



**LAND CONSERVATION COMMITTEE  
WEDNESDAY SEPTEMBER 2, 2015 7:15 P.M.  
LAND CONSERVATION DEPARTMENT  
CONFERENCE ROOM  
440 N US HWY 14  
JANESVILLE WI**

**AGENDA**

1. Call Meeting to Order.
2. Approval of Agenda.
3. Approval of Minutes – August 5, 2015.
4. Citizen Participation, Communications, and Announcements.
5. Bills/Encumbrances/Transfers.
6. Semi Annual Report – Attendance at Conventions/Conferences.
7. Farmland Preservation Program – Approval of Voluntary Withdraw for Jeff Border.
8. Land and Water Resource Management Program – Approval of Cost Share Agreements.
9. Purchase of Agriculture Conservation Easements (PACE) – Program Update and Discussion.
10. Adjourn.

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
62-6280-0000-64928	COST SHARING				
		P1502760	06/01/2015	VANTHOURNOUT,GREG	3,272.28
		P1502761	08/07/2015	VANTHOURNOUT,GREGORY A	1,766.31
		P1502766	06/02/2015	TARTAN FARM CORPORATION	2,450.00
		P1502794	07/31/2015	REINART,RAYMOND	500.00
		P1502860	07/06/2015	LOIS MEIER	700.53
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	150,000.00	56,586.39	1,400.00	8,689.12	83,324.49
<b>LWC PLAN IMPLEMENTATION GRANT PROG TOTAL</b>					<b>8,689.12</b>

I have examined the preceding bills and encumbrances in the total amount of **\$8,689.12**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 02 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

# Memorandum

**To:** Land Conservation Committee/Josh Smith  
**From:** Tom Sweeney, County Conservationist  
**Date:** September 2, 2015  
**Re:** Semi Annual Report – Attendance at Conventions/Conferences

---

Per resolution 06-9A-087, each department head is responsible for reporting on a semi annual basis all out of state training conventions or conferences along with associated costs per event, per employee and of all instances of attendance at all training, conventions, and conferences that exceed costs of \$1,000 per event, per employee. This memorandum is for informational purposes.

Please be advised that no Land Conservation Department employee attended an out of state event or any event that exceeded the \$1,000 threshold per event, per employee for the first half of 2015.