

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services
-Facilities Management
-Maintenance
-Duplicating
-Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, SEPTEMBER 17, 2013 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes –September 3, 2013
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
 - A. Jail Project
 - 1) Update Report
 - 2) Change Orders
 - B. Rock Haven
 - 1) Update Report
 - 2) Change Orders
 - C. Status of Jail Roof Replacement Project Bids
 - D. Update on Courthouse Tower Evaluation
7. Communications, Announcements and Information
8. Adjournment

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
18-1815-9200-62460	BLDG SERV R&M	P1300218	09/05/2013	FOUR SEASONS SMALL ENGINE REPA	9.36	
		P1300232	09/05/2013	PORTERS LAWN AND POWER EQUIPM	53.25	
		P1302925	08/30/2013	CUMMINS GREAT LAKES INC	339.32	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	36,500.00	24,115.45	4,407.79	401.93	7,574.83	
18-1815-9200-62463	FIRE ALARM	P1300201	08/26/2013	ABC FIRE AND SAFETY INC	497.50	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	15,250.00	9,558.09	2,236.55	497.50	2,957.86	
18-1815-9200-62470	BLDG R & M	P1300221	09/04/2013	HOME DEPOT/GECF	126.08	
		P1300230	08/30/2013	PIEPER ELECTRIC INC	1,995.00	
		P1300237	09/06/2013	STATE ELECTRICAL SUPPLY INC	165.60	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	29,800.00	5,400.65	6,939.23	2,286.68	15,173.44	
18-1815-9200-63109 ENC	OTHER SUPP/EXP	R1303237	09/05/2013	AMAZON.COM	28.95	
		P1300204	08/30/2013	AIRGAS NORTH CENTRAL	56.14	
		P1300216	08/29/2013	FASTENAL COMPANY	3.11	
		P1300220	09/04/2013	HARRIS ACE HARDWARE	30.96	
		P1300222	08/21/2013	HD SUPPLY	72.30	
		P1300227	08/23/2013	MC MASTER-CARR SUPPLY COMPAN	349.39	
		P1300228	09/04/2013	NAPA AUTO PARTS	101.37	
		P1302698	09/01/2013	SHERMAN SANITATION SERVICES LL	117.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	31,750.00	16,397.15	11,607.12	759.22	2,986.51	
HCC COMPLEX-MAINTENANCE PROG TOTAL				3,945.33		
18-1851-0000-67200 ENC	CAPITAL IMPROV	R1303164	08/28/2013	AMAZON.COM	74.00	
		P1302929	08/29/2013	MENARDS	1,998.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	31,552,012.00	30,284,854.45	370,771.83	2,072.00	894,313.72	
ROCK HAVEN BUILDING PROJECT PROG TOTAL				2,072.00		

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$6,017.33**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 17 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62400	R & M SERV	P1300640	08/27/2013	ARAMARK UNIFORM SERVICES INC	151.64
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	119,800.00	76,473.52	22,675.24	151.64	20,499.60
18-1810-0000-63100	OFC SUPP & EXP	P1300760	08/29/2013	PITNEY BOWES INC	1,203.48
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,400.00	1,199.31	0.00	1,203.48	997.21
18-1810-0000-63104	PRNT & DUPLICATI	P1302840	08/08/2013	PRESSTEK INC	219.10
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	32,000.00	12,987.32	7,248.90	219.10	11,544.68
18-1810-0000-63500	R&M SUPPLIES				
		P1300379	08/26/2013	MENARDS	13.75
		P1300671	08/29/2013	CONGRESS GLASS INC	124.55
		P1300674	08/30/2013	ENERGETICS INC	8.85
		P1300677	08/21/2013	FIRST SUPPLY LLC	314.04
		P1300679	08/23/2013	GRAINGER PARTS	597.60
		P1300680	07/26/2013	HARRIS ACE HARDWARE	272.28
		P1300682	08/05/2013	HOBART SALES AND SERVICE	849.70
		P1300683	08/29/2013	HOH WATER TECHNOLOGY INC	1,299.20
		P1300685	08/23/2013	JANESVILLE ELECTRIC MOTOR CORP	256.00
		P1300740	08/29/2013	JACK AND DICKS FEED AND GARDEN	504.70
		P1300741	08/22/2013	JOHNSON CONTROLS INC	3,107.25
		P1300745	08/22/2013	MC MASTER-CARR SUPPLY COMPANY	9.11
		P1300749	08/13/2013	SHERWIN WILLIAMS	754.39
		P1300759	08/21/2013	PIEPER ELECTRIC INC	436.36
		P1300773	08/23/2013	STATE ELECTRICAL SUPPLY INC	123.22
		P1302118	08/28/2013	SIMPLEX GRINNELL LP	1,136.30
		P1302899	08/23/2013	BRADLEY SHEET METAL WORKS INC	752.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	210,000.00	234,613.36	198,478.94	10,559.30	(233,651.60)
GENERAL SERVICES PROG TOTAL				12,133.52	
18-1811-0000-63500	R&M SUPPLIES				
		P1300637	08/21/2013	AARONS LOCK AND SAFE INC	28.82
		P1300671	08/26/2013	CONGRESS GLASS INC	120.00
		P1300680	08/22/2013	HARRIS ACE HARDWARE	2.70
		P1300745	08/20/2013	MC MASTER-CARR SUPPLY COMPANY	41.67
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	8,779.79	458.10	193.19	10,568.92

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
GLEN OAKS FACILITY OPERATION PROG TOTAL					193.19
18-1812-0000-63500	R&M SUPPLIES				
		P1300637	08/26/2013	AARONS LOCK AND SAFE INC	167.85
		P1300677	08/20/2013	FIRST SUPPLY LLC	18.74
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,000.00	8,003.31	2,605.44	186.59	13,204.66
YOUTH SERVICES CENTER PROG TOTAL					186.59
18-1816-0000-62400	R & M SERV				
		P1300640	09/03/2013	ARAMARK UNIFORM SERVICES INC	14.36
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	22,505.93	78.00	14.36	2,401.71
18-1816-0000-63500	R&M SUPPLIES				
		P1300677	08/28/2013	FIRST SUPPLY LLC	10.70
		P1300743	08/23/2013	JOHNSTONE SUPPLY	150.40
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,000.00	7,059.41	691.70	161.10	13,087.79
COMMUNICATIONS CTR. OPERATION PROG TOTAL					175.46
18-1817-0000-62400	R & M SERV				
		P1300640	08/27/2013	ARAMARK UNIFORM SERVICES INC	27.30
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	29,260.00	36,500.90	135.00	27.30	(7,403.20)
18-1817-0000-63500	R&M SUPPLIES				
		P1300379	08/28/2013	MENARDS	16.88
		P1300680	08/09/2013	HARRIS ACE HARDWARE	4.48
		P1300750	08/26/2013	SULLIVAN SIGNS INC	47.00
		P1300754	08/27/2013	LP TREE SERVICE	570.00
		P1300764	08/20/2013	REINDERS INC	116.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,500.00	14,907.08	140.00	755.16	(302.24)
ADOLESCENT SERV/GUIDANCE CTR. PROG TOTAL					782.46
18-1837-0000-63500	R&M SUPPLIES				
		P1300666	08/29/2013	BJ ELECTRIC SUPPLY INC	12.75
		P1300674	08/22/2013	ENERGETICS INC	15.48
		P1300676	08/20/2013	FERGUSON ENTERPRISES INC	324.59
		P1300677	08/28/2013	FIRST SUPPLY LLC	10.70
		P1300679	08/20/2013	GRAINGER PARTS	49.10

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	100,000.00		43,495.32	6,520.44	412.62	49,571.62
JAIL CAPITAL IMPROVEMENTS PROG TOTAL					412.62	
18-1849-0000-67200	CAPITAL IMPROV					
		P1302949	08/01/2013	ANGUS YOUNG ASSOCIATES		9,795.59
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	9,619,289.78		9,001,551.46	72,255.86	9,795.59	535,686.87
JAIL/HCC COMPLEX PROJECT PROG TOTAL					9,795.59	

I have examined the preceding bills and encumbrances in the total amount of **\$23,679.43**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
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