

**COUNTY BOARD STAFF/FINANCE COMMITTEES**  
**August 6, 2010**

**Call to Order.** County Board Staff Committee Chair Podzilni called the joint meeting of the County Board Staff Committee and the Finance Committee to order at 8:30 A.M. in Conference Room N-1/N-2 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present** County Board Staff Committee – Supervisors Podzilni, Arnold, Brill, Bussie, Jensen, Kraft, Peer, and Yankee. Finance Committee – Supervisors Beaver, Diestler, Kraft, and Podzilni.

**Committee Members Absent:** Supervisor Collins (County Board Staff) and Supervisor Mawhinney (Finance Committee)

**Staff Members Present:** Craig Knutson, County Administrator; Randy Terronez, Assistant to the County Administrator; Phil Boutwell, Assistant to the County Administrator; Dave O’Connell, Human Resources Director; Elizabeth Pohlman McQuillen; CJS Planner/Analyst; Jeff Smith, Finance Director; Sherry Oja, Senior Accountant/Assistant to the Finance Director; Lori Stottler, County Clerk; Charmian Klyve, Human Services Director; Jason Witt, Deputy Director of HSD; Kim Roehl, Secretary I; Cynthia Schultz, Administrative Services Division Manager.

**Others Present:** County Board Supervisors: Fizzell, Wiedenfeld, and Wopat.

**Approval of Agenda.** Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

**Citizen Participation, Communications and Announcements.** None.

**Review and Discussion of Preliminary 2011 Budget Projections and Program Information - Human Services Department.** At this time Chair Podzilni turned the meeting over to Charmian Klyve.

Ms. Klyve briefly went through the outline for today’s presentation: I. Review of HSD’s Vital Services, II. Brief Review of HSD’s 2010 Budget, III. 2011 Fiscal Challenges, IV. 2011 HSD Cost-To-Continue, V. Reduction Options for 2011 and VI. Summary.

**I. HSD’s Vital Services:** The vital services are:

- A. Economic Support – Income eligible individuals and families in one of the following areas: Food Share, Badger Care Plus, Medical Assistance, W-2, Interim Assistance, Child Care.
- B. Child Protective Services, Youth & Families – Services to children who are abused/neglected or maltreated, and their families.

- C. Juvenile Justice Services – Juvenile Offenders Services to youth and family to avert delinquent and uncontrollable behavior.
- D. Mental Health & AODA – Adults, children and families with mental health and/or other drug abuse (AODA) issues.
- E. Long-Term Support – Adults who, due to advanced age or a physical disability, require assistance to live independently in the community.

Ms. Klyve pointed out that most of the services provided are mandated under state statute. She said that Economic Support has been doing a great job with the increased workload due to the down turn of the economy. In Long-Term Care, Family Care is on the horizon for 2011. In the Juvenile Justice area Ms. Klyve wanted to thank Mr. Witt for all the work he's done over the course of the year with those changes.

II. Brief Review – 2010 Budget: Ms. Klyve went through the 2010 Adopted Expenditures Budget for each service with the total for the department being \$51,201,584. She went through the Adopted Revenues Budget for 2010 explaining as follows that the County tax levy was 36% or \$18,739,416; State/Federal was 56% or \$28,723,593; Intergovernmental was 5% or \$2,352,858; Fees/Insurance/Other was 3% or \$1,405,717 thus totally \$51,201,584.

Ms. Klyve noted that despite all the mandates of HSD's programs the federal and state dollars are only 56% of the budget.

III. 2011 Fiscal Challenges: Ms. Klyve said that HSD is waiting to see what the federal government and state government will be allotting them for 2011.

Ms. Klyve went over the fiscal challenges for 2011:

- A. Large increases in Income Maintenance caseload with no additional state funding: Ms. Klyve commented that this caseload seems to be stabilizing somewhat but this depends upon the economy.
- B. Inadequate funding for Wisconsin Works (W-2) program with rising caseloads: Ms. Klyve told the committees that for the last five-six years they have been operating with less and less funding. Ms. Klyve said that Rock County is participating in a W-2 coalition and hopefully this coalition will be able to encourage the state to create a better funding structure.
- C. Children/Youth High Cost Placements: State Institutes (Mendota & Winnebago). In January 2010 there was a 40% cost shift by the state to the county for all persons who are under the age of 22 and over the age of 64. Ms. Klyve informed the committees that they are having discussions with other counties and looking at a crisis stabilization facility for youth.

- D. Children/Youth High Cost Placements: Southern/Northern Center – Ms. Klyve pointed out that they are experiencing significant numbers of children/youth requiring placement in the Southern or Northern Center. Many of these youth are autistic and have either significant behavioral and mental health issues. The daily rate at these facilities is \$462 per day. Human Services has never budgeted for children/youth in either of these centers and up through June 2010 \$102,062 has been expended on placements and this cost could double by the end of the year. Ms. Klyve said that they are meeting and working collaboratively with Catholic Charities, the Developmental Disabilities Board and Lutheran Social Services (LSS) in this regard. They would like to engage the state in adequately funding LSS Autism Services.
- E. Family Care Roll Out in Rock County: Ms. Klyve said that this is projected mid-2011, roll out of Family Care by the State of Wisconsin for all current eligible waiver clients. An Aging and Disability Resource Center (ADRC) would need to be in operation two months prior to Family Care roll out or by April or May 2011. The State will provide \$1.3 million dollars to Rock County to fund an ADRC. After the Family Care roll out, the Long Term Support Division would no longer provide case management.
- F. Implications of State's Family Care Roll Out in Rock County: Ms. Klyve informed the committees that the majority of the work of the Long Term Support Division (LTS) would be assumed by the Managed Care Organization (MCO). She said that some of the LTS staff may be hired, if qualified, in the ADRC and other LTS staff may choose to be considered for employment by the Managed Care Organization (MCO) if they wish to continue to provide case management services. Other LTS staff may elect to bump into other positions within the Department for which they are qualified, or some have indicated they plan on retiring. Ms. Klyve said that there are two positions outside LTS that will likely be impacted by the State's Family Care Roll Out. They are in the accounting and administrative support area. These few staff will likely bump within or outside the HSD Department and/or the positions deleted by attrition.
- G. Functions Remaining After State's Family Care Roll Out in Rock County: Ms. Klyve pointed out to the committees that there were a number of functions not included in the ADRC but continue to be a Human Services responsibility. These include: Adult at Risk/Elder Abuse Investigations; Guardianship; and Watts Reviews. She said that there would also be a need for a position that can conduct the functional screen so that when Family Care clients have been taken to the State Institutes and therefore, dis-enrolled from Family Care, a plan can be created to bring them back into the community and re-enroll them back into Family Care.

IV. 2011 Cost-to-Continue. Ms. Klyve said that they are moving forward to 2011 with the same level of funding as received in 2010 assuming the State/Federal funding stays the same as 2010. The expenditures for 2011 are \$52.7 million; the revenues for 2011 are \$32.6 million with the County tax levy at \$20.1 million. The difference between 2010 and 2011 is +\$1.4 million.

V. Reduction Options. Ms. Klyve went over the strategies used for identifying reductions. Those were: isolate programs that utilize County tax levy dollars; explore options for

maximizing revenue; brainstorm operational improvements and efficiencies; evaluate non-mandated services; evaluate indirect negative impacts in other areas; and avoiding across-the-board cuts.

VI. Summary. Ms. Klyve pointed out to the committees that Human Services is a “safety” net for the County’s most vulnerable residents. While most services provided by the Department are mandated, there are few options in terms of eliminating service categories. Ms. Klyve further commented that Human Services has a strong record of maximizing resources while continuing to provide quality services in a fiscally challenging environment. In conclusion, Ms. Klyve said that the Department’s 2011 budget will use improved service delivery and management processes to stretch available resources and help ensure operations are delivered at peak cost efficiency.

Supervisors Jensen and Bussie both mentioned that clients are having trouble getting through to their workers. Ms. Klyve responded that she is looking at a Call Center to help field calls for the workers. She said that anyone should feel free to call her about any client issues or questions about Human Service programs.

At this time Ms. Klyve said that Mr. Witt would be giving an update to the committees on the follow up to the independent evaluation done on the Juvenile Justice Services Division on December 16, 2009.

Mr. Witt stated that the report suggested 36 recommendations for this Division and the Human Services Board asked that the Human Services Department follow-up on these recommendations. Mr. Witt said that since last January twice a month the Human Services Board has been updated on these recommendations and how things are progressing.

Mr. Witt highlighted the recommendations at this time. In Probation they recommended the Court Monitoring Model where there’s a needs assessment, case plans, home visits and trainings.

For the Detention Facility Mr. Witt said that the recommendation was to change from a jailer model to a youth development model. This change includes: structured programming; technical enhancements (i.e. more computers for school assignments); have preventative maintenance schedule in place; detention improvement plan; environment upgrades to facility (will be refurbishing in the shelter facility).

Use of Detention/Consistent Decision Making – Mr. Witt explained that we have to make sure our custody decisions are consistent with the statutory requirements; an intake policy has been drafted and should be in place in September; they suggested a scored detention assessment instrument; recommended specialization of the intake function; and sanctions.

Mr. Witt informed the committees that several agencies helped make these changes possible and a thank you should go to: OJA; MacArthur Foundation; and WI Department of Children and Families

Why Juvenile Justice Change Matters – Mr. Witt said that the key factors are: liability, compliance, competitiveness, cost savings, better outcomes and fairness. He said that by doing effective case management and follow through the recidivism rate drops.

Mr. Witt concluded by saying that the changes made and being made in Juvenile Justice Services Division have been a team effort and thank you to all involved with this effort.

Supervisor Bussie felt that Mr. Witt's presentation on the Juvenile Justice Services Division should be presented to the whole County Board.

Chair Podzilni thanked Ms. Klyve and Mr. Witt for their presentations.

Set Future Meeting Dates: Mr. Knutson informed the committees that the last meeting will be on August 20, 2010 at 8:30 a.m. at the Rock County Sheriff's Department in the Blue Room and at that time the Sheriff's budget presentation will be given.

**Adjournment.** Supervisor Arnold moved adjournment at 10:30 A.M., second by Supervisor Diestler. ADOPTED.

Respectfully submitted,

Diane Rabe  
HR Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEES.**