

ROCK COUNTY, WISCONSIN



NOTE:
This is a Teleconference Meeting

GENERAL SERVICES COMMITTEE
TUESDAY, May 4, 2021 – 7:30 A.M.
CALL: 1-312-626-6799
MEETING ID: 843 6590 6727
PASSCODE: 158561

Join Zoom Meeting

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If you are interested in providing public comments on items on this agenda, you must submit your comments by 3:00 p.m. on Monday, May 3, 2021. To submit a public comment use the following email: countyadmin@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.

Supervisors: Please identify yourself by name

- Please mute your phone when you are not speaking to minimize background noises
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

GENERAL SERVICES COMMITTEE
TUESDAY, MAY 4, 2021 – 7:30 A.M.

Agenda

1. Call to Order
2. Approve Agenda
3. Public Comment
4. Approval of Minutes – April 20, 2021
5. Review of Payments
6. Transfers
7. Resolutions and Committee Action
 - a. Awarding Contract for the Furniture Installation at the Dr. Daniel Hale Williams Rock County Resource Center and Amending the 2021 Facilities Management Budget
8. Reports, Updates, Discussion and Possible Action
 - a. Sheriff's Office building project update
 - b. Dr. Daniel Hale Williams Rock County Resource Center updates
 - i. Schedule
 - ii. Approval of Change Orders
 - c. 911/IT renovation updates
 - i. Schedule
 - d. Approval to contract for hazardous material abatement
9. Communications, Announcements and Information
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



GENERAL SERVICES COMMITTEE
Minutes – April 20, 2021

Call to Order. Chair Potter called the meeting of the General Services Committee to order at 7:30 A.M., Tuesday, April 20, 2021.

Committee Members Present: Supervisors Potter, Wilson, Homan, Fox, and Brien.

Committee Members Absent: None.

Staff Members Present: Josh Smith, Rock County Administrator; Randy Terronez, Assistant to the County Administrator; Terri Carlson, Risk Manager; Brent Sutherland, Facilities Management Director; Dave Froeber and Mike Parille, Facilities Superintendents.

Others Present: Brian Zobel, UW Whitewater at Rock County.

Approval of Agenda. Supervisor Wilson moved approval of the agenda, second by Supervisor Homan. ADOPTED.

Approval of Minutes – April 6, 2021 and April 14, 2021. Supervisor Homan moved approval of the minutes of April 6, 2021 as presented, second by Supervisor Wilson. ADOPTED.

Supervisor Homan moved approval of the minutes of April 14, 2021 as presented, second by Supervisor Brien. ADOPTED.

Public Comment. None.

Transfers. None.

Reports, Updates, Discussion and Possible Action

Dr. Daniel Hale Williams Rock County Resource Center Updates

Schedule

Brent Sutherland informed the committee that the project is still on schedule to be completed July 4, 2021.

Approval of Change order #8

Mr. Sutherland discussed change order #8 in the amount of \$9,000. This change order consisted of the cost of materials and installation of the display wall. This would allow for a variety of art to be displayed on the wall.

Supervisor Brien move approval of Change Order #8 in the amount of \$9,000, second by Supervisor Homan. ADOPTED.

911/IT Renovation Updates

Layout

Mr. Sutherland presented the layout design of the 911/IT renovations.

Schedule

Mr. Sutherland informed the committee that the schedule for design development is about a month behind. Construction is projected to begin August 2021 with the completion in September 2022.

Capital Project Updates.

Mr. Sutherland updated the committee on capital projects.

Communications, Announcements and Information. Brian Zobel informed the committee that students are currently on spring break. Finals will occur after spring break. Commencement will occur May 14-15, 2021. They are aiming for normal class sizes in the fall.

Adjournment. Supervisor Brien moved adjournment at 7:51 A.M., second by Supervisor Wilson. ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF APRIL 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1810-0000-62119	Other Services					
		P2100195	04/22/2021	BADGERLAND DISPOSAL	DUMPSTERS	313.67
		P2100268	04/22/2021	UNIFIRST CORP	UNIFORMS	83.04
18-1810-0000-62160	Cleaning Contrac					
		P2100210	04/08/2021	DIVERSIFIED BUILDING MAINTENAN	COVID SPRAY HR	14,800.00
18-1810-0000-62400	R & M Services					
		P2002122	04/22/2021	SUN MECHANICAL LLC	PROPOSAL: 019702816-000	4,571.12
		P2100208	04/29/2021	ABC FIRE AND SAFETY INC	ANNUAL INSPECTION - COURTHOUSE	132.00
		P2100209	04/15/2021	JF AHERN COMPANY	5 YEAR SCHEDULED MAINTENANCE	9,005.00
		P2100260	04/22/2021	SCHROEDER LAWN AND SNOW LLC	1717 AND COURT	75.00
		P2100501	04/08/2021	GNC CONCRETE LLC	PLOW AT COURTHOUSE	140.00
		P2100728	04/22/2021	SUN MECHANICAL LLC	REPAIR PLUGGING 5TH FLOOR	1,014.24
		P2100814	04/08/2021	GENERAL HEATING AND AIR CONDIT	WORK PERFORMED AT COURTHOUSE	589.00
		P2101105	04/01/2021	AFFORDABLE ENVIRONMENTAL TECHN	ASBESTOS REMOVAL PERMIT FOR	400.00
		P2101156	04/08/2021	HALVERSON CARPET CENTER LTD	REPAIR CARPET COURTROOM B	180.00
		P2101222	04/29/2021	VENTURE ARCHITECTS LLC	SGTS INVOICE: CT200140	7,480.00
18-1810-0000-62461	Elevator R&M					
		P2100211	04/08/2021	STATE OF WISCONSIN	PERMIT TO OPERATE FEE COURTHOU	350.00
		P2100213	04/08/2021	OTIS ELEVATOR COMPANY	QUARTERLY FOR COURTHOUSE	8,830.00
18-1810-0000-63200	Pubs/Subs/Dues					
		P2100214	04/15/2021	US BANK	CERTIFICATION FOR BRENT	175.00
18-1810-0000-63500	R&M Supplies					
		P2100159	04/29/2021	FIRST SUPPLY LLC-JANESVILLE	PLUMBING PARTS FOR COURTHOUSE	214.12
		P2100162	04/29/2021	GRAINGER	BALLASTS FOR COURTHOUSE	795.73
		P2100168	04/08/2021	MENARDS	RJ45 CONNECTORS	9.96
		P2100170	04/01/2021	SHERWIN WILLIAMS	PAINT	84.06
		P2100189	04/29/2021	ENERGETICS INC	BELTS FOR COURTHOUSE	215.36
		P2100192	04/29/2021	HOME DEPOT/GEFC	SUPPLIES FOR COURTHOUSE	122.56
		P2100214	04/15/2021	US BANK	SUPPLIES FOR COURTHOUSE	393.86
		P2100231	04/15/2021	JOHNSON TRACTOR INC	RENTAL OF KUBOTA SSV65 WITH BU	5,500.00
		P2100284	04/15/2021	US BANK	REPAIR & MAINT	805.00
Facilities Management PROG TOTAL						56,278.72

General Services 5/4/2021

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1811-0000-62119	Other Services					
		P2100195	04/22/2021	BADGERLAND DISPOSAL	DUMPSTERS	113.75
18-1811-0000-62160	Cleaning Contrac					
		P2100210	04/08/2021	DIVERSIFIED BUILDING MAINTENAN	CLEANING	1,113.00
18-1811-0000-62400	R & M Services					
		P2100501	04/08/2021	GNC CONCRETE LLC	PLOW AT TRI BUILDINGS	70.00
18-1811-0000-63500	R&M Supplies					
		P2100168	04/22/2021	MENARDS	PAPER CARBON CART	21.98
		P2100187	04/15/2021	WERNER ELECTRIC SUPPLY COMPANY	HEALTH DEPARTMENT BOILER	52.22
		P2100214	04/15/2021	US BANK	SUPPLIES FOR HEALTH/COA	166.57
Public Health/COA PROG TOTAL						1,537.52
18-1812-0000-62119	Other Services					
		P2100195	04/22/2021	BADGERLAND DISPOSAL	DUMPSTERS	113.75
18-1812-0000-62160	Cleaning Contrac					
		P2100210	04/08/2021	DIVERSIFIED BUILDING MAINTENAN	CLEANING	1,050.00
18-1812-0000-62400	R & M Services					
		P2100202	04/01/2021	HOBART SALES AND SERVICE	FREEZER REPAIR	1,503.33
		P2100209	04/15/2021	JF AHERN COMPANY	QUARTERLY	200.00
		P2101191	04/22/2021	SGTS INC	FAILED DECODER	1,175.37
18-1812-0000-63500	R&M Supplies					
		P2100162	04/22/2021	GRAINGER	VENT DAMPER	1,020.69
		P2100168	04/29/2021	MENARDS	SUPPLIES FOR YSC	408.87
		P2100214	04/15/2021	US BANK	SUPPLIES FOR YSC	91.61
Youth Services Center PROG TOTAL						5,563.62
18-1815-0000-62119	Other Services					
		P2100239	04/15/2021	BADGERLAND DISPOSAL	TRASH/RECYCLING SERVICE	535.00
		P2100265	04/22/2021	UNIFIRST CORP	UNIFORMS	181.99
18-1815-0000-62160	Cleaning Contrac					
		P2100261	04/01/2021	DIVERSIFIED BUILDING MAINTENAN	MARCH JANITOR SERVICE HCC	11,900.00
18-1815-0000-62400	R & M Services					
		P2100501	04/08/2021	GNC CONCRETE LLC	PLOW AT HCC	140.00
18-1815-0000-62461	Elevator R&M					

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18-1815-0000-63500	R&M Supplies	P2100273	04/01/2021	OTIS ELEVATOR COMPANY	DOWN PAYMENT GENERATOR BRUSHES	4,659.00
		P2100234	04/22/2021	AIRGAS NORTH CENTRAL	AIRGAS RENT	159.70
		P2100244	04/29/2021	BATTERIES PLUS LLC	6V LEAD	101.50
		P2100284	04/15/2021	US BANK	REPAIR & MAINT	21.98
		P2100434	04/29/2021	MENARDS	REPAIR & MAINT	22.05
18-1815-0000-64200	Training	P2101110	04/01/2021	PROTECTION TECHNOLOGIES	3 PTI SBT HFP-11 ADDRESSABLE	675.00
		P2100284	04/15/2021	US BANK	TRAINING EXPENSE	300.00
HCC Building Complex PROG TOTAL						18,696.22
18-1816-0000-62119	Other Services	P2100195	04/22/2021	BADGERLAND DISPOSAL	DUMPSTERS	45.50
18-1816-0000-62160	Cleaning Contrac	P2100210	04/08/2021	DIVERSIFIED BUILDING MAINTENAN	CLEANING	700.00
18-1816-0000-62400	R & M Services	P2100209	04/15/2021	JF AHERN COMPANY	QUARTERLY	136.00
18-1816-0000-63500	R&M Supplies	P2100501	04/08/2021	GNC CONCRETE LLC	PLOW AT 911	35.00
		P2100162	04/15/2021	GRAINGER	POCKET AIR FILTER	588.06
		P2100163	04/29/2021	JANESVILLE ELECTRIC MOTOR CORP	WORK DONE ON MOTOR FOR 911	118.55
		P2100168	04/29/2021	MENARDS	SUPPLIES FOR 911	1,366.61
		P2100185	04/15/2021	JACK AND DICKS FEED AND GARDEN	SOFTENER SALT	64.00
		P2100214	04/15/2021	US BANK	SUPPLIES FOR 911	163.84
		P2100259	04/29/2021	FASTENAL COMPANY	PARTS FOR 911	1.16
Communication Center PROG TOTAL						3,218.72
18-1817-0000-62400	R & M Services	P2100210	04/08/2021	DIVERSIFIED BUILDING MAINTENAN	CLEANING	1,324.75
		P2100501	04/08/2021	GNC CONCRETE LLC	PLOW AT TRI BUILDING	70.00
18-1817-0000-63500	R&M Supplies	P2100168	04/29/2021	MENARDS	SUPPLIES FOR UW EXT	19.88
		P2100185	04/15/2021	JACK AND DICKS FEED AND GARDEN	SOFTER SALT	76.80

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2100214	04/15/2021	US BANK	SUPPLIES FOR DIV/UW EXT	103.12
ASC Building PROG TOTAL						1,594.55
18-1818-0000-62119	Other Services	P2100195	04/22/2021	BADGERLAND DISPOSAL	DUMPSTERS	656.50
		P2100268	04/29/2021	UNIFIRST CORP	UNIFORMS FOR JAIL	250.06
18-1818-0000-62160	Cleaning Contrac	P2100210	04/08/2021	DIVERSIFIED BUILDING MAINTENAN	CLEANING	2,175.11
18-1818-0000-62400	R & M Services	P2100198	04/01/2021	COLLINS SANITARY	GREASE TRAP PUMP	250.00
		P2100205	04/22/2021	JC HEATING AND COOLING INC	WALK IN FREEZER REPAIR	95.00
		P2100209	04/15/2021	JF AHERN COMPANY	QUARTERLY	398.00
		P2100501	04/08/2021	GNC CONCRETE LLC	PLOW AT JAIL	70.00
		P2100922	04/22/2021	HONEYWELL INC	AHU CONTROL CHECKS	712.50
18-1818-0000-62461	Elevator R&M	P2100213	04/08/2021	OTIS ELEVATOR COMPANY	QUARTERLY FOR JAIL	3,112.32
18-1818-0000-63500	R&M Supplies	P2100159	04/22/2021	FIRST SUPPLY LLC-JANESVILLE	PVC SXS 45 ELL	184.90
		P2100162	04/29/2021	GRAINGER	SUPPLIES FOR JAIL	708.14
		P2100168	04/22/2021	MENARDS	COPPER ADAPTER	770.49
		P2100185	04/22/2021	JACK AND DICKS FEED AND GARDEN	SOFTENER SALT	1,229.90
		P2100188	04/08/2021	JANESVILLE WINSUPPLY COMPANY	SUPPLIES FOR JAIL	1,551.28
		P2100189	04/22/2021	ENERGETICS INC	AV BELT	22.00
		P2100193	04/15/2021	KWIK TRIP EXTENDED NETWORK	GAS FOR JAIL	59.79
		P2100214	04/15/2021	US BANK	SUPPLIES FOR JAIL	1,093.64
		P2100306	04/08/2021	BATTERIES PLUS LLC	LED BULBS	595.00
		P2101178	04/22/2021	QUALITY FAB INC	HANDICAP CLOSURE PANEL	135.00
Jail PROG TOTAL						14,069.63
18-1819-0000-62400	R & M Services	P2100209	04/15/2021	JF AHERN COMPANY	QUARTERLY	265.00
18-1819-0000-62461	Elevator R&M	P2100213	04/08/2021	OTIS ELEVATOR COMPANY	QUARTERLY FOR UROCK	4,160.00

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18-1819-0000-63500	R&M Supplies	P2100214	04/15/2021	US BANK	SUPPLIES FOR UW ROCK	51.00
UW-Whitewater at Rock County PROG TOTAL						4,476.00
18-1820-0000-62119	Other Services	P2100195	04/22/2021	BADGERLAND DISPOSAL	DUMPSTERS	62.30
18-1820-0000-62160	Cleaning Contrac	P2100210	04/08/2021	DIVERSIFIED BUILDING MAINTENAN	CLEANING	1,170.75
18-1820-0000-63500	R&M Supplies	P2100214	04/15/2021	US BANK	SUPPLIES FOR ECLIPSE	34.66
		P2101168	04/15/2021	CITY OF BELOIT	COMMERCIAL BUSINESS PERMIT	100.00
18-1820-0000-65321	Building Lease	P2100680	04/08/2021	HENDRICKS COMMERCIAL PROPERTIE	2020 ANNUAL RECONCILIATION	786.32
Eclipse Center PROG TOTAL						2,154.03
18-1821-0000-62119	Other Services	P2100195	04/22/2021	BADGERLAND DISPOSAL	DUMPSTERS	178.67
		P2100268	04/08/2021	UNIFIRST CORP	UNIFORMS FOR JOB CENTER	41.22
18-1821-0000-62160	Cleaning Contrac	P2100210	04/08/2021	DIVERSIFIED BUILDING MAINTENAN	CLEANING	4,497.50
18-1821-0000-62400	R & M Services	P2100501	04/08/2021	GNC CONCRETE LLC	PLOW AT JOB CENTER	70.00
		P2101104	04/08/2021	SGTS INC	REPAIR AND MAINTENANCE SERVICE	2,495.00
18-1821-0000-63500	R&M Supplies	P2100168	04/08/2021	MENARDS	SUPPLIES FOR JOB CENTER	22.25
		P2100169	04/08/2021	BJ ELECTRIC SUPPLY INC	SUPPLIES FOR JOB CENTER	79.46
Job Center PROG TOTAL						7,384.10
18-1822-0000-62119	Other Services	P2100195	04/22/2021	BADGERLAND DISPOSAL	DUMPSTERS	75.50
18-1822-0000-62160	Cleaning Contrac	P2100210	04/08/2021	DIVERSIFIED BUILDING MAINTENAN	CLEANING	891.80
18-1822-0000-63500	R&M Supplies	P2100168	04/29/2021	MENARDS	PARTS FOR FRANKLIN ST DOOR	30.47

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2100214	04/15/2021	US BANK	SUPPIES FOR FRANKLIN ST	189.15
Franklin Street PROG TOTAL						1,186.92
18-1823-0000-62119	Other Services					
		P2100195	04/22/2021	BADGERLAND DISPOSAL	DUMPSTERS	65.50
18-1823-0000-62160	Cleaning Contrac					
		P2100210	04/08/2021	DIVERSIFIED BUILDING MAINTENAN	CLEANING	346.50
18-1823-0000-62400	R & M Services					
		P2100197	04/15/2021	BOWERS SEWER AND DRAIN CLEANIN	CLOGGED TOILET LINE	225.00
18-1823-0000-63500	R&M Supplies					
		P2100168	04/08/2021	MENARDS	WOOD SCREWS	13.26
Court Street PROG TOTAL						650.26
18-1824-0000-62119	Other Services					
		P2100195	04/22/2021	BADGERLAND DISPOSAL	DUMPSTERS	375.70
18-1824-0000-62160	Cleaning Contrac					
		P2100210	04/08/2021	DIVERSIFIED BUILDING MAINTENAN	CLEANING	1,058.97
18-1824-0000-62400	R & M Services					
		P2100198	04/22/2021	COLLINS SANITARY	SHOPEIRE STORAGE TANK	570.00
		P2100922	04/08/2021	HONEYWELL INC	PARTS FOR JAIL	1,718.82
18-1824-0000-63500	R&M Supplies					
		P2100159	04/15/2021	FIRST SUPPLY LLC-JANESVILLE	ZURN WRENCH AND COVER	144.80
		P2100168	04/29/2021	MENARDS	SUPPLIES FOR DPW	38.87
		P2100169	04/08/2021	BJ ELECTRIC SUPPLY INC	RDGSW 1DW	185.00
		P2100185	04/08/2021	JACK AND DICKS FEED AND GARDEN	SOLAR SALT DPW	128.00
		P2100188	04/08/2021	JANESVILLE WINSUPPLY COMPANY	FILTERS FOR ORFORDVILLE DPW	138.48
18-1824-0000-67200	Capitial Improve					
		P1701616	04/29/2021	ANGUS YOUNG ASSOCIATES INC	ARCHITECT ENGINEERING SEVICES	171.90
		P2001461	04/15/2021	CORPORATE CONTRACTORS INC	CONSTRUCTION OF NEW DPW GARAGE	207,075.26
Hwy Buildings and Grounds PROG TOTAL						211,605.80
18-1828-0000-62400	R & M Services					
		P2100730	04/08/2021	GFL SOLID WASTE MIDWEST LLC	TRASH STANDARD SERVICE	125.35

