

ROCK COUNTY, WISCONSIN

NOTE: This is also a Teleconference



DEPARTMENT OF PUBLIC WORKS/PARKS COMMITTEE

TUESDAY – JUNE 9, 2020 – 8:00 A.M.

CALL: 1-312-626-6799

MEETING ID: 857 4064 5283

Join Zoom Meeting

<https://us02web.zoom.us/j/85740645283>

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If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Monday, June 8, 2020. To submit a public comment use the following email: amy.hartley@co.rock.wi.us

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.

- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

Public Works Committee Meeting – Parks
Tuesday, June 9, 2020 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes Dated March 10, 2020
4. Citizen Participation, Communications and Announcements
5. Parks Advisory Board Communications

6. **PARKS BUSINESS**

- a. Discussion – Parks Reopen Date
- b. Parks Manager Report – See Attached
- c. Community Coordinator Report – See Attached

7. **HIGHWAY BUSINESS**

- a. Update & Discussion – Shopiere Facility
- b. Discussion & Possible Action – Issue Paper – Award of Contract(s) for Hot Mix Asphalt (HMA)
- c. Discussion & Possible Action – Issue Paper – Emerald Grove Road Bridge Federal Aid Project - Contract Amendment for Engineering Design Services

8. Next Parks Meeting Date: Tuesday, July 14, 2020, at 8:00 a.m. at Department of Public Works

9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



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Public Works Committee Meeting – Parks Minutes
Tuesday, March 10, 2020 – 8:00 a.m.
Public Works Department- Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Fox, Richard, Zajac and Mawhinney.

Committee Members Absent. None.

Staff Members:

John Traynor	Parks Manager
Amy Friend	Community Coordinator
Amy Hartley	Secretary II
Josh Smith	Rock County Administrator
Terri Carlson	Risk Manager

Others Present:

Tom Presny	Parks Advisory Board
Dean Paynter	Parks Advisory Board
Floyd Finney	Parks Advisory Board
Ben Rohr	VandeWalle & Associates Representative

Approval of Agenda. Supervisors Zajac and Mawhinney moved today's agenda. MOTION CARRIED.

Approval of Minutes from February 11, 2020. Supervisors Richard and Fox moved the minutes from February 11, 2020. MOTION CARRIED.

Citizen Participation, Communications, and Announcements. Chair Bussie announced she will attend the Board of Supervisors meeting in Eau Claire, WI on March 16, 2020.

Parks Advisory Board Communications. Mr. Presny reported the candlelight hike/ski event held February 22, 2020 on the Ice Age Trail (Vincent Street & E. Manogue Road in Milton) resulted in a good turnout; many attended and participated. The Friends of Rock County Parks raised \$298 from donations.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

PARKS BUSINESS

Presentation & Discussion – VandeWalle & Associates, Inc., (POROS Plan Final Draft). Mr. Rohr distributed the POROS Plan project schedule. Mr. Rohr reviewed updates from the public feedback/open house February 18, 2020 and changes made to the prior draft. Mr. Rohr presented the new interactive map and reviewed the website's pictures, tools and links. The Parks Department staff will be able to revise or update the website once established.

Resolution – Adoption of the 2020-2025 Rock County Parks, Outdoor Recreation and Open Space (POROS) Plan. Supervisors Mawhinney and Fox moved the Resolution. MOTION CARRIED.

Parks Manager Report – See Attached. Mr. Traynor provided information on the items listed in his report.

Parks General – tree work has been done at Gibbs Lake and Koshkonong Lake Access utilizing the recently purchased forestry head. The equipment is working great and has already proven to be a good investment.

POROS Plan Update – Mr. Traynor expressed gratitude to those who participated and attended the open house.

Sweet-Allyn Park – working with vendors on the final playground design; hope to have something for next month's meeting.

Turtle Creek Parkway – window sills need repair. Parks employees are capable of completing the repairs.

Playground Safety Inspector Training – Mr. Traynor expressed gratitude for allowing his attendance at the training. Testing results are expected in approximately three weeks.

County Conservation Grant – Magnolia Bluff: Good Oaks meeting – pesticide/herbicide spraying is going to take place on slopes that have been cleared. The Grant work has to be completed by June 30, 2020 to receive reimbursement. Murwin Park: the concrete panels that will be placed at the river's edge for the kayak launch will be completed in-house.

Community Coordinator Report – See Attached. Ms. Friend provided information on the items listed in her report.

Ms. Friend reviewed the events listed on the handout "Rock County Parks 2020 Calendar of Events". Ms. Friend also explained how she is coordinating future events in the parks with local businesses and organizations to include activities such as wine sampling, yoga, hikes, kayak rental, etc.

Next Meeting Date. Chair Bussie requests an 8:30 a.m. start time at the meeting April 14, 2020. All Committee members agree to this request. The Parks meeting is scheduled for Tuesday, April 14, 2020 at 8:30 a.m. at the Department of Public Works.

Executive Session. Supervisor Fox moved to go into Executive Session at 8:36 a.m., Supervisor Richard seconded per Section 19.85(1)(c), Wis. Stats., Performance Evaluation – Public Works Director. ADOPTED on a roll call vote with the following: Ayes - Supervisors Bussie, Fox, Zajac, Mawhinney and Richard.

8:36 a.m. Mr. Traynor, Ms. Friend, Ms. Hartley, Ms. Carlson, Mr. Paynter, Mr. Presny, and Mr. Finney departed the meeting.

Supervisor Fox moved to go out of Executive Session at 9:02 a.m., Chair Bussie seconded. ADOPTED on a roll call vote with the following: Ayes - Supervisors Bussie, Fox, Zajac, Mawhinney and Richard.

Adjournment. Supervisors Zajac and Richard moved to adjourn at 9:02 a.m. MOTION CARRIED.

Respectfully Submitted,
Amy J. Hartley, Secretary II



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Parks Manager Report

June 2020

Parks General

- Increased Park Use – The Good and The Bad
- Vandalism Issues – Mag Bluff, Royce Dallman,
- Tree Work – Lee Park Pictures
- Update on Boat Launch Permits
- Septic Service – Pit Toilet Pumping

POROS Plan Update

- Status – Final Approval
- County Board – June 11th

Playground Safety Inspector Training

- Review of Training
- Future Requirements / Playground Assessment Program

County Conservation Grant

- Magnolia Bluff – Good Oaks Status
- Murwin Park Launch

Parks Budget

- Beginning Work On Parks Budget for 2021
- CIP Items for Next Year – Due May 1st

Sweet-Allyn Park

- Playground Final Design – On Hold
- Memorial Bench Request

Turtle Creek Parkway

- Smith Road Bridge Removal
- Kayak Launch and Monument Update

Indianford Park

- Pit Toilet Installed
- Parking Lot Issue

Beckman Mill Park

- Weddings – Court Commissioner - May 20th and June 2nd
- Shooting Incident
-

Royce Dallman Park

- Launch Update – Overflow Parking
- Gravel Shoulder Upgrades

Volunteers

- Eagle Scout Tree Planting – Gibbs, Murwin, Miller Farm
- Peace Trail – Lilac Planting
- Magnolia Bluff, Beckman Mill – Clean up
- Thank You – We Appreciate it all.



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Community Coordinator Report

May 2020

- Update Rock County Parks Website.
- Post Daily on Rock County Parks Facebook Page – 304 Followers & 279 Likes.
- Post Daily on Rock County Parks Instagram – 119 Followers.
- Attend Wisconsin Parks and Recreation Association daily discussion meetings on various topics during the Pandemic.
- Weekly contact with Friends groups about any issues with parks during the Pandemic.
- Daily visits to Rock County Parks to check conditions, traffic, and litter.
- Maintain log and follow up with Boat Launch Violations.
- Prepare Purchase Orders for Park expenses.
- Documenting expenses for Grant S-ADLP3-1179.5 for work being done at Turtle Creek Parkway. Grant has been extended to June 30, 2021 due to COVID-19.
- Documenting expenses for 2019-2020 (S-5382) Snowmobile Grant.
- Documenting expenses for Wisconsin Department of Natural Resources County Conservation Aids Grant – Invasive species control at Magnolia Bluff.
- Preparing Resolution to apply for and Grant Application for 2020 Wisconsin Department of Natural Resources Stewardship Local Assistance, Federal Land and Water Conservation Fund, and Recreational Trails Program grant. Paving Peace Trail from City of Janesville Portion (Wastewater Plant to South River Road) Rock County Portion (South River Road to Walters Road).
- Carver-Roehl Tree ID Course – field work and brochure.
- Completed Gale six-week online courses through the Arrowhead Library System and earned certificates for:
 - A to Z Grant Writing
 - Introduction to Microsoft Publisher
 - Photographing Nature with your Digital Camera
 - Small Business Marketing on a Shoestring
- New bathroom install at Indianford Park (5/19)
- Weddings held at Beckman Mill Park by Rock County Court Commissioner Meyer (moved from courthouse due to COVID-19) (5/20)
- Prepare report for Friends of Beckman Mill Meeting (5/20)
- Rock County Chapter Ice Age Trail Alliance meeting (5/26)
- Rock County Public Works Committee Meeting (5/28)

**Rock County Department of Public Works
Division of Highways – Issue Paper**

ISSUE - Award of Contract(s) for Hot Mix Asphalt (HMA)

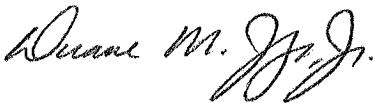
DISCUSSION - The Department took bids on Tuesday, May 26, 2020 for Hot Mix Asphalt (HMA). This bid Advertisement was the second of the year as the projects advertised were LRIP projects awarded and approved in early May 2020. One bidder responded, Rock Road Companies. Rock Road proposed production at two sites. The results are as follows:

Bid Opening: 5/26/2020				Rock Road (Beloit)		Rock Road (Storrs)	
Project Location	Delivery Period	Mix Type	Estimated Quantity (Tons)	Unit Price (\$/Ton)	*Discount Unit Price (\$/Ton)	Unit Price (\$/Ton)	*Discount Unit Price (\$/Ton)
Monogue Rd (Consolidated – USH 51)	May 26 - Nov. 30	5 LT 58- 28 S	1,260	\$43.00	\$42.00	\$46.00	\$45.00
Monogue Rd (Newville Rd – W. High St.)	May 26 - Nov. 30	5 LT 58- 28 S	6,000	\$43.00	\$42.00	\$46.00	\$45.00
Fenrick Rd (Polzin Rd – Britt Rd)	May 26 - Nov. 30	5 LT 58- 28 S	1,040	\$43.00	\$42.00	\$46.00	\$45.00
*Discount Unit Price is for large quantities. (1,000 tons or larger)							

RECOMMENDATION - Staff recommends that bids be awarded as follows:

Rock Road Companies (Beloit Plant) – 8,300 tons at \$43.00 per ton, totaling \$356,900.00

Respectfully submitted by,



Duane M. Jorgenson, Jr., P.E.
Director of Public Works

Rock County Department of Public Works
Division of Highways – Issue Paper

ISSUE: Consider approval of contract amendment for engineering design services related to the Emerald Grove Road Bridge Federal Aid project.

DISCUSSION: Rock County is currently in the design phase for the Emerald Grove Road Bridge replacement project. This is a Federal Aid project.

As part of the design work, soil borings are completed to gather information needed to determine what the subsoil conditions are. During the boring process, bedrock was observed at a very shallow depth. This caused the need to design a hammerhead pier with a spread footing supported by shallow bedrock instead of a pile encased pier supported on driven piles.

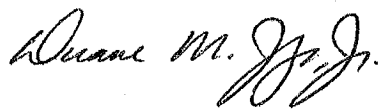
The adjustment caused increased design efforts as this is not a typical design scenario.

Due to increased efforts to provide these design changes, MSA Professional Services has requested an amendment to the contract.

The proposed amendment is for \$7,163.09. With the proposed increase, the design portion is still under the budgeted amount for this project.

RECOMMENDATIONS: Approval.

Respectfully submitted,



Duane M. Jorgenson, Jr., P.E.
Director of Public Works

AMENDMENT NO. 1 TO THE CONTRACT
 BETWEEN Rock County (MUNICIPALITY),
 THE WISCONSIN DEPARTMENT OF TRANSPORTATION (DEPARTMENT)
 AND MSA Professional Services, Inc. (CONSULTANT) FOR

Project ID 3614-00-07
Town of Bradford, Emerald Grove Road
(WSOR RR Bridge P-53-0103)
 LOC STR
 Rock County

The contract made and entered into by and between the MUNICIPALITY, DEPARTMENT and CONSULTANT, dated August 8, 2018 is hereby amended as set forth on the following pages:

The primary reason(s) for this amendment:

- Change the pier type from a pile encased pier supported on piling to a hammerhead pier with a spread footing supported on shallow bedrock (66 hours).

BASIS OF PAYMENT

- (1) For Road Plans and Right of Way Plats and Descriptions, a lump sum of \$123,158.11 (increase of \$7,163.09).
- (2) For Subsurface Investigations subcontracted to Nummelin Testing Services, Inc. the CONSULTANT'S actual cost not to exceed \$13,055.00 based on Nummelin Testing Services, Inc. estimated cost proposal (No change).
- (3) For Historical and Archaeological Surveys subcontracted to Commonwealth Heritage Group, the CONSULTANT'S actual cost not to exceed \$2,096.73 based on Commonwealth Heritage Group's actual not to exceed (No Change).
- (4) For Title Searches subcontracted to Brabazon Title Company, the CONSULTANT'S actual cost not to exceed \$900 for units delivered based on the rates in the table below (No Change):

Item Description	Unit Type	Unit Cost Rate
Title Search	Each	\$225.00

For Railroad Title Searches subcontracted to Dane County Title Company, a lower tier subconsultant to Brabazon Title Company, the CONSULTANT'S actual paid cost to Brabazon Title Company based on Brabazon Title Company's actual cost to Dane County Title Company not to exceed \$1,000 for units delivered based on rates in the table below (No Change):

Item Description	Unit Type	Unit Cost Rate
Railroad Title Search	Each	\$1,000

- (5) Compensation for all SERVICES provided by the CONSULTANT under the terms of the CONTRACT shall be for an amount not to exceed \$140,209.84 (increase of \$7,163.09).

The DEPARTMENT REPRESENTATIVE is: Zachary Pearson, PE, Local Program Project Manager, WisDOT SW Region; 2101 Wright Street, Madison WI 53704; Zachary.Pearson@dot.wi.gov; (608) 246-5319.

The MUNICIPALITY REPRESENTATIVE is: Duane Jorgenson, Director of Public Works, 3715 Newville Road, Janesville, WI 53545, duane.jorgenson@co.rock.wi.us; (608)-757-5450.

The CONSULTANT REPRESENTATIVE is: Jaime Kurten, 2701 Pankratz Street, Madison, WI 53704, jkurten@msa-ps.com, 608-242-6619.

In witness whereof, the parties hereto have caused this amendment to be executed and approved on the date signed by their authorized officers or representatives.

For the CONSULTANT

By: *Leah J Rhodes*

Title: Team Leader

Date: 4-14-2020

For the DEPARTMENT

By: _____

Title: Project Development Supervisor

Date: _____

For the MUNICIPALITY

By: _____

Title: _____

Date: _____

PROJECT I.D. 3614-00-07
Contract Amendment #1
Town of Bradford, Emerald Grove Road
(WSOR Bridge P-53-0103)
Town Road
Rock County

VI. SPECIAL PROVISIONS

SCOPE OF SERVICES

I. STRUCTURE PLANS

Section VI.I is amended to include the following:

- (11) The pier type shall be a hammerhead pier with a spread footing supported on bedrock.

N. PROSECUTION AND PROGRESS

Subsections of (2) and (3) of Section VI.N are deleted and replaced with the following:

- (2) Services under this CONTRACT shall be completed by December 31, 2020. This assumes that the P.S.&E. will be submitted to the DEPARTMENT'S Central Office by November 1, 2020 for a Bid Letting on March 9, 2021.
- (3) The following items shall be completed and submitted to the DEPARTMENT by the indicated dates, if the CONSULTANT has received the Notice to Proceed by September 1, 2018.

Section 106	September 1, 2019
30% Plans	October 1, 2019
Environmental Document	January 1, 2020
Design Study Report	April 1, 2020
Right of Way Plat and Descriptions	May 1, 2020
Final Structure Plans	September 1, 2020
Final PS&E to LPMC	September 15, 2020
PS&E to C.O.	November 1, 2020
LET	March 9, 2021
Construction	Summer 2021