



GENERAL SERVICES COMMITTEE
Minutes – August 18, 2020

Call to Order. Chair Zajac called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, August 18, 2020 via teleconference.

Committee Members Present: Supervisors Zajac, Brien, Homan and Potter.

Committee Members Absent: Supervisor Fox.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Brent Sutherland, Facilities Management Director; Dave Froeber and Mike Parille, Facilities Superintendents; Jodi Millis, Purchasing Manager; Terri Carlson, Risk Manager.

Others Present: Brian Zobel, UW Whitewater at Rock County; Supervisor Richard Bostwick; Rob Leu.

Approval of Agenda. Supervisor Potter moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

Approval of Minutes – August 4, 2020. Supervisor Homan moved approval of the minutes of August 4, 2020 as presented, second by Supervisor Potter. ADOPTED.

Public Comment. No comments were submitted.

Transfers. None.

Review of Payments. The Committee accepted the reports

Updates, Discussion and Possible Action.

Update on 1717 Center Avenue Renovation Mr. Sutherland informed the Committee the Purchase Order has been issued to JP Cullen and the contract has been signed. He said the weeds in the parking lot have been sprayed.

Supervisor Homan said there is a small herd of deer behind the building and onto the old JATCO property. Mr. Sutherland added that he had been approached by Human Services staff to put walking trails behind the building in the wooded area.

Update on DPW Beloit Garage

Permit Costs Mr. Sutherland said he and two representatives from Corporate Contractors went to a Town of Beloit special meeting. The Town of Turtle inspector stated the inspection fees are based on the time he feels will be required for the project review and inspections. The Town of Turtle attorney felt the inspector could track his time spent in review and inspections throughout the project and at the end of the year review and adjust the permit costs accordingly. Mr. Sutherland said he will forward the inspections done by the State to the Town's inspector to cut down on duplication of work.

Construction Schedule Mr. Sutherland said there was a setback with the rains but that is being pumped out. He added that there were some AT&T and Charter lines buried that had not been identified. Charter disconnected the abandoned lines they had. AT&T will need to relocate the lines that were cut.

Approval of Change Orders None at this time.

Pinehurst Building Conditions Mr. Sutherland said the Sheriff showed some pictures taken of a wall in need of repair at Pinehurst. Mr. Sutherland said he explained to the Sheriff that they are just maintaining the building, but the wall is a concern and he will take care of this.

Partnership with the City of Janesville Police Department Mr. Sutherland said the Janesville Police Department (JPD) has been using some of the schools to spread personnel out to social distance due to COVID. With school starting up soon, the JPD asked if the County had any resources they would be able to use. Mr. Sutherland said he suggested the Job Center as there should be conference rooms available.

2021 Proposed Capital Projects Mr. Sutherland said he did not have the priority column shown on the copy in the packet and referred to a copy brought up on the screen. Mr. Sutherland went over the list of projects with the Committee.

Communications, Announcements and Information. Mr. Zobel said the UW Whitewater at Rock County faculty and staff will be coming in tomorrow and classes will begin on September 2nd. He said they are using a couple rooms on the second floor of Anders to store some of the better furniture being removed to ensure social distancing is observed and the rest is going into trailers.

Adjournment. Supervisor Potter moved adjournment at 8:48 A.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE