE</b>	