

ROCK COUNTY, WISCONSIN

NOTE: This is also a Teleconference



**DEPARTMENT OF PUBLIC WORKS/PARKS COMMITTEE
TUESDAY – NOVEMBER 9, 2021 – 8:00 A.M.
CALL: 1-312-626-6799
MEETING ID: 893 8714 7348**

Join Zoom Meeting

<https://us02web.zoom.us/j/89387147348>

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One tap mobile

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Join by Skype for Business:

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If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Monday, November 8, 2021. To submit a public comment use the following email: amy.hartley@co.rock.wi.us

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

Public Works Committee Meeting – Parks
Tuesday, November 9, 2021 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes Dated October 12, 2021
4. Citizen Participation, Communications and Announcements
5. Parks Advisory Board Communications
6. **PARKS BUSINESS**

 - a. Resolution – Acceptance of Wisconsin Department of Natural Resources County Conservation Aids Grant CC22-54 Funds
 - b. Parks Manager Report – See Attached
 - c. Community Coordinator Report – See Attached
7. Next Parks Meeting Date: Tuesday, December 14, 2021, at 8:00 a.m. at Department of Public Works
8. **EXECUTIVE SESSION:** Per Section 19.85(1)(e), Wis Stats - Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



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Public Works Committee Meeting – Parks
Tuesday, October 12, 2021 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Richard called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Richard, Mawhinney, Mulligan, Rashkin and Yeomans (arrives 8:02 a.m.).

Committee Members Absent. None.

<u>Staff Members:</u>	John Traynor	Parks Manager
	Amy Hartley	Secretary II
	Amy Friend	Community Coordinator
	Duane Jorgenson	Director of Public Works
	Josh Smith	Administrator
	Terri Carlson	Risk Manager (arrives 8:17 a.m.)

<u>Others Present:</u>	Floyd Finney	Parks Advisory Board
	Dean Paynter	Parks Advisory Board
	Dave Homan	County Board Supervisor
	Rich Bostwick	County Board Supervisor

Approval of Agenda. Supervisor Mawhinney moved approval of the agenda as presented, second by Supervisor Mulligan. ADOPTED.

Approval of Minutes for Parks from September 14, 2021. Supervisor Mulligan moved approval of the minutes from September 14, 2021, second by Supervisor Mawhinney. Chair Richard corrected the September 14, 2021, minutes to reflect Mr. Sweeney be listed as "Others Present". ADOPTED.

Citizen Participation, Communications and Announcements. Supervisor Mawhinney reported the Fall Harvest Days at Carver-Roehl October 3, 2021, had good attendance and was an enjoyable family event.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Parks Advisory Board Communications. None.

PARKS BUSINESS

Parks Manager Report – See Attached: Mr. Traynor provided information on the items listed in his report.

Parks General

Fall is Here–Switching Over To Fall Duties – crew is mulching and beginning Fall clean-up.
Working On Picnic Table Rehab.
Bathroom Painting - repainting/touch ups needed.

Peace Trail

Trail Trimming – Brush Removal.
Special Thanks To Mid-State Equipment – opportunity given to utilize side mount boom mower was helpful.

Lee Park

Storm Damage – many trees fell during recent storms.
Wood List Participants – permitted wood collectors may be seen collecting wood within the woods' area.

Indianford Park

Well Issues – two water tests were conducted by the Rock County Health Department and found the well unusable at this time. Testing will continue but well is closed until further notice. Powerhouse Repairs – no updates to report.

Gibbs Lake Park

Memorial Bench Donation – the bench donated by the Hagen family will be placed near the boat launch upon arrival (approximately 5-6 weeks).
Plaque Has Arrived.

Carver-Roehl Park

Chainsaw Training Program – DPW Highway will be conducting training November 4, 2021.
Fall Harvest Days October 3rd – festival had good attendance.
Vandalism Issues – Repairs – vandals damaged bathroom doors, soap dispensers, trails (due to horse and dirt bikes' presence), remote library, boulders were moved and tables strewn. A report was filed with the Rock County Sheriff's Office. Friends groups are alert to the vandalism and extra police patrol is beneficial. Supervisor Mulligan will mention patrol to the Towns of Clinton and Bradford at upcoming meetings.

Supervisor Mawhinney mentioned how the Multi-Use Trail Group is impressed by the open communication with the Parks Department.

NRPA Conference

NRPA Conference September 21-21 – Mr. Traynor attended the Conference which was very informative.

Thank You For The Opportunity.

Community Coordinator Report – See Attached: Ms. Friend presented a Power Point about September events in the parks.

Mr. Traynor reported the intent to involve more food trucks in the parks.

Next Parks Meeting Date. Tuesday, November 9, 2021, at 8:00 a.m. at Department of Public Works.

Executive Session. Supervisor Yeomans moved to go into Executive Session at 8:21 a.m., Supervisor Mulligan seconded per Section 19.85(1)(e), Wis Stats - Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. ADOPTED on a roll call vote with the following: Ayes – Supervisors Richard, Mawhinney, Mulligan, Rashkin and Yeomans.

8:30 a.m. – Supervisor Rashkin departs.

8:45 a.m. – Supervisor Rashkin arrives.

Supervisor Mulligan moved to end Executive Session at 9:12 a.m., second by Supervisor Mawhinney. ADOPTED on a roll call vote with the following: Ayes – Supervisors Richard, Mawhinney, Mulligan, Rashkin and Yeomans.

Adjournment. Supervisor Mulligan moved adjournment at 9:12 a.m., second by Supervisor Yeomans. ADOPTED.

Respectfully Submitted,
Amy Hartley, Secretary II

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by

Public Works Committee
& Parks Advisory Committee
Submitted by



John Traynor, Parks Manager
Drafted by

November 1st, 2021
Date Drafted

ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES COUNTY CONSERVATION AIDS GRANT CC22-54WM FUNDS

- 1 **WHEREAS**, the legislature of the State of Wisconsin enacted legislation providing for allocation to
- 2 the respective counties in the state on an acreage basis for fish and wildlife habitat projects on the
- 3 condition that the counties match the state allocation; and
- 4
- 5 **WHEREAS**, Rock County applied to participate in unallocated fish and wildlife habitat projects
- 6 pursuant to provisions of s.23.09(12) of the Wisconsin Statutes and as authorized by Rock County
- 7 Board Resolution 20-8A-058 on the 14th day of September, 2021; and
- 8
- 9 **WHEREAS**, \$5,000 is in the 2022 budget as an estimated amount for this grant 2022; and
- 10
- 11 **WHEREAS**, matching grant funds of \$4,540.31 are available for the Wisconsin Department of
- 12 Natural Resources.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors on this
- 15 _____ day of _____, 2021, hereby accepts the Wisconsin Department of Natural
- 16 Resources County Conservation Aids Grant CC20-54WM Funds.
- 17
- 18 **BE IT FURTHER RESOLVED**, that the Parks Manager is hereby authorized and directed to
- 19 sign the grant agreements and that this document be submitted to the Wisconsin Department of
- 20 Natural Resources.
- 21
- 22 **BE IT FURTHER RESOLVED**, that the Parks Manager be authorized to file all necessary
- 23 documents for administration and reimbursement of this program

Respectfully submitted,

PUBLIC WORKS COMMITTEE

PARKS ADVISORY COMMITTEE

Rick Richard, Chair

Floyd Finney

Mary Mawhinney, Vice-Chair

Dean Paynter

Mike Mulligan

Tom Presny

Yuri Rashkin

Bob Yeomans

Acceptance of Wisconsin Department of Natural Resources County Conservation
Aids Grant CC22-54WM Funds

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LEGAL NOTE:

The County Board is authorized to accept
grant funds pursuant to sec. 59.52(19), Wis.
Stats.

/s/Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

This resolution authorizes the acceptance of \$5,000 in State Aid for the County Fish and Game program.
The grant and required match are included in the 2022 budget request.

/s/Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith
County Administrator

- EXECUTIVE SUMMARY -

**ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
COUNTY CONSERVATION AIDS GRANT CC20-54MW FUNDS**

Each Wisconsin County is allocated a certain amount of money annually to fund small projects on a 50/50 match basis. This year we will be using our allocated funds to help complete the cleanup of the remaining wooded area and trails at Lee Park and to fund invasive species control at Carver Roehl Park.

Lee Park is a beautiful wooded 40 acre park and is located at 9205 East State Hwy 67 in Clinton, Wisconsin. This park features hiking/nature trails, 8 acre arboretum, picnic shelter, softball diamond, and a newer restroom facility. In 2008, a storm knocked down trees and scattered debris throughout Lee Park. The downed trees and debris blocked the hiking/nature trails and littered the arboretum. Park crews started cleaning up the trees and debris, but more work is needed to complete the process. Once the cleanup work is completed it will improve the views and access to the arboretum and hiking/nature trails.

The remaining funds in this Grant cycle will be used at Carver Roehl Park. Carver Roehl Park is a magnificent 53 acre wooded park located approximately 4.5 miles South of Hwy 14 on Carver's Rock Road in the Town of Bradford. This park is home to many picturesque settings that include limestone outcrops over Spring Brook Creek and one of the County's State Natural Areas. The money in this Conservation Cycle will aid the County in controlling the Garlic Mustard issue that has plagued this beautiful park in the last few years.

Though this funding source requires a 50% match by the County, all time and materials supplied by the Parks and Highway Divisions, as well as other community resources, may be used as a match.



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Parks Manager Report

November 2021

Parks General

- Mulching Leaves Time
- Working On Winterizing The Parks
- 2nd Round Of Pit Pumping
- Piers Are Being Removed

Horse Trails

- Trails Are Still Open
- Trails Will Be Closed For The Winter – Weather Dependent
- Multi-Use Trail Group Fundraiser – Nov 7th

Lee Park

- Forestry Head Work To Start
- Wood List Participants – Wood Available

Indianford Park

- Well Issues Update
- Powerhouse Repairs Update

Gibbs Lake Park

- Fish Crib Request
- Camera Update

Carver Roehl Park

- Chainsaw Training – Location Has Changed
- Vandalism Issues – Repairs Update

Rental and Revenue Status for 2021

- 164 Rentals To Date For 2021 Up From 89 In 2020 And 145 In 2019
- Total Of \$22,750 Collected So Far In Rental Fees For 2021
- Boat Launch Fees – Stopped Collecting Oct 31st - \$42,301 Collected As Of 10/19



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Community Coordinator Report

October 2021

- Update Rock County Parks Website.
- Post Daily on Rock County Parks Facebook Page – 1,307 Followers & 1,149 Likes.
- Post Daily on Rock County Parks Instagram – 991 Followers.
- Daily visits to various Rock County Parks to check conditions, traffic and litter. Take pictures of activity in parks and staff working. Contact with Friends groups about any issues with parks.
- Prepare Purchase Orders for Parks expenses.
- Maintain log and follow up with Boat Launch Violations.
- Turtle Creek Parkway showings for rentals.
- Coordinate, plan and install *The Busy Tree* StoryWalk® at Sportsman's Park (Event: 9/27-10/11).
- Coordinate, plan and install *GOODBYE SUMMER, HELLO AUTUMN* StoryWalk® at Carver-Roehl Park (Event: October 13-31). Partnered with Clinton Public Library.
- Coordinate with Rock County Snowmobile Alliance and Jennifer Borlick – Rock County Planning for snowmobile trails map updates.
- Coordinate and plan 2022 Wednesday Walks in Rock County Parks with Jennifer – Council on Aging Mobility Manager.
- Correspondence with Rock County Corporation Counsel on ability to create a logo and/or slogan to be used for the Rock County Parks.
- Updating Beckman Mill Maintenance Manual.
- Correspondence with Brian from Marling for replacement bathroom doors at Carver-Roehl Park.
- Update Snowmobile Trail Maintenance & Grooming Services Contract with The Rock County Alliance of Snowmobile Clubs and The Sundowners Snowmobile Club for 2021-2022 season.
- Correspondence and coordinate with Geoff for Nerf Games at Magnolia Bluff Park.
- Coordinate and plan Rock County Parks booth for Super Science Saturday at University of Wisconsin – Whitewater Janesville Campus with Molly.
- Friends of Carver-Roehl Fall Fest – Carver Roehl Park (10/3)
- Wisconsin Parks & Recreation Association (WPRA) Fall Workshop. (10/7-10/8)
- Rock County Public Works - Parks Committee Meeting. (10/12)
- Wisconsin Parks & Recreation Association (WPRA) Monthly Membership Meeting. (10/13)
- Follow up with Bench Donation Plague for Magnolia Bluff with Loretta. (10/14)
- Rock County Board of Supervisors Meeting. (10/14)
- Email signed Snowmobile Trail Aids Grant S-5652 contract to State of Wisconsin DNR. (10/18)
- Bench Donation for Ice Age Trail (Janesville – Milton) discussion with Carl. (10/19)
- Follow up with Recreational Safety Deputy Trevor Lund on 2021 Boat Launch Violations. (10/20)
- Friends of Beckman Mill Meeting. (10/21)
- Super Science Saturday at University of Wisconsin – Whitewater Janesville Campus. (10/23)
- Vacation. (10/25-10/31)