

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, JULY 5, 2016 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – June 21, 2016
4. Transfer
5. Discussion and Possible Action on Pre-Qualification Statement Policy Review
6. Discussion and Possible Action on Courthouse Window Specifications
7. Facilities Management Update
 - A. Process Change Request for Change Orders / Contingency Funds
8. Project Updates & Change Orders
 - A. Courthouse Brick Repairs
 - B. Capital Projects Update
 - C. Building Automation System Efficiencies
 - D. Courthouse Security
9. Communications, Announcements and Information
10. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

BIDDER'S QUALIFICATION STATEMENT

**INVITATION TO BID
PROJECT NUMBER
PROJECT NAME**

ATTACH AND SUBMIT WITH BID

NAME OF FIRM	
FIRM CONTACT	
ADDRESS AND/OR PO BOX	
CITY-STATE-ZIP	
TELEPHONE NUMBER	
FAX NUMBER	
E-MAIL	
WHEN ORGANIZED	
WHERE INCORPORATED	

Has your firm ever defaulted on any contract or failed to complete any work awarded to you?	YES	NO
Have any of your contracts resulted in lawsuits?	YES	NO
Has your firm or any member thereof, while performing work of the nature to which is being bid, ever filed bankruptcy?	YES	NO
Does your firm possess all technical qualifications and resources, including equipment, personnel, and financial resources, necessary to perform the work required for this project?	YES	NO
Does your firm possess all valid, effective licenses, registrations or certificates required by federal, state, county or local law, but not limited to, those for any type of trade work or specialty work?	YES	NO
Does your firm maintain a substance abuse policy for employees?	YES	NO
Will all employees assigned to this work have been through a safety training program within the last year?	YES	NO
Has your firm committed a willful violation of federal, state, or local government safety laws determined by a final decision of a court or government agency authority?	YES	NO
All employees assigned to this work will have to pass a Rock County Law Enforcement Background Check. Will your firm pre-screen these employees before they are submitted for a County Law Enforcement Background Check?	YES	NO
Has your firm had any type of business contracting or trade license, certification or registration revoked or suspended?	YES	NO
Has your firm been debarred by any federal, state or local government agency?	YES	NO

CURRENT CONTRACTS HELD: List contracts your organization has in progress as of the date of this statement. If contract is as a sub, give the name of the prime contractor, amount of total contract and amount of sub contract.

To adequately describe the scope of work, please feel free to attach a separate sheet with relevant information.

CONTRACT AMOUNT	SCOPE OF WORK	COMPLETION DATE	OWNER PHONE #	ARCHITECT PHONE #

LIST LAST FIVE CONTRACTS COMPLETED:

CONTRACT AMOUNT	SCOPE OF WORK	COMPLETION DATE	OWNER PHONE #	ARCHITECT PHONE #

In order for a bidder to be considered for an award of Contract, the County shall be satisfied that the bidder meets the following requirements:

- Has completed at least one (1) project of at least fifty percent (50%) of size, or value of work being bid.
- Said project shall have been of the scope and type currently being bid as outlined in the Specifications of this Project Manual.

CONTRACT AMOUNT	SCOPE OF WORK	COMPLETION DATE	OWNER PHONE #	ARCHITECT PHONE #

To adequately describe the scope of work, please feel free to attach a separate sheet with relevant information.

Do you have any objection to our inquiring about any or all of the projects listed above? If yes, describe the circumstances: Yes No

Will an on-site, skilled superintendent or foreman capable of executing the work under the Contract be assigned to this project? Yes No

Will this skilled superintendent or foreman actually be entrusted with executing the work under the Contract? Yes No

If no, please explain:

List the training and experience of the superintendent or foreman:

EQUIPMENT: List all major equipment to be used on this project.

DESCRIPTION	OWNED/LEASED	QTY	CONDITION

- Financing: Financial Statement must be provided upon request.
- List any additional information or references on company letterhead.