



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Airport - Highways - Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

A G E N D A

Public Works Committee Meeting – Airport, Parks, and Highway
Tuesday, April 24, 2018 at 8:00 a.m.

Southern Wisconsin Regional Airport – Voyager Room
1716 W. Airport Rd.
Janesville, WI 53546

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of March 27, 2018
4. Citizen Participation, Communications, and Announcements
5. **AIRPORT BUSINESS**

 - a. Discussion and Possible Action - Sublease between King Capital JJC Hangar, LLC and Highway Light and Landscape, Inc.
 - b. Discussion and Possible Action – Allow FAA Study extending Innovation Dr. through URZ to State Highway 51
 - c. Discussion – Derelict Aircraft
6. **PARKS BUSINESS**

 - a. Resolution Authorizing Application with Wisconsin Department of Natural Resources for Snowmobile Grant Funds
7. Next Meeting Date: Tuesday, May 15th, 2018 at 8:00 a.m.
8. Adjournment

**Rock County Department of Public Works
Airport Division – Issue Paper**

Issue – Sub-lease between King Capital JJC Hangar, LLC and Highway Light and Landscape, Inc.

Discussion – King Capital JJC Hangar, LLC is the owner of the building located at 1703 W. Airport Rd. and desires to sub-lease a portion of the building to Highway Light and Landscape, Inc. on a temporary basis for the purpose of storing equipment and supplies during the airport's runway and taxiway lighting project. The Lease Agreement between Southern Wisconsin Regional Airport and King Capital JJC Hangar, LLC states:

ARTICLE 9 - USE

9.1 **Permitted Use**

LESSEE is to use the PREMISES primarily for multiple commercial service operation including aircargo transportation and aircargo handling. **LESSEE** may park personal motor vehicles and may house items incidental to **LESSEE'S** aviation operation under this lease in the hangar complex. **LESSEE** shall not, without written consent of the Airport Director and the Fire Department, store inflammables, except as are wholly contained within the engine and fuel compartments of the aircraft and vehicles. It is specifically understood that **LESSEE** may sublease hangar complex. This provision shall not relieve **LESSEE** of any of its obligations and duties under this Lease. All sub-leases must incorporate by reference this Lease and be consistent with the terms of this Lease and any sub-lease which, in whole or in part, is inconsistent with this Lease shall be null and void with respect to the inconsistent provision thereof.

ARTICLE 10 - ASSIGNMENT/SUB-LEASE

It is agreed this Lease can be assigned to a closed corporation, wholly owned by hangar owners. However, **LESSEE** shall not assign this Lease nor sublet PREMISES, or any part thereof, other than as provided for in this Article or in Article 9.1, without the prior, written approval of the Public Works Committee. Approval shall not be unreasonably withheld.

Recommendation – Approve Sub-lease between King Capital JJC Hangar, LLC and Highway Light and Landscape, Inc.

Respectfully Submitted

Gregory A. Cullen, C.M.
Interim Airport Manager

Rock County Department of Public Works
Airport Division – Issue Paper

Issue – At the City of Janesville’s request, connect Innovation Drive to STH51 which “may” require a land release approval from the FAA.

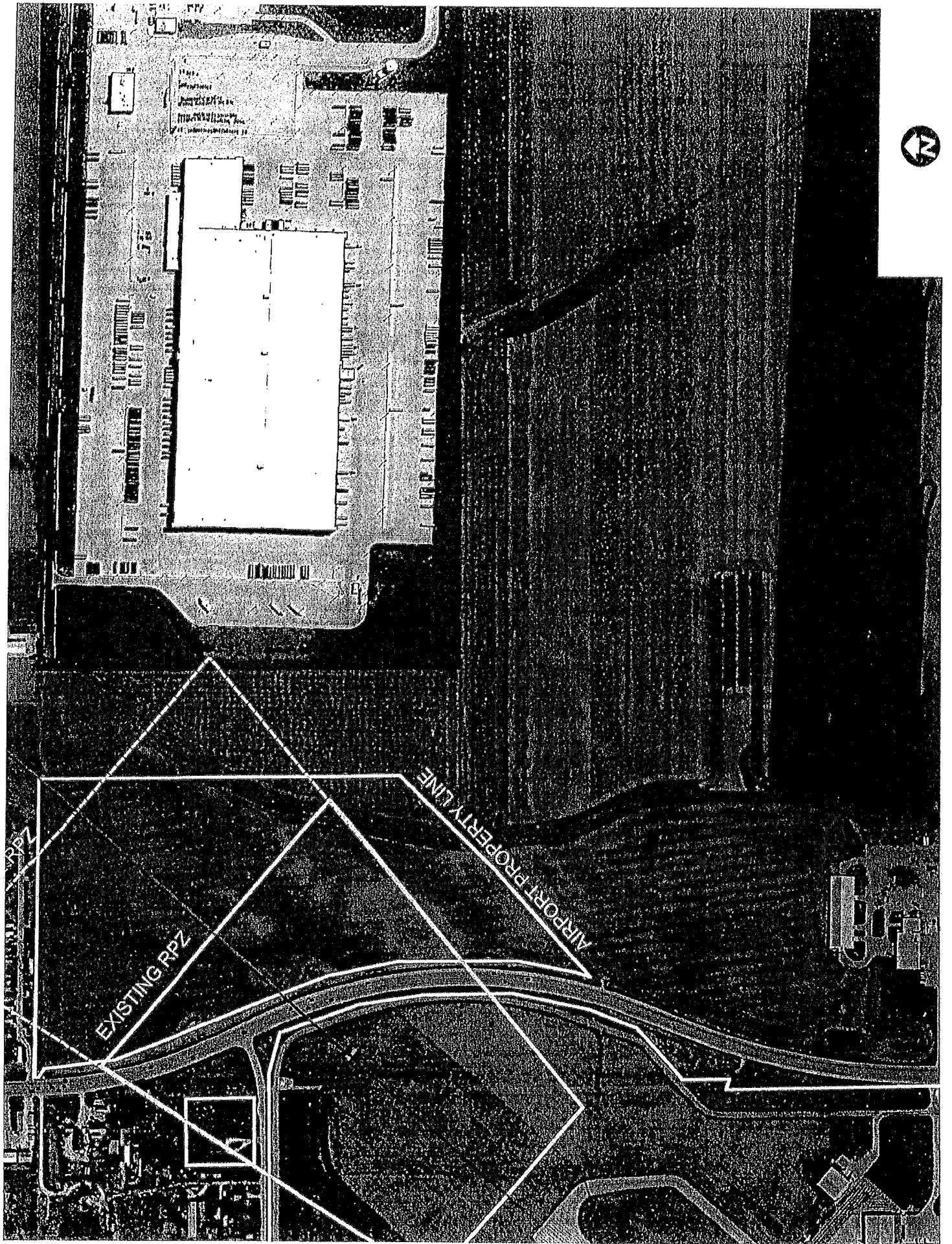
Discussion – City of Janesville officials believe adding another entrance/exit to the industrial development park located between CTY G and STH51 would add significant value to the park’s customers. Therefore, they initiated communication with various agencies and completed a traffic analysis in 2017. They had hoped to design a plan connecting the existing Innovation Drive straight west to STH51 this year and execute that construction in 2019. However, the area to construct a new road would penetrate an imaginary surface called the Ultimate Runway Protection Zone (URPZ) for Runway 22.

The RPZ is an existing protected area located off the runway approach end designed to enhance the protection of people and property on the ground. It starts 200’ from the paved surface of the runway and extends 1,700’ in a trapezoidal shape.

The URPZ extends another 800’ and considered an area to keep free from obstructions for possible future use or ultimately planning how an airport wants to protect their RPZ area. An existing roadway, like STH51, is considered permissible. A new roadway is considered an obstruction.

In order to construct the road in question, Southern Wisconsin Regional Airport and Rock County would need to make an official request to the WI Bureau of Aeronautics and in turn, the FAA for a land release study. The FAA will review the Airport Layout Plan, consider the request, and make a determination. This process could take 12-24 months.

Recommendation – Further discussion and possible action to pursue FAA approval



3.9 **AIRCRAFT TIEDOWN**

It shall be the responsibility of the aircraft owner or operator to ensure the adequacy of tie-down ropes and methods provided by and conducted by the operator used in securing aircraft parked on the Airport.

3.10 **DERELICT AIRCRAFT**

Any aircraft parked on public aircraft apron for a period in excess of sixty (60) days and not flown during that period of time shall be declared a derelict unless arrangements for extended parking have been made by the owner with Airport Management. Upon demand made by the Airport Director to the owner or operator of any abandoned or disabled or derelict aircraft or parts thereof, wrongfully, improperly or otherwise left upon Airport property, it shall be the duty of said owner or operator to remove the same at his/her own expense. If within 30 days after such demand, said owner or operator fails or refuses to remove such aircraft, the Airport Director shall cause the same to be impounded and stored. The cost of such removal and storage shall be a charge against the owner or operator.

