

ROCK COUNTY, WISCONSIN

NOTE: This is also a Teleconference



**DEPARTMENT OF PUBLIC WORKS/PARKS COMMITTEE
TUESDAY – OCTOBER 12, 2021 – 8:00 A.M.
CALL: 1-312-626-6799
MEETING ID: 893 8714 7348**

Join Zoom Meeting

<https://us02web.zoom.us/j/89387147348>

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Join by Skype for Business:

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If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Monday, October 11, 2021. To submit a public comment use the following email:
amy.hartley@co.rock.wi.us

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

Public Works Committee Meeting – Parks
Tuesday, October 12, 2021 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes Dated September 14, 2021
4. Citizen Participation, Communications and Announcements
5. Parks Advisory Board Communications
6. **PARKS BUSINESS**

 - a. Parks Manager Report – See Attached
 - b. Community Coordinator Report – See Attached
7. Next Parks Meeting Date: Tuesday, November 9, 2021, at 8:00 a.m. at Department of Public Works
8. **EXECUTIVE SESSION:** Per Section 19.85(1)(e), Wis Stats - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



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Public Works Committee Meeting – Parks
Tuesday, September 14, 2021 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Richard called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Richard, Mawhinney, Mulligan and Rashkin.

Committee Members Absent. Supervisor Yeomans.

Staff Members:

John Traynor	Parks Manager
Amy Hartley	Secretary II
Duane Jorgenson	Director of Public Works
Nick Elmer	Assistant Director of Public Works
Terri Carlson	Risk Manager
Alan Sweeney	County Board Supervisor

Others Present:

Floyd Finney	Parks Advisory Board
Dean Paynter	Parks Advisory Board
Tom Presny	Parks Advisory Board
Jim Blouin	Citizen
John Sweeney	Sundowner's Snowmobile Club
Bob Bennett	Sundowner's Snowmobile Club
Bob Shumacker	Sundowner's Snowmobile Club, Legal Counsel

Approval of Agenda. Supervisor Rashkin moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

Approval of Minutes for Parks from July 13, 2021. Supervisor Mawhinney moved approval of the minutes from July 13, 2021, second by Supervisor Rashkin. ADOPTED.

Citizen Participation, Communications and Announcements. Mr. Blouin, Mr. Bennett and Mr. Sweeney expressed their support of funding the Sundowner's Snowmobile Club with grant S-5652. Mr. Sweeney distributed his suggestions to amend the Resolution – Acceptance of

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Wisconsin Department of Natural Resources Rock County 2021-2022 Snowmobile Trail Maintenance Grant S-5652.

Mr. Sweeney provided updates on the project at the Indianford Dam.

Supervisor Mawhinney announced a meat raffle November 7, 2021, at Badger Bob's in Delevan, sponsored by the Rock County Multi-Use Trail Group to raise funds to install a well at the Gibbs Lake Park equestrian lot.

Parks Advisory Board Communications. Mr. Presny and Mr. Finney reflected on the past year in the parks. The parks were filled with many individuals and families enjoying activities. Both agreed the parks look great due to the fantastic job done by the parks' crew.

PARKS BUSINESS

Resolution – Authorizing Application with Wisconsin Department of Natural Resources for County Aids Application Grant Funds: Supervisor Mawhinney moved approval of the resolution, second by Supervisor Mulligan. Mr. Traynor explained the resolution and answered questions from the committee. ADOPTED.

Resolution – Authorizing Approval of a Memorandum of Understanding (MOA) Between Rock and Walworth Counties on Maintenance and Development of the Pelishek-Tiffany Trail: Supervisor Mulligan moved approval of the resolution, second by Supervisor Rashkin. Mr. Traynor explained the resolution and answered questions from the committee. ADOPTED.

Resolution – Acceptance of Wisconsin Department of Natural Resources Rock County 2021-2022 Snowmobile Trail Maintenance Grant S-5652: Supervisor Mawhinney moved to amend the resolution as follows with added items updated or underlined, second by Supervisor Mulligan: WHEREAS, the Rock County Preliminary Application for 100% funding was approved by the Wisconsin Department of Natural Resources in the total amount of ~~\$52,200~~ \$66,540 to provide ~~174~~ 221.8 miles of Rock County Trails; and

BE IT FURTHER RESOLVED, that the Parks Manager be named the Snowmobile Trail Coordinator and acts as an authorized official to file all necessary documents for administration and reimbursement of this program, with the Rock County Alliance of Snowmobile Clubs and Sundowners Snowmobile Club named as subcontractors to carry out the work of the program (signing, grooming, and general trail maintenance). The Rock County Alliance of Snowmobile Clubs and Sundowners Snowmobile Club are a 501(c)(3) federal charitable organization. They are in partnership with Rock County to carry out this recreation program in Rock County.

Amendment FAILED on the following roll call vote. Supervisors Mawhinney and Mulligan voted in favor. Supervisors Richard and Rashkin voted against. Supervisor Yeomans was absent. AYES – 2. NOES – 2. ABSENT – 1.

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Original Resolution ADOPTED on the following roll call vote. Supervisors Richard, Mulligan and Rashkin voted in favor. Supervisor Mawhinney voted against. AYES – 3. NOES – 1. ABSENT – 1.

Parks Manager Report – See Attached: Mr. Traynor provided information on the items listed in his report.

Parks General

Working on Grants – Mr. Traynor and Ms. Friend have been very busy completing many grant requests this year.

Parks Risk Assessment – Terri Carlson – Mr. Traynor and Ms. Carlson have completed an assessment of the parks and are eliminating any safety concerns.

Peace Trail Grant Update

Recreational Trails Program Grant – potential of receiving \$45,000.

Beckman Mill Park

Fall Heritage Days – the September 12, 2021, gathering went very well.

Channel 3 Special – In the 608 – Beckman Mill was featured on television by Channel 3.

Sweet-Allyn Park

Playground Replacement Work Update – finished and looks fantastic!

Ball Field Repairs – expecting to complete in the Fall.

Gibbs Lake Park

Horse Lot Project Update – the damaged post was replaced and the area has good lighting. The search for night vision, solar powered surveillance cameras continues.

Carver-Roehl Park

Chainsaw Training Program – DPW Highway will be conducting training in November.

Fall Harvest Days October 3rd – invite family and friends to this great activity.

W. L. Sportsman's Park

Food Trucks In the Park – new fundraiser for the Green Fund invites you to visit food trucks in the park on Thursdays, noon to 7 p.m.

Upcoming Training Schedule

NRPA Conference Sept. 21-23 – Mr. Traynor is attending this conference in Nashville, TN.

WPRA Fall Workshop Oct. 7-8 – Mr. Traynor is attending this workshop virtually.

Pelishak-Tiffany Nature Trail

Eagle Scout Project – Cameron Boggess did an excellent job rehabilitating the shelters and benches along the trail.

Community Coordinator Report – See Attached: Mr. Traynor provided information on the items listed in the Community Coordinator’s report.

HIGHWAY BUSINESS

Resolution – Approval of Revised Relocation Order for CTH F North Reconstruction Project: Supervisor Mawhinney moved approval of the resolution, second by Supervisor Mulligan. Mr. Jorgenson explained the resolution and answered questions from the committee. ADOPTED.

Discussion and Possible Action – Issue Paper – Purchase of Two (2) Overhead Gantry Cranes and Chain Hoists: Supervisor Mawhinney moved approval of the issue paper, second by Supervisor Mulligan. Mr. Jorgenson explained the issue paper and answered questions from the committee. ADOPTED.

Next Parks Meeting Date. Tuesday, October 12, 2021, at 8:00 a.m. at Department of Public Works.

Adjournment. Supervisor Mawhinney moved adjournment at 8:47 a.m., second by Supervisor Mulligan. ADOPTED.

Respectfully Submitted,

Amy Hartley, Secretary II



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Parks Manager Report

October 2021

Parks General

- Fall is Here – Switching Over To Fall Duties
- Working On Picnic Table Rehab
- Bathroom Painting

Peace Trail

- Trail Trimming – Brush Removal
- Special Thanks To Mid-State Equipment

Lee Park

- Storm Damage
- Wood List Participants

Indianford Park

- Well Issues
- Powerhouse Repairs

Gibbs Lake Park

- Memorial Bench Donation
- Plaque Has Arrived

Carver Roehl Park

- Chainsaw Training Program
- Fall Harvest Days October 3rd
- Vandalism Issues - Repairs

NRPA Conference

- NRPA Conference Sept. 21-23
- Thank You For The Opportunity



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Community Coordinator Report

September 2021

- Update Rock County Parks Website.
- Post Daily on Rock County Parks Facebook Page – 1,258 Followers & 1,120 Likes.
- Post Daily on Rock County Parks Instagram – 966 Followers.
- Daily visits to various Rock County Parks to check conditions, traffic and litter. Take pictures of activity in parks and staff working. Contact with Friends groups about any issues with parks.
- Prepare Purchase Orders for Parks expenses.
- Maintain log and follow up with Boat Launch Violations.
- Turtle Creek Parkway showings for rentals.
- Coordinate and promote “The Busy Tree” StoryWalk® at Sportsman’s Park (9/27-10/11) event.
- Coordinate and plan “Goodbye Summer, Hello Autumn” StoryWalk® with Clinton Public Library. StoryWalk® will be at Carver-Roehl Park from October 13-31, 2021.
- Complete and Submit County Conservation Grant Application for work at Lee & Carver-Roehl Park.
- Coordinate with Rock County Snowmobile Alliance and Jennifer Borlick – Rock County Planning for snowmobile trails map updates.
- Correspondence with Rock County Corporation Counsel on approval to create a logo and/or slogan to be used for the Rock County Parks.
- Update Snowmobile Trail Maintenance & Grooming Services Contract with The Rock County Alliance of Snowmobile Clubs for 2021-2022 season and submit for Contract Review.
- Correspondence with Mary Hookham for article about horse riding in Rock County Parks.
- Rock County Snowmobile Alliance Meeting. (9/1)
- Wisconsin Parks & Recreation Association (WPRA) Monthly Membership Meeting. (9/8)
- Friends of Carver-Roehl Meeting. (9/9)
- Park Trails Review for Wednesday Walks with Jennifer McIlhorne – Council on Aging Mobility Manager. (9/9)
- Rock County Public Works - Parks Committee Meeting – via Zoom. (9/14)
- Complete article for Beckman Mill Quarterly News. (9/15)
- Wellness Council of Wisconsin (WCWI) Annual Employee Wellbeing Conference. (9/20)
- National Recreation and Parks Association Conference – Attended Virtually. (9/21-9/24)
- Attend guide training with Jim Hessenauer at The Janesville School Outdoor Lab. (9/16)
- Friends of Beckman Mill Meeting. (9/16)
- Rock County Board of Supervisors Meeting. (9/23)
- Submit photos to Rock County Administration for possible use in 2022 budget presentation. (9/27)
- Ice Age Trail – Rock County Chapter Meeting. (9/28)
- Council on Aging – Mobility Management Wednesday Walk at Magnolia Bluff. (9/29)
- Bench Donation for Magnolia Bluff meeting. (9/30)
- Friends of Rock County Parks Meeting. (9/30)