



**GENERAL SERVICES COMMITTEE**  
**Minutes – February 18, 2020**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, February 18, 2020 in Conference Room N-1, Rock County Courthouse.

**Committee Members Present:** Supervisors Brill, Zajac, Brien, Rashkin and Potter.

**Committee Members Absent:** None.

**Staff Members Present:** Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Dave Froeber, Facilities Superintendent; Jodi Millis, Purchasing Manager.

**Others Present:** Brian Zobel, UW Whitewater at Rock County; Supervisor Podzilni.

**Approval of Agenda:** Supervisor Potter moved approval of the agenda as presented, second by Supervisor Rashkin. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes – February 4, 2020.** Supervisor Zajac moved approval of the minutes of February 4, 2020 as presented, second by Supervisor Brien. ADOPTED.

**Transfers.** None.

**Review of Payments.** The Committee accepted the reports.

**Resolutions and Committee Action.**

**Contracting for Additional Architectural/Engineering Design Services for the Renovation of 1717 Center Ave. Building and Amending the 2020 Facilities Management Budget**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2020, to authorize the contract for architectural/engineering services with Venture/Architects of Milwaukee, WI be amended in the amount of \$174,000; and,

**BE IT FURTHER RESOLVED**, that the Facilities Management 2020 Budget be amended as follows:

....”

Supervisor Potter moved approval of the above resolution, second by Supervisor Rashkin.

Mr. Froeber provided a handout on changes that have been made since the original proposal. ADOPTED.

**Retaining Venture Architects for Consulting Services to Conduct a Future Needs Assessment of Rock County Sheriff’s Office Huber Program**

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2020 that a contract for architectural/engineering services be awarded to Venture/Architects, of Milwaukee, WI in the amount of \$45,000.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Rashkin. ADOPTED.

**Awarding Contract for Sound System Replacement in Courtroom H**

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2020 that a contract be awarded to replace the sound system in courtroom H in the amount of \$74,132 to AVI Systems Inc. of Madison, WI.”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Rashkin. ADOPTED.

**Updates, Discussion and Possible Action.**

**Update on 1717 Center Avenue Building Project**

**Project Bidding** Mr. Froeber reported the tentative dates are: bid documents due March 17th, release March 20th, pre-bid meeting April 2nd, last day for questions April 16th, bidding opens April 28th, go to committee May 5th with construction to start May 26th. Ms. Millis said it wouldn’t be possible to go to committee on May 5th but rather the second meeting of May.

Mr. Smith said that Rock County IT will not be moving to the 1717 Center Avenue building. They are looking at possibly co-locating with 911 but no determination has been made yet.

**Naming of Building** Mr. Sutherland has put together a press release. It was reviewed by the Human Services Board last week. The press release will go out later this week.

**Update on Civil War Statue Lighting** Mr. Froeber said that Mr. Sutherland did some research. There is no standard for lighting but only a preference. He researched the cost to add two more lights. The cost for the supplies would be \$2,500 with an annual electricity cost of \$220. The Facilities Management electrician would install the lights.

Supervisor Rashkin moved to add the two extra lights for the Civil War statue at the cost listed above, second by Supervisor Zajac. ADOPTED.

**Communications, Announcements and Information.** Mr. Smith said he has talked with Ben Pierce at the Janesville Gazette and has provided the County's Master Plan to him. Mr. Pierce may reach out to some Supervisors on the committee with questions on projects.

**Adjournment.** Supervisor Zajac moved adjournment at 8:22 A.M., second by Supervisor Rashkin. ADOPTED.

Respectfully submitted,

Tracey VanZandt  
Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE**