

**COUNTY BOARD STAFF COMMITTEE**  
**May 25, 2010**

**Call to Order.** Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present:** Supervisors Podzilni, Kraft, Arnold, Brill, Bussie, Collins, Jensen, Peer, Yankee.

**Committee Members Absent:** None.

**Staff Members Present:** Craig Knutson, County Administrator; Jeff Kuglitsch, Corporation Counsel; Jeff Smith, Finance Director; Lori Pope, Acting Human Resources Director; Phil Boutwell, Assistant to the County Administrator; Eldred Mielke, Clerk of Court; Commander Barbara Tillman; Sheriff Robert Spoden; Jerry Long, Deputy Corporation Counsel; David Somppi, Community Development Manager.

**Others Present:** Supervisors Kuznacic and Wopat.

**Approval of Agenda.** Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Bussie. ADOPTED.

**Approval of Minutes.** Supervisor Jensen moved approval of the minutes of May 11, 2010, second by Supervisor Arnold. ADOPTED.

**Citizen Participation, Communications and Announcements.** Supervisor Bussie advised she and Supervisors Arnold and Yankee will be attending a Highway Conference on June 7-9, 2010, and will not be at the June 8<sup>th</sup> County Board Staff Committee meeting.

Supervisor Wopat said he is speaking on #9 on the agenda. He said taxpayers appreciate the \$50,000,000 building that is not being built because of the options that have been put into place. It is not the Sheriff's position that did this, it is the person in the office. We need to look at how many tax dollars have been saved already by his initiatives. Supervisor Wopat suggested the following salary: 0% in 2011, \$5,000 in 2012, 2% in 2013 and 3% in 2014.

Chair Podzilni welcomed Supervisor Hank Brill and Supervisor Ivan Collins to the Committee and said he thinks they will be good additions.

Mr. Knutson reminded the Committee of the Joint CBS/Finance Pre-Budget Meeting on Friday, May 28<sup>th</sup> at 8:30 A.M.

**Bills/Encumbrances**

County Board	\$ 1,715.59
Corporation Counsel	660.00
Human Resources	5,032.92

Risk Management	1,173.51
Employee Related	399.83

Supervisor Kraft moved approval of the above Bills and Encumbrances for the County Board Staff Committee, second by Supervisor Yankee. ADOPTED.

**Transfers and Appropriations.**

**Corporation Counsel**

<b><u>FROM</u></b>		<b><u>TO</u></b>	
<b><u>Account #</u></b>	<b><u>Amount</u></b>	<b><u>Account #</u></b>	<b><u>Amount</u></b>
19-1922-0000-64904	\$ 972.	06-1620-0000-62119	\$ 972.
Contingency Fund		Other Contracted Services	

Super Kraft moved approval of the above transfer for the Corporation Counsel, second by Supervisor Arnold. ADOPTED.

**Resolutions**

**Authorizing Submission of Edward Byrne Memorial Justice Assistance Grant and Authorizing Interagency Agreement with Beloit and Janesville**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010, does hereby approve and authorize the submission of an Edward Byrne Memorial Justice Assistance Grant application, and the Chair of the Rock County Board of Supervisors is hereby authorized to sign all necessary documents on behalf of the County of Rock; and,

BE IT FURTHER RESOLVED, that the Chair of the Rock County Board of Supervisors and the County Clerk are hereby directed to execute an Interagency Agreement with the City of Beloit and the City of Janesville that designates Rock County as the grant fiscal agent and specifies how grant proceeds will be shared should the application be funded.”

Supervisor Collins moved approval of the above resolution, second by Supervisor Arnold. ADOPTED.

**Commending Jill Nordeng**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 does hereby recognize Jill Nordeng for her 36 years of dedicated service to the citizens of Rock County and wishes her well in her future endeavors.

BE IT FURTHER RESOLVED, that the County Clerk be directed to furnish a copy of this resolution to Jill Nordeng.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Jensen.  
ADOPTED.

**Commending Administrative Secretary Jane M. Colby**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2010, does hereby recognize Administrative Secretary Jane Colby for her 37 years of faithful service and recommends that a sincere expression of appreciation be given to Jane Colby along with best wishes for the future.

**BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this resolution to Jane M. Colby.”

Supervisor Bussie moved approval of the above resolution, second by Supervisor Kraft.  
ADOPTED.

**To Recognize Virgil Parker**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2010, does hereby recognize Virgil Parker for his combined 23 years of service and extend best wishes to him in his future endeavors.

**BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish a copy of this resolution to Virgil Parker.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Arnold.  
ADOPTED.

**To Recognize Trudy Slatter**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2010, does hereby recognize Trudy Slatter for her 16 years of service and extend best wishes to her in her future endeavors.

**BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish a copy of this resolution to Trudy Slatter.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Arnold.  
ADOPTED.

**Codification Update.** Mr. Kuglitsch said from here, we need to adopt an Ordinance adopting the Code of Ordinances. This would repeal all of the previous ordinances. Mr. Kuglitsch said he and Mr. Dumas reviewed everything before it was printed in the book. This is

a completely updated Code of Ordinances and he feels they have done a good job. He asked the Committee if they want to approve it here, or have individual departments, through their committees, review and approve it first. Mr. Kuglitsch said Department Heads have been advised the Code of Ordinances update is available and a disc of the ordinances has been provided to any Department Head who has requested one.

Supervisor Yankee said he thinks it should go to Department Heads and be discussed with the Committees. Supervisor Collins said he is in agreement. Discussion ensued.

Mr. Kuglitsch said he will contact Department Heads and ask that this item be placed on their next agenda to decide if the Committee wants to review all of their ordinances.

Supervisor Kraft suggested the Code of Ordinances update be placed on the County Board agenda in June for approval. After that time, each Committee can review it and have any suggested changes included in the next update. Mr. Knutson suggested setting a deadline for completion of the Committee reviews. Mr. Kuglitsch said he will prepare the resolution for the next County Board Staff Committee meeting. It can then go to the County Board the end of June or in July.

Supervisor Kraft moved to go forward with preparation of the resolution to adopt the Code of Ordinances with the provision that Committees be given the opportunity to review the Code of Ordinances and provide their input to the County Board Staff Committee, second by Supervisor Arnold. ADOPTED.

**Report on Properties Acquired with FEMA Mitigation Funds – David Somppi.** Mr. Somppi explained he is the Administrator of the Hazard Mitigation Grant Program. This program was used to obtain funds from FEMA and the CDBG Emergency Assistance Program to purchase eligible properties (those with damage of 50% or more of the assessed value) that were damaged in the flood of June and July, 2008. Four properties have been acquired and demolition work is taking place now.

Mr. Somppi said Rock County received a grant in 2009 to purchase six properties. Several dozen properties were potentially eligible, and six people requested their property be part of this application. Mr. Somppi gave the details and showed a picture of each property. He said the demolition must be completed by the end of 2010 which he does not anticipate being a problem. Supervisor Yankee asked what Committee oversees these properties, with Mr. Knutson advising the Planning & Development Committee will be responsible for doing monitoring and annual reporting. Mr. Somppi commented that any conveyance or transfer of these properties must be approved by the FEMA Regional Director.

**Consider and Take Possible Action on Elected Officials Salaries.** Supervisor Collins said he was disappointed with the way this came out of the Staff Committee to begin with and then to have it go to the County Board and get shot down like it did. He feels the Committee should have been better prepared and he would like to discuss the Sheriff's salary at this time and come out of this Committee with something we can live with and support.

After considerable discussion, Supervisor Collins moved a 0% increase in 2011, \$5,000 in 2012, 2% in 2013 and 2% in 2014, second by Supervisor Jensen. ADOPTED on a vote of seven ayes (Arnold, Brill, Collins, Jensen, Kraft, Peer, Podzilni) and two nos (Bussie, Yankee).

Chair Podzilni asked if anything more should be done with the Clerk of Court and the Coroner, with the Committee declining to further address these salaries.

Mr. Kuglitsch pointed out that the motion should be to rescind the original motion and re-establish the Sheriff's salary to: 0% - 2011, \$5,000 – 2012, 2% - 2013, 2% - 2014. Supervisor Arnold moved to rescind the original motion and re-establish the Sheriff's salary to: 0% - 2011, \$5,000 – 2012, 2% - 2013, 2% - 2014, second by Supervisor Peer. ADOPTED on a vote of eight ayes (Arnold, Brill, Bussie, Collins, Jensen, Kraft, Peer, Podzilni) and one no (Yankee).

**Executive Session:** Supervisors Collins and Kraft moved to go into Executive Session at 5:44 P.M. per Section 19.85(1)(g) – Conferring with Legal Counsel Regarding Pending Litigation. ADOPTED unanimously on a roll call vote.

Supervisor Collins moved to go out of Executive Session at 6:04 P.M., second by Supervisor Arnold. ADOPTED.

**Adjournment.** Supervisor Arnold moved adjournment at 6:05 P.M., second by Supervisor Jensen. ADOPTED.

Respectfully submitted,

Linda Milligan  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**