



**COUNTY BOARD STAFF/FINANCE COMMITTEES**  
**June 26, 2017**

**Call to Order.** County Board Staff Committee Chair Podzilni called the joint meeting of the County Board Staff Committee and the Finance Committee to order at 8 A.M. in the Sheriff's Conference Room, Rock County Sheriff's Office.

**Committee Members Present** County Board Staff Committee – Supervisors Podzilni, Arnold, Brill, Bussie, Kraft, Mawhinney, Peer, and Thomas. Finance Committee – Supervisors Mawhinney, Kraft and Podzilni.

**Committee Members Absent:** Supervisors Beaver, Fox and Sweeney.

**Other County Board Members Present:** Supervisor Yeomans.

**Staff Members Present:** Josh Smith, County Administrator; Nicholas Osborne, Assistant to the County Administrator; Annette Mikula, Human Resources Director; Sheriff Robert Spoden, Chief Deputy Tillman, Commander Chellevoid, Commander Knudson, Captain Christiansen, Captain Fell, Captain Maurer, Pat Swartout, Diane Michaelis, and Gina Holmberg, Sheriff's Office.

**Others Present:** None.

**Approval of Agenda.** Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

**Citizen Participation, Communications and Announcements.** None.

**Review and Discussion of Preliminary 2018 Budget Projections and Program Information – Sheriff's Office.** Sheriff Spoden introduced his staff and thanked them for their invaluable help in putting this budget together.

Sheriff Spoden said he would go over the highlights of the 2018 budget, which includes Law Enforcement Services, and Correctional Services. He said the Personnel portion would be done by Human Resources again this year.

1) Law Enforcement Services. Revenue for Law Enforcement Services is projected at \$357,096, which is a decrease of \$95,878 from 2017 budget. The largest change is in State Aid for the Water Patrol. Sheriff Spoden said the overtime wages will be up considerably again this year due in the most part to the Jakubowski case.

They are requesting: a new Recreational Safety Deputy Sheriff (Patrol Bureau); a new civilian position of Evidence Technician/Criminal Analyst (Detective Bureau); reclassification from Administrative Assistant to Emergency Management Program Coordinator; and reclassification from Administrative Assistant to Secretary I (Training Bureau).

Operational Expenses for 2018 are projected at \$1,634,831, which is an increase of \$79,858 from 2017. The increase is primarily due to new phones, gasoline, the replacement of 60 terminals and PCs, additional funds for a new SWAT truck to pull the trailer, and the replacement of vests and shields. Sheriff Spoden mentioned that Tom Gehl has helped tremendously in cutting costs in the Vehicle Maintenance Department.

2) Correctional Facility. Revenues are projected at \$1,537,364, an increase from 2017 of \$23,149, primarily due to Board of Prisoners, they are no longer charging inmates unless they are utilizing their Huber privileges. Operational Expenses are projected at \$2,195,642, which is an increase of \$71,756 from 2017, and is due primarily to inmate medical issues.

3) RECAP revenue remains the same as 2017 at \$293,000; and Operational Expenses are projected at \$218,969. Chief Deputy Tillman said approximately 13,000 pounds of produce was donated to food pantries last year.

4) The Drug Court / Treatment Alternatives Diversion (TAD) program will remain the same for revenue at \$160,895, and operational expenses are projected to remain the same at \$304,000.

5) Emergency Management revenues are projected for 2018 at \$95,397; operational expenses are projected at \$70,653, an increase of \$12,635, due primarily to the re-class of the Administrative Assistant position, terminal and PCs, training and clothing and uniforms. Sheriff Spoden commended Sergeant Kohler and Ms. Kline on their abilities running the department.

Sheriff Spoden said, in summary, the Rock County Sheriff's Office is projecting \$2,473,565 in Revenue, \$19,349,022 in Personnel costs, and Operational Expenses of \$4,487,042, for a County Share total of \$21,362,499, or 1.88% over 2017.

Sheriff Spoden went over the Budget Reduction Analysis and with the Committees and told them to contact him or Chief Deputy Tillman with any questions.

Sheriff Spoden thanked everyone for all they do and for their help.

Chair Podzilni thanked the Sheriff and staff.

**Next Meeting:** Chair Podzilni reminded the Committees that the next joint meeting will be Monday, July 10<sup>th</sup> at 8 A.M. at the Courthouse.

**Adjournment:** Supervisor Brill moved adjournment at 9:16 A.M., second by Supervisor Arnold. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEES.**