3.11 **LIABILITY FOR DAMAGES**

The cost for repair of damage to lighting or other Airport facilities shall be borne by the operator, pilot or persons causing the damage.

3.12 **INTERFERING OR TAMPERING WITH AIRCRAFT**

No person may interfere with any aircraft or put in motion the engine of such aircraft, or use any aircraft, aircraft parts, instruments or tools, without permission of the owner.

3.13 **AIRCRAFT FUELING**

No Person may fuel a general aviation aircraft at the Airport unless said fuel is delivered by a commercial or self-fueling operator who meets the airport's accepted minimum standards and who is qualified to engage in such an activity safely.

IV. MOTOR VEHICLE STANDARDS

4.1 **GENERAL**

The laws of the State of Wisconsin and the County of Rock relating to the operation of motor vehicles on streets and public highways shall apply, where applicable, to the operation of motor vehicles on the Airport. No person may operate any motor vehicle on unleased Airport areas, movement, and non-movement areas unless that person has

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by

Public Works Committee
& Parks Advisory Committee
Submitted by



Lori Williams, Parks Manager
Drafted by

April 10, 2018
Date Drafted

AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR SNOWMOBILE GRANT FUNDS

- 1 **WHEREAS**, the Rock County Board of Supervisors Resolution #81-6A-038, on the 11th day of
- 2 June, 1981, adopted the Rock County Snowmobile Plan; and,
- 3
- 4 **WHEREAS**, Rock County desires to participate in snowmobile grant funded projects pursuant to
- 5 provisions of s.23.09(11) of the Wisconsin Statutes; and,
- 6
- 7 **WHEREAS**, grant funds are available from the State of Wisconsin Department of Natural
- 8 Resources (DNR) and a resolution of application for Snowmobile Grant Funds is required; and,
- 9
- 10 **WHEREAS**, Rock County is interested in operating the snowmobile trail for public outdoor
- 11 recreation purposes as described in the application; and,
- 12
- 13 **WHEREAS**, financial aid is required to carry out the project.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors on this
- 16 _____ day of _____, 2018, hereby authorizes Lori Williams, Parks Manager, Parks
- 17 Division-Public Works Department, to act on behalf of Rock County to submit an application to
- 18 the State of Wisconsin Department of Natural Resources for financial aid for Snowmobile Grant
- 19 Funds that may be available.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

PARKS ADVISORY COMMITTEE

Betty Jo Bussie, Chair

Tom Presny

Brent Fox, Vice Chair

Floyd Finney

Vacant

Dean Paynter

Brenton Driscoll

Rick Richard

AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL
RESOURCES FOR SNOWMOBILE GRANT FUNDS

Page 2

FISCAL NOTE:

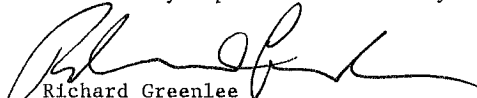
This resolution only authorizes an application for a grant and therefore has no fiscal impact at this time. If a grant is awarded, a subsequent resolution would be required to accept the grant and amend the budget.



Sherry Oja
Finance Director

LEGAL NOTE:

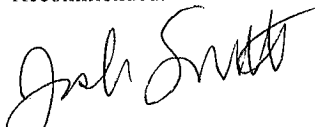
The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

- EXECUTIVE SUMMARY -

**AUTHORIZING APPLICATION WITH
WISCONSIN DEPARTMENT OF NATURAL RESOURCES
FOR SNOWMOBILE GRANT FUNDS**

This resolution provides authorization to apply for funding for the 2018-2019 Rock County Snowmobile Trail Program.

The DNR Snowmobile Grant of \$67,920 would cover 226.4 miles of trail. The snowmobile trail project is 100% grant funded. Any field work (includes labor, materials, and machinery) by DPW Parks Division or Highway Division is 100% billed back to the grant. The area Snowmobile Alliance provides trail signage and grooming and is reimbursed for those services after the county costs are covered.

These funds are 100% provided by the payments snowmobilers have made through license and prorated fuel tax payments. Rock County receives a 50% advance payment check after the completed contract is signed, the balance due upon final close out of the grant.