

ROCK COUNTY, WISCONSIN

NOTE: This is also a Teleconference



**DEPARTMENT OF PUBLIC WORKS/PARKS COMMITTEE
TUESDAY – JULY 14, 2020 – 8:00 A.M.
CALL: 1-312-626-6799
MEETING ID: 832 5627 6447**

Join Zoom Meeting

<https://us02web.zoom.us/j/83256276447>

Meeting ID: 832 5627 6447

One tap mobile

+13017158592,,83256276447# US (Germantown)

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Dial by your location

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Find your local number: <https://us02web.zoom.us/j/k8Bei1xmV>

Join by Skype for Business: <https://us02web.zoom.us/skype/83256276447>

If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Monday, July 13, 2020. To submit a public comment use the following email:
amy.hartley@co.rock.wi.us

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

Public Works Committee Meeting – Parks
Tuesday, July 14, 2020 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

A G E N D A

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes Dated June 9, 2020
4. Citizen Participation, Communications and Announcements
5. Parks Advisory Board Communications
6. **PARKS BUSINESS**

 - a. Resolution – Authorizing Application with Wisconsin Department of Natural Resources for County Conservation Aids Application Grant Funds
 - b. Discussion – Boat Launch User Fees and Fines (See Attached)
 - c. Discussion – Snowmobile Club Status Update
 - d. Parks Manager Report – See Attached
 - e. Community Coordinator Report – See Attached
7. Next Parks Meeting Date: Tuesday, September 8th, 2020, at 8:00 a.m. at Department of Public Works
8. Adjournment



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

Public Works Committee Meeting – Parks Minutes

Tuesday, June 9, 2020 – 8:00 a.m.

Public Works Department- Committee Room

3715 Newville Road

Janesville, WI 53545

Call to Order. Chair Richard called the meeting of the Parks Committee to order at 8:04 a.m.

Committee Members Present. Supervisors Richard, Mulligan and Yeomans.

Committee Members Absent. Supervisors Rashkin and Mawhinney.

Staff Members:

Duane Jorgenson	Director of Public Works
John Traynor	Parks Manager
Nick Elmer	Assistant Public Works Director
Amy Friend	Community Coordinator
Amy Hartley	Secretary II
Brent Sutherland	Facilities Management Director

Others Present:

Tom Presny	Parks Advisory Board
Dean Paynter	Parks Advisory Board
Floyd Finney	Parks Advisory Board
Richard Bostwick	County Board Member

Approval of Agenda. Supervisor Yeomans moved approval of the agenda as presented, second by Supervisor Mulligan. ADOPTED.

Approval of Minutes from March 10, 2020. Supervisor Yeomans moved approval of the minutes, second by Supervisor Mulligan. ADOPTED.

Citizen Participation, Communications and Announcements. Mr. Jorgenson reviewed receipt of the Wisconsin County Highway Association (WCHA) packet and will distribute to members once the conference agenda is finalized and registration forms are available.

Parks Advisory Board Communications. Mr. Presny and Mr. Paynter welcomed new committee members. Mr. Paynter reported park traffic continues to be high due to COVID-19 isolation

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

protocol. Many families are utilizing the parks and report it to be a good way to spend and enjoy time together and support Rock County Parks.

(8:08 a.m., Mr. Finney arrives.)

Mr. Finney reported the horse and hiking trails are being utilized by many and are in great shape.

PARKS BUSINESS

Discussion – Parks Reopen Date. Mr. Traynor reported having researched other Wisconsin Parks Departments' current protocol during the COVID-19 crisis. No one Department's process has been the same. Mr. Traynor has displayed posters in Rock County Parks regarding playground and bathroom use/availability and may change pending further instruction from the Board. Mr. Yeomans questioned Rock County Parks' liability if re-opening and suggested incorporating cleaning costs to the renter's fee. Mr. Traynor will review the same with Rock County Corporation Counsel and will open the bathrooms dependent upon their approval. Cleaning costs have already been incorporated into the renter's fee prior to the current health crisis. No formal directive has been given thus far for sanitizing instructions.

Parks Manager Report – See Attached. Mr. Traynor provided information on the items listed in his report.

Parks General

Increased Park Use - traffic in the parks has increased resulting in trail overuse and erosion. The parking lot is experiencing the same overuse with more potholes than normal. However, park traffic encourages publication and use of Rock County Parks, thus resulting in great family experiences!

Vandalism Issues - Magnolia Bluff, Royce Dallman – the plexi-glass at Magnolia Bluff Park was damaged. An individual broke into the Royce Dallman bathroom. Happy Hollow Park has experienced some graffiti. With more patrons visiting the parks, littering has increased. However, many volunteers are picking up trash and helping keep the parks clean.

Tree Work – Lee Park Pictures - the new forestry head works well for tree clearing work; see before/after pictures attached. Trails were blocked prior to purchasing and using the forestry head machine.

Update on Boat Launch Permits – the boat launches have been flooded with boats. The revenue is great for this time of year! Royce Dallman's boat launch often has vehicle overflow. Supervisor Yeomans questioned collection schedule and donation contributions. Donation canisters have been considered at Sweet Allyn and Turtle Creek access. Mr. Finney reported the donation canister along the horse trail at Gibbs Lake is emptied approximately three times a year. More signage could be added when economical. Mr. Traynor reported the boat launch was

vandalized/robbed last year but was the first time in many years. The container is very strong and is not destroyed often due to its substantial strength.

Septic Service – Stateline Septic has bid the lowest and was chosen to service the parks for the 2020 season. Rock County Parks services sixteen toilets; fourteen of which are pit toilets.

POROS Plan Update

Status-Final Approval – the POROS Plan is in the final stages of approval as the prior Parks Committee approved the plan.

Presentation to the Rock County Planning and Zoning Committee and County Board will be June 11, 2020. Mr. Presny reported the process collected over 400 valued public comments and is in the best interest to park patrons. Others commented on Vandewalle & Associates', Inc. creativity, innovation and use of resourceful mapping tools.

Playground Safety Inspector Training

Review of Training - Mr. Traynor presented his certification which is valid for three years. Mr. Traynor expressed how extensive the class was.

County Conservation Grant

Magnolia Bluff – Good Oak Ecological Services from Madison was hired to treat areas of Magnolia Bluff in need of control and management. The WI DNR grants helped fund this project with a 50/50 match. Rock County Parks applies for this grant every year.

Murwin Park Launch – COVID-19 delayed the progress of projects. The new kayak launch at Murwin Park will continue soon. Mr. Bostwick expressed the need to review extending the parking lot on the east side of CTH H so patrons with trailers are able to turn around safely. Mr. Traynor explained the WI DNR considers any surrounding area of the present parking lot as wetland area and would require further research with the Planning and Development Department. Extending the parking lot may also not be fiscally feasible at this time.

Parks Budget

CIP Items for Next Year – Mr. Traynor will submit items needed by the May 2020 deadline. Gibbs Lake and Magnolia Bluff parking lot potholes will be filled now but rehabbing the entire parking lots will be submitted for 2021.

Sweet-Allyn Park

Playground Final Design – On Hold – COVID-19 has suspended the installation of the playground but the final design is complete and ready to go once approved to move forward.

Memorial Bench Request – the request for a memorial bench has been presented to Mr. Traynor, is in review and expected to be placed in Sweet Allyn Park when approved.

Turtle Creek Parkway

Smith Road Bridge Removal - picture attached of removal. The bridge is now located at the Leuty Farm on CTH J. The bridge will be utilized by snowmobiles once in place.

Kayak Launch and Monument Update – a memorial, picturing the Smith Road Bridge, will be placed along the kayak launch path as part of the requirements to commemorate the historic structure.

Indianford Park

Pit Toilet Installed – project is complete and will open when approved to do so.

Parking Lot Issue – divots were created by the crane installing the restroom. Repairs will take place as needed.

Beckman Mill Park

Weddings – Court Commissioner – the Rock County Court Commissioner was in need of a location to perform marriages on May 20 and June 2, 2020. Beckman Mill was available and served as a great location. Events such as these are a great way to promote our parks!

Shooting Incident – the cameras in the park recorded the vehicle type and license plate of the individual shooting a gun at Beckman Mill Park. The individual was apprehended and no injury or damage occurred.

Royce Dallman Park

Launch Update – Overflow Parking – the area created for overflow parking is working great.

Gravel Shoulder Upgrades – the private drive adjacent to the lane of traffic waiting to launch a boat is being blocked. Mr. Traynor proposed shouldering to keep road to the home open (blocking may pose a danger in an emergency). Striping will also be updated at Gibbs Lake and Beckman Mill parking lots.

Volunteers

Eagle Scout Tree Planting – the scouts planted approximately 130 oak trees at parks: Gibbs, Murwin and Miller Farm.

Peace Trail – Lilac Planting – Mr. Paynter planted lilacs along the Peace Trail.

Magnolia Bluff, Beckman Mill – Clean up – volunteers are picking up litter and trash.

Thank You – We Appreciate it All – Mr. Traynor, on behalf of Rock County Parks, extenuated much gratitude to all for their hard work and cooperation!

Community Coordinator Report – See Attached. Ms. Friend provided information on the items listed in her report. Ms. Friend explained she has reviewed and processed or will process many available grants; and the Parks Instagram and Facebook accounts are growing and enabling positive promotion of Rock County Parks.

HIGHWAY BUSINESS

Update and Discussion – Shopiere Facility. Mr. Jorgenson explained approval from the County Board will be sought at the meeting June 11, 2020. This project has been ongoing for a number of years and has reached the final stages. Mr. Sutherland reported the cost of the project is approximately \$3.45 million and under budget. The state will pay for the salt shed. Discussions are continuing regarding a billboard within project limits.

(9:09 a.m. – Parks Advisory Committee Members depart.)

Discussion and Possible Action – Issue Paper – Award of Contract(s) for Hot Mix Asphalt (HMA). Supervisor Yeomans moved the Issue Paper, second by Supervisor Richard. Mr. Jorgenson reported this to be a yearly contract after bids are received and evaluated, however, the health crisis (COVID-19) delayed town meetings and with WisDOT being more restrictive with advertisement language, a second contract was needed for LRIP projects. ADOPTED.

Discussion and Possible Action – Issue Paper – Emerald Grove Road Bridge Federal Aid Project - Contract Amendment for Engineering Design Services. Supervisor Yeomans moved the Issue Paper, second by Supervisor Mulligan. Mr. Jorgenson explained the need to modify the contract due to restructuring of the footing as bedrock was hit at an unexpected shallow depth. The County is still under budget with these changes and construction is planned in 2021. Mr. Jorgenson explained the structural changes for typical bridge projects versus how the bridge needs to be designed and constructed. On occasion, contracts deviate based on the unpredictability of the project. ADOPTED.

Next Parks Meeting Date: Tuesday, July 14, 2020, at 8:00 a.m. at Department of Public Works.

Adjournment. Supervisor Yeomans moved to adjourn at 9:22 a.m., second by Supervisor Mulligan. ADOPTED.

Respectfully Submitted,
Amy J. Hartley, Secretary II

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by

Public Works Committee
& Parks Advisory Committee
Submitted by



John Traynor, Parks Manager
Drafted by

July 1, 2020
Date Drafted

AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR COUNTY CONSERVATION AIDS

1 **WHEREAS**, the legislature of the State of Wisconsin enacted legislation providing for allocation to the
2 respective counties in the state on an acreage basis for the county/tribal fish and wildlife habitat
3 projects on the condition that the counties match the state allocation; and
4

5 **WHEREAS**, Rock County desires to participate in county/tribal fish and wildlife habitat projects
6 pursuant to provisions of s.23.09(12) of the Wisconsin Statutes.
7

8 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors, this ____
9 day of _____, 2020, that the Board is hereby authorized to expend the funds appropriated and
10 the funds to be received from the State of Wisconsin for the improvement of the fish and wildlife
11 habitat projects, and to operate and maintain or to cause to be operated and maintained the project for
12 its intended purpose.
13

14 **BE IT FURTHER RESOLVED** that the Rock County Board of Supervisors authorizes the Parks
15 Manager to act on behalf of Rock County to submit a state grant application to the Wisconsin
16 Department of Natural Resources (DNR) for 2020 financial aid for county/tribal fish and wildlife
17 habitat projects; sign documents; and the necessary action to undertake, direct and complete the
18 approved projects.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

PARKS ADVISORY COMMITTEE

Rick Richard, Chair

Floyd Finney

Mary Mawhinney, Vice Chair

Dean Paynter

Mike Mulligan

Tom Presny

Yuri Rashkin

Bob Yeomans

AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL
RESOURCES FOR COUNTY CONSERVATION AIDS

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FISCAL NOTE:

This resolution only authorizes an application for a grant and therefore has no fiscal impact at this time. If a grant is awarded, a subsequent resolution would be required to accept the grant and amend the budget.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

- EXECUTIVE SUMMARY -

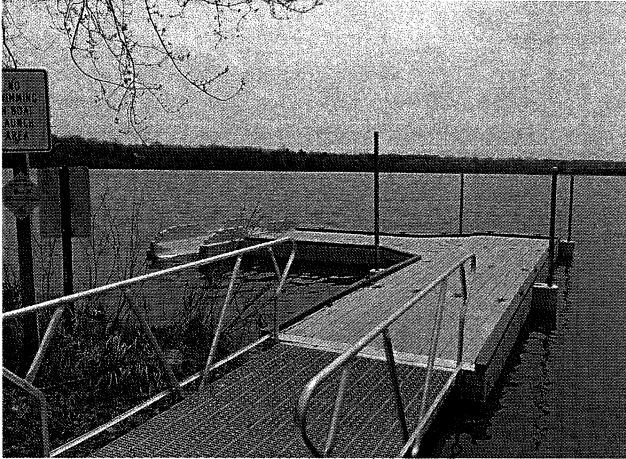
**AUTHORIZING APPLICATION WITH
WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR
COUNTY CONSERVATION AIDS GRANT FUNDS**

Each Wisconsin County is allocated a certain amount of money annually to fund small projects on a 50/50 match basis. Rock County may apply for a maximum of \$1,927 in 2020 for use from October 1, 2020 – June 30, 2022. Additional funds may be available after initial funds are distributed. Grant funds unclaimed by a county by the October 1st deadline will first be reallocated to other counties in the same DNR region that have requested additional project funds. Though this funding source requires a 50% match by the County, all time and materials supplied by the Parks and Highway Divisions, as well as other community resources may be used as in-kind match.

Rock County Parks plans to use this funding source to complete the cleanup of the arboretum and trails at Lee Park. A storm in 2008 knocked down trees and scattered debris throughout Lee Park. The downed trees and debris blocked the hiking/nature trails and littered the arboretum. Park crews started cleaning up the trees and debris, but more work is needed to complete the process. Lee Park is a beautiful wooded 40 acre park and is located at 9205 East State Hwy 67 in Clinton, WI. This park features hiking/nature trails, 8 acre arboretum, picnic shelter, softball diamond, and a newer restroom facility. Once the cleanup work is completed, it will improve the views and access to the arboretum and hiking/nature trails at Lee Park.

Rock County Boat Launches

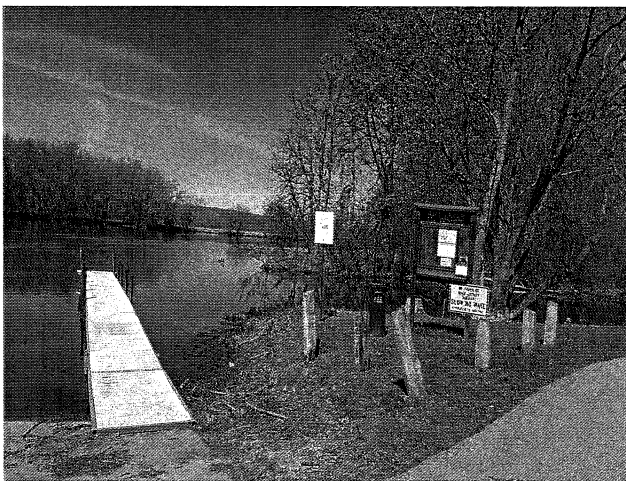
2020 Launch Fee Required



Gibbs Lake Park

9103 West Gibbs Lake Road

Janesville, WI 53545



Happy Hollow Park

1731 West Happy Hollow Road

Janesville, WI 53546



Royce Dallman Park

11500 N Charley Bluff Road,

Milton, WI 53563

Rock County Parks - 2020

Park Reservations, Permits and Boat Launch Fees

**** - ALL FEES ARE NON-REFUNDABLE - ****

- Picnic Shelters Per Day with Electricity/\$50 Early Request Holding Fee (for 2021+)-

	Rock County Resident (RCR)	Non-Resident (NR)	
Carver-Roehl Park	\$100.00	\$125.00	Payments due one week after reservation is made. Cash & checks only. Reservations should be made at least one week in advance. Shelter permits come with free Beer/Wine Permit. A \$50 holding fee is required for reservations 1-3 years in advance. Weekday (Mon-Thur)/Weekend (Fri-Sun) Weekend (Fri-Sun) Rate \$600 RCR/\$700 NR
Carver-Roehl Gazebo	\$50.00	\$75.00	
Gibbs Lake Park	\$100.00	\$125.00	
W.L. Sportsman's Park	\$100.00	\$125.00	
Beckman Mill Park	\$100.00	\$125.00	
Royce Dallman Park	\$100.00	\$125.00	
Sweet-Allyn Park	\$100.00	\$125.00	
Magnolia Bluff (No Electricity or Shelter)	\$50.00	\$75.00	
Lee Park (No Electricity)	\$50.00	\$75.00	
Turtle Creek Parkway	\$150/250	\$175/300	
Beer/Wine Permit	\$25.00	\$30.00	

- Ball Diamonds -

Sweet-Allyn and Lee Parks	\$10.00	\$20.00	Per Game
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- Metal Detection Permits -

Annual Permit Per Person	\$30.00	\$40.00	Metal detecting at Beckman Mill County Park is strictly prohibited.
Annual Senior 62 or Over	\$15.00	\$20.00	
Disabled	\$10.00	\$10.00	

- Firewood Collection Permits -

Annual Permit Per Person	\$25.00	Only for Rock County Residents
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- Special Event/Park Areas -

Special event charges include any structure larger than a pop-up tent or using any extra park space outside the shelter area.	1-2 day event <500	\$100.00 per day
	1-2 day event >500	\$200.00 per day
	3-4 day event <1000	\$150.00 per day
	3-4 day event >1000	\$250.00 per day

- Snowshoe Rental Fees -

Daily (24 hours)	Weekend (Fri-Mon)
\$12/adult pair	\$16/adult pair
\$6/youth pair	\$10/youth pair

- Boat Landings/Water Access Vehicle Fee -

	Rock County Resident	Non-Resident	
Royce Dallman (daily)	\$8.00	\$10.00	Launch fees are for any watercraft including but not limited to: boats of all sizes, kayaks and canoes. No fee is necessary if parking to hike trails. Annual stickers are available for purchase starting March 1 of each year.
Happy Hollow (daily)	\$8.00	\$10.00	
Gibbs Lake (daily)	\$8.00	\$10.00	
Annual Sticker	\$40.00	\$50.00	
2 nd Car Duplicate (annual)	\$10.00	\$15.00	
Annual Senior 62 or Over	\$20.00	\$25.00	
Disabled (annual)	\$10.00	\$15.00	

Boat Landing Fees Are In Effect April 15 – October 31 Regardless Of Piers Being Installed.

Failure to comply with boat landing permits may result in a citation of \$169.00. Rock County Sheriffs, Park Staff
And WDNR Wardens have the authority to enforce this ordinance.

Launch Fees In Effect April 15 to October 31

2020 Boat Landings/Water Access Vehicle Fees

Daily Sticker

Annual Sticker

2nd Car Duplicate (annual)

Annual Senior 62 or Over

Disabled

Rock County Resident

8.00

40.00

10.00

20.00

10.00

Non-Resident (outside Rock County)

10.00

50.00

15.00

25.00

15.00

PERMIT REQUIRED TO LAUNCH ALL WATERCRAFT AT:

Happy Hollow County Park
Royce Dallman County Park
Gibbs Lake County Park

REGISTRATION INSTRUCTIONS:

1. TAKE ENVELOPE AND FILL OUT COMPLETELY (PRINT CLEARLY).
2. PUT DAILY FEE (SEE ABOVE) IN ENVELOPE. FOR ANNUAL PERMIT, PLACE CORRECT FEE (SEE ABOVE) IN ENVELOPE AND A PERMIT WILL BE MAILED TO THE ADDRESS ON THE ENVELOPE.
3. TEAR OFF PERMIT RECEIPT FOR YOUR VEHICLE.
4. SEAL ENVELOPE AND DROP IN COLLECTION TUBE.
5. PLACE PERMIT RECEIPT ON DRIVER'S DASHBOARD (VISIBLE FROM OUTSIDE OF VEHICLE).

FAILURE TO COMPLY WITH BOAT LANDING PERMITS MAY RESULT IN A CITATION OF \$169.00.

THANK YOU, ROCK COUNTY PARKS, 3715 NEWVILLE ROAD, JANESVILLE WI 53545, PHONE: 608-757-5450

No 42004

ROCK COUNTY PARKS

3715 Newville Road -- Janesville, WI -- 53545-8344
(608) 757-5450

**COUNTY PARK BOAT LAUNCH
SELF-REGISTRATION**

These fees are established by the Rock County Board of Supervisors for the use of this facility. No persons shall use any facility for which a fee has been established, without payment of such fee or charge and with compliance of any regulation therein. Park regulations and ordinances shall be enforced by the sheriff's department and the Parks Division.

RECEIPT TICKET

PLEASE PRINT All Persons Must Complete This Section

Name _____

Address _____

City _____ State _____ Zip _____

Veh. Lic. No. _____ State _____

BOAT LAUNCH PERMIT

Check Posting for Current Rates
Fee Must Be Paid **BEFORE** You Launch

Launch Date: _____ Launch Time: _____

Check One

Daily Launch Fee Deposited \$ _____

Annual Launch Fee Deposited \$ _____

Seasonal Sticker will be mailed to address shown on envelope.

Checks should be made payable to **ROCK COUNTY TREASURER**

Put top copy of this registration on the left corner of the vehicle dash. Annual Launch Pass stickers will be mailed to above address and is valid for the current year at Gibbs Lake, Royce Dallman and Happy Hollow parks. Thank You.

Official Receipt - No Refund

This is **YOUR** Copy

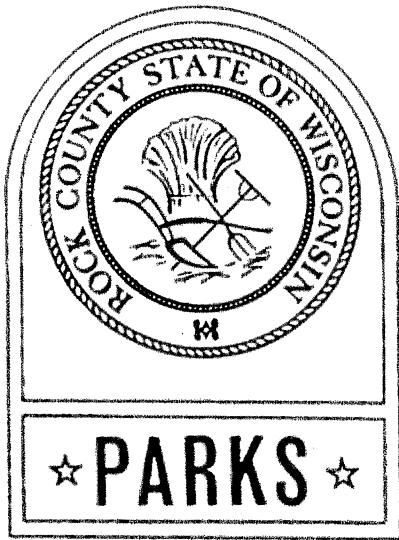
BOAT LAUNCH PERMIT

2020

0486

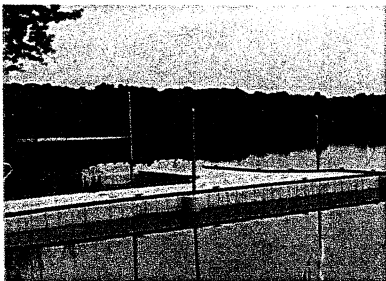


ROCK COUNTY



*Thank you for
choosing
Rock County Parks!*

Permit allows you to launch at the parks shown.



Gibbs Lake Park



Happy Hollow Park



Royce Dallman Park

* * * * *

2020 Rock County Annual Boat Launch Sticker Enclosed.

(Please place sticker on inside, top left of vehicle windshield.)

Rock County Parks Division
 3715 Newville Road, Janesville, WI 53545
 Hours: Monday-Friday, 7:00AM-4:00PM

VIOLATION NOTICE

No. 1501-1750

Location:

Twsp.		Date	Time
Make & Type Vehicle		License Plate No.	Officer
VIOLATIONS Comply as indicated	All violations checked must be corrected at once. Failure to comply may result in a forfeiture of \$ _____.		
	Rock County Park Ordinance Violations CHAPTER - PARKS 5.02 <input type="checkbox"/> Boat launch permit required <input type="checkbox"/> Unattended boat <input type="checkbox"/> Removal or destruction of property <input type="checkbox"/> Littering or dumping <input type="checkbox"/> Intoxicants prohibited <input type="checkbox"/> Pets in prohibited areas		
	Other Violations:		
Name		Birthdate (MM-DD-YYYY)	
Street Address		Driver's License or ID No.	
City and State		Zip	

This is a warning. The violation(s) indicated above must be corrected at once. All future park use without correction is illegal. Failure to comply may result in citation.

Bring or mail proof of compliance with ordinance for boat launch violation within five (5) days to Rock County Parks. See reverse for instructions.

INDICATE CORRECTIVE ACTION TAKEN AND SIGN CERTIFICATE

Place
Stamp
Here

Please complete/correct your personal information on the face of this warning. Mail or bring this proof of compliance to the Rock County Parks Department.

- Daily boat launch fee paid,
Envelope No. _____
- Annual boat launch sticker purchased,
Permit No. _____
- Other

I hereby certify to correction of the violation(s) described on the face of this notice.

Rock County Parks
3715 Newville Rd
Janesville, WI
53545-8844

X _____

Date _____

If you have questions please call 608-757-5450.



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

May 27, 2020

(Name, Address)

Re: 2020 Boat Launch Fees for Rock County Parks

Dear Boat Launch User:

We received envelope 41305 with your name and address for using our launch facilities. While we appreciate your patronage, your envelope contained a \$5 payment as compared with the posted 2020 rate of \$10 for an annual sticker. Please return a copy of this letter with the remaining \$5. If you prefer, you may come to our office between 7AM and 4PM, Monday through Friday. Please be advised that failure to pay for use of the boat launch is subject to a fine of \$169.00 per incident, pursuant to Rock County Ordinance Chapter 5 Section 5.02(19).

Thank you again for your patronage.

Sincerely,

Rock County Parks
3715 Newville Road
Janesville WI 53545
608-757-5450



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

Parks Manager Report

July 2020

Parks General

- Park Usage Update
- Parking Lot Striping – Royce Dallman, Beckman Mill, Gibbs Lake
- Trail Maintenance Status
- Septic Service – Pit Toilet Pumping Completed

POROS Plan Update

- Final Steps of the POROS Process

Park Reservation and Bathrooms

- Review of Current Status

Grant Applications

- Update on Peace Trail Application

Gibbs Lake Park

- Boat Launch Work – Bollards, Blacktop Repair
- Horse Lot - Posts

Sweet-Allyn Park

- Ball Field Rehab
- Memorial Bench Request

Turtle Creek Parkway

- Smith Road Bridge Progress
- Memorial Update – John Vogel

Indianford Park

- Trash Problems
- Alliant Energy Fiber-Optic Crossing

Magnolia Bluff Park

- Horse Lot Repair
- Toilet Repairs – Ridge Cap and Painting

Royce Dallman Park

- Pier Repairs
- Gravel Shoulder Upgrades

Crew Update

- Update on Personnel and Work Needs



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Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

Community Coordinator Report

June 2020

- Update Rock County Parks Website.
- Post Daily on Rock County Parks Facebook Page – 374 Followers & 346 Likes.
- Post Daily on Rock County Parks Instagram – 228 Followers.
- Attend Wisconsin Parks and Recreation Association (WPROA) weekly Wednesday Zoom meetings on COVID updates.
- Contact with Friends groups about any issues with parks.
- Daily visits to various Rock County Parks to check conditions, traffic, and litter. Take pictures of activity in parks and staff working.
- Maintain log and follow up with Boat Launch Violations.
- Prepare Purchase Orders for Park expenses.
- Documenting expenses and follow up with Rock County Snowmobile Alliance for finalization of 2019-2020 (S-5382) Snowmobile Grant (ends 6/30/20).
- Carver-Roehl Tree ID Course – field work and brochure.
- Coordinate with Dave Bendlin and check trails for Moonlight hike at Magnolia Bluff scheduled for July 2nd.
- Follow up with Lori who maintains Mother's Garden at Beckman Mill about water.
- Coordinate with volunteer for senior project donation of (4) Aldo Leopold benches.
- Coordinate with Rock County Mobility Manger for Wednesday Walk to be held at Beckman Mill on July 15th.
- Prepare Rock County Grant Worksheet for PW June Committee Meeting.
- Submit remaining documents for Grant Application for 2020 Wisconsin Department of Natural Resources Stewardship Local Assistance, Federal Land and Water Conservation Fund, and Recreational Trails Program grant. Paving Peace Trail from City of Janesville Portion (Wastewater Plant to South River Road) Rock County Portion (South River Road to Walters Road). (6/1)
- Weddings held at Beckman Mill Park by Rock County Court Commissioner Meyer (moved from courthouse due to COVID-19) (6/2)
- Rock County PW/Parks Committee Meeting (6/9)
- Work with Information Technology and Vandewalle and Associates for set up and finalization of POROS Plan to present for Rock County Board Meeting. (6/8-6/11)
- Rock County Board Meeting Adoption of POROS plan. (6/11)
- Write article for Beckman Mill News Quarterly (6/17)
- Friends of Beckman Mill Meeting (6/18)
- Rock County Chapter Ice Age Trail Alliance meeting (6/23)