

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services
-Facilities Management
-Maintenance
-Duplicating
-Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, JANUARY 4, 2011 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – December 7, 2010 and December 16, 2010
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
 - A. Jail Project
 1. Update Report
 2. Change Orders
 - B. Courthouse Parking Ramps
 1. Update Report
7. Resolution
 - A. Amending Architect Reimbursable Expenses – Schematic Design State with Eppstein Uhen for the Rock Haven facility Replacement Project
 - B. Awarding Contract for the Health Care Center Replacement Boiler Project and Amending the Capital Budget
8. Purchasing Procedural Endorsements
 - A. Authorizing Purchase of Electronic Control Weapons from the Ray O’Herron Company, Inc.
 - B. Awarding Contract for the Health Care Center Replacement Boiler Project and Amending the Capital Budget
9. Possible County Board Technology Upgrades Update – Mickey Crittenden
10. Communications, Announcements and Information
11. Adjournment

2010

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62460	BLDG SERV R&M	45,000.00	84.7%	36,004.37	2,152.86	6,842.77	
	P1000405-PO# 12/28/10 -VN#012507					ENERGETICS INC	448.58
	P1000408-PO# 12/28/10 -VN#026320					FOUR SEASONS SMALL ENGINE REPA	314.72
	P1000419-PO# 12/28/10 -VN#030347					NAPA AUTO PARTS	57.13
	P1000425-PO# 12/28/10 -VN#037268					SIMPLEX GRINNELL LP	81.00
	P1003982-PO# 12/28/10 -VN#014938					NORTHLAND EQUIPMENT CO INC	120.00
	P1003983-PO# 12/28/10 -VN#042826					FILTRATION CONCEPTS INC	158.06
	P1003994-PO# 12/28/10 -VN#012114					CUMMINS GREAT LAKES INC	1,036.20
	P1004042-PO# 12/28/10 -VN#018243					MONROE TRUCK EQUIPMENT INC	203.32
						CLOSING BALANCE	4,423.76
							2,419.01
1818159200-62463	FIRE ALARM	25,871.32	103.0%	26,668.96	0.00	-797.64	
	P1003997-PO# 12/28/10 -VN#037169					ABC FIRE AND SAFETY INC	169.00
*** OVERDRAFT ***	TRANSFER REQUIRED					CLOSING BALANCE	-966.64
							169.00
1818159200-62470	BLDG R & M	65,620.00	74.0%	48,576.45	0.00	17,043.55	
	P1000403-PO# 11/30/10 -VN#010156					DEGARMO PLUMBING INC	331.39
	P1000424-PO# 11/30/10 -VN#016104					SHERWIN WILLIAMS	33.18
	P1000426-PO# 12/28/10 -VN#016376					STATE ELECTRICAL SUPPLY INC	914.63
	P1002283-PO# 11/30/10 -VN#049330					PIEPER ELECTRIC INC	1,389.72
	P1003479-PO# 11/30/10 -VN#026360					NIEMAN CENTRAL WISCONSIN ROOFI	4,870.00
	P1003903-PO# 11/30/10 -VN#035806					QUALITY FAB INC	175.00
	P1004091-PO# 12/28/10 -VN#039816					HALVERSON CARPET CENTER LTD	808.00
						CLOSING BALANCE	8,521.63
							8,521.92
1818159200-63109	OTHER SUPP/EXP	55,000.00	88.6%	35,182.41	13,595.74	6,221.85	
	P1000394-PO# 11/30/10 -VN#046075					AIRGAS NORTH CENTRAL	71.93
	P1000402-PO# 11/30/10 -VN#011824					CITY OF JANESVILLE	50.00
	P1000406-PO# 12/28/10 -VN#019048					FASTENAL COMPANY	42.54
	P1000409-PO# 12/28/10 -VN#047242					H O H WATER TECHNOLOGY INC	229.00
	P1000412-PO# 12/28/10 -VN#040769					HD SUPPLY	97.86
	P1000413-PO# 12/28/10 -VN#029890					JACK AND DICKS FEED AND GARDEN	253.25
	P1000418-PO# 12/28/10 -VN#014423					MC MASTER-CARR SUPPLY COMPANY	307.60
	P1003624-PO# 11/30/10 -VN#043786					PROFESSIONAL SERVICE INDUSTRIE	30.00
	P1003800-PO# 11/30/10 -VN#043786					PROFESSIONAL SERVICE INDUSTRIE	30.00
	P1003904-PO# 11/30/10 -VN#018618					BROWN OIL CO INC	1,387.20
	P1003930-PO# 12/28/10 -VN#036867					HERBST AND ASSOCIATES LLC S A	30.00
						CLOSING BALANCE	3,692.47
							2,529.38
1818159200-64200	TRAINING EXP	1,500.00	67.7%	1,016.39	0.00	483.61	
	P1003451-PO# 12/28/10 -VN#012114					CUMMINS GREAT LAKES INC	489.00
*** OVERDRAFT ***	TRANSFER REQUIRED					CLOSING BALANCE	-5.39
							489.00

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	HCC BLDG.COMPLEX		PROG-TOTAL-PO			14,128.31	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$14,128.31 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 04 2011

DATE _____ CHAIR

2010

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000001-16010	PURCHASING INVEN	0.00 100.0%	30,099.22	0.02	-30,099.24		
	P1000292-PO# 12/27/10 -VN#028070			OFFICE DEPOT		54.10	
	P1000294-PO# 12/27/10 -VN#039632			OFFICE PRO		1,563.96	
	P1000299-PO# 12/27/10 -VN#048467			STAPLES ADVANTAGE		9,555.78	
	P1002058-PO# 12/27/10 -VN#040481			RHYME BUSINESS PRODUCTS		130.44	
				CLOSING BALANCE		-41,403.52	11,304.28
	BAL. SHEET A/C		PROG-TOTAL-PO				11,304.28

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$11,304.28 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 04 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-62400	R & M SERV	98,752.00	98.3%	95,414.32	1,713.13	1,624.55	
	P1000483-PO# 12/27/10 -VN#010938					ARAMARK UNIFORM SERVICES INC	142.82
	P1000773-PO# 12/27/10 -VN#043710					ROCK DISPOSAL INC	171.20
					CLOSING BALANCE	1,310.53	314.02
1818100000-63104	PRNT & DUPLICATI	48,800.00	86.3%	37,972.90	4,157.63	6,669.47	
	P1000294-PO# 12/27/10 -VN#039632					OFFICE PRO	2,440.00
	P1002020-PO# 12/27/10 -VN#021556					MIDLAND PAPER	2,479.40
					CLOSING BALANCE	1,750.07	4,919.40
1818100000-63500	R&M SUPPLIES	194,500.00	106.1%	190,414.43	16,125.76	-12,040.19	
	P1000297-PO# 12/27/10 -VN#046616					WAUPUN CENTRAL WAREHOUSE	1,254.40
	P1000479-PO# 12/27/10 -VN#018296					AARONS LOCK AND SAFE INC	130.60
	P1000494-PO# 12/27/10 -VN#022402					CONGRESS GLASS INC	6.00
	P1000503-PO# 12/27/10 -VN#012507					ENERGETICS INC	12.91
	P1000506-PO# 12/27/10 -VN#044398					FIRST SUPPLY LLC	7.73
	P1000515-PO# 12/27/10 -VN#029890					JACK AND DICKS FEED AND GARDEN	465.50
	P1000527-PO# 12/27/10 -VN#017467					MOTION INDUSTRIES INC	70.18
	P1000542-PO# 12/27/10 -VN#016376					STATE ELECTRICAL SUPPLY INC	329.98
	P1000544-PO# 12/27/10 -VN#048467					STAPLES ADVANTAGE	639.25
	P1003979-PO# 12/27/10 -VN#023232					MAGNATAG	111.49
	P1004062-PO# 12/27/10 -VN#037268					SIMPLEX GRINNELL LP	2,012.14
*** OVERDRAFT ***	TRANSFER REQUIRED					CLOSING BALANCE	-17,080.37
							5,040.18
	GENERAL SERVICES					PROG-TOTAL-PO	10,273.60

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10,273.60 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 04 2011 DATE _____ CHAIR

2010

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818110000-63500	R&M SUPPLIES	20,000.00	167.5%	30,164.28	3,353.77	-13,518.05	
	P1000503-PO# 12/27/10 -VN#012507			ENERGETICS INC		29.57	
	P1000506-PO# 12/27/10 -VN#044398			FIRST SUPPLY LLC		37.79	
	P1002313-PO# 12/27/10 -VN#049330			PIEPER ELECTRIC INC		389.37	
	P1004080-PO# 12/27/10 -VN#036664			SAFEWAY PEST CONTROL		12.00	
*** OVERDRAFT ***	TRANSFER REQUIRED			CLOSING BALANCE		-13,986.78	468.73
	GLEN OAKS OPER.			PROG-TOTAL-PO			468.73

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$468.73 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
JAN 04 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-62400	R & M SERV	68,300.00 104.5%	71,386.96	30.00	-3,116.96		
	P1000483-PO# 12/27/10 -VN#010938		ARAMARK UNIFORM SERVICES INC			13.56	
*** OVERDRAFT ***	TRANSFER REQUIRED		CLOSING BALANCE		-3,130.52		13.56
1818120000-63500	R&M SUPPLIES	36,000.00 121.1%	40,209.86	3,420.35	-7,630.21		
	P1000494-PO# 12/27/10 -VN#022402		CONGRESS GLASS INC			6.00	
	P1000496-PO# 12/27/10 -VN#011970		CONNORS SUPPLY INC			10.11	
	P1000515-PO# 12/27/10 -VN#029890		JACK AND DICKS FEED AND GARDEN			190.00	
	P1000542-PO# 12/27/10 -VN#016376		STATE ELECTRICAL SUPPLY INC			178.42	
	P1004080-PO# 12/27/10 -VN#036664		SAFEWAY PEST CONTROL			3.60	
*** OVERDRAFT ***	TRANSFER REQUIRED		CLOSING BALANCE		-8,018.34		388.13
	JUV.DET.OPER.		PROG-TOTAL-PO			401.69	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$401.69 INCURRED BY JUV.DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 04 2011 DATE _____ CHAIR

2010 . . .

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818170000-62400	R & M SERV	38,015.00	100.7%	38,272.08	41.00	-298.08	
	P1000483-PO# 12/27/10 -VN#010938			ARAMARK UNIFORM SERVICES INC		19.86	
*** OVERDRAFT ***	TRANSFER REQUIRED			CLOSING BALANCE	-317.94		19.86
1818170000-63500	R&M SUPPLIES	18,000.00	120.6%	19,015.65	2,695.77	-3,711.42	
	P1000479-PO# 12/27/10 -VN#018296			AARONS LOCK AND SAFE INC		115.00	
	P1000503-PO# 12/27/10 -VN#012507			ENERGETICS INC		15.33	
*** OVERDRAFT ***	TRANSFER REQUIRED			CLOSING BALANCE	-3,841.75		130.33
	ADOL.SER/GUIDANC			PROG-TOTAL-PO		150.19	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$150.19 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

JAN 04 2011 DATE _____

CHAIR

2010 . . .

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500	R&M SUPPLIES	105,000.00	96.2%	99,432.38	1,596.09	3,971.53	
	P1000481-PO# 12/27/10 -VN#048889			ALL CLIMATE MECHANICAL LLC		365.00	
	P1000496-PO# 12/27/10 -VN#011970			CONNORS SUPPLY INC		108.90	
	P1000521-PO# 12/27/10 -VN#029662			L D DANIELS & ASSOCIATES INC		1,010.56	
	P1000525-PO# 12/27/10 -VN#014534			MENARDS		87.96	
	P1000531-PO# 12/27/10 -VN#015055			PBBS EQUIPMENT CORPORATION		327.50	
				CLOSING BALANCE		2,071.61	1,899.92
	JAIL CAP IMPROV.		PROG-TOTAL-PO				1,899.92

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,899.92 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 04 2011

DATE _____ CHAIR

2010

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818420000-67200	CAPITAL IMPROV	427,994.00	51.8%	176,018.90	45,742.87	206,232.23	
	P1001616-PO# 12/27/10 -VN#036838					ARNOLD AND O SHERIDAN INC	1,005.00
	P1003340-PO# 12/27/10 -VN#050152					ZANDER SOLUTIONS LLC	55,861.95
					CLOSING BALANCE		149,365.28
							56,866.95
						CTHS FACILITY	56,866.95
						PROG-TOTAL-PO	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$56,866.95 INCURRED BY COURTHOUSE FACILITY IMPROVEMEN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 04 2011 DATE _____ CHAIR

2010

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818490000-67200	CAPITAL IMPROV	1,605,267.00	70.2% 4,196,501.81	3,953,254.21	3,455,510.98		
	P1003993-PO# 12/27/10 -VN#014534			MENARDS		26.44	
	P1004057-PO# 12/27/10 -VN#012507			ENERGETICS INC		195.55	
	P1004068-PO# 12/27/10 -VN#047865			MOBILE MINI INC		220.00	
				CLOSING BALANCE	3,455,068.99		441.99
	JAIL/HCC COMPLEX		PROG-TOTAL -PO			441.99	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$441.99 INCURRED BY JAIL/HCC COMPLEX PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 04 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818500000-67200	CAPITAL IMPROV	110,000.00	27.9%	15,810.00	14,880.00	79,310.00	
	P1001743-PO# 12/27/10 -VN#036838					ARNOLD AND O SHERIDAN INC	310.00
					CLOSING BALANCE	79,000.00	310.00
	JDC CAP.IMPROV.				PROG-TOTAL-PO		310.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$310.00 INCURRED BY JDC CAPITAL IMPROVEMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 04 2011 DATE _____ CHAIR

PURCHASE ORDER NUMBER P1001806 PEID 049438

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME TRI-NORTH BUILDERS INC

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION JAIL PROJECT CAPITAL IMPROVEMENT

AMOUNT OF INCREASE \$ 10,307.60

INCREASE FROM \$ 4,795,204.76 TO \$ 4,805,512.36

ACCOUNT BALANCE AVAILABLE \$ 3,455,068.69 *SB*

REASON FOR AMENDMENT CHANGE ORDER #15 - SEE ATTACHED

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

TITLE: Program Request # 014
PROJECT: Rock County Phase # 1
TO: Attn: Holly Hawkins
Tri North Builders
2625 Research Park Drive
Fitchburg, WI 53711
Phone: 608.204.7209

DATE: 12/21/2010
JOB: 6440
CONTRACT NO: 2

RE: To: From: Number:

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	Change Order Request # 028- Parking lot lighting repairs.		1.000		\$2,304.70	0.00%	\$0.00	\$2,304.70
00002	Change Order Request # 029- Modification of Stainless Steel Legs @ Kitchen.		1.000		\$1,290.00	0.00%	\$0.00	\$1,290.00
00003	Change Order Request # 049- Add Storm Grate.		1.000		\$422.02	0.00%	\$0.00	\$422.02
00004	Change Order Request # 051- Add (3) new smoke detectors.		1.000		\$2,472.46	0.00%	\$0.00	\$2,472.46
00005	Change Order Request # 052- Add (8) new heat detectors.		1.000		\$3,818.42	0.00%	\$0.00	\$3,818.42

Unit Cost: \$10,307.60
Unit Tax: \$0.00
Total: \$10,307.60

The Original Contract Sum was	\$5,796,500.00
Net Change by Previously Authorized Requests and Changes	(\$1,001,295.24)
The Contract Sum Prior to This Change Order was	\$4,795,204.76
The Contract Sum Will be Increased	\$10,307.60
The New Contract Sum Including This Change Order	\$4,805,512.36
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	10/31/2011

ACCEPTED:

Tri North Builders
By: Holly Hawkins
Holly Hawkins

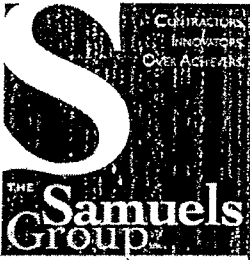
Rock County
By: Phil Boutwell
Phil Boutwell

The Samuels Group, Inc.
By: Kevin Higgs
Kevin Higgs

Date: 12/21/2010

Date: 12/21/2010

Date: 12/21/2010



COPY

To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: November 9, 2010
RE: Program Request for Phase # 1 Jail Renovation Project

WISCONSIN

311 Financial Way
Suite 300
Wausau, WI 54401
phone 715.842.2222
fax 715.848.8088

Program Request # 014

Change Order Request #028

Total Cost; \$ 2,304.70

COR #028 pertains to work performed by Westphal Electric to correct damage to parking lot lighting. The damage to the lighting circuit occurred while a subcontractor working for Alliant energy was installing the new high voltage power feed for the jail addition project. We have had ongoing discussions, and meeting to resolve these cost with Alliant energy, and are currently waiting for a follow up meeting with Alliant Energy's Risk Management department.

IOWA

313 E 5th Street
Waterloo, IA 50703
phone 319.232.6443
fax 319.233.3191

Change Order Request #029

Total Cost; \$ 1,452.90

COR #029 pertains to the Architect's response to RFI # 052 directing the modification to the legs of the Stainless Steel counter in the kitchen area. The legs are in conflict with the new grease interceptor. The contractor has agreed to proceed on a T&M not to exceed basis.

Change Order Request #049

Total Cost; \$ 422.02

COR #049 pertains to the Architect's response to RFI # 073 directing the addition of a Storm grate to an existing storm water catch basin. The existing catch basin cover was a solid cover.

Change Order Request #051

Total Cost; \$ 2,472.46

COR # 051 pertains to the Architect's response to RFI # 091 directing the addition of (3) New smoke detectors to the Pinehurst building as part of the Fire Alarm System upgrades. These smoke detectors were not shown on the plans to be replaced.

Change Order Request #052

Total Cost; \$ 3,818.42

COR # 052 pertains to the Architect's response to RFI # 099 directing the addition of (8) New heat detectors to the Pinehurst building as part of the Fire Alarm System upgrades. These heat detectors were not shown on the plans to be replaced.

Total cost for Program request # 014 = \$ 10,470.50



environments

www.samuelsgroup.net

PURCHASE ORDER NUMBER P1001806 PEID 049438

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME TRI-NORTH BUILDERS

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION JAIL PROJECT CAPITAL IMPROVEMENT

AMOUNT OF INCREASE \$ 11,788.86

INCREASE FROM \$ 4,805,512.36 TO \$ 4,817,301.22

ACCOUNT BALANCE AVAILABLE \$ 3,455,068.99 SB

REASON FOR AMENDMENT CHANGE ORDER #16 - SEE ATTACHED

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

Rock County

COPY

CHANGE ORDER
No. 00016

TITLE: Program Request # 015

DATE: 12/21/2010

PROJECT: Rock County Phase # 1

JOB: 6440

TO: Attn: Holly Hawkins
Tri North Builders
2625 Research Park Drive
Fitchburg, WI 53711
Phone: 608.204.7209

CONTRACT NO: 2

RE: To: From: Number:

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	COR # 053- Per proposal Request # 09R, add access panel in masonry walls.		1.000		\$1,362.20	0.00%	\$0.00	\$1,362.20
00002	COR # 054- Up-grade to UPS system.		1.000		\$248.71	0.00%	\$0.00	\$248.71
00003	COR # 055- Construct S.S. Interlock chase to conceal conduits.		1.000		\$6,129.95	0.00%	\$0.00	\$6,129.95
00004	COR # 056- (Alternate Proposal) Lightin control as directed per RFI # 120.		1.000		\$4,048.00	0.00%	\$0.00	\$4,048.00

Unit Cost: \$11,788.86
Unit Tax: \$0.00
Total: \$11,788.86

The Original Contract Sum was	\$5,796,500.00
Net Change by Previously Authorized Requests and Changes	(\$990,987.64)
The Contract Sum Prior to This Change Order was	\$4,805,512.36
The Contract Sum Will be Increased	\$11,788.86
The New Contract Sum Including This Change Order	\$4,817,301.22
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	10/31/2011

ACCEPTED:

Tri North Builders
By: [Signature]
Holly Hawkins

Rock County
By: [Signature]
Phil Boutwell

The Samuels Group, Inc.
By: [Signature]
Kevin Higgs

Date: 12/21/2010

Date: 12/21/2010

Date: 12/21/2010



COPY

To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: November 29, 2010
RE: Program Request for Phase # 1 Jail Renovation Project

WISCONSIN

311 Financial Way

Suite 300

Wausau, WI 54401

phone 715.842.2222

fax 715.848.8088

IOWA

313 E 5th Street

Waterloo, IA 50703

phone 319.232.6443

fax 319.233.3191

Program Request # 015

Change Order Request #053

Total Cost; \$ 1,362.20

COR #053 pertains to Proposal Request # 09R, adding access panels in masonry walls to areas above the precast plank of the addition. The access panels are being requested to provide access to mechanical components.

Change Order Request # 054

Total Cost; \$ 248.71

COR #054 pertains to cost associated with RFI # 053, and # 053R. The UPS system (*uninterruptible power supply*) was upgraded from a 20 KVA to a 30 KVA at no additional cost from the manufacturer. The cost associated with COR # 054, is for the increased cost of the breaker required for the larger UPS system.

Change Order Request #055

Total Cost; \$ 6,129.95

COR #055 pertains to the Architect's response to RFI # 046, & #056; Conduit routing for the security system within the existing facility. The response to RFI # 056, directed the installation of CMU chases to conceal the conduits, to be installed on level 2, 3, & 4. COR # 043 was issued, with a cost of \$20,494.86. COR # 055 is a cost saving alternative to use a durable detention grade product called Interlock to conceal the conduits.

Change Order Request # 056

Total Cost; \$ 4,048.00 (Alternate Proposal)

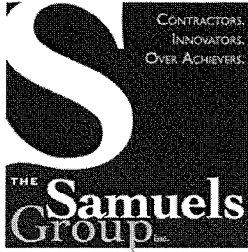
COR # 056 pertains to the Architect's response to RFI # 120, providing direction for control of light fixtures in corridors that were previously controlled by the existing system, not shown to be controlled by the new system.

Total cost for Program request # 015 = **\$ 11,788.86**



environments

www.samuelsgroup.net



To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: December 21, 2010
RE: Program Request for Phase # 1 Jail Renovation Project

WISCONSIN

311 Financial Way
Suite 300
Wausau, WI 54401
phone 715.842.2222
fax 715.848.8088

IOWA

313 E 5th Street
Waterloo, IA 50703
phone 319.232.6443
fax 319.233.3191

Program Request # 017

Change Order Request #058 Total Cost; \$ 15,463.86

COR #058 pertains to RFI # 128;
"Question; Per attached inspection report from the local electrical inspector. The existing feeder from the generator does not have over current protection. He wants to see this corrected when we tap the bus for our new 150amp sub feed from the generator. This would require adding a 600amp disconnect switch for the existing feed to the transfer switch.

Space is available for this disconnect and the disconnect needs to be within 10' of the gen set bus. We reviewed the original drawings from the 1984 addition and they called for the 600 amp disconnect but it was never installed. Please advise as to how you would like us to proceed.

Response; Provide the disconnect switch as requested by the electrical inspector.
Dean Whitley, A&O

Change Order Request #059 Total Cost; \$ 4,929.46

COR # 059 Pertains to Proposal Request # 13 an owner directed change to add workstations and associated data/electrical for the exchange stations. This addition is the result of ongoing operations procedure review.

Change Order Request #060 Total Cost; \$-619.20 (Credit)

COR # 060 Pertains to Proposal Request # 12, an owner directed change request to omit light fixtures that RCSD determined were not required. To provide a full credit for the fixtures, Tri North requested a change order be issued before the end of December. As this was a time sensitive COR, a change order was issued.

Change Order Request #063 Total Cost; \$ 2994.35

COR # 063 pertains to Proposal Request # 7, modifications to hollow metal door hardware. As part of the submittal process, PLI added required additional hardware that was not included with the construction documents.

Change Order Request #064 Total Cost; \$ 3,837.55

COR # 064 pertains to Proposal Request # 8, modifications to detention hardware. As part of the submittal process, PLI added required additional hardware that was not included with the construction documents.

Total cost for Program request # 017 = \$ 26,606.02



RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Randy Terronez
Assistant to County Administrator
DRAFTED BY

December 28, 2010
DATE DRAFTED

**AMENDING ARCHITECT REIMBURSABLE EXPENSES - SCHEMATIC DESIGN
STAGE WITH EPPSTEIN UHEN FOR THE ROCK HAVEN FACILITY REPLACEMENT
PROJECT**

- 1 **WHEREAS**, the County wishes to build a new nursing home to continue caring for Rock County
2 citizens with chronic mental illness, developmental disabilities and health concerns; and,
3
4 **WHEREAS**, the County has contracted with Eppstein Uhen Architects/Engineers for the replacement
5 of the Rock Haven Nursing Home from the initial study phase to Design Development; and,
6
7 **WHEREAS**, the County placed a maximum \$5,000 for reimbursable expenses under the Schematic
8 Design Stage per Resolution #10-6A-067; and,
9
10 **WHEREAS**, the Architect incurred additional expenses for additional printing of presentation
11 booklets, meetings, etc. totaling \$1,400.
12
13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
14 assembled this _____ day of _____, 2011 does hereby authorize payment of additional
15 reimbursable expenses as allowed under the contract with Eppstein Uhen of Milwaukee, Wisconsin in
16 the amount of \$1,400 relating to the Schematic Design stage of the construction of a replacement Rock
17 Haven Nursing Home facility.

Respectfully Submitted,

General Services Committee

Phillip Owens, Chair

Henry Brill, Vice Chair

Ronald Combs

Jason Heidenreich

Mary Mawhinney

**AMENDING ARCHITECT REIMBURSABLE EXPENSES - SCHEMATIC DESIGN
STAGE WITH EPPSTEIN UHEN FOR THE ROCK HAVEN FACILITY REPLACEMENT
PROJECT**

Page 2

FISCAL NOTE:

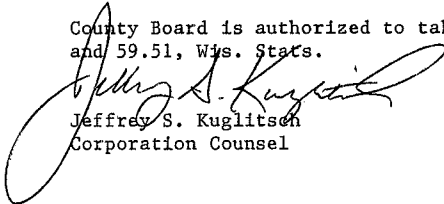
Sufficient funds are available in the Rock Haven Capital Building Project, A/C 18-1851-8000-67200, for this additional cost. This budget appropriation is funded by the 2010 Debt Issue.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wvs. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

- EXECUTIVE SUMMARY -

**AMENDING ARCHITECT SERVICES – REIMBURSEABLE EXPENSES - SCHEMATIC
DESIGN STAGE WITH EPPSTEIN UHEN FOR THE ROCK HAVEN FACILITY
REPLACEMENT PROJECT**

The County has contracted with Eppstein Uhen, Architects/Engineers as the Architect/Engineer for the Rock Haven Facility replacement project. The firm has completed the Schematic Design stage and was recently approved to proceed to the Design Development stage

Resolution #10-6A-067 covered the Schematic Design stage and contained a maximum for reimbursable expenses of \$5,000. The Architect has incurred additional expenses for additional printing of the presentation booklet, meetings, etc. The additional amount of \$1,400.

The Schematic Design contract with Eppstein Uhen allows the architect to be reimbursed for such expenses.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

GENERAL SERVICES
INITIATED BY _____



BRENT SUTHERLAND
DRAFTED BY _____

GENERAL SERVICES
COMMITTEE
SUBMITTED BY _____

DECEMBER 22, 2010
DATE DRAFTED _____

**AWARDING CONTRACT FOR THE HEALTH CARE CENTER REPLACEMENT BOILER
PROJECT AND AMENDING THE CAPITAL BUDGET**

1 WHEREAS, Resolution 10-6A-060, adopted June 10, 2010 authorized accepting a \$225,000
2 grant from the Department of Commerce and a \$528,770 Shared Savings Loan from Alliant Energy for
3 the purpose of replacing the Health Care Center's 40-year old boiler system; and
4

5 WHEREAS, it was expected that these sources of funds would be sufficient for the engineering
6 fees, blueprint costs and capital contract costs; and,
7

8 WHEREAS, the Purchasing Division solicited bids for the boiler replacement system with results
9 attached; and,
10

11 WHEREAS, the lowest responsive and responsible bid exceeded the budget appropriation funded
12 by the grant and shared savings loan proceeds; and,
13

14 WHEREAS, the additional funding needed for this project would most appropriately be from
15 long-term debt proceeds due to the long life of the capital project.
16

17 NOW, THEREFORE BE IT RESOLVED by the Rock County Board of Supervisors duly
18 assembled this ____ day of _____, 2011 that a contract be awarded to H&H Industries of
19 Madison, WI in the amount of \$768,860 for replacement boiler system in the Health Care Center; and
20

21 BE IT FINALLY RESOLVED that the Health Care Center Boiler Replacement Capital Project
22 budget be amended as follows:
23

24 Account Number/ 25 Description	Budget at 1/1/11	Increase (Decrease)	Amended Budget
26			
27 <u>Source of Funds:</u>			
28 18-1852-0000-49100/ 29 Long Term Debt	-0-	64,140	64,140
30			
31 <u>Use of Funds:</u>			
32 18-1852-0000-67200/ 33 Capital Improvements	753,770	64,140	817,910

Respectfully submitted:

GENERAL SERVICES COMMITTEE

Phillip Owens, Chair

Henry Brill, Vice Chair

AWARDING CONTRACT FOR THE HEALTH CARE CENTER REPLACEMENT BOILER
PROJECT AND AMENDING THE CAPITAL BUDGET

Page 2

Ronald Combs

Jason Heidenreich

Mary Mawhinney

FINANCE COMMITTEE ENDORSEMENT

PURCHASING PROCEDURAL ENDORSEMENT

Reviewed and approved on a vote of _____

Phillip Owens, Chair


Mary Mawhinney, Chair

Vote

Date

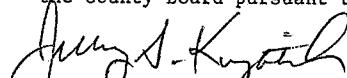
FISCAL NOTE:

This resolution amends the HCC Boiler Replacement Capital Project by long term debt proceeds. It is anticipated that the County will issue debt later this year.


Jeffrey A. Smith
Finance Director

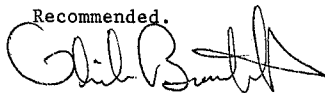
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Phil Boutwell
Assistant County Administrator

EXECUTIVE SUMMARY

Rock County Purchasing Division solicited bids to replace the boiler at the Health Care Center building. The new boiler system will be replaced with energy efficient, packaged boilers, heat pumps, air-handling equipment, variable drives, digital controls, domestic hot water system, and monitoring software. The four bids received were reviewed by the Health Care Center Facilities Superintendent and the Senior Buyer. The recommendation is to award the contract to the low bidder, H & H Industries, Inc. of Madison, Wisconsin.

The lowest bid exceeded the budget appropriation. Therefore, additional funding is needed to be provided by long-term debt proceeds.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5515



PROJECT: HCC BOILER SYSTEM REPLACEMENT
PROJECT #: 2011-30
QUOTE DUE DATE: DECEMBER 20, 2010 - 1:30 PM (CST)
DEPARTMENT: GENERAL SERVICES - HEALTH CARE CENTER

	H & H INDUSTRIES MADISON WI	ILLINGWORTH-KILGUST MADISON WI	TRI-COR MECHANICAL JANESVILLE WI	VORPAGEL SERVICE INC BURLINGTON WI
ADDENDA RECEIVED	YES	YES	YES	YES
BID BOND RECEIVED	YES	YES	YES	YES
PROJECT COST	\$ 768,860.00	\$ 839,900.00	\$ 848,500.00	\$ 879,250.00

This project was advertised in the Janesville Gazette and on the Internet. Five additional vendors were solicited that did not respond.

PREPARED BY: Alan Dransfield
(SENIOR BUYER)

DEPARTMENT HEAD RECOMMENDATION: _____

(SIGNATURE) _____ (DATE)

GOVERNING COMMITTEE APPROVAL: _____ (CHAIR) (VOTE) (DATE)

PURCHASING PROCEDURAL ENDORSEMENT: _____ (CHAIR) (VOTE) (DATE)

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Diane Michaelis
DRAFTED BY

**Public Safety and Justice
Committee**
SUBMITTED BY

December 27, 2010
DATE DRAFTED

**AUTHORIZING PURCHASE OF ELECTRONIC CONTROL WEAPONS FROM
THE RAY O'HERRON COMPANY, INC.**

1 **WHEREAS**, funds are included in the 2010 Justice Assistance Grant (JAG) budget for the purchase of
2 electronic control weapons and supporting supplies; and,
3

4 **WHEREAS**, Sheriff's Office staff has several certified instructors that tested the Taser International
5 model X26 and found that it meets the needs and requirements of the Sheriff's Office; and,
6

7 **WHEREAS**, the Ray O'Herron Company, Inc. is the sole authorized Wisconsin distributor for Taser
8 International brand equipment.
9

10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
11 this day of _____ day of _____, 2011 that a purchase order in the amount of \$11,216.45
12 be issued as follows:
13

14	\$9,719.40	to Ray O'Herron Company, Inc. for	12	Taser Electronic Control Weapons
15	\$890.65	to Ray O'Herron Company, Inc. for	47	Training Cartridges
16	\$502.80	to Ray O'Herron Company, Inc. for	24	Field Use Cartridges
17	\$103.60	to Ray O'Herron Company, Inc. for	8	Targets

18
19
20 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon receipt and acceptance by the
21 Rock County Sheriff and approval of the Public Safety and Justice Committee.
22

Respectfully submitted,

Public Safety and Justice Committee

Purchasing Procedural Endorsement
Reviewed and approved on a vote of

Ivan Collins, Chair

Larry Wiedenfeld, Vice Chair

Mary Beaver

Henry Brill

Brian Knudson

Philip Owens, Chair

**AUTHORIZING PURCHASE OF ELECTRONIC CONTROL
WEAPONS FROM THE RAY O'HERRON COMPANY, INC.**

Page 2

Executive Summary

Funds are included in the 2010 Justice Assistance Grant (JAG) budget for the purchase of electronic control weapons and supporting supplies. The Sheriff's Office staff has several certified instructors that tested the Taser International model X26. The Taser International model X26 meets the needs and requirements of the Sheriff's Office.

The Ray O'Herron Company, Inc. is the sole authorized Wisconsin distributor for Taser International brand equipment (see attached letter). A purchase order will be issued in the amount of \$11,216.45 to purchase 12 Taser electronic control weapons, 47 training cartridges, 24 field use cartridges, and 8 targets from the Ray O'Herron Company.

AUTHORIZING PURCHASE OF ELECTRONIC CONTROL WEAPONS FROM
THE RAY O'HERRON COMPANY, INC.

Page 2

FISCAL NOTE:

\$11,209 is available in the 2010 JAG Grant, a/c 21-2160-2010-67172, for this purchase. The \$7.45 balance is to be charged to the Sheriff's Main a/c 21-2100-0000-63904, Policing and First Aid.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes sections 59.01(2), 59.51(2), and 59.52(6).



Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Phil Boutwell
Assistant County Administrator