



GENERAL SERVICES COMMITTEE
Minutes – September 15, 2020

Call to Order. Chair Zajac called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, September 15, 2020 via teleconference.

Committee Members Present: Supervisors Zajac, Brien, Fox, Homan and Potter.

Committee Members Absent: None.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Brent Sutherland, Facilities Management Director; Michael Parille and Dave Froeber, Facilities Superintendent; Jodi Millis, Purchasing Manager; Terri Carlson, Risk Manager.

Others Present: Brian Zobel, UW Whitewater at Rock County.

Approval of Agenda. Mr. Sutherland said he had one additional change order to include with item 7.B.2. Supervisor Fox moved approval of the agenda, second by Supervisor Homan. ADOPTED.

Approval of Minutes – September 1, 2020. Supervisor Brien moved approval of the minutes of September 1, 2020 as presented, second by Supervisor Homan. ADOPTED.

Public Comment. No comments were submitted.

Transfers. None.

Resolutions and Committee Action.

Awarding the Contract for the Courthouse Fire Alarm Replacement and Amending the 2020 Facilities Management Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2020 does hereby approve and authorize awarding a contract in the amount of \$58,169.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Homan. ADOPTED.

Retaining SGTS Inc. for Professional Services Relating to the Youth Service Center Door Controls Upgrade

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2020, that a contract for professional services be awarded to SGTS Inc. of Madison, Wisconsin, in the amount of \$77,000; and,

BE IT FURTHER RESOLVED, that a \$7,000 contingency also be approved to cover any needed changes in the scope of services.”

Supervisor Brien moved approval of the above resolution, second by Supervisor Potter. ADOPTED.

Request Approval to Award a Contract for the Courthouse Roof Replacement

Supervisor Fox moved approval of the contract for replacement of the southwest roof of the courthouse to Newcorp Construction Incorporated, Lodi, WI, second by Supervisor Potter. ADOPTED.

Updates, Discussion and Possible Action.

Update on 1717 Center Avenue Renovation

Schedule Mr. Sutherland went over the schedule with the Committee. He added that the new lawn contractors also cleaned up the hedges and it looks much better.

Update on DPW Beloit Garage

Schedule Mr. Sutherland said the rain put us about two weeks behind schedule and we needed dewatering because of the amount of rain, and to remain on schedule for the December 1, 2020 deadline. There were also some issues with the soils so we needed to go down about 14 inches and bring fill in.

Supervisor Homan said he heard there may be some issues with the property lines. Mr. Sutherland said he would look into this and bring it back on the next agenda.

Approval of Change Orders Mr. Sutherland shared his screen showing the additional change order in the amount of \$2,919.40 for the dewatering and removal of a tree, and also went over the change order for \$12,865.70, included in the packet.

Supervisor Potter moved approval of change order #03 in the amount of \$12,865.70, second by Supervisor Homan. ADOPTED with Supervisor Fox abstaining from the vote.

Supervisor Brien moved approval of change order #04 in the amount of \$2,919.40, second by Supervisor Potter. ADOPTED with Supervisor Fox abstaining from the vote.

Supervisor Potter moved approval of Change Order #05 for a credit of \$375 gas piping savings, second by Supervisor Brien. ADOPTED with Supervisor Fox abstaining from the vote.

Zoom / In Person Meetings Mr. Sutherland said he had a card reader installed on one outside door and one inner door at the Job Center for Supervisors and staff to be able to enter the building for meetings. Supervisor Brien said he would feel more comfortable to continue having Zoom meetings. Supervisor Potter said he is fine either way. Supervisor Fox said he will not be able to make the October 6th meeting. Chair Zajac suggested waiting until after the County Board has discussed this issue.

Communications, Announcements and Information. Mr. Zobel said this is the 10th day the UW Whitewater at Rock County have been back. He said, as of yesterday, the number of students is at 752, which is down about 1.5% from last year. There are about 100 students attending the Rock County Campus who are housed at UW Whitewater, and there are quite a few remote classes going on.

Supervisor Brien asked if there are concerns with the students coming from the main campus. Mr. Zobel said there are concerns with students at the main campus meeting in large groups and not masking up.

Adjournment. Supervisor Brien moved adjournment at 8:51 A.M., second by Supervisor Potter. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE