



GENERAL SERVICES COMMITTEE
Minutes – October 6, 2020

Call to Order. Acting Chair Potter called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, October 6, 2020 via teleconference.

Committee Members Present: Supervisors Potter, Brien and Homan.

Committee Members Absent: Supervisor Fox, and one vacancy.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Brent Sutherland, Facilities Management Director; Michael Parille, Facilities Superintendent; Richard Greenlee, Corporation Counsel; Terri Carlson, Risk Manager.

Others Present: Brian Zobel, UW Whitewater at Rock County; Supervisor Richard Bostwick.

Approval of Agenda. Supervisor Brien moved approval of the agenda, second by Supervisor Homan. ADOPTED.

Approval of Minutes – September 15, 2020. Supervisor Brien moved approval of the minutes of September 15, 2020 as presented, second by Supervisor Homan. ADOPTED.

Public Comment. No comments were submitted.

Transfers. None.

Review of Payments The Committee accepted the reports.

Resolutions and Committee Action.

Awarding Contract for the Craig Center Roof Retrofit

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2020 does hereby approve and authorize awarding a contract in the amount of \$65,430 to McDermaid Roofing of Rockford, Illinois, for the Craig Center roof replacement.

BE IT FURTHER RESOLVED, that a \$6,300 Contingency also be approved to cover any unforeseen items.”

Supervisor Brien moved approval of the above resolution, second by Supervisor Homan.

Mr. Sutherland said Newcorp Construction had a typo on their bid and it should have been \$74,620.

ADOPTED.

Updates, Discussion and Possible Action.

Update on 1717 Center Avenue Renovation

Value Engineering Mr. Sutherland said Cullen made a suggestion for a different skylight that would save about \$200,000. He said he would have more items for the next meeting.

Schedule Mr. Sutherland said Cullen has started demolition; electrical is on site; inspectors are quite a bit behind schedule; work is being done to move the wall so it is done before the frost; the engineers and Cullen are looking for ways to save; and the fires in California are also putting getting materials behind schedule.

Update on DPW Beloit Garage

Schedule Mr. Sutherland said there is not a lot of change from the last meeting; there are delays on getting the timber and this may put us into January 2021; and we are looking for alternate plans to store salt.

Approval of Change Orders Mr. Sutherland went over Change Order #5 in the amount of \$1,320 for the gate stiffeners for the fencing between the site and the neighbors to the west.

Supervisor Homan moved approval of Change Order #5 in the amount of \$1,320, second by Supervisor Brien. ADOPTED.

CMS Survey Review of Property Lines Mr. Sutherland said the property lines were looked into and it shows the campground has their well on County property. This does not cause any issues. Mr. Greenlee said the campground has been using this well since for a long time and wording can be placed in the easement to cover the County.

Courthouse Roof Replacement

Approval of Change Orders Mr. Sutherland went over Change Order #1 in the amount of a credit of \$300, he said there was a credit of \$3,500 due to being able to reuse existing ballast, and a charge of \$3,200 as a bad roof hatch needed replacing.

Supervisor Homan moved approval of Change Order #1 in the amount of a \$300 credit, second by Supervisor Brien. ADOPTED.

Courthouse Security – Phase 2 & 3 Mr. Sutherland went over Change Order #10 in the amount of \$4,900 for the cost of new metal wall panels needed to relocate the clock and fire alarm horns and strobes.

Supervisor Brien moved approval of Change Order #10 in the amount of \$4,900, second by Supervisor Homan. ADOPTED.

911/IT Renovation Update Mr. Sutherland went over the schedule and said the overall feeling and consensus is to add more time for testing of the computers and phones to make sure everything works so the move will go as smoothly and seamlessly as possible.

Staff Updates Mr. Sutherland informed the Committee that there had been several positions he needed to fill due to retirements, two at the Jail and one at Rock Haven, and the Master Electrician position is also open. He said he will be interviewing for these positions.

Job Center Building Options – 1) Selling or 2) Leasing Mr. Sutherland said, with moving out of the Job Center building at the end of 2021, there will be an appraisal done of the building and the County will need to decide what to do with the building. Supervisor Brien added that a third option would be a lease with the intent to purchase.

Communications, Announcements and Information. Mr. Zobel said the school has been in operation for a month now, but they will be going remote from Thanksgiving through the end of the semester, at which time they will decide what to do with spring break and the spring semester. He added that about half of the students are remoting in at this time.

Executive Session: Supervisors Brien and Homan moved to go into Executive Session at 8:42 A.M. per Section 19.85(1)(e), Wis. Stats. for the purposes of negotiating the purchasing of public properties, the investing of public funds, or conducting of other specified business, whenever competitive or bargaining reasons require a closed session. ADOPTED on a roll call vote with the following: Ayes – Supervisors Potter, Brien and Homan; Absent – Supervisor Fox; and Vacant – one.

Adjournment. Supervisor Brien moved adjournment at 9:06 A.M. from the Executive Session and the meeting, second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE