



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Airport - Highways - Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

Public Works Committee Meeting – Airport and Parks
Tuesday, September 18, 2018 at 8:00 a.m.
Southern Wisconsin Regional Airport – Voyager Room
1716 W. Airport Rd.
Janesville, WI 53546

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of August 14th, 2018
4. Citizen Participation, Communications and Announcements
5. Parks Advisory Board Communications
6. **PARKS BUSINESS**
 - a. Resolution – Supporting the Permanent Reauthorization of the Federal Land and Water Conservation Fund
 - b. Discussion and Possible Action – Signage at Beckman Mill Park Regarding Camera Usage
 - c. Discussion and Possible Action – Parks Reservation Policy/Procedure
 - d. Parks Manager Report – See Attached
7. **AIRPORT BUSINESS**
 - a. Discussion and Possible Action – Approve Glen Erin’s Request to Build a Banquet Hall
 - b. Discussion and Possible Action – Approve Glen Erin’s Request to Restructure Lease
 - c. Discussion and Possible Action – Approve Continuing to Maintain FAR Part 139 Certification, Increase the Focus and Frequency of SWRA Marketing, Investigate and Target Aviation and Non-Aviation Related Activities and Events, Preserve and Enhance SWRA’s operational and Facility functions when/where possible
 - d. Discussion and Possible Action – Approve Transition from County Owned/Managed T-Hangars to Privatization if Possible and Begin the Process
 - e. Resolution – Revising Board Rules and Establishing Airport Board
 - f. Update on ARFF Vehicle Sale
 - g. Update on Construction
8. Next Meeting Date: October 9, 2018 at 8:00 a.m. at the Southern Wisconsin Regional Airport
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by

Public Works Committee
& Parks Advisory Committee
Submitted by



John Traynor, Parks Manager
Drafted by

September 6, 2018
Date Drafted

SUPPORTING THE PERMANENT REAUTHORIZATION OF THE FEDERAL LAND AND WATER CONSERVATION FUND

1 WHEREAS, for the past fifty-two years the Federal Land and Water Conservation
2 Fund (LWCF) has been our nation's most important program for meeting communities'
3 conservation and recreation needs, from national parks and wildlife refuges, to sacred
4 battlefields and historic sites, to working forests and critical habitat, to neighborhood
5 playgrounds and recreational facilities; and
6

7 WHEREAS, this is a critical investment not only in our quality of life, but in supporting
8 over nine million American jobs in recreation, conservation and historic activities which
9 contribute more than a trillion dollars to the U.S. economy; and
10

11 WHEREAS, in Wisconsin, the LWCF has invested more than \$215 million to protect the
12 State's open spaces to include Chequamegon-Nicolet National Forest, Ice Age
13 National Scenic Trail, Devil's Lake State Park, High Cliff State Park, and Central Sands
14 Pine Forest, in addition to many community parks and recreation facilities; and
15

16 WHEREAS, LWCF supported programs have resulted in the most extensive network
17 of open spaces in the world to camp, hunt, fish, hike, swim and play, but much remains
18 to be done to both preserve and expand these areas and programs for current and
19 future Americans; and
20

21 WHEREAS, the LWCF does not receive taxpayer dollars, but rather, is funded with
22 revenues paid to the government from offshore oil and gas drilling; and
23

24 WHEREAS, unlike many issues in Congress, LWCF brings people together and enjoys
25 strong bipartisan support; and
26

27 WHEREAS, the LWCF will expire on September 30, 2018 if Congress does not take
28 action to continue it; and
29

30 WHEREAS, the LWCF needs long-term stability and, therefore, should be
31 reauthorized permanently.
32

33 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
34 assembled this _____ day of _____, 2018, urges the Governor and
35 Legislature to support the permanent reauthorization of the Land and Water
36 Conservation Fund.
37
38

Page Two Resolution
Supporting the Permanent Reauthorization of the Federal Land and Water
Conservation Fund

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair

Brent Fox, Vice-Chair

Brenton Driscoll

Rick Richard

Jeremy Zajac

PARKS ADVISORY COMMITTEE

Floyd Finney

Dean Paynter

Tom Presny

Page Three Resolution

Supporting the Permanent Reauthorization of the Federal Land and Water Conservation Fund

FISCAL NOTE:

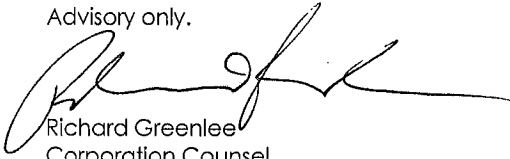
This resolution is advisory only and has no direct fiscal impact on Rock County operations in and by itself.



Sherry Oja
Finance Director

LEGAL NOTE:

Advisory only.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.



Josh Smith
Administrator

EXECUTIVE SUMMARY
FOR
Supporting the Permanent Reauthorization of the Federal Land and Water
Conservation Fund

For 52 years the Land and Water Conservation Fund (LWCF) has been the country's most important tool for meeting communities' conservation and recreation needs, from national parks and wildlife refuges, to scared battlefields and historic sites, to working forests and critical habitat, to neighborhood playgrounds and recreational facilities

In Wisconsin, LWCF has invested more than \$215 million to protect the State's open spaces to include Chequamegon-Nicolet National Forest, Ice Age National Scenic Trail, Devil's Lake State Park, High Cliff State Park, and Central Sands Pine Forest, in addition to many community parks and recreation facilities.

The LWCF does not receive taxpayer dollars. It is funded with revenues paid to the government from offshore oil and gas drilling. Outdoor recreation, conservation and historic activities contribute more than a trillion dollars to the US. Economy, supporting over nine million jobs. Wisconsin's \$17.9 billion outdoor recreation industry supports 168,000 jobs which generate over \$5 billion in wages and produces over one billion dollars in tax revenue. For example, during the past 10 years \$12 million of LWCF money has been matched by \$22 million in State and local funds to preserve 57 additional miles of the Ice Age Trail. The Trail is used by over 1,200,000 people each year and provides nearly \$114,000,000 in tourist revenue. Sixty-five Wisconsin Cities and Villages are within five miles of the Trail.

This Resolution Supporting the Permanent Reauthorization of the Federal Land and Water Conservation Fund is to have Congress permanently reauthorize the Land and Water Conservation Fund (LWCF) before it expires on September 30, 2018. Without it, the Land and Water Conservation Fund (LWCF) may become history.



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Parks Manager Report

September 2018

Beckman Mill Park

- Update on sign recommendations from Camera Company.
- Heritage Days Festival – September 9th

Beloit to Janesville - Peace Trail

- Temporary signs installed at Townline and Duggan. – Dean Paynter
- Permanent signs placed on Afton Road - Bass Creek Road and Afton Pub Locations
- Additional signage being fabricated and installed when time and weather permits – Wooden Trail signs.

Carver Roehl Park

- Update on Tree ID program
- October 7th – Annual Fall Fest

Happy Hollow Park

- Building fabrication started on September 6, 2018
- Estimated delivery is the Second week of October

Turtle Creek Parkway

- Kayak Launch plans – Trying to set up a meeting with the engineer to go over design questions and concerns.
- Evaluating the Mitigation Alternatives provided by Ayres and Associates.

**Rock County Department of Public Works
Airport Division – Issue Paper**

Issue – Request from Glen Erin Golf Club to build a banquet facility within their leased area.

Discussion –The management of the Glen Erin Golf Club has requested permission to build a banquet facility within the area currently leased for the golf course. Because the land the proposed building would sit on is already included in the Lease Agreement there would be no change to airport revenue. Sections 1.02 and 1.04 of the Lease address this issue as follows:

Sec. 1.02 Allowable Uses: Primary Intended Use. LESSEE'S primary intended use of so much of the demised premises as consists of vacant land is for the construction and operation of a 18 hole golf course, driving range, clubhouse, proshop, restaurant, bar, and other related business activities which are now or which may in the future be typically associated with a golf course business operation open to the general public subject to the approval of plans therefor by LESSOR'S authorized representative. LESSEE shall make no other use of the demised premises whatsoever unless specifically set forth herein or unless agreed to in writing by LESSOR'S authorized representative.

Sec. 1.04 Structures In Connection With Intended Uses. LESSEE may, subject to the approval of plans therefor by LESSOR'S authorized representative, erect a building or buildings on the demised premises solely for uses incidental and necessary to the operation of a golf course, and not otherwise, and further provided the same be done in accordance with applicable laws, rules, regulations, and recorded covenants. The parties contemplate that such buildings shall be limited to a clubhouse, on-course restrooms and storage buildings for golf course maintenance equipment. The clubhouse may include a pro shop or golf equipment retail outlet, a restaurant, a bar, restrooms and such other facilities as may be approved in writing by LESSOR'S authorized representative.

Recommendation – Matter of policy.

Respectfully Submitted

Greg Cullen, C.M.
Interim Airport Manager

CYNTHIA HEVEL

From: rvega@gleneringolf.com
Sent: Saturday, September 08, 2018 4:18 PM
To: CYNTHIA HEVEL
Subject: PWC Meeting September 18th

Hello Cynthia!

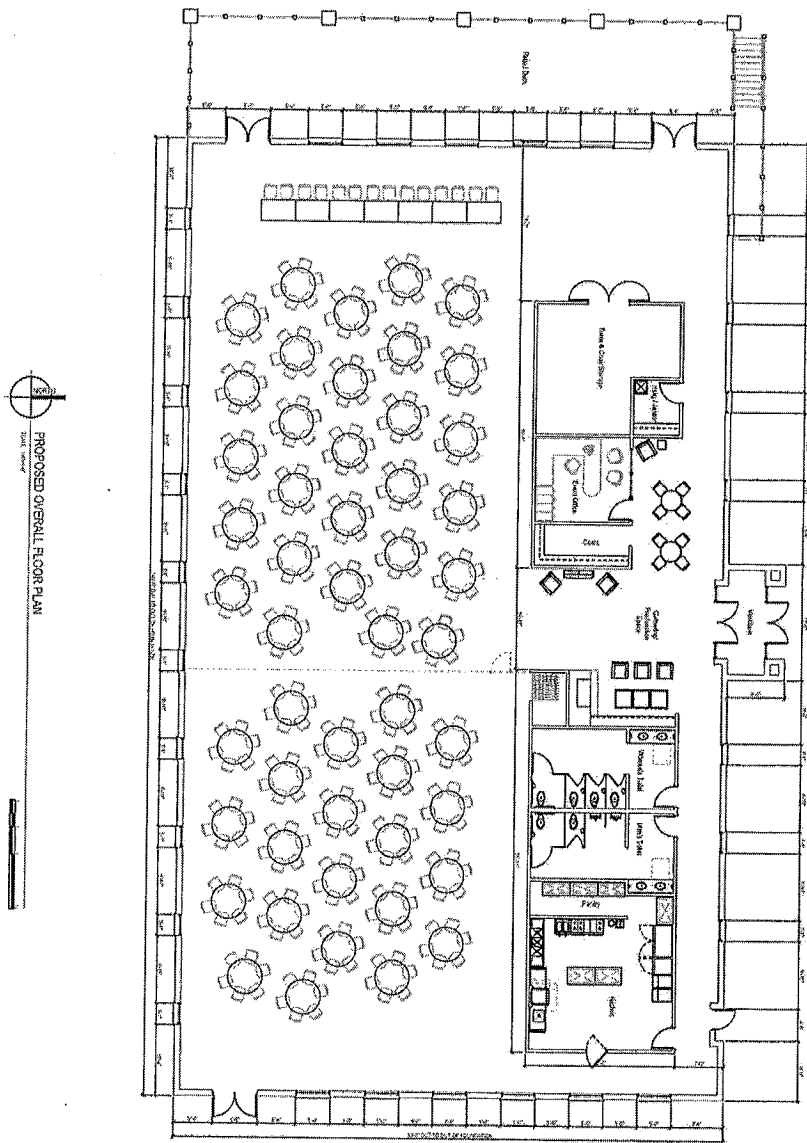
I would like to request to be placed on the Public Works Committee agenda for September 18th. I am unsure if myself, our Superintendent Dave Braasch or our investor Gary Shmerler will be there. I can let you know by the deadline Tuesday. I would like to discuss the following:

1. I would like to request written approval from the authorized representative of the LESSOR per Section 6.04 of our lease agreement to build a banquet facility south and adjacent to our current clubhouse. This facility will be similar in shape and structure to our current clubhouse. The primary purpose of this banquet facility would be to hold weddings, private events, golf outings and any other banquet and convention that can be booked in the facility. This facility will be approximately 140 x 80 in size and will hold up to 475 guests in a banquet configuration. I will provide renderings and a layout at the meeting.
2. I would like to request our lease be re-written. I would like the PWC to consider two things:
 - Our lease as it currently stands prohibits our business to continue after the next 15-20 years. I would like the PWC to consider a new 99.5 year lease similar to our current lease except modify the payment schedule to truly reflect a long term partnership between the airport and the golf course.
 - We intend to invest almost \$1,000,000 on leased land and we request the PWC to consider this when looking at re-writing our land lease.

Cynthia, let me know if this is all you need. I will send you renderings and a layout of the building to support the request.

Thanks!

Robert J. Vega, PGA
General Manager/Managing Partner
Glen Erin Golf Club
608-741-1100
www.gleneringolf.com



PRELIMINARY - NOT FOR CONSTRUCTION

Due to the nature of this drawing, the client is advised that the drawing is preliminary and not for construction. The client is advised to verify all dimensions and details.

Due to the nature of this drawing, the client is advised that the drawing is preliminary and not for construction. The client is advised to verify all dimensions and details.

A101

PROJECT NUMBER	1101
DATE	04/12/11
DESIGNED BY	AT
CHECKED BY	AT
DATE	04/12/11
SCALE	1/8" = 1'-0"



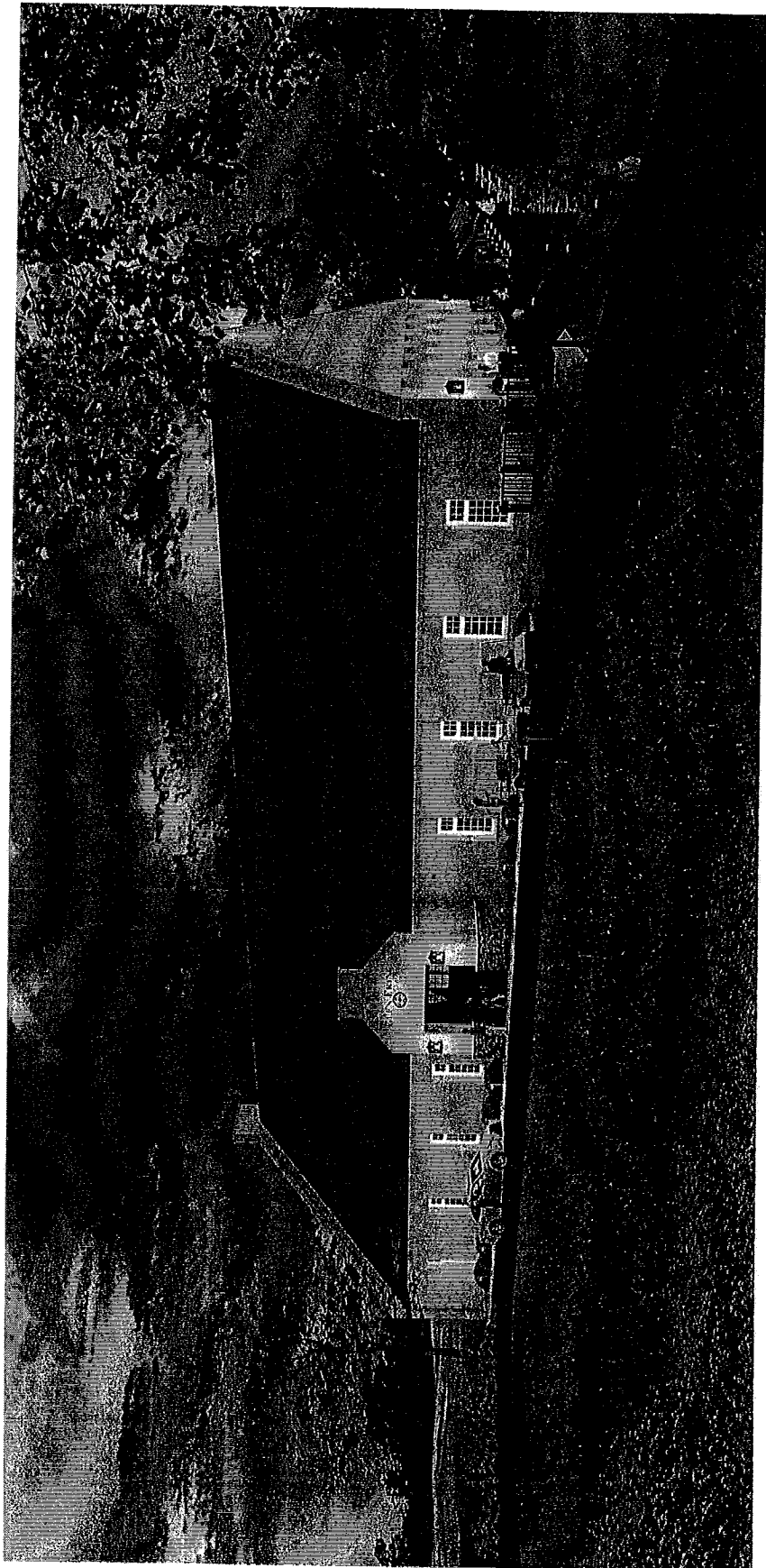
Glen Erin Golf Club
 New Banquet Facility
 417 W. Airport Road
 Janesville, Wisconsin

Angus
 Young

Architecture | Engineering
 Interiors | Landscape

Balance in Creativity
 1000 W. Main Street, Suite 100, Janesville, WI 53405
 608-755-1111
 www.angusyoung.com

ISSUANCES	REVISIONS



Glen Erin Banquet Facility

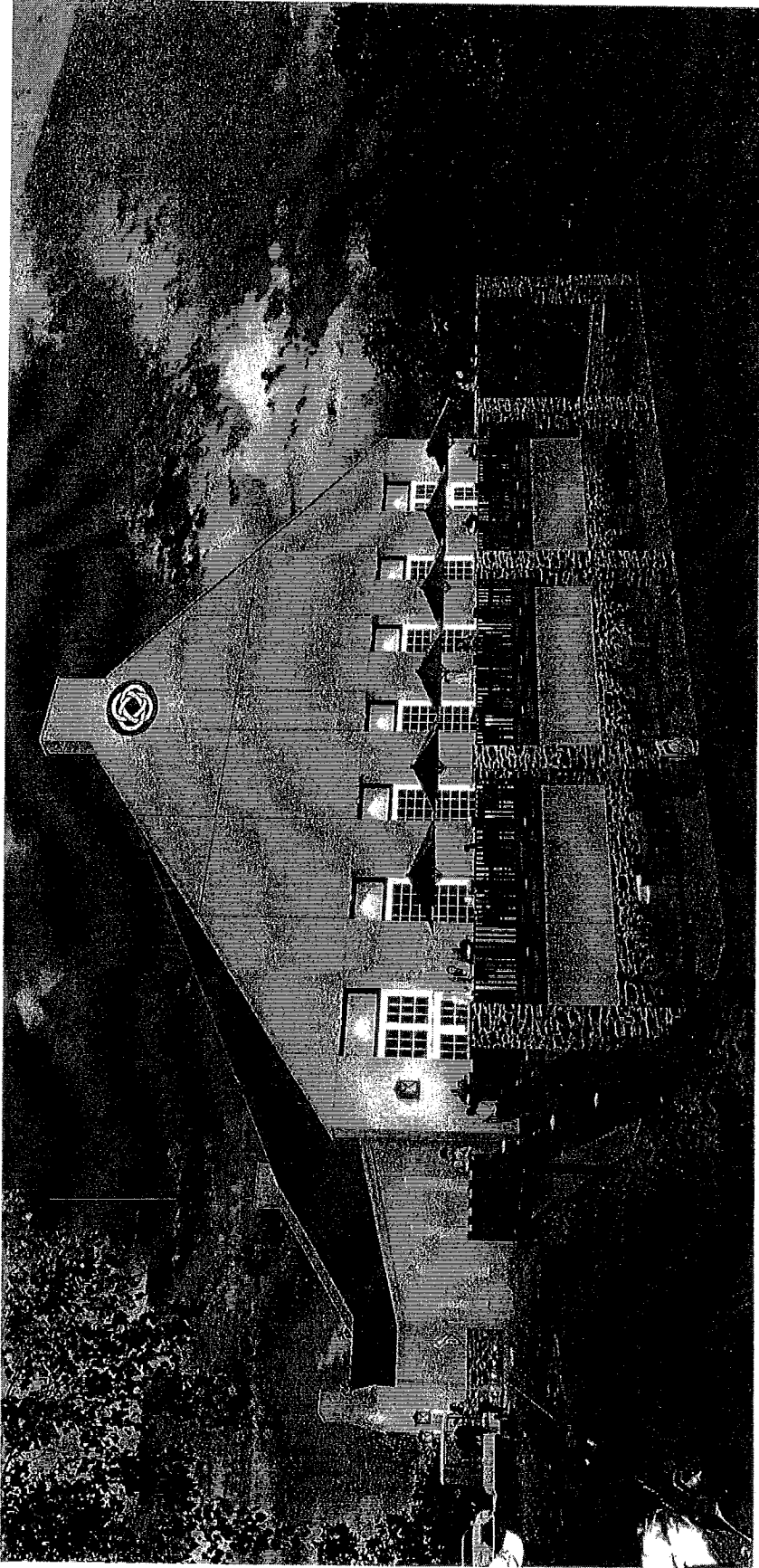
Conceptual Renderings

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Interiors | Landscape

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Glen Erin Banquet Facility

Conceptual Renderings

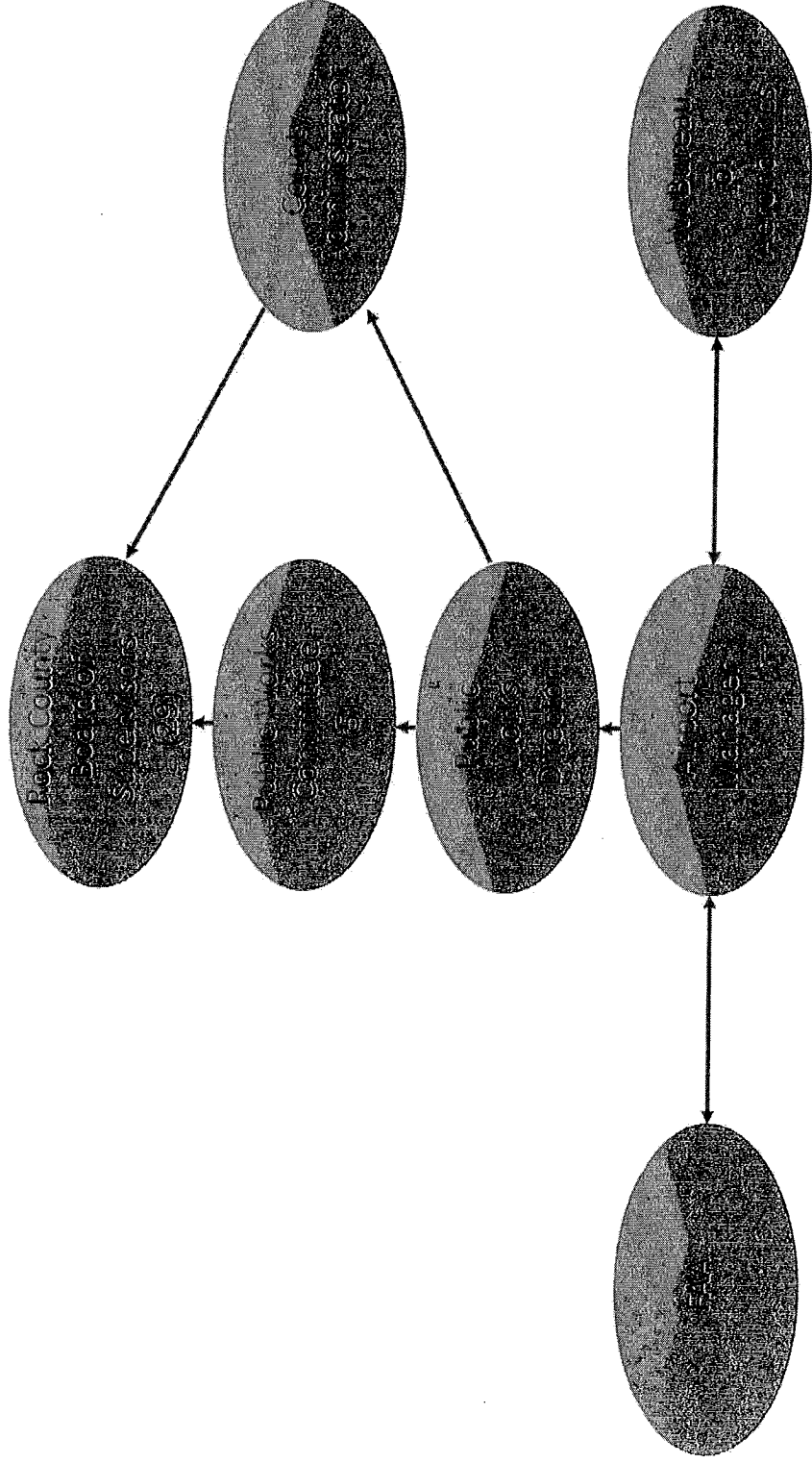
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Current Southern Wisconsin Regional Airport Governance



**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Brent Fox
INITIATED BY



Randy Terronez,
Assistant to the County Administrator,
DRAFTED BY

Public Works Committee &
County Board Staff
Committee
SUBMITTED BY

September 12, 2018
DATE DRAFTED

Revising Board Rules and Establishing Airport Board

1 **WHEREAS**, a major focus of the recently concluded work of the Ad Hoc Committee on the Airport
2 Future was analyzing the management structure; and
3

4 **WHEREAS**, the final report of the Ad Hoc Committee to Study the Future of the Airport (Southern
5 Wisconsin Regional Airport or SWRA) recommended:
6

7 "... separating the airport operations from the Public Works Committee via the creation of an
8 Airport Board. This 9-member, appointed Airport Board would have three County Board of
9 Supervisors and six community members – specifically those possessing aviation-related expertise
10 and said experience.
11

12 The Airport Board would be a standing governing committee and report to the full County Board
13 of Supervisors. While SWRA staffing and operations would continue to fall within the County's
14 existing rules and regulations, an Airport Manager would be responsible for providing
15 departmental leadership functions and report directly to the County Administrator.
16

17 The Ad Hoc Committee in recommending this option requested the Corporation Counsel to
18 determine its feasibility. Subsequently, Rock County Corporation Counsel Rich Greenlee stated
19 that County Board Rule IV (F) states that "each committee shall be composed of a majority of
20 County Supervisors and such additional members as required by law and approved by the
21 County Board. In order to have an "Airport Board" have more citizen members than County
22 Board supervisors, this rule would also need to be amended. Amending the County Board rules
23 normally occurs during the election of a new term of county board members which would be in
24 April of 2020. Amending the Board rule prior to this date would require a 2/3rds vote of the
25 County Board."
26

27 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors in session this
28 ____ day of _____, 2018, does hereby Amend the Rock County Board Rules of Procedure
29 as follows (new language is underlined; ~~deleted language is shown with a strikethrough~~):
30

31 1. RULE IV.F. is amended to read as follows:
32

33 F. Except for the Airport Board as articulated in Rule V.O., or when uniformly mandated to
34 the contrary by law, each committee shall be composed of a majority of County Supervisors
35 and such additional members as required by law ~~these Rules~~ and approved by the County
36 Board. No committee may create sub-committees or otherwise subdivide committee
37 responsibilities, unless authorized by the whole County Board. Any committee may rely on
38 its members, County staff, or other individuals or organizations to conduct research and
39 provide additional information to the committee for the purpose of fulfilling its
40 responsibilities. Such research or information gathering, when conducted cooperatively
41 without a quorum of the committee, shall not be considered a sub-committee or
42 governmental body unless creation of a sub-committee has been previously approved by the
43 County Board.
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45 2. RULE V.A. is amended to read as follows:

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A. The following shall be the standing committees of the County Board of Supervisors and shall have the general duties and responsibilities stated in Rule IV, shall approve all contracts, claims and demands and causes of action less than \$10,000 and shall review the prior month's payments against the accounts under their jurisdiction. Upon request from department heads and review by the County Administrator, or a designated agent, standing committees reallocate amounts more than \$5,000 and up to \$10,000 between detail accounts or create new detail accounts of an individual county office or department within their jurisdiction. With review by the County Finance Director, the County Administrator or the Administrator's designee may approve reallocation requests of \$5,000 or less, or create detail accounts for any transfer of \$5,000 or less without further committee action.

- Agricultural/ Land Conservation Committee
- Board of Health
- County Board Staff Committee
- Developmental Disabilities Board
- Education, Veterans and Aging Services Committee
- Finance Committee
- General Services Committee
- Health Services Committee
- Human Services Board
- Planning & Development Committee
- Public Safety & Justice Committee
- Public Works Committee
- Rail Transit Commission
- Southern Wisconsin Regional Airport Board

3. RULE V.M(2) is amended to read as follows:

(2) The committee shall convene from time-to-time as the County Highway Committee and shall have such powers and duties conferred by State law and County Board policy. The committee shall have policy supervision over the Department of Public Works that includes highway, ~~airport~~, parks and motor pool operation.

4. RULE V.O. is created to read as follows:

Q. Airport Board

(1) The committee shall be composed of nine members, of which three shall be County Board Supervisors. Six members shall be drawn from the community, and not elected to any county office, or employed by Rock County, and shall have a demonstrated interest or competence in the field of aviation.

(2) The Airport Board shall have policy supervision over the Southern Wisconsin Regional Airport

BE IT FURTHER RESOLVED that the Southern Wisconsin Regional Airport (SWRA) Department be created with the Airport functions under the Department of Public Works transferred to the new department

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair

Brent Fox, Vice Chair

Brenton Driscoll

Rick Richard

Jeremy Zajac

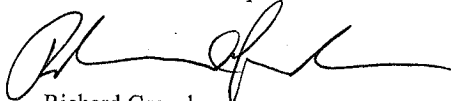
FISCAL NOTE:

Standing County Board Committee members are entitled to per meeting allowance and mileage as provided in Rock County Board Rules of Procedure IV-J.


Sherry Oja
Finance Director

LEGAL NOTE:

Pursuant to Rule X(C) of the Rock County Board of Supervisors Rules of Procedure, the Rules of Procedure may be amended by a 2/3 vote of all members present.


Richard Greenlee
Corporation Counsel

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

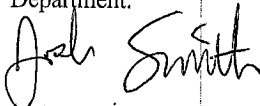
Alan Sweeney

Terry Thomas

Bob Yeomans

Administrative Note:

If the County Board approves the proposed new composition of an Airport Board, it would be trading a certain level of control at the committee level for more expertise in the policy direction of the Airport. The County Board would retain final authority over actions approved by the Airport Board as it does for other governing committees. If a new Southern Wisconsin Regional Airport Department is created, additional approvals may be required by committees or the County Board to adjust the administrative functions and organization of the Department.


Josh Smith
County Administrator

EXECUTIVE SUMMARY

A major focus of the recently concluded work of the Ad Hoc Committee on the Airport Future was analyzing the management structure.

A recommendation made by that body included separating the airport operations from the Public Works Committee via the creation of an Airport Board. The Airport Board would be nine (9) members and consist of three County Board of Supervisors and six community members – specifically those possessing aviation-related expertise and said experience.

The Airport Board would be a standing governing committee and report to the full County Board of Supervisors. While Southern Wisconsin Regional Airport staffing and operations would continue to fall within the County's existing rules and regulations, an Airport Director would be responsible for providing departmental leadership functions and report directly to the County Administrator.

The Ad Hoc Committee in recommending this option requested the Corporation Counsel to determine its feasibility. Subsequently, Rock County Corporation Counsel Rich Greenlee stated that County Board Rule IV (F) states that "each committee shall be composed of a majority of County Supervisors and such additional members as required by law and approved by the County Board. In order to have an "Airport Board" have more citizen members than County Board supervisors, this rule would also need to be amended. Amending the County Board rules normally occurs during the election of a new term of county board members which would be in April of 2020. Amending the Board rule prior to this date would require a 2/3rds vote of the County Board.

(Subsequent to the recommendation, Corporation Counsel addressed the issue of conflict of interest that would prohibit a person that conducts business with the Airport valued at or above \$15,000 annually.)

This resolution would:

1. Amend Rule IV (F) of the Board Rules to exempt the Airport Board.
2. Add Southern Wisconsin Regional Airport Board to Rule V A to the list of Committees.
3. Remove Airport from Rule V M Public Works Committee
4. Create a new section Rule V O Airport Board and include:
 - (1) The Board shall consist of nine (9) members: three County Board of Supervisors and six community members – specifically those possessing aviation-related expertise and said experience.
 - (2) The Board shall have policy supervision over the Southern Wisconsin Regional Airport (SWRA).
5. Create the Southern Wisconsin Regional Airport Department and transfer functions from the Department of Public Works to the new department.