

**GENERAL SERVICES COMMITTEE**  
**Minutes – August 4, 2015**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, August 4, 2015 in Conference Room N-1, Rock County Courthouse East.

**Committee Members Present:** Supervisors Brill, Heidenreich, Nash and Zajac.

**Committee Members Absent:** Supervisors Brien.

**Staff Members Present:** Rob Leu, General Services Director; Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator.

**Others Present:** Supervisor Podzilni.

**Approval of Agenda:** Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Nash. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Zajac moved approval of the minutes of July 21, 2015 as presented, second by Supervisor Heidenreich. ADOPTED.

**Transfers and Appropriations.** None.

**Bills/Encumbrances**

General Services	\$ 9,156.59
Glen Oaks Facility Operations	711.01
Youth Services Center	162.00
Communications Center Operations	505.69
Diversion / ASC Program	389.34
Jail Capital Improvements	6,296.54
Courthouse Facility	108.00
UW Rock Expansion	1,085.37
Lightening Protection	20,100.00
HCC Building Complex	3,606.17
HCC Building Complex	30.00

**Pre-Approved Encumbrance Amendments** None.

Supervisor Heidenreich moved approval of the above Bills/Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Zajac. ADOPTED.

**Update.**

**Courthouse Windows Project** Mr. Leu handed out an update report and went over it. (Attached)

Mr. Leu said an inspection needs to be done to obtain an exact count of the failing windows, that we cannot list all of them anticipating they will fail. Mr. Leu added that Alcoa said they will send replacement glass and if the installation of the glass is done by a certified installer the warranty will be honored.

Chair Brill asked what the next step is. Mr. Leu said a detailed inventory. Chair Brill said this should be done by the second meeting in September and asked to have the report on the September 15<sup>th</sup> agenda.

**Courthouse Tower Project** Mr. Leu handed out an update report and went over it. (Attached)

Supervisor Heidenreich asked if the project does not start until after the September 10<sup>th</sup> County Board meeting, and the project takes two months, would the weather create any problems. Supervisor Zajac said the temperature would need to be above 32°. Mr. Leu said there is no weather protection in the project.

Supervisor Heidenreich asked if the Committee could have a copy of the project specs.

Mr. Leu asked when the Committee would like to have a meeting after the bid opening.

Supervisor Nash moved to have the meeting on September 10<sup>th</sup> at 5:45 P.M., prior to County Board, second by Supervisor Zajac. ADOPTED.

Mr. Smith asked Mr. Leu if he has talked to the City of Janesville about the need to close a lane or two on Court Street during the demolition. Mr. Leu said the contractor would take care of this.

**Courthouse Security Project** Mr. Leu handed out an update report and went over it. (Attached)

**Communications, Announcements and Information.** Supervisor Heidenreich asked what the status is at UW Rock County after the regional consolidations of campuses. Mr. Smith said they will be interviewing for staff, there will be one regional maintenance head, but don't know which campus they will be located at.

Supervisor Heidenreich asked if the master plan, maintenance shed, etc. are still going to be moving forward. Mr. Leu said the campuses will be continuing with business as usual at this time.

**Adjournment.** Supervisor Zajac moved adjournment at 8:30 A.M., second by Supervisor Heidenreich. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**