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18-1828-0000-63500	R&M Supplies	P2100389	04/29/2021	GRAINGER	TOILET SEAT, ELONGATED BOWL OP	506.40
		P2100408	04/15/2021	HOME DEPOT/GECF	REPAIR & MAINT	206.61
		P2100434	04/22/2021	MENARDS	REPAIR & MAINT	25.93
		P2101115	04/01/2021	FAIRWAY LIGHTING INC	LED LIGHT BULB FOR ROCK COUNTY	317.00
		P2101172	04/15/2021	POMPS TIRE SERVICE INC	TIRE REPAIR ON FAIRGROUNDS LAW	60.00
		P2101243	04/29/2021	JOHNSON TRACTOR INC	REPLACEMENT PARTS FOR FAIRGROU	23.04
		Fairgrounds PROG TOTAL				
18-1830-0000-62400	R & M Services	P2100698	04/29/2021	TEUBERT ENTERPRISES LLC	SNOW REMOVAL AT PARK N RIDE	2,225.00
		Park N Ride PROG TOTAL				
18-1835-0000-67200	Captial Improve	P2100989	04/08/2021	VENTURE ARCHITECTS LLC	LES AND JAIL ENGINEERING	155,469.97
		Pinehurst Project PROG TOTAL				
18-1837-0000-67250	R&M Projects	P2100772	04/08/2021	INDUSTRIAL ROOFING SERVICES IN	PROFESSIONAL SERVICES	4,600.00
		Jail Capital Improvements PROG TOTAL				
18-1842-0000-67200	Captial Improve	P1901509	04/29/2021	ANGUS YOUNG ASSOCIATES INC	ADDITIONAL ENGINEERING SERVICE	659.46
		P2001115	04/08/2021	VENTURE ARCHITECTS LLC	DA RENOVATION	2,308.81
		P2100885	04/15/2021	PROFESSIONAL SERVICE INDUSTRIE	ASBESTOS ABATEMENT DA'S OFFICE	3,000.00
18-1842-0000-67250	R&M Projects	P2100775	04/08/2021	INDUSTRIAL ROOFING SERVICES IN	PROFESSIONAL SERVICES RELATED	5,200.00
		Courthouse Facility Cap Proj PROG TOTAL				
18-1857-0000-62400	R & M Services	P2100501	04/08/2021	GNC CONCRETE LLC	PLOW AT 1717	70.00
18-1857-0000-67200	Captial Improve	P1901642	04/29/2021	VENTURE ARCHITECTS LLC	DESIGN SERVICES FOR RENOVATION	2,505.50

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2100825	04/08/2021	VENTURE ARCHITECTS LLC	1717 FURNITURE	1,312.50
		P2100895	04/29/2021	AVI SYSTEMS INC	DISPLAYS AND MOUNTS	30,402.10
Human Services Building PROG TOTAL						34,290.10
18-1858-0000-67200	Capitol Improve					
		P2002108	04/08/2021	VENTURE ARCHITECTS LLC	COM CENTER ADDITION REMODELING	149,101.27
IT and 911 Building Project PROG TOTAL						149,101.27

I have reviewed the preceding payments in the total amount of **\$686,535.03**

Date:

Dept Head _____

Committee Chair _____

ROCK COUNTY

COMMITTEE REVIEW REPORT
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FOR THE MONTH OF APRIL 2021

04/29/2021

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
32-8000-9200-62450	Grounds Imp R&M	P2100382	04/08/2021	GNC CONCRETE LLC	PLOW AT ROCK HAVEN	175.00
Support Service-Maintenance PROG TOTAL						175.00

I have reviewed the preceding payments in the total amount of **\$175.00**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF APRIL 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
18-1815-0000-62119	Other Services					
		P2100265	04/29/2021	UNIFIRST CORP	UNIFORMS	27.89
18-1815-0000-62400	R & M Services					
		P2100173	04/29/2021	JF AHERN COMPANY	SPRINKLER INSPECTION	145.00
HCC Building Complex PROG TOTAL						172.89

I have reviewed the preceding payments in the total amount of **\$172.89**

Date: _____
Dept Head _____
Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Brent Sutherland- Director-
Facilities Management
DRAFTED BY

The General Services Committee
SUBMITTED BY

April 27, 2021
DATE DRAFTED

Awarding Contract for the Furniture Installation at the Dr. Daniel Hale Williams Rock County Resource Center and Amending the 2021 Facilities Management Budget

1 **WHEREAS**, the 2021 budget included \$2,000,000 for the open work stations, office desks, file drawers,
2 white boards and conference rooms tables and chairs, and;

3
4 **WHEREAS**, the cost for this furniture is \$2,671,687, and;

5
6 **WHEREAS**, the newly renovated building applied standard work space sizes therefore the current open
7 work stations were too large to reuse, and;

8
9 **WHEREAS**, Rock County bid out the furniture with Hendricksen being the winning bidder for Rock
10 County furniture supplier, and;

11
12 **WHEREAS**, Hendricksen was able to negotiate a Tier III pricing with OMNIA R191802, 4 & 11 for the
13 furniture needed in this new building which is a cost savings above the state contract pricing Contract # 505-
14 ENT-M2C Office furniture, and;

15
16 **WHEREAS**, a budget amendment will be required to cover the additional cost of \$ 671,687 and.

17
18 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
19 this ____ day of _____, 2021 does hereby approve and authorize awarding a contract in the
20 amount of \$2,671,687.00 to Hendricksen of Brookfield WI, for the furniture and installation at Dr. Daniel
21 Hale Williams Rock County Resource Center.

22
23 **BE IT FURTHER RESOLVED**, that the Facilities Management 2021 budget be amended as follows:

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET</u> <u>5/1/2021</u>	<u>INCREASE/</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Source of Funds</u>			
18-1857-0000-47500 Prior Year Sales Taxes	\$174,000	\$671,687	\$845,687
<u>Use of Funds:</u>			
18-1857-0000-67200 Capital Improvements	\$30,209,071	\$671,687	\$30,880,758

Respectfully submitted,
GENERAL SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Robert Potter, Chair

Reviewed and approved on a vote of _____

Tom Brien, Vice Chair

Mary Mawhinney, Chair

Brent Fox

Dave Homan

William Wilson

FISCAL NOTE:

This resolution authorizes the transfer of \$671,687 in prior year sales tax revenues to the Dr. Daniel Hale Williams Rock County Resource Center capital project. There is approximately \$3.3 million in prior year sales tax revenues available for appropriation.

/s/Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2021 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

s/Josh Smith

Josh Smith
County Administrator

Rock County, Wisconsin
51 South Main Street
Janesville WI 53545



General Services
Facilities Management
Maintenance
(608) 757-5527

Executive Summary

Awarding Contract for the Furniture Installation at the Dr. Daniel Hale Williams Rock County Resource Center and Amending the 2021 Facilities Management Budget

This resolution is awarding the contract for the furniture installation at the new Dr. Daniel Hale Williams Rock County Resource Center. The furniture consists of the open work stations, office furniture, millwork, white boards, meeting/conference room tables and chairs.

Rock County bids out furniture suppliers. Hendricksen out of Brookfield WI is the winning bidder for Rock County furniture supplier. Hendricksen negotiated a Tier III pricing for this project with OMNIA, R19101, 4 & 11 who holds the state contract pricing for furniture contract # 505-ENT-M2C -Office furniture. The tier III provides a higher discount.

Funds in the amount of \$2,000,000 was the budgeted cost of the furniture for this project, however the costs came in \$671,687 over budget. This was due to the cost of raw material such as steel and foam increasing, manufacturers enacted tariffs, an increase in program space, added wing walls to improve privacy and added glass extensions to some partition walls to help reduce the spread of airborne droplets among staff.

Therefore the resolution includes a budget amendment. The existing furniture was inventoried for what could be reused. Due to the current age of the furniture, smaller work stations and offices, most of the existing will not be reused.



Quote

Quoted To:
ROCK COUNTY PURCHASING
 ROCK COUNTY COURTHOUSE
 51 S MAIN STREET
 JANESVILLE, WI 53545

Account Executive:
PAMELA J BEHREND
 P.BEHREND@HENRICKSEN.COM
 262.781.9090

Date: 4/26/2021
Quote # 21041031
 HHS SUMMARY INVOICE

Ship To:
ROCK COUNTY PURCHASING
 SUMMARY INVOICE
 1717 CENTER STREET
 JANESVILLE, WI 53547

Project Coordinator:
SUZANNE SHAW
 S.SHAW@HENRICKSEN.COM
 262.373.3206

3070 Gateway Road
 Brookfield, Wisconsin 53045

#	MFG	QTY	DESCRIPTION	UNIT	EXTENDED
1		1	BEHAVIORIAL HEALTH	\$836,818.88	\$836,818.88
2		1	TREATMENT COURT	\$44,552.99	\$44,552.99
3		1	PUBLIC CLINIC	\$180,034.23	\$180,034.23
4		1	EXECUTIVE ADMINISTRATION	\$42,947.20	\$42,947.20
5		1	ADMINISTRATION TO INCLUDE BEYOND WALLS	\$181,566.64	\$181,566.64
6		1	ADRC	\$117,833.19	\$117,833.19
7		1	ECONOMIC SUPPORT	\$179,143.01	\$179,143.01
8		1	JOB CENTER AGENCIES	\$281,706.32	\$281,706.32
9		1	JUSTICE POINT	\$34,820.41	\$34,820.41
10		1	AVER HEALTH	\$9,739.05	\$9,739.05
11		1	ANCILLARY PRODUCT	\$474,124.58	\$474,124.58
12		1	INSTALLATION SERVICES TO INCLUDE: RECEIVING AND DISTRIBUTION OF PRODUCT TO AREAS INSTALLATION OF ALL WORKSTATIONS, PRIVATE OFFICE, STORAGE, AND ANCILLARY FURNTURE FOR AGENCIES LISTED ABOVE.	\$288,400.00	\$288,400.00

Total: \$2,671,686.50

50% Down Payment Required Upon Order Placement

We appreciate the opportunity to be of service to your organization. Respectfully submitted by Henricksen.

Please sign below accepting Terms & Conditions authorizing Henricksen to proceed with order placement.

Signature: _____ Organization: _____ Date: _____

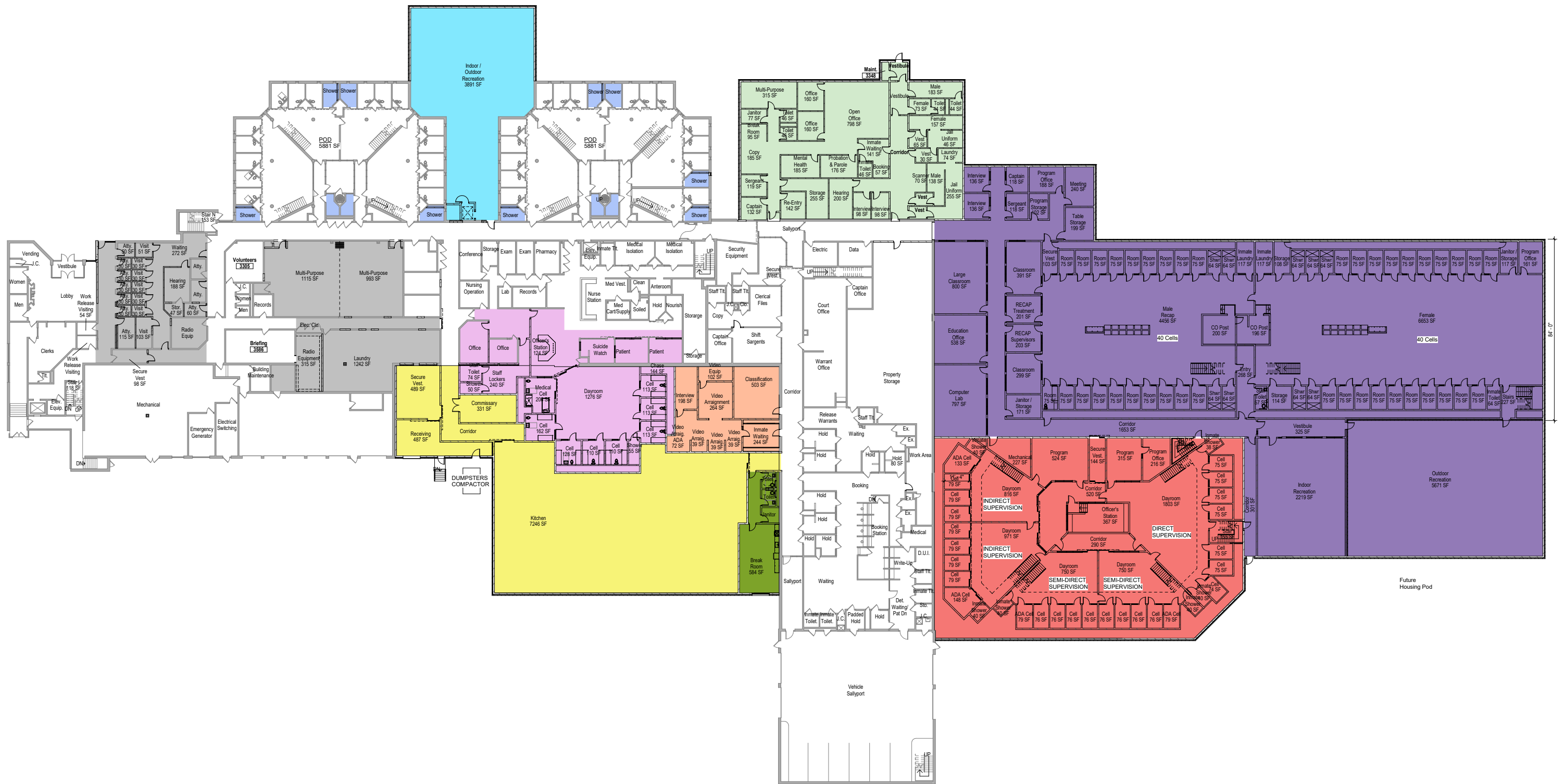


SITE PLAN

Pinehurst Replacement

04.27.2021

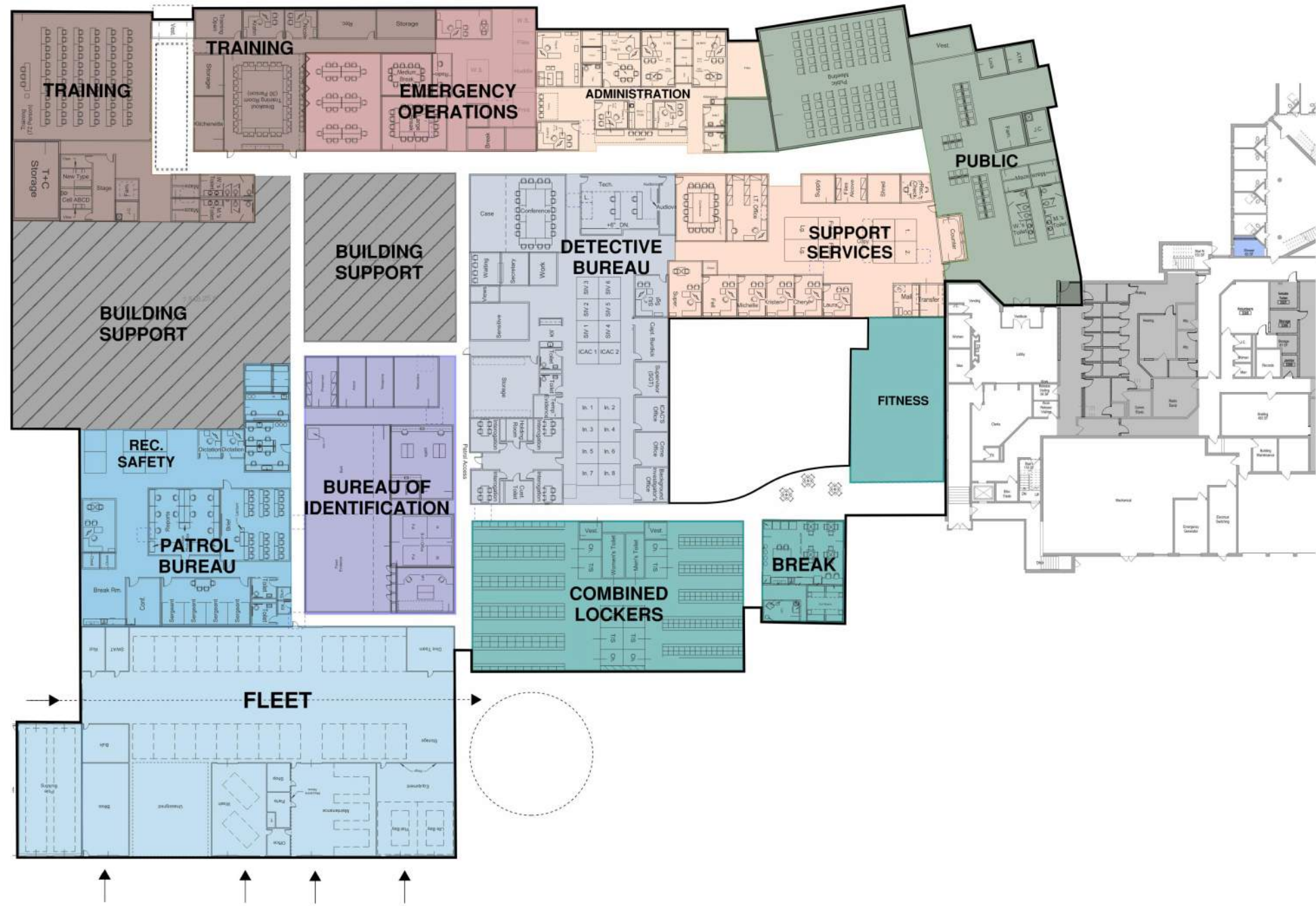




JAIL FLOOR PLAN

Pinehurst Replacement

04.27.2021



LES ONLY FLOOR PLAN

Pinehurst Replacement

04.27.2021





VIEW OF PROPOSED ENTRY - DUSK

Pinehurst Replacement

04.27.2021

Approval to Contract

In preparation for renovation of the 4th floor District Attorney Office, Rock County went out to bid for hazardous material abatement for the removal of 4,555 square of carpet floor mastic. We received 4 bids and the lowest most responsive bidder was KPH Construction of Milwaukee Wisconsin for the amount of \$17,347.05. The high bid was an error. The low bid was recommended by PSI consultants hired by Rock County for hazardous material abatement. This will also approve a \$2,000 contingency.



#2021-17
INVITATION TO BID
HAZARDOUS MATERIALS ABATEMENT
ROCK COUNTY COURT HOUSE DISTRICT ATTORNEY OFFICE
FOR
ROCK COUNTY FACILITIES MANAGEMENT
JANESVILLE, WISCONSIN
APRIL 21, 2021 – 1:30PM

	KPH CONSTRUCTION MILWAUKEE, WI	ROBINSON BROTHERS WAUNAKEE, WI	HOGAN ENVIRONMENTAL EAST TROY, WI	NORTHERN GROUP USA CUDAHY, WI
BASE BID	\$17,347.05	\$37,000.00	\$41,648.00	\$225,341.07
BID BOND	YES	YES	NO	NO
QUALIFICATIONS	YES	YES	YES	YES
ADDENDA	YES	YES	YES	YES
START DATE	05/31/2021	05/17/2021	05/17/2021	05/14/2021
COMPLETION	06/23/2021	06/7/2021	06/07/2021	05/31/2021

Request for Proposals was advertised in the Beloit Daily News and on the Internet. Seventeen additional vendors were solicited that did not respond.

Proposals were evaluated based on the following criteria:

PREPARED BY: SHILO TITUS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: KPH Construction

SIGNATURE [Signature] 4-23-2021
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE _____