

GENERAL SERVICES COMMITTEE
Minutes – January 6, 2015

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:02 A.M., Tuesday, January 6, 2015 in Conference Room N1, Rock County Courthouse East.

Committee Members Present: Supervisors Brill, Zajac, Podzilni and Brien.

Committee Members Absent: Supervisors Heidenreich and Nash.

Staff Members Present: Rob Leu, General Services Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator.

Others Present: None.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Brien moved approval of the minutes of December 2, 2014 as presented, second by Supervisor Zajac. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances - 2014

Purchasing Inventory	\$ 9,738.30
Postage	377.31
General Services	4,512.83
Glen Oaks Operations	23.00
Youth Services Center	153.60
Communications Center Operations	453.09
Diversion Program/ASC Program	64.37
Jail Capital Improvement	1,734.20
YSC Capital Improvement	1,485.08
HCC Building Complex	2,306.13
HCC Complex-Maintenance	618.00

Bills/Encumbrances - 2015

HCC Building Complex	\$ 335.00
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Pre-Approved Encumbrance Amendments None.

Supervisor Zajac moved approval of the above Bills/Encumbrances and Pre-Approved Encumbrances for the General Services Committee with this change, second by Supervisor Brien. ADOPTED.

Setting Date and Time Options for Courthouse Security Report Presentation. Mr. Leu informed the Committee that the report is finalized and suggested holding one presentation of the report. The Committee decided on January 14, 2015 at 3:00 P.M.

Awarding Design Services Contract for Complex Storage Building

Mr. Leu handed out a report on the Complex Storage Building for General Services Project (attached) and went over it. Based upon funding availability, Mr. Leu is recommending option 3 for a metal building consisting of 4,800 square feet with 12 foot high doors at a preliminary cost of \$374,879.

Supervisor Podzilni suggested checking into the City of Janesville's old transit building on USH 51 N. He said he would contact Mr. Freitag to see if this is a possibility.

Supervisor Zajac moved to hire Angus Young in the amount of \$9,999, plus reimbursables not to exceed \$500, to prepare plans and specifications for a 4,800 square foot metal storage building, second by Supervisor Brien. ADOPTED.

Updates.

Rock Haven

Update Report Mr. Terronez said, with the cold weather, this is a good time to check on the building. He said everything seems to be working better than last year's issues except for some cold air by the resident room thermostats and they are checking to see where the air is coming from.

Courthouse Windows Project

Update Mr. Leu said it seems more or the seals are failing and feels it is only a matter of time before they all fail. When he checked with Luecks they said they windows will all need to be repaired from the outside, which would necessitate the removal of some trees to set up scaffolding. He said at the last meeting a comment was made to check into the price of replacing the entire window unit. He asked the Committee for approval to check out the difference in cost between having the glass replaced in the present frames and replacing the entire window units. The Committee asked him to check into the prices and cost differences.

Communications, Announcements and Information. None.

Adjournment. Supervisor Zajac moved adjournment at 8:50 A.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

Project - Complex Storage Building for General Services

For: The General Services Committee

1/6/15

By: Rob Leu, GS Director

Committee Action Needed - Authorize the hiring of Angus Young for \$9,999.00 , plus reimbursables not to exceed \$500 to prepare plans and specification for a 4,800 square foot metal storage building at the Complex for General Services.

Back in 2010, demolition of a number of old/unusable buildings took place. The buildings were built to support the County Home, Farm and Asylum. Over the decades, some of the buildings were used to store surplus property, building materials, equipment and junk.

Specifically, the following spaces were used for storage:

Alpha Building (2 Rooms)	12x10 each
Powerhouse Shop	19X39
Powerhouse Boiler Room	45X50
Plumbing Shed	20X29
Carpenter Shop	60X79
Carpenter Shop Room	60X56

Total 9,495 Square Feet

Before demolition took place we cleaned house and began leasing a 600 square foot self-storage unit in the Werner Electric Supply building on North Parker Drive. We also rent two 8 X 40' storage trailers (640 square feet) that are located behind the records storage building. Vehicles, motorized equipment etc. are stored outside. Remaining items are stored in closets and rooms in the HCC.

In 2011, \$290,000 was budgeted for a new storage building. A number of issues including zoning of the site and City design requirements delayed bidding until 2013. The low bid came in at \$538,200, and was rejected because it was way over budget. The 2014 budget was increased to \$424,000.00.

In addition to the original design, two additional options were developed.

Option 1 – Original Building bid in 2013 – 7,200 sq.ft. stick built, Four 16' high garage doors. at \$538,200.

Option 2 - Reduced Building – 4,800 sq ft. stick built as in Option 1. Cost estimate \$433,670.

Option 3 - Metal Building – 4,800 sq ft. 12 foot high doors - \$374,879.00.



For GS Meeting 1/6 – Storage Building

I asked both Facilities Superintendents for a list of items they need storage for.

Carl's list includes:

Ford 2110 tractor, 1999 ford truck, salter, plows, scaffolding, (2) toro riding mowers, lawn trailer, miscellaneous lawn tools, skids of salt, Skid steer trailer (if space permits), barricades, traffic cones, miscellaneous shop items, parts storage for grounds equipment.

Doug's list includes:

Table saw, radial arm saw, bandsaw, 4x8 workbench, 30"x9' workbench, assorted small wood working tools, 4 2x3x18" cabinets, skidsteer, 97 chevy salt truck, 00 dodge maxi-dump truck, 24' extension ladder, 32' extension ladder, portable generators (2) welders (2) several boxes of pipe insulation, boxes of pipe insulation, gasket material, possibly 2 riding lawn mowers and 1 riding lawn mower/snow blower, snow fencing, bags of concrete and mortar, many garden hoses, gas powered pump, spare seats for our auditorium, barricades/traffic cones, bags of grass seed and fertilizer and many bundles of sand bags that belong to emergency management. There is more equipment that we have been storing outside that could stay outside.

/Rob