

Arrowhead Library System  
Personnel Committee Meeting  
August 8, 2012

Minutes

Chair Rich Bostwick called the meeting to order at 5:09 PM

**Present:** Rich Bostwick, Eloise Eager, Doreen Dalman, Kristi Howe, and Martha Aasen.

**Guests:** Rock County Human Resources staff Alyx Brandenburg

**Approval of the Agenda:** Approval of the agenda was moved by Dalman, seconded by Eager; passed unanimously.

**Approval of the Minutes:** Approval of the minutes of the August 2, 2012 meeting was moved by Eager, and seconded by Dalman; passed unanimously.

**New Business:**

**a. Determine Interview Questions**

The majority of the personnel committee meeting was spent firming up the interview questions for Tuesday, August 14<sup>th</sup>. There are a total of 19 questions that will be asked of our director candidates. We still need a question pertaining to advocacy and one pertaining to intellectual freedom. Once these two questions are received at the ALS office and incorporated into our question document, that document will be forwarded to Alyx Brandenburg in Rock County Human Resources. Alyx will then arrange the questions in the order that they will be asked during the interviewing process. It will be determined the day of the interviews who will be asking the questions. The personnel committee members are asked to be @ the court house by 9:00 a.m. on the day of the interviewing. Please meet on the 5<sup>th</sup>. Floor in the Human Resource Department.

**b. Set Next Meeting Date**

Next Personnel Committee meeting will be held on Tuesday, August 14, 2012 @ the Rock County Court House following the interviewing of the ALS Director candidates.

**Other:** There was no other business.

**Adjournment:** Dalman moved adjournment, seconded by Bostwick. Meeting adjourned at 6:16 p.m.

Respectfully submitted;

Martha Aasen  
ALS Office Manager