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# ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

## *Highways & Parks*

3715 Newville Road, Janesville, WI 53545  
Phone: (608)757-5450 Fax: (608)757-5470  
www.co.rock.wi.us

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Public Works Committee Meeting – Parks  
Tuesday, October 8th, 2019 – 8:00 a.m.  
Conference Room N-2 – Fifth Floor  
Rock County Courthouse-East

**NOTE  
MEETING  
LOCATION !!**

## AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of September 10, 2019
4. Citizen Participation, Communications and Announcements
5. Parks Advisory Board Communications
6. **PARKS BUSINESS**
  - a. Resolution – Authorizing Application with Wisconsin Department of Natural Resources for County Conservation Aids Application Grant Funds
  - b. Discussion and Possible Action - Award Contract for Waste Collection Services for the Rock County Department of Public Works - Parks
  - c. Parks Manager Report – See Attached
  - d. Community Coordinator Report – See Attached
7. Next Parks Meeting Date: Tuesday, November 12th, 2019 at 8:00 a.m. at Department of Public Works
8. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



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Public Works Committee – Parks Minutes  
Tuesday, September 10, 2019 – 8:00 a.m.  
Turtle Creek Parkway  
6528 South Smith Road  
Clinton, WI 53525

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Richard, Fox, Driscoll and Zajac.

Committee Members Absent. None.

<u>Staff Members:</u>	John Traynor	Parks Manager
	Amy Friend	Community Coordinator
	Amy Hartley	Secretary II
	Duane Jorgenson	Public Works Director
	Jim Hessenauer	Parks Crew Leader

<u>Others Present:</u>	Floyd Finney	Parks Advisory Committee
	Dean Paynter	Parks Advisory Committee
	Terri Carlson	Risk Manager, Corporate Counsel
	Bob Schlegel	Janesville Velo Club
	Ben Rohr	Vandewalle Associates, Parks Plan Consultant
	Mike Slavney	Vandewalle Associates, Parks Plan Consultant

Approval of Agenda. Supervisors Zajac and Richard moved today's agenda. MOTION CARRIED.

Approval of Minutes of August 13, 2019. Supervisors Richard and Driscoll moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, and Announcements. None.

Parks Advisory Board Communications. Mr. Paynter announced a Friends Group meeting will take place today, September 10, 2019 at 6:30 p.m. at the Southern Wisconsin Regional Airport.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

The Friends Group will be reviewing the accomplishments and condition of Rock County parks. They will have a State of Rock County Parks Presentation from Ms. Friend.

The Rock Trail Coalition announced a thirteen mile round trip bicycle Gravel Ride Thursday, September 12, 2019 from Big Hill Park, Beloit, WI to Tripp Road, Afton, WI to promote the Peace Trail.

Mr. Finney, of Rock County Multi-Use Trail Group, announced a Work Day will take place at Gibbs Lake September 16, 2019 from 1:00 p.m. to 6:00 p.m.

## **PARKS BUSINESS**

Discussion and Presentation – Vandewalle and Associates, Inc. (POROS Plan Consultants). (See attached.) Mr. Rohr and Mr. Slavney presented information for the POROS Plan for Rock County Parks and reviewed the timeline included in the distributed packet. Committee members asked questions and progression will be discussed at future Parks meetings.

Resolution – Acceptance of Wisconsin Department of Natural Resources Rock County 2019-2020 Snowmobile Trail Maintenance Grant S-5382. Supervisors Richard and Zajac moved the Resolution. Mr. Traynor stated the grant is completed every year and the rate per mile did not change (for 2020). The miles changed from 226.4 to 214.6. MOTION CARRIED.

Discussion and Possible Action – Town of Rock Baseball Park. Mr. Traynor reported meeting with the Town of Rock to discuss the status of the Town of Rock donating Baseball Park to Rock County. Rock County prefers to own Baseball Park if Town of Rock agrees. Guest and Velo Club (bicycle) member, Mr. Schlegel, reported the prospects that exist in connecting the only bike trail now at Rockport Park to the additional Baseball Park and the opportunities this creates for Rock County. The Velo Club volunteers maintain the Rockport Park Trail and could do the same for the Baseball Park Trail. Baseball Park could also potentially bring in revenue from large corporations/venues renting the park.

Further discussion will take place at future meetings with the Town of Rock and no decision has been finalized at this juncture. Committee members voiced their concerns and Mr. Traynor will report new information to the Committee when it is obtained.

Parks Manager Report. Mr. Traynor provided information on the items listed in his report.

Maintenance Update – Mowing is caught up.

Tree and Trail Work – More time now exists to maintain and update these tasks.

Task Tuesdays – Parks crew will review and spend one day a week focusing on specific park concerns/tasks other than mowing.

POROS Plan Update - Status is ongoing; survey will be distributed week of September 16, 2019 and anyone who would like to contribute contacts may forward them to Ms. Friend or Mr. Traynor.

Beckman Mill - Heritage Days was September 8, 2019. Ms. Friend attended the gathering and stated there were many in attendance/was a great turnout.

Beckman Mill Playground Update – Approval was obtained at the last Parks Committee Meeting August 13, 2019. The proposed installation date is September 27, 2019. Mr. Traynor has reviewed the same with Lee Recreation and the Parks crew will be starting site prep within the next week.

Tree Identification Program Progress at Carver Roehl – Mr. Hessenauer and Ms. Friend will attend Fall Harvest Days (October 6, 2019) at the park. The new identifying tree signs are completed and ready to install. Mr. Traynor presented a sample of the tree signs. The signs have a ten year warranty and will be placed on a 4x4 post near the tree in which they reference.

Murwin Park, Progress Update on Emergency Signs – Mr. Traynor was informed by PaddleTime that signage along the Yahara River has not been put in place as of yet.

Royce Dallman Celebration of Life incident from August 26, 2019 - Repair estimate for the damaged asphalt is approximately \$3,000. Repairs are intended to be done by Fall 2019. Citations were issued from the occurrence.

Peace Trail - Work Day event is August 27 and September 9, 2019. Appreciation goes to the Rock Trail Coalition!

Park 2020 Budget, Information on Park Hours – Mr. Traynor distributed a statistics handout outlining the Parks crew and workload from 1955 to current. Mr. Traynor requests the addition of one new permanent employee in the 2020 budget due to the increase of duties/tasks required of the Parks Department. The Friends Groups and volunteers have and continue to assist with events and minor maintenance of Rock County Parks.

Community Coordinator Report. Committee members reviewed the report. Chair Bussie and Supervisor Richard compliment Ms. Friend on her efforts and accomplishments as Community Coordinator.

## **HIGHWAY BUSINESS**

Discussion and Possible Action – Offering Prices for Real Estate – CTH A (Milton Shopiere Road – CTH M). Supervisors Driscoll and Zajac moved the Offering Prices for Real Estate. Mr. Jorgenson reported the rates are consistent. MOTION CARRIED.

Next Meeting Date. The next Parks meeting date will be Tuesday, October 8, 2019 at 8:00 a.m. at Turtle Creek Parkway, 6528 South Smith Rd., Clinton, WI.

Adjournment. Supervisors Zajac and Driscoll moved to adjourn at 9:02 a.m. MOTION CARRIED.  
Respectfully Submitted,

Amy J. Hartley  
Secretary II

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
Initiated by

Public Works Committee  
& Parks Advisory Committee  
Submitted by



John Traynor, Parks Manager  
Drafted by

September 27, 2019  
Date Drafted

### AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR COUNTY CONSERVATION AIDS APPLICATION GRANT FUNDS

- 1 **WHEREAS**, the legislature of the State of Wisconsin enacted legislation providing for allocation to
- 2 the respective counties in the state on an acreage basis for the county fish and wildlife habitat projects
- 3 on the condition that the counties match the state allocation; and
- 4
- 5 **WHEREAS**, Rock County desires to participate in county fish and wildlife habitat projects pursuant
- 6 to provisions of s.23.09(12) of the Wisconsin Statutes.
- 7
- 8 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, this \_\_\_\_
- 9 day of \_\_\_\_\_, 2019, does hereby authorize to expend the funds appropriated and the funds to
- 10 be received from the State of Wisconsin for the improvement of the fish and wildlife habitat projects,
- 11 and to operate and maintain or to cause to be operated and maintained the project for its intended
- 12 purpose.
- 13
- 14 **BE IT FURTHER RESOLVED** that the Rock County Board of Supervisors authorizes the Parks
- 15 Manager to act on behalf of Rock County to submit a state grant application to the Wisconsin
- 16 Department of Natural Resources (DNR) for 2019 financial aid for county fish and wildlife habitat
- 17 projects; sign documents; and the necessary action to undertake, direct and complete the approved
- 18 projects.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

PARKS ADVISORY COMMITTEE

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
Floyd Finney

\_\_\_\_\_  
Brent Fox, Vice Chair

\_\_\_\_\_  
Dean Paynter

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Tom Presny

\_\_\_\_\_  
Rick Richard

\_\_\_\_\_  
Jeremy Zajac

AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR  
COUNTY CONSERVATION AIDS APPLICATION GRANT FUNDS

Page 2

FISCAL NOTE:

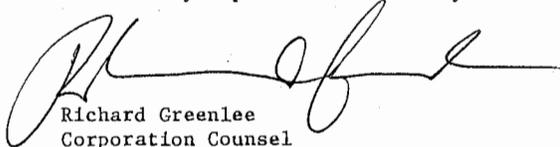
This resolution only authorizes an application for a grant and therefore has no fiscal impact at this time. If a grant is awarded, a subsequent resolution would be required to accept the grant and amend the budget.



Sherry Oja  
Finance Director

LEGAL NOTE:

The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

- EXECUTIVE SUMMARY -

**AUTHORIZING APPLICATION WITH  
WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR  
COUNTY CONSERVATION AIDS GRANT FUNDS**

Each Wisconsin County is allocated a certain amount of money annually to fund small projects on a 50/50 match basis. Rock County may apply for a maximum of \$1,927 in 2019 for use from October 1, 2019 – June 30, 2021. Additional funds may be available after initial funds are distributed. Grant funds unclaimed by a county by the October 1<sup>st</sup> deadline will first be reallocated to other counties in the same DNR region that have requested additional project funds. Though this funding source requires a 50% match by the County, all time and materials supplied by the Parks and Highway Divisions, as well as other community resources may be used as in-kind match.

Rock County Parks plans to use this funding source to help pay for a (kayak/canoe) boat launch at Murwin Park. Kayaking has become a popular activity in Rock County. A boat launch at Murwin Park was recommended in the 2015-2020 Rock County, Wisconsin Parks, Outdoor Recreation and Open Space (POROS) Plan. Murwin Park is located approximately 11 miles northwest from the City of Janesville. This 40+ acre park encloses a substantial amount of shoreline of the Yahara River at the Village of Fulton. A boat launch would improve river access due to an increase in recreational activities. Murwin Park would provide an excellent place to launch to travel downstream to the confluence with the Rock River or a takeout point for people paddling the Yahara River.



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#### Executive Summary

#### Awarding Contract for Waste Collection Services for the Rock County Department of Public Works - Parks

Every three years, the waste collection services contract is rebid. We are recommending awarding contract to the low bidder, Badgerland Disposal of Milton, WI, for park refuse collection for the years 2020 thru 2022.

New Bids	Badgerland	Advanced	Waste Management
2020	\$ 6,816.00	\$8,608.02	\$9,280.28
2021	\$ 7,037.00	\$8,779.90	\$10,304.73
2022	\$7,258.00	\$8,954.71	\$10,819.99
Totals	\$21,111.00	\$26,342.63	\$30,405.00

Three-year total for Bagerland Disposal is \$21,111.00. This is a savings of 12,030.77 from our last three year contract (2017 – 2019).

These new bids are within the estimated requested amounts in the 2020 budget.

Respectfully submitted by,

John Traynor  
Parks Manager



**BID SUMMARY FORM**

PROJECT NUMBER 2020-07  
 PROJECT NAME WASTE COLLECTION SERVICES  
 BID DUE DATE OCTOBER 1, 2019 – 1:30 P.M.  
 DEPARTMENT PUBLIC WORKS – PARKS

	BADGERLAND DISPOSAL MILTON WI	ADVANCED DISPOSAL FT ATKINSON WI	WASTE MANAGEMENT JANESVILLE WI
CARVER-ROEHL	448.00	581.76	681.85
GIBBS LAKE	532.00	581.40	811.14
HAPPY HOLLOW	380.00	397.48	573.25
INDIANFORD	722.00	1,133.16	533.75
LEE COUNTY	722.00	397.48	1,107.48
MAGNOLIA BLUFF	760.00	1,058.40	1,154.50
BECKMAN MILL	384.00	534.60	629.24
MURWIN PARK	380.00	566.58	548.25
ROYCE DALLMAN	400.00	888.80	577.25
WALT LINDEMANN	880.00	960.40	1,067.78
SWEET-ALLYN	704.00	1,008.64	825.66
TURTLE CREEK	504.00	499.32	770.13
<b>TOTAL 2020</b>	<b>\$ 6,816.00</b>	<b>\$ 8,608.02</b>	<b>\$ 9,280.28</b>
<b>TOTAL 2021</b>	<b>\$ 7,037.00</b>	<b>\$ 8,779.90</b>	<b>\$ 10,304.73</b>
<b>TOTAL 2022</b>	<b>\$ 7,258.00</b>	<b>\$ 8,954.71</b>	<b>\$ 10,819.99</b>
<b>3 YEAR TOTAL</b>	<b>\$ 21,111.00</b>	<b>\$ 26,342.63</b>	<b>\$ 30,405.00</b>

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Two additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

GOVERNING COMMITTEE APPROVAL:

CHAIR \_\_\_\_\_ VOTE \_\_\_\_\_ DATE \_\_\_\_\_



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### **Parks Manager Report**

October 2019

#### **Parks General**

- Maintenance Update
- Bathroom Repairs - Magnolia Bluff and Gibbs
- Trail Work - Repairs

#### **POROS Plan Update**

- Status – Ongoing
- Survey is Out

#### **Beckman Mill**

- Playground Installed !!
- Mulch and Dirt Work to Continue

#### **Carver Roehl**

- Tree ID Program Complete
- Fall Harvest Days – October 6th

#### **Murwin Park**

- Emergency Signs - Progress Update
- Emergency Access Completed

#### **Royce Dallman Incident**

- Repair Update

#### **Rock Baseball Park**

- Status – New Information
- Town Meeting – October 7th



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### Community Coordinator Report

September 2019

- Rock County Parks Website & Facebook Page Updates
- Compile data for Grant Reimbursement for Grant RTA-579-13.3 for Magnolia Bluff Trail Improvements/Renovation
- Meet with potential renters for Turtle Creek Parkway and show facility
- Maintain log and follow up with Boat Launch Violations
- Prepare CC report for Public Works Committee Meeting (9/3 & 9/30)
- Received Snowmobile Grant 19-20 (S-5382) agreement, return with signatures, request advance payment of \$32,190 (1/2 grant amount), and prepare resolution to accept 19-20 Snowmobile Grant (9/3)
- Prepare and Update Contract for Rock County Snowmobile Alliance for 19-20 season and enter into Laserfiche for contract review (9/3)
- Contact contractor for installation quote for new kitchen floor at TCP (9/3)
- Beckman Mill – Playground Equipment Install Meeting Location (9/4)
- Beckman Mill – Surveillance Equipment Follow up (9/4)
- Schedule dates for Work Enders and discuss work with John and Jim (9/5)
- Send out press release for Fall Fest at Carver Roehl (9/6)
- Order boat launch envelopes and park brochures (9/6)
- Beckman Mill Heritage Days – Worked event (9/8)
- Meeting with Town of Rock, Nolan & Mouat, and Mr. Traynor about Rock Baseball Park (9/9)
- Rock County Parks Committee Meeting (9/10)
- Friends of Rock County Parks Meeting (9/10)
- Wellness Conference – Wisconsin Dells (9/12)
- ArcGIS Training – Whitewater (9/13)
- Launch survey for POROS plan (email, press release, website, & Facebook) (9/16)
- Wellness Committee Meeting (9/16)
- Rock County Multi Use Trail Group Work Day – Gibbs Lake (9/16)
- Rock County Multi Use Trail Group Meeting (9/16)
- Meeting with Tom Moore and tour of Janesville School Outdoor Lab (9/17)
- Vacation (9/19-9/23)
- Rock River Coalition Meeting – Board Visit (9/25)
- Progress check on Magnolia Bluff fence project and Beckman Mill prep work (9/26)
- Beckman Mill Playground Installation (9/27)
- Submit application for County Conservation Aids Grant and prepare resolution (9/30)