



GENERAL SERVICES COMMITTEE
Minutes – January 10, 2019

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 5:40 P.M., Thursday, January 10, 2019 in the Jury Deliberation Room, Rock County Courthouse East.

Committee Members Present: Supervisors Brill, Zajac, Potter and Brien (at 5:46 P.M.).

Committee Members Absent: Supervisor Rashkin.

Staff Members Present: Brent Sutherland, Facilities Management Director; Nick Osborne, Assistant to the County Administrator.

Others Present: None.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Potter. ADOPTED.

Citizen Participation. None.

Approval of Minutes – December 13, 2018 and December 18, 2018. Supervisor Zajac moved approval of the minutes of December 13, 2018 and December 18, 2018 as presented, second by Supervisor Potter. ADOPTED.

Transfer. None

Review of Payments. The Committee accepted the reports.

Resolution.

Awarding a Contract for Installation of Window and Stairwell Safety Railings at the Courthouse

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2019 does hereby approve and authorize awarding a contract in the amount of \$32,120 to Badger

Sheet Metal LLC, of Deforest, Wisconsin for providing and installing the window and stairwell safety railings.

BE IT FURTHER RESOLVED, a contingency fund of \$3,000 be established to cover any unforeseeable issues that arise.”

Supervisor Potter moved approval of the above resolution, second by Supervisor Zajac. ADOPTED.

Updates and Possible Action.

Semi-Annual Report The Committee accepted the report.

Fairgrounds Neighborhood Information Meeting Mr. Sutherland explained that since the Fairgrounds is in a residential area, new buildings must be approved by the City of Janesville Planning Commission. This will pertain to the food building that the Farm Bureau would like to construct as well as the potential County projects. The County would like to address the concerns of the area residents before going to the Planning Commission. Therefore, there will be a neighborhood meeting on January 22nd @ 6:00 p.m. at the Fairgrounds’ Craig Center. Mr. Sutherland sent letters to the residents near the Fairgrounds informing them of the meeting. This will be an informational meeting about the master plan for the Fairgrounds and to hear neighbors’ concerns. The meeting will be led by the Agriculture and Extension Committee.

Communications, Announcements and Information. None.

Adjournment. Supervisor Zajac moved adjournment at 5:54 P.M., second by Supervisor Potter. ADOPTED.

Respectfully submitted,

Sherry Oja
Finance Director

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.