



GENERAL SERVICES COMMITTEE
Minutes – August 3, 2021

Call to Order. Chair Potter called the meeting of the General Services Committee to order at 7:30 A.M., Tuesday, August 3, 2021.

Committee Members Present: Supervisors Potter, Wilson, Homan, and Brien.

Committee Members Absent: Supervisor Fox.

Staff Members Present: Josh Smith, County Administrator; Brent Sutherland, Facilities Director; Randy Terronez, Assistant to the County Administrator; and Terri Carlson, Risk Manager.

Others Present: Brian Zobel, UW Whitewater at Rock County.

Approval of Agenda. Supervisor Wilson moved approval of the agenda, second by Supervisor Homan. ADOPTED.

Public Comment. None.

Approval of Minutes – July 20, 2021. Supervisor Wilson moved approval of the minutes of July 20, 2021 as presented, second by Supervisor Homan. ADOPTED

Review of transfers approved on July 20, 2021.

The committee reviewed the transfers from the General Services Committee meeting on July 20, 2021.

Review of Payments.

The Committee accepted the payments.

Review and Approval of Transfers.

Facilities Management

<u>FROM</u>		<u>TO</u>	
<u>Account#</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
18-1818-0000-63500	\$25,000	18-1818-0000-62400	\$25,000
Jail R&M Supplies		Jail R&M Services	

Supervisor Brien moved approval of the above transfer for Facilities Management, second by Supervisor Homan. Brent Sutherland explained that the generator failed when the load test was executed. Due to this, a rental was needed in the meantime. ADOPTED.

Resolutions and Committee Action None.

Reports, Updates, Discussion, and Possible Action

Dr. Daniel Hale Williams Rock County Resource Center updates

Schedule

Brent informed the committee that furnishing is estimated to be completed August 20. On August 23, there will be a staff open house. The ribbon cutting ceremony is scheduled for August 26. On August 27, programs will start moving with the final move occurring September 14. The building will be officially open September 15.

Approval of Change Orders. None.

911/IT renovation updates

Schedule

Brent informed the committee that bids are due August 19. It will come to General Services Committee for approval on September 7 and County Board on September 9.

District Attorney renovation updates

Schedule

Brent informed the committee that the District Attorney renovations were scheduled to start yesterday. Renovations will start this week. These will be complete by the end of they year.

Communications, Announcements and Information. Randy Terronez announced to the committee that the ribbon cutting ceremony for the Dr. Daniel Hale Williams Rock County Resource Center will start at 1pm outside of the front entrance followed by a short program. At the conclusion of the program, light refreshments and tours will be provided.

Brian Zobel informed the committee that they are getting ready for classes to start at the end of August at UW-Whitewater at Rock County.

Adjournment. Supervisor Brien moved adjournment at 7:43 A.M., second by Supervisor Wilson. ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE