



GENERAL SERVICES COMMITTEE
Minutes – March 16, 2021

Call to Order. Chair Potter called the meeting of the General Services Committee to order at 7:30 A.M., Tuesday, March 16, 2021.

Committee Members Present: Supervisors Potter, Wilson, Homan (7:48 AM), Fox, and Brien.

Committee Members Absent:

Staff Members Present: Randy Terronez, Assistant to the County Administrator; Josh Smith, Rock County Administrator; Brent Sutherland, Facilities Management Director; Dave Froeber and Mike Parille.

Others Present: Brian Zobel, UW Whitewater at Rock County.

Approval of Agenda. Supervisor Fox moved approval of the agenda, second by Supervisor Wilson. ADOPTED.

Approval of Minutes – March 2, 2021. Supervisor Wilson moved approval of the minutes of March 2, 2021 as presented, second by Supervisor Brien. ADOPTED.

Public Comment. None.

Transfers. None.

Review of Payments. The committee reviewed the payments.

Resolutions and Committee Approval

Awarding Contract for the Curling Club and Public Restrooms Roof Retrofit and Replacement

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2021 does hereby approve and authorize awarding a contract in the amount of \$88,248.00 to McDermaid Roofing of Rockford, Illinois, for the Curling Club and public restrooms roof replacement.

BE IT FURTHER RESOLVED, that a \$8,000.00 contingency also be approved to cover any unforeseen items.”

Supervisor Brien moved approval of the above resolution, second by Supervisor Fox. ADOPTED.

Approval to Purchase – Open work stations from our contracted furniture supplier

Brent Sutherland discussed updates to the Clerk of Court’s Office. Brent Sutherland amended the purchasing amount to \$22,443. Supervisor Wilson moved approval of the amended purchase, second by Supervisor Brien. ADOPTED.

Updates, Discussion and Possible Action.

Update on Dr. Daniel Hale Williams Rock County Resource Center Project

Approval of Change Orders Brent Sutherland discussed Change Order # 6 in the amount of \$493,741. This change order consisted of the cost to redo the parking lot. The reason for the parking lot redo versus just doing an overlay in the parking lot. The renovation of the parking lot reduced parking stalls by about 5 acres to increase green space.

Supervisor Wilson moved approval of Change Order #6 in the amount of \$493,741, second by Supervisor Brien. ADOPTED

Next Steps for Job Center Building Once it is Vacant

Brent Sutherland provided a proposal from Coldwell Banker Commercial. Mr. Sutherland asked for the committee’s approval to move forward with Coldwell Banker Commercial and will bring a resolution to the next committee meeting. The committee supported the proposal from Coldwell Banker Commercial.

Mr. Sutherland also provided a July 4 completion date. Mr. Sutherland informed the committee that they are working to coordinate move-in dates for employees.

Communications, Announcements and Information. Haley Hoffman, new Office Coordinator in the County Administrator’s Office was introduced.

Adjournment. Supervisor Fox moved adjournment at 7:49 A.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE