

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

-Facilities Management
-Maintenance

**GENERAL SERVICES COMMITTEE
TUESDAY, AUGUST 15, 2017 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – August 1, 2017
4. Transfers
5. Resolutions
 - A. Awarding the Contract for the Replacement of the Job Center Parking Lot Lighting
 - B. Authorizing the Purchase and Installation of a Security Camera System at the Health Care Center Building
6. Discussion and Possible Action on the Transport – Natural Gas Pricing Purchase
7. Semi-annual Report – Training, Conferences, Conventions that Exceed \$1,000 per Event
8. Project Updates
 - A. Courthouse Security Phase I
 - B. Courthouse Security Phase II
 - C. Progress Update on Human Services File Purging Project
9. Project Change Orders
 - A. Community Comprehensive Services
 - B. Jail Piping Project
10. Communications, Announcements and Information
11. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee



Brent Sutherland –
Director of Facilities Management
DRAFTED BY

INITIATED BY

General Services Committee
SUBMITTED BY

August 4, 2017
DATE DRAFTED

Awarding the Contract for the Replacement of the Job Center Parking Lot Lighting

- 1 **WHEREAS**, funds were budgeted in 2017 for the replacement of the parking lot lights at the Job
- 2 Center; and,
- 3
- 4 **WHEREAS**, the poles and bases are in poor condition and the lighting needs to be separated
- 5 from the neighboring property; and,
- 6
- 7 **WHEREAS**, the current fixtures are metal halide higher energy consuming fixture and will be
- 8 replaced with LED low energy consuming fixture; and,
- 9
- 10 **WHEREAS**, Focus on Energy incentives will be applied to this project; and,
- 11
- 12 **WHEREAS**, specifications were drafted and bids solicited with five qualified contractors
- 13 responding, with Guenther Electric LLC of Beloit, WI being the lowest, most responsive and
- 14 responsible bidder.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 17 assembled this ____ day of _____, 2017 does hereby approve and authorize
- 18 awarding a contract in the amount of \$33,300 with Guenther Electric LLC of Beloit WI, for the
- 19 replacement of the parking lot lights.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Robert Yeomans

David Homan

Jeremy Zajac

AWARDING THE CONTRACT FOR THE REPLACEMENT OF THE JOB CENTER
PARKING LOT LIGHTING

Page 2

FISCAL NOTE:

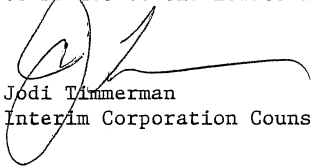
Sufficient funds are available in the 2017 budget to replace the Job Center parking lot lights.
This project is being funded by sales tax revenue.



Sherry Oja
Finance Director

LEGAL NOTE:

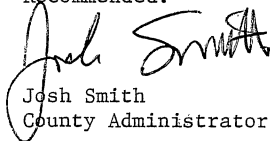
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jodi Timmerman
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Awarding the Contract for Replacement of the Job Center Parking Lot Lighting

The Job Center parking lot light poles and bases are in poor condition. This project will also separate the Job Center lights from the neighboring property parking lot lights. The lights are metal halide higher energy consuming fixtures and will be replaced with new LED low energy consuming fixtures. Bids were solicited for the replacement of these lights with five qualified contractors responding.

The resolution before you approves contracting the lowest, most responsive and responsible bidder, Guenther Electric LLC of Beloit WI, in the amount of \$33,300.

Funds were budgeted in 2017 for this project.

ORIGINAL



BID SUMMARY FORM

BID NUMBER 2017-44
 BID NAME JOB CENTER PARKING LOT LIGHTING REPLACEMENT
 BID DUE DATE AUGUST 3, 2017 - 1:30 P.M.
 DEPARTMENT FACILITIES MANAGEMENT

	GUENTHER ELECTRIC BELOIT WI	VAN BROCKLIN ELECTRIC JANESVILLE WI	WESTPHAL ELECTRIC MADISON WI	PIEPER ELECTRIC JANESVILLE WI	FOLEY ELECTRIC BELOIT WI
BASE BID	\$ 33,300.00	\$ 34,800.00	\$ 43,930.00	\$ 47,730.00	\$ 48,850.00
ADDENDA	YES	YES	YES	YES	YES
BID BOND	YES	YES	YES	YES	YES
START DATE	9/18/17	10/15/17	10/2/17	10/1/17	9/25/17
COMPLETION	11/17/17	11/30/17	12/2/17	11/1/17	12/31/17

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Six additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Weather Electric

[Signature]
SIGNATURE

8-4-17
DATE

GOVERNING COMMITTEE APPROVAL: _____

CHAIR

VOTE

DATE

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland
DRAFTED BY

General Services Committee
SUBMITTED BY

August 1, 2017
DATE DRAFTED

Authorizing the Purchase and Installation of a Security Camera System at the Health Care Center Building

- 1 **WHEREAS**, funds are available in the 2017 budget for the installation of a security camera system at the
- 2 Health Care Center building; and,
- 3
- 4 **WHEREAS**, the current system is out dated and in need of upgrading; and,
- 5
- 6 **WHEREAS**, crisis workers monitor these cameras 24/7 for staff safety; and,
- 7
- 8 **WHEREAS**, the upgraded system will integrate with the other County camera systems that are in place or
- 9 being installed.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 12 this _____ day of _____, 2017, that a purchase order be issued SGTS Inc. of Verona,
- 13 Wisconsin, in the amount of \$13,393, for the required engineering, equipment, installation, setup,
- 14 programming, and training.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

FISCAL NOTE:

Henry Brill, Chair

Sufficient funds are available in the 2017 budget for the cost of this project. This project is being funded by sales tax revenue.

Jason Heidenreich, Vice Chair

Handwritten signature of Sherry Oja in black ink.

Sherry Oja
Finance Director

Dave Homan

Bob Yeomans

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeremy Zajac

Handwritten signature of Jodi Timmerman in black ink.

Jodi Timmerman
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Handwritten signature of Josh Smith in black ink.
Josh Smith
County Administrator

Executive Summary

Installation of the Security Camera System at the Health Care Center Building

The resolution before you authorizes the upgrade of the security camera system at the Health Care Center building.

There is currently an outdated security camera system in place at the Health Care Center building. The project was not budgeted, but funds are available in the Health Care Center 2017 capital projects account for this project.

The new system will integrate with the other county systems that are currently in place or being replaced.



MEMORANDUM

DATE: July 28, 2017

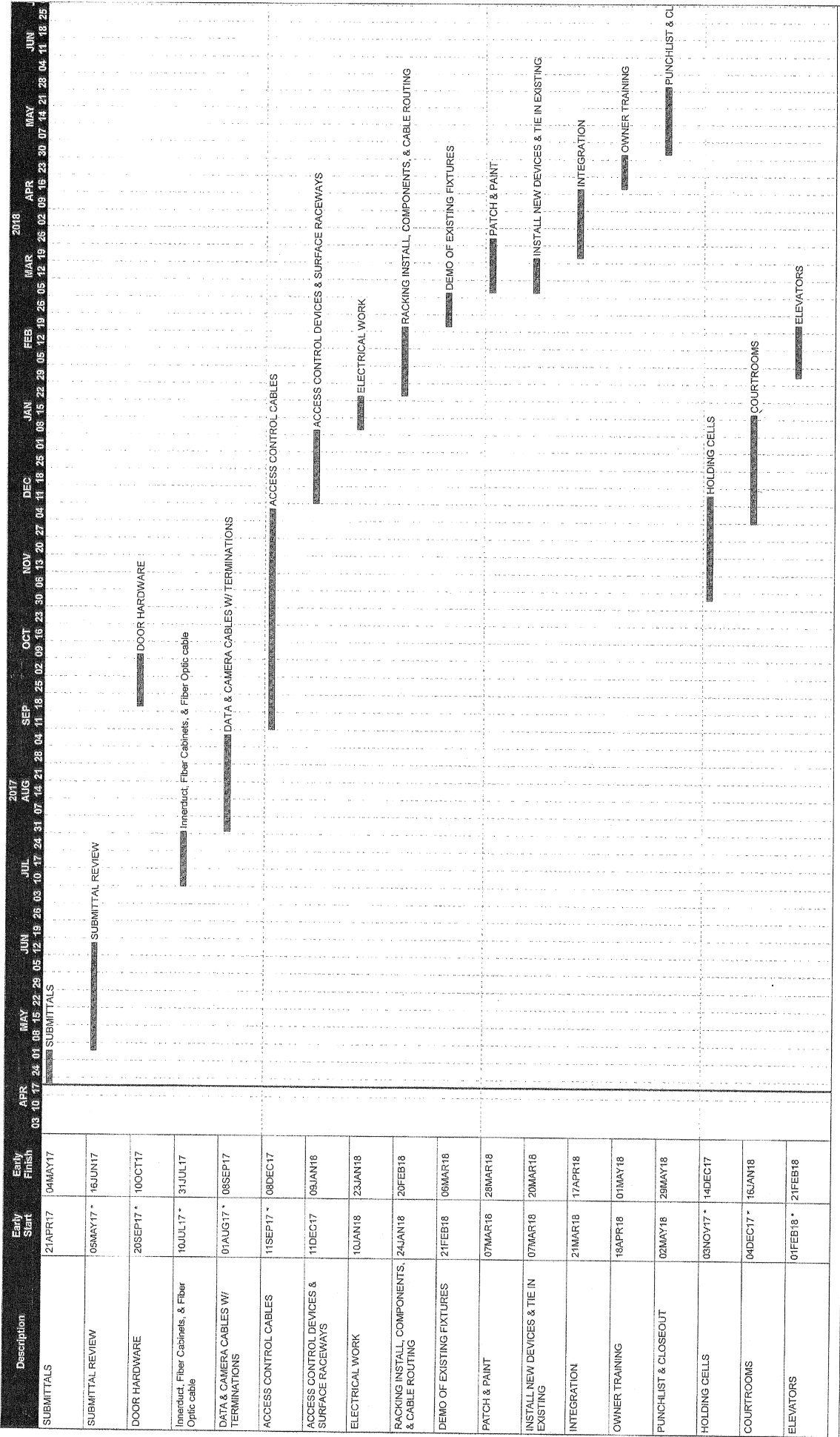
TO: General Services Committee

FROM: Brent Sutherland, Director of facilities Management

SUBJECT: Out-of-State Training and Conferences

As required by Resolution #06-9A-087, which requires each department head to report semi-annually all instances of attendances at all training, conventions and conferences that exceed \$1,000 per event, per employee to their respective governing committee for informational purposes.

Please be advised that Facilities Management Department did not have any employees who attended a conference that exceeded \$1,000 per event, per employee during the first six months of 2017.



**GILBANK CONSTRUCTION INC.
COURTHOUSE - SECURITY UPGRADES PH-1**

Early bar
 Progress bar
 Critical bar
 Summary bar
 Start milestone point
 Finish milestone point



705 Madison St. #101,
Lake Geneva, WI 53147
Office: (262) 203-7034

PROPOSED CHANGE ORDER QUOTATION

PCO #

5

Project:

**ROCK COUNTY JOB CENTER OFFICE
RENOVATION**

A/E Job No. 60630

Date: 8/1/17

Owner:

COUNTY OF ROCK
51 SOUTH MAIN STREET
JANESVILLE, WI 53545

Architect:

ANGUS YOUNG ARCHITECTS
555 SOUTH RIVER ROAD
JANESVILLE, WI 53548

Distribution:

Owner X

Contractor X

Field

File X

Other

Att: MR. BRENT SUTHERLAND

Att: MR. PETER PICHOTTA

We propose to provide the following change(s) to our contract for the above referenced Project, with the contract amount being adjusted by Contract Change Order amount(s) stated below.

Morse Electric has submitted a Change Order Request, dated 7/21/2017, for multiple changes made at end of project. Work was directed by Rock County Building Electrical Inspector and via directions provided by Hendricksen Furniture Co. We are submitting this in an itemized list for clarity.

1	Electrical Inspection Report corrections. See attached page for clarifications.	\$	988.00
2	Provide one additional power pole for furniture units. (Hendricksen furniture added pole to project scope. Five poles total now.)	\$	892.00
3	Relocate electrical and phone/data drops from rough-in locations specified. (Hendricksen modified this at end of project). See attached e-mails regarding the progression of this work.	\$	2,092.00
4	Glen Fern Construction Management fee @ 10%	\$	397.00
Total Change Amount Requested			<u>4,369.00</u>

Submitted By:

Glen Fern Construction Company By: Gregory E. Odden

8/1/2017

Date:

Architect Review:

Angus Young Associates

By: PP

8/2/2017

Recommend/No Exception

Signature

Date

Revise & Resubmit

Comments: _____

Rejected

Owner Response:

Rock County Government

By: Brent Sutherland

8/1/2017

Accepted & Authorized

Signature

Date

Revise & Resubmit

Comments: _____

Rejected

Owner acceptance authorizes Contractor to proceed with change immediately and include change on future Contract Change Order.



1390 Gateway Blvd. Beloit, WI 53511 625 East Pamalyn Avenue, Las Vegas, NV 89119 500 W. South St., Freeport, IL 61032 T 608.856.7265
 2511 Technology Dr., Ste 110, Elgin, IL 60123 395 S. Main St., Dubuque, IA 52001 3000 W. Chrysler Dr. Belvidere, IL 61008 F 815.599.5007

July 21, 2017

Mr. Gregory Odden
705 Madison Street, Suite 101
Lake Geneva, WI
53147
Ph: 262-203-7034
Cell: 262-745-3044
Fax: 262-546-1457

Re: Extras above scope for Rock County job center

Greg:

We propose to furnish the necessary labor and material to complete the above referenced project, per your request, for the lump sum of ~~\$5,688.00~~

Our quote is inclusive of the following.

1. • Fixing electrical items on inspection report that were outside of our scope. \$988.00
- ~~Relocating 2 strobes and adding 2 horn strobes to Fire Alarm system \$1,716.00~~
2. • Adding 1 power pole to furniture layout. \$ 892.08
3. • Moving 4 power pole data and electrical drops to accommodate new furniture layout. \$2092.00

Clarifications

- Quoted price is firm for 30 days.
- Quote does not includes sales tax.
- Price is based on straight time rates.

Thank you for the opportunity to be of service to you. If you have any questions or need further assistance, please do not hesitate to contact us.

Sincerely,

MORSE ELECTRIC, INC.

Brad Thom
Project Manager

File: acrn_02.23.17-dc

Committed to Excellence
Powering Your Future - From 0 to 345,000 Volts
www.themorsegroup.com

INSPECTION REPORT

City of Janesville
 Building and Development Services
 18 N. Jackson Street, P.O. Box 5005
 Janesville, WI 53548

Compliance Date B-4 OCCUPANCY
 Inspection Date 7-7-17

Location: 1902 CENTER AV

Owner: ROCK COUNTY JOB CENTER Contractor: MORSE GROUP

Occupancy Type: A B E F H I M R S U SF Duplex

PLEASE NOTE: The deficiencies marked below are not in accordance with the City of Janesville and/or Wisconsin Administrative Codes. You may contact an Inspector between the hours of 7:00-9:00 AM at 755-3060 with any questions.

- ✓ 1) #14 WIRE / LIGHT FIXTURE WAMP NOT OK TO OCCUPANCY SENSE IN ELECTRICAL ROOM CEILING
- ✓ 2) 14-2 MC CABLE FOR EM LIGHTS NOT OK ON 20 AMP BREAKER
- ✓ 3) STRAP ALL MC IN CEILING EVERY 6'
- ✓ 4) OPEN BOX IN CEILING OF ELECTRICAL ROOM
- ✓ 5) OPEN BOXES - SOUTH WEST OFFICE - 2 BOXES
- ✓ 6) NEED INFO ON AMOUNT OF WIRE ALLOWED IN "DRESS" LIGHT FIXTURE JUNCTION BOXES
- ✓ 7) SPEAKER WIRE NOT PLENUM RATED, CANNOT LAY ON CEILING
- WAS → 8) MUST CONDUCT EMERGENCY LIGHT TEST WHEN CURBLES INSTALLED
- ✓ 9) MISSING LIGHTS - EAST SIDE OPEN AREA
- ✓ 10) OPEN FIRE ALARM BOX - NE CORNER OPEN AREA
- ✓ 11) NO CORDS ALLOWED ABOVE CEILING - N.E CONFERENCE ROOM & NW ROOM
- WAS → 12) DIMMING CL3 WIRES NOT PLENUM RATED, NEED TO CONFIRM IF PW 311 WAIT STOP ON 2-20V DIMMER IS A CLASS 2 CONTROL CIRCUIT OR CLASS 2 - NEED DOCUMENTATION FROM MANUFACTURER
- WAS → 13) NEED TO WIRE OFFICE FURNITURE AND NEW RTU YET

Bob Taly

Inspector

Person Contacted

**PCO #5 GLEN FERN CLARIFICATIONS BASED ON
DISCUSSIONS WITH MORSE ELECTRIC. 8/1/2017.**

Item #1

CLARIFICATION NOTES FOR ELECTRICAL INSPECTION LIST:

- 1 EXISTING WIRING OF WHIPS WAS QUESTIONED. MORSE ELECTRIC ADDRESSED THIS WITH INSPECTOR. NO COST IMPACT.
- 2 EXISTING WIRING FOR EMERGENCY LIGHTING WAS 14-2. BREAKERS FOR SYSTEM WERE 20 AMP. WIRES NEEDED TO BE INCREASED TO 12-2 TO MEET CODE.
- 3 EXISTING MC CABLE ABOVE CEILING ACROSS HALL ABOVE ELECTRICAL ROOM NEEDED TO BE SUPPORTED PER CODE. THIS WAS NOT IN ORIGINAL SCOPE.
- 4 EXISTING ELECTRICAL BOX ABOVE CEILING OF ELECTRICAL ROOM MISSING COVERS. MORSE ELEC INSTALLED COVERS.
- 5 EXISTING ELECTRICAL BOXES IN MAINTENANCE ROOM ADJACENT TO REMODELED SPACE MISSING COVERS. POWER RACEWAY RAN THROUGH THIS ROOM. INSPECTOR NOTED THIS DURING FINAL REVIEW.
- 6 N/A-MORSE ELECTRIC RESPONSIBILITY
- 7 EXISTING WIRING NOT RATED FOR PLACEMENT ABOVE CEILING.
- 8 N/A-MORSE ELECTRIC RESPONSIBILITY
- 9 N/A-MORSE ELECTRIC RESPONSIBILITY
- 10 EXISTING FIRE ALARM BOX NOT INCLUDED IN PROJECT SCOPE. MISSING J BOX COVERS. MORSE ELECTRIC INSTALLED COVERS.
- 11 NOT SURE WHAT THIS REFERENCES. WILL PROVIDE MORE INFORMATION ONCE IDENTIFIED.
- 12 EXISTING LOW VOLTAGE LIGHTING WIRING NOT PLENUM RATED AND RUN EXPOSED ABOVE CEILING. THE EXISTING WIRES WERE SCHEDULED TO REMAIN.
- 13 N/A-MORSE ELECTRIC RESPONSIBILITY

From: Chris Fisher [mailto:c.fisher@henricksen.com]

Sent: Friday, July 14, 2017 3:20 PM

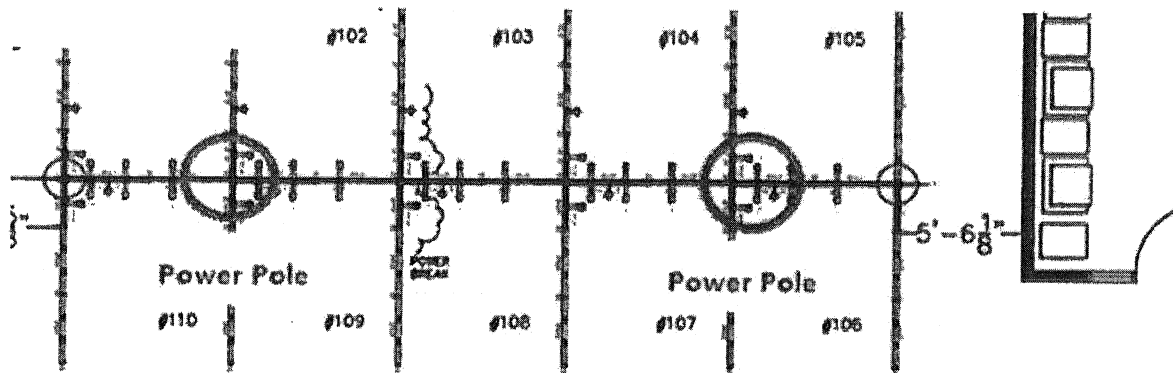
To: CARL DISRUD <CARL.DISRUD@co.rock.wi.us>; Cory Anderson <coryanderson@glen-fern.com>; Brent Sutherland <Brent.Sutherland@co.rock.wi.us>; Peter Pichotta <PeterP@ANGUSYOUNG.com>; JON FURSETH <JON.FURSETH@co.rock.wi.us>; Steve Lehst <stevelehst@glen-fern.com>; Steven Reed <Steven.Reed@ampelectric.com>; Brad Thom <BThom@themorsegroup.com>; PHIL BOUTWELL <PHIL.BOUTWELL@co.rock.wi.us>; GWOLF@SCHMELZERPAINT.COM; RONAKSUNMECH@GMAIL.COM

Cc: Dana Adams <d.adams@henricksen.com>

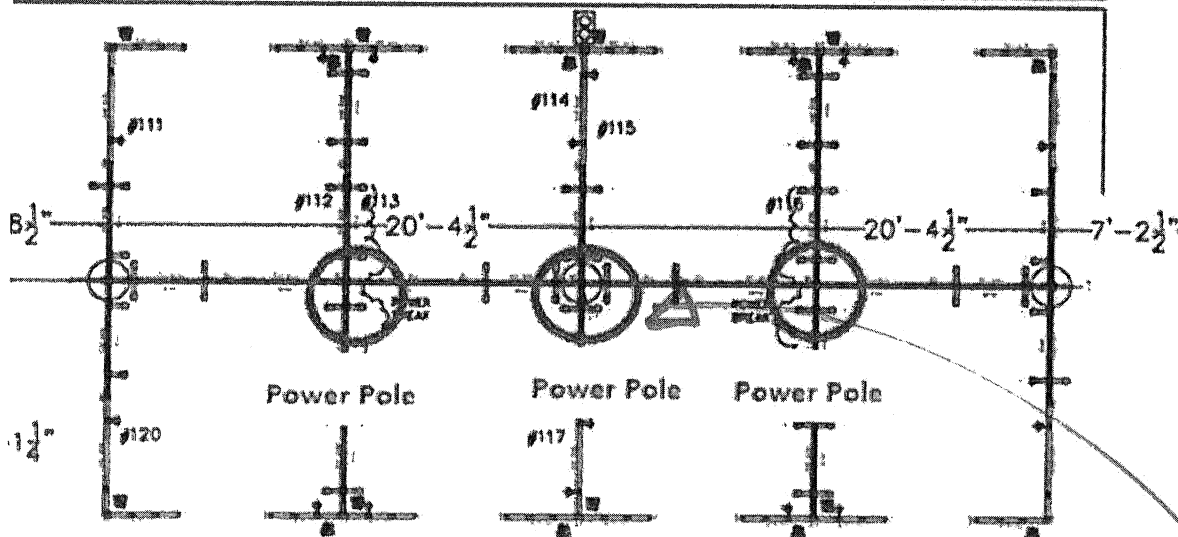
Subject: RE: Rock County Job Center Install

Good Afternoon,

I just wanted to confirm the information discussed with Cory, Phil, the electricians, and myself yesterday morning. We discussed and confirmed the power pole will be moved into the inside wing as identified in the image below for the ease of the electrical and data installation.



RECONFIGURE AREA (8 WORKSTATIONS) - ALL EXISTING PANELS AND POWER, EXCEPT
C/P/POWER POLE COMPONENTS. SELECT #1/#2 DUPLEXES AND ALL #1 DUPLEX RECEPTACLES



Please review and let me know if you have any questions.

Thanks,

Added ONE
POLE
MORSE ELEC. P.O. #5
ITEM # 2

Greg Odden

From: Brad Thom <BThom@themorsegroup.com>
Sent: Tuesday, August 1, 2017 2:37 PM
To: Greg Odden
Subject: FW: Rock County Job Center Install

From: Chris Fisher [mailto:c.fisher@henricksen.com]
Sent: Tuesday, July 18, 2017 8:53 AM
To: Brad Thom <BThom@themorsegroup.com>
Cc: Cory Anderson <coryanderson@glen-fern.com>; Greg Odden <gregodden@glen-fern.com>; Peter Pichotta <PeterP@ANGUSYOUNG.com>
Subject: RE: Rock County Job Center Install

Hi Brad,

Yes, we had to stick with the original plan that we reviewed in the meeting a few weeks ago. Unfortunately, there is a specific bracket that secures the power poles to the 3 way connection on the outside of the panel run. If we moved the power poles into the 4 way connection as discussed on Friday, we would need to place a change order and reorder the part for a 4 way power pole connection. Reordering the part could take anywhere from 3-4 weeks resulting in a delay of the installation of the power through the duration of that time. At this point the installation team was instructed to place the power poles at the original location as originally specified to ensure the completion of the work stations by the agreed completion date. If needs be we can place a change order after the completion of the original install.

Please let us know if there is anything we can do to assist or if you have any questions. We are happy to help and work with you to make this project run as smoothly as possible.

Thanks,

Chris Fisher, Project Manager
608.819.5034 direct
608.213.8737 mobile
608.244.1400 main

Henricksen
5202 Eastpark Blvd, Suite 102, Madison, WI 53718

linkedin | facebook | twitter | henricksen.com

Morse Electric
P.C.O. #5
ITGM #3

From: Brad Thom [mailto:BThom@themorsegroup.com]
Sent: Tuesday, July 18, 2017 8:33 AM
To: Chris Fisher <c.fisher@henricksen.com>
Cc: Cory Anderson <coryanderson@glen-fern.com>; Greg Odden <gregodden@glen-fern.com>; Peter Pichotta <PeterP@ANGUSYOUNG.com>
Subject: RE: Rock County Job Center Install

Chris,
My field guys tell me this has changed again, is that true?

August 9, 2017

Brent Sutherland
Director of Facilities Management
Rock County

Project: Rock County Jail Piping Upgrade

RE: RFP-3 Repair 3" and 4" Copper leaking water-lines

Issue:

Pro-press fittings are leaking...

Question:

See Solution

Solution:

Re-work piping to eliminate pro-press fittings, new fittings will be soldered fittings.

Action:

Owner to approve of costs associated with providing new triple duty valves to install.

Cost Impact:

Material	\$1,120
Labor	\$ 870
Mark-up (15%)	\$299
Total	\$2,289

We have based our proposal on the best available pricing and installation methods at the current time; however, due to the volatility with products and schedules our proposal is only valid for 5 days.

We appreciate the opportunity to work with you on this and all future projects. Should you have any questions, or require additional information, please do not hesitate to contact me directly at (608) 754-7877, or email me at andrewd@tricormech.com.

Respectfully Submitted,
Tri-Cor. Mechanical

Andrew Dautermann
Project Manager