



GENERAL SERVICES COMMITTEE
Minutes – October 20, 2020

Call to Order. Acting Chair Potter called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, October 20, 2020 via teleconference.

Committee Members Present: Supervisors Potter, Brien, Fox and Homan.

Committee Members Absent: One vacancy.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Brent Sutherland, Facilities Management Director; Michael Parille and Dave Froeber, Facilities Superintendents; Terri Carlson, Risk Manager.

Others Present: Brian Zobel, UW Whitewater at Rock County; Supervisor Richard Bostwick.

Approval of Agenda. Mr. Sutherland said he would have some change orders to include under items 6.A.1. and 6.B.2. Supervisor Fox moved approval of the agenda with these change orders included, second by Supervisor Homan. ADOPTED.

Approval of Minutes – October 6, 2020. Supervisor Brien moved approval of the minutes of October 6, 2020 as presented, second by Supervisor Fox. ADOPTED.

Public Comment. No comments were submitted.

Transfers. None.

Updates, Discussion and Possible Action.

Update on 1717 Center Avenue Renovation

Value Engineering/Change Orders Mr. Sutherland said Cullen made some value engineering suggestions for: only removing the concrete slab where needed for a cost savings of \$101,546; leave the existing 4” insulation, add 2.5” ISO for same R value for a cost savings of \$220,625; changing the acoustical doors to wood doors with the same sound rating for a cost savings of \$67,777; different skylights for a savings of \$245,400; change the rooftop screening to ABS for a cost savings of \$22,000; and a change to the boiler manufacturer, per Mr. Sutherland’s request, at a cost of \$11,200, which the cost would be recouped in ten years or less, for a total value engineering cost savings of \$646,148.

Supervisor Homan moved approval of Value Engineering Change Order #1 for a cost savings of \$646,148, second by Supervisor Fox. ADOPTED.

Mr. Sutherland went over Change Order #2 for the removal of eight overgrown trees and stumps along the property line with Dvorak Landscape Supply as it is blocking part of the lane is a visual hazard.

Supervisor Brien moved approval of Change Order #2 in the amount of \$8,400 for the removal of the trees and stumps, second by Supervisor Homan. ADOPTED.

Schedule Mr. Sutherland said Cullen will be opening the front of the building and putting the new wall in soon. He added that a mock-up of the building showing the progress will be kept in one of the vacant offices.

Update on DPW Garage at Shopiere

Schedule Mr. Sutherland said the delay in the delivery of timbers and the rain has put them a few weeks behind. November 11, 2021 is the new completion date.

Approval of Change Orders Mr. Sutherland went over Change Order #6 in the amount of \$61,344.92 for the undercut due to poor soil conditions. He said the soil borings showed the ground was too soft and they had to go down four feet.

Supervisor Brien moved approval of Change Order #6 in the amount of \$61,344.92, second by Supervisor Homan. ADOPTED on the following vote: YES – Supervisors Brien, Homan and Potter; ABSTAIN – Supervisor Fox; and one vacant position.

Mr. Sutherland went over Change Order #7 for sanitary drain revisions in the amount of \$3,614.44.

Supervisor Homan moved approval of Change Order #7 in the amount of \$3,614.44 for sanitary drain revisions, second by Supervisor Brien. ADOPTED on the following vote: YES – Supervisors Brien, Homan and Potter; ABSTAIN – Supervisor Fox; and one vacant position.

COVID-19 Updates Mr. Sutherland said they have been working on Courtroom H to get it ready for County Board meetings; Angus Young has been in to let us know what the capacities are for the courtrooms, and Courtroom H has the capacity for 166 people. Conference K, Job Center, is being looked at for holding jury trials as it would allow for better distancing. Mr. Sutherland said a card reader is being installed on an inner door and an outer door to allow access for employees and Supervisors for meetings at the Job Center. The bi-polar ionization should be installed by October 28th and will be able to make the November 6th deadline to recoup the costs. Electrostatic disinfecting is done in areas when someone tests positive.

Supervisor Brien asked what the cost is to move the courtroom to conference room K. Mr. Sutherland said he was not sure at this time.

Review and Discussion on the 2021 Recommended Budget Mr. Sutherland said he has no concerns on the 2021 Recommended Budget. The Committee had no questions.

Communications, Announcements and Information. Mr. Zobel said the Fall and Spring strategy will be in-person classes; the Fall Semester is scheduled to go until November 19 or 20 in-person, break from November 23 – 29, and November 30 through December 18 will be remote classes; Spring Semester classes will be January 19 through April 16 in-person/remote, Spring Break will be April 19 – 23, and April 26 through May 14 will be remote classes.

Adjournment. Supervisor Fox moved adjournment at 8:44 A.